

# City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, October 10<sup>th</sup>, 2018 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Mark Priebe.

Roll call was taken.

Council Members present were Mat Mueller, Bob Bodish, Jim Downey and Bonnie Dietrich. Council Member Lanny Kuehl was absent.

The Pledge of Allegiance was recited.

## Public Hearing

### Street Vacate/Property Sale ~ Oak Street

The public hearing regarding the vacation and sale of a portion of Oak Street opened at 7:01 pm. There were no citizen comments and the clerk had not received any comments. The public hearing closed at 7:01 pm.

M/S Dietrich/Downey To approve Resolution 2018-48 A resolution to vacate a portion of public property to wit: A portion of Oak Street located between Main Street and Monroe Street in Garnavillo, Iowa.

#### Roll Call

Aye: Dietrich, Downey, Bodish, Mueller

Nay: None

Absent: Kuehl

Abstention: None

M/S Downey/Bodish To approve Resolution 2108-49 A resolution approving the sale of city property described as: A portion of Oak Street located between Main Street and Monroe Street in Garnavillo, Iowa to Garnavillo Mill, Inc for \$1.00.

#### Roll Call

Aye: Downey, Bodish, Mueller, Dietrich

Nay: None

Absent: Kuehl

Abstention: None

## Consent Agenda

M/S Bodish/Dietrich To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

## Claims

Check #	Vendor	Amount	Description
013089	ALPINE COMMUNICATIONS	\$ 67.95	PHONE
013090	BAKER & TAYLOR	\$ 269.15	books
013095	PETTY CASH	\$ 36.86	postage
013094	MIDWEST BUSINESS PRODUCTS	\$ 59.55	Copies
013093	GALE/CENAGE LEARNING	\$ 74.22	books
013092	DEMCO	\$ 51.79	supplies

# City of Garnavillo

013091	CENTER POINT LARGE PRINT	\$ 93.48	books
013141	IOWA DEPT. OF NATURAL RESOURCE	\$ 134.00	ANNUAL PERMIT FEE
013153	UPPER EXPLORERLAND RPC	\$ 471.47	CDBG ADMIN
013137	GARNAVILLO MILL	\$ 10.00	WASP SPRAY
013138	GUTTENBERG PRESS	\$ 133.54	PUBLICATIONS
013151	THREE RIVERS FS CO	\$ 645.21	FUEL
013135	GARNAVILLO CEMETERY ASSOC.	\$ 545.69	PROPERTY TAX DIST
013134	GARNAVILLO AUTO & TIRE	\$ 162.27	FRT#75
013133	GARN.FIREMENS