

# City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, September 12<sup>th</sup>, 2018 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Mark Priebe.

Roll call was taken.

Council members present were Bonnie Dietrich, Lanny Kuehl, Jim Downey, Bob Bodish and Mat Mueller

The Pledge of Allegiance was recited.

## **Public Hearing**

### FY19 Budget Amendment #1

The FY19 Budget Amendment #1 Public Hearing opened at 7:01 pm, there were no citizen or council comments and none had been received by city clerk. The public hearing closed at 7:01 pm.

M/S Downey/Kuehl To approve Resolution 2018-37 A resolution approving FY19 Budget Amendment #1.

Roll Call

Aye: Dietrich, Kuehl, Downey, Bodish, Mueller

Nay: None

Absent: None

Abstention: None

## **Special Presentations**

### Justin Augustine – Storm Water Project

Travis (name correction) Augustine was unable to attend due to other commitments.

### Curb & Gutter Installation ~ 204 S Benton Street

Public Works Superintendent Schroyer spoke to the council regarding the installation of curb and gutter at 204 S Benton Street, he presented a list of street widths across town. Council, Schroyer and Kuhse discussed the options.

M/S Bodish/Mueller To approve Resolution 2018-38 A resolution to approve the of curb & gutter by Lanny Kuhse at 204 S Benton St to be installed at the edge of the street along the grass line.

Roll Call

Aye: Mueller, Bodish, Downey, Kuehl, Dietrich

Nay: None

Absent: None

Abstention: None

# City of Garnavillo

## Consent Agenda

M/S Bodish/Downey To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

## Claims

8/21/18	012935E	INTERNAL REVENUE SERVICE	PAYROLL	\$1,507.28
8/23/18	012936E	POSTMASTER	STAMPS	\$240.00
9/5/18	013025	ALLIANT ENERGY	UTILITY	\$5,264.10
9/5/18	013026	ALPINE COMMUNICATIONS	PHONE	\$912.96
9/5/18	013027	BAKER & TAYLOR	LIBRARY	\$129.97
9/5/18	013028	CENTER POINT LARGE PRINT	LIBRARY	\$91.08
9/5/18	013029	GALE/CENAGE LEARNING	LIBRARY	\$74.22
9/5/18	013030	KELLY CREATION COMPUTERS	LIBRARY	\$75.00
9/5/18	013031	PETTY CASH	LIBRARY	\$57.25
9/5/18	013032	US CELLULAR	CELL PHONE	\$121.04
9/5/18	013033	WELLMARK	PREMIUMS	\$1,830.44
9/12/18	013034	3E ELECTRICAL ENGINEERING	GENERATOR CHECK	\$2,897.95
9/12/18	013035	ALLIANT ENERGY	UTILITY	\$228.43
8/17/18	013035E	AFLAC	PREMIUMS	\$101.16
9/12/18	013036	AUTOMATIC SYSTEMS	REPAIRS	\$858.50
8/20/18	013036E	POSTMASTER	WATER SAMPLE	\$3.75
9/12/18	013037	BLACK HILLS ENERGY	UTILITY	\$295.03
8/21/18	013037E	GARNAVILLO AUTO & TIRE	FUEL	\$78.00
9/12/18	013038	BRANDEL LAWN & LANDSCAPE LLC	MOWING	\$1,425.00
8/22/18	013038E	TREASURER STATE OF IOWA	WITHHOLDING	\$1,997.84
9/12/18	013039	DUBUQUE FIRE EQUIPMENT, INC.	EXTINGUISHER CK	\$202.07
9/12/18	013040	FARMERS CULLIGAN	MONTHLY SERVICE	\$67.75
9/12/18	013041	FASSBINDERS SMALL ENGINES	TRIM HEAD	\$27.99
9/12/18	013042	FISK FARM & HOME	LIVE TRAPS	\$79.98
9/12/18	013043	GARNAVILLO AUTO & TIRE	F250 OIL CHANGE	\$639.46
9/12/18	013044	GARNAVILLO OIL	OIL	\$45.98
9/12/18	013045	GUTTENBERG PRESS	PUBLICATIONS	\$254.69
9/12/18	013046	HACH COMPANY	CHEMICALS	\$492.49
9/12/18	013047	HACKETTS PORTA POTTY RENTAL	RENTALS	\$260.00
9/12/18	013048	IHDE'S	2018-08 CHGS	\$690.10
9/12/18	013049	IMFOA	18 FALL CONF	\$125.00
9/12/18	013050	IOWA ONE CALL	LOCATES	\$35.10
9/12/18	013051	KEYSTONE LABORATORIES, INC.	TESTING	\$12.50
9/12/18	013052	LINDA RADEMACHER	CLEANING SUPPLES	\$25.57
9/12/18	013053	MEUSER LUMBER	SUPPLIES	\$15.16
9/12/18	013054	MIDWEST RADAR & EQUIPMENT	POLICE	\$120.00
9/12/18	013055	RICOH USA, INC	COPIER	\$202.89
9/12/18	013056	TANDEM TIRE & AUTO SERVICE	TIRE	\$130.04
9/12/18	013057	TEST AMERICA LABS, INC.	TESTING	\$667.80
9/12/18	013058	THREE RIVERS FS CO	FUEL	\$1,095.55

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9/12/18	013059	TOWN & COUNTRY SANITATION INC	TRASH/RECYCLE	\$4,465.50
9/12/18	013060	UPPER EXPLORERLAND RPC INC	FEES	\$509.85
9/12/18	013061	US CELLULAR	CELL PHONE	\$121.04
9/12/18	013062	ZARNOTH BRUSH WORKS	GUTTER BROOM	\$547.61
9/12/18	013063	HAWKINS WATER TREATMENT	CHEMICALS	\$252.41

## Treasurers Report

### August 2018

FUND ACCOUNT#	MTD Debits	MTD Credits	BALANCE
General Fund	\$ 25,066.42	\$ 18,532.41	\$ (679,218.06)
Road Use Tax Fund	\$ 867.56	\$ 11,264.55	\$ (4,049.97)
Employee Benefit Fund	\$ 1,458.63	\$ -	\$ (53,641.22)
Emergency Fund	\$ -	\$ -	\$ (4,035.12)
TIF Fund	\$ -	\$ 85.34	\$ (161,021.99)
Urban Renewal Fund	\$ 684.26	\$ -	\$ 5,548.20
Debt Service Fund	\$ -	\$ -	\$ (4,997.05)
Capital Project Fund	\$ -	\$ 202.67	\$ (383,197.69)
Storm Water Utility Fund	\$ 9.95	\$ 1,684.44	\$ (38,908.01)
Water Fund	\$ 4,046.62	\$ 23,267.15	\$ (370,869.93)
Water Sinking Fund	\$ -	\$ -	\$ 21,758.08
Sewer Fund	\$ 4,102.27	\$ 22,522.84	\$ (564,177.86)
TOTAL CLAIM ON CASH	\$ 36,235.71	\$ 77,559.40	\$ (2,236,810.62)

### Expenditures By Function

FUND 001 GENERAL	
1010 POLICE	\$3,421.72
1050 FIRE DEPARTMENT	\$1,653.67
1090 ANIMAL CONTROL	\$79.98
2010 STREETS	\$1,635.19
2040 TRAFFIC CONTROL	\$350.00
2090 GARBAGE	\$4,465.50
4010 LIBRARY	\$9,332.30
4030 PARKS	\$727.88
4050 CEMETERY	\$51.61
4060 COMMUNITY CENTER	\$144.03
6020 CLERK, TREASURER	\$2,166.54
6050 CITY HALL	\$118.50
6060 TORT LIABILITY	\$716.00
6900 OTHER GENERAL	\$192.57
FUND 110 ROAD USE TAX	
2010 STREETS	\$867.56
FUND 112 EMPLOYEE BENEFIT	
1010 POLICE	\$457.82

### Revenues By Function

FUND 001 GENERAL	
1010 POLICE OPERATIONS	\$193.67
1050 FIRE DEPARTMENT	\$256.29
1060 FIRST RESPONDERS	\$4,256.01
2010 STREETS	\$729.60
2090 GARBAGE	\$4,849.50
4010 LIBRARY	\$222.08
4060 COMMUNITY CENTER	\$110.00
9500 NON-PROGRAM GENERAL	\$7,904.33
FUND 110 ROAD USE TAX	
2010 STREETS	\$11,264.55
FUND 125 TAX INCREMENT FINANCING	
7500 CAPITAL PROJECTS	\$85.34
FUND 301 CAPITAL PROJECTS	
7500 CAPITAL PROJECTS	\$202.67
FUND 400 STORM WATER UTILITY	
8065 STORM WATER	\$1,674.49
FUND 600 WATER	
8010 WATER	\$23,221.25

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2010 STREETS	\$295.04	FUND 610 SEWER	
4010 LIBRARY	\$351.81	8015 SEWER & SEWAGE	\$22,470.51
4060 COMMUNITY CENTER	\$16.60		
6020 CLERK, TREASURER	\$337.36		
FUND 145 URBAN RENEWAL			
5030 HOUSING & URBAN	\$684.26		
FUND 600 WATER			
8010 WATER	\$4,000.72		
FUND 610 SEWER			
8015 SEWER & SEWAGE	\$4,049.94		

## Old Business

### Nuisance Property Updates

Attorney Kruse provided council with updates regarding the nuisance properties.

208 W Chestnut Street was sold on a marshal's sale today to Steven Miller.

303 S Adams Street, there has been no progress on this property so the council directed Attorney Kruse to start 657A proceedings.

### Guttenberg Wave of the Future Request

Council discussed the request and determined that it is not in the council's best interest to donate to this project. Council Member Bodish stated that he feels supporting the project is beneficial to the residents of Garnavillo since so many use the pool for recreation and lessons. Council Member Kuehl stated that he does not feel it's necessary to support the City of Guttenberg. Council Member Downey stated that Garnavillo residents pay a higher fee to use the pool since they are non-residents so that is enough.

### Midwest Sustainable Home ~ Meier Addition Housing Development Letter of Intent

Council reviewed and discussed the developers response to the questions raised at the last council meeting, council members decided to take no action and not proceed with signing the letter of intent.

### IDALS Grant Contract

City Administrator Atkinson presented in addition to the items in the packet the information provided by UERPC Representative, Diana Johnson. The items provided laid out the project costs, grant funding and the city's contribution. Ms. Johnson also discussed with the potential negative results for future funding if the city were to turn down the grant already awarded for this project. Council Member Bodish expressed his displeasure with that statement, he stated that he does not feel its fair for the state to react that way especially if a community feels that it's a mistake and misuse of city funds. Ms. Johnson stated that she understands his concerns but unfortunately that is how it works, she has seen it happen in another community.

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M/S Kuehl/Dietrich To approve Resolution 2018-39 A resolution to approve the Water Quality Initiative Urban Conservation Demonstration Project Storm Water Quality Improvements Contract, IDALS - \$80,000 Grant

Roll Call

Aye: Bodish, Mueller, Dietrich, Kuehl, Downey

Nay: None

Absent: None

Abstention: None

## CDBG Grant Contract

M/S Bodish/Downey To approve Resolution 2018-40 A resolution to approve the Iowa Economic Development Authority (IEDA) Community Development Block Grant (CDBG) Program Contract for the Storm Water Quality Improvements.

Roll Call

Aye: Mueller, Dietrich, Kuehl, Downey, Bodish

Nay: None

Absent: None

Abstention: None

## Project 17-926 Storm Water Drainage Improvements Professional Services Agreement

M/S Kuehl/Bodish To approve Resolution 2018-41 A resolution to approve the professional services agreement with Fehr Graham Engineering for Project 17-926 Storm Water Drainage Improvements.

Roll Call

Aye: Mueller, Bodish, Downey, Kuehl, Dietrich

Nay: None

Absent: None

Abstention: None

## Visu-Sewer Proposal (2<sup>nd</sup>)

Public Works Superintendent Schroyer explained to council that when he presented the Visu-Sewer Proposal for approval at the last meeting he had missed the second proposal and that it should have been part of it.

Public Works Superintendent Schroyer explained to council the list of trees and proposals received.

M/S Bodish/Mueller To approve resolution 2018-42 A resolution to approving the proposal from Visu-Sewer for Sewer Joint & Lateral Grouting.

Roll Call

Aye: Bodish, Downey, Kuehl, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

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## New Business

### Community Center Rental Fee Waiver Request

City Administrator Atkinson explained that a rental form was completed for a benefit for Greg & Nancy McEowen, PWS Schroyer explained the situation. Council Member Downey suggested that the fee be waived but still require the deposit in case the city has to clean the facility.

M/S Downey/Mueller To approve Resolution 2018-43 A resolution approving the waiver of Community Center Rental Fee for the Greg & Nancy McEowen benefit, October 13<sup>th</sup> while still requiring the security deposit.

#### Roll Call

Aye: Downey, Kuehl, Dietrich, Mueller, Bodish

Nay: None

Absent: None

Abstention: None

### FY18 Street Finance Report

City Administrator Atkinson explained to council that this report is required annually to provide the state with the details of how the street monies are spent.

M/S Bodish/Kuehl To approve resolution 2018-44 A resolution approving the Iowa DOT City Street Financial Report for FY18.

#### Roll Call

Aye: Kuehl, Dietrich, Mueller, Bodish, Downey

Nay: None

Absent: None

Abstention: None

### FY19 Employee Increases

M/S Kuehl/Downey To approve Resolution 2018-45 A resolution setting the wages for appointed officers and employees of the City of Garnavillo for Fiscal Year 2018-2019.

#### Roll Call

Aye: Dietrich, Mueller, Bodish, Downey, Kuehl

Nay: None

Absent: None

Abstention: None

### Tim Englehardt Resignation

Police Chief Trumblee explained to council that Mr. Englehardt submitted his resignation stating that he is unable to continue as a reserve officer with the City of Garnavillo.

M/S Downey/Dietrich To approve Resolution 2018-46 A resolution accepting the resignation of Tim Englehardt, Reserve Officer.

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## Roll Call

Aye: Dietrich, Downey, Mueller, Kuehl, Bodish

Nay: None

Absent: None

Abstention: None

## Street Vacate ~ Oak Street/Garnavillo Mill

City Administrator Atkinson explained that this is the final step in the process to vacate/dispose of property.

M/S Bodish/Mueller To approve Resolution 2018-47 A resolution setting a public hearing for October 10, 2018 regarding a proposal to vacate public right-of-way and dispose of public property to wit: A portion of Oak Street located between Main Street and Monroe Street in Garnavillo, Iowa to Garnavillo Mill, Inc.

## Roll Call

Aye: Downey, Mueller, Kuehl, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

## Hearing of Delegations

Roger Balk, resident, addressed council regarding his concerns about the homes proposed by MSH, he wanted to know if the street is going to be fixed on Adams Ct and what these types of homes would do to property taxes. Council discussed the street and asked PWS Schroyer to look into what it will take to make repairs.

Leonard Ohrt, resident, also stated that the street is in poor condition and needs to be repaired.

## Department Reports

Police Chief Trumblee provided council with speed trailer reports.

PWS Schoyer explained that there have been issues recently with the pumps at the wastewater plant but they have been repaired. He also reported to council that he has been nominated for Wastewater Operator of the Year and recently met with the interview committee, he should know early October if he was selected.

City Administrator/Clerk Atkinson explained to council that the offices will be closed October 17 – 19 so she can attend IMFOA in Des Moines for continuing education.

## Council Comment

Council Member Bodish asked PWS Schoyer if there has been any update on the wastewater permit renewal, Schoyer stated no. Administrator/Clerk Atkinson suggested that the council consider putting together an RFQ to have a study done so they have a better idea of what the cost expectations are, council asked Atkinson to prepare one for review.

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Council Member Kuehl asked if there has been any progress on the compost pile and if we can burn it, PWS Schroyer and Administrator/Clerk Atkinson stated that per the DNR the adjacent property owners have to sign an agreement that has to be recorded, Attorney Kruse is working on the document.

Council Member Dietrich asked if sidewalk debris could be used as fill for the street repair, PWS Schroyer said no it is too big.

## Mayor's Report

None

M/S Bodish/Mueller To adjourn at 8:27 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

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Mark Priebe, Mayor

Attest

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Melissa Atkinson, City Administrator/Clerk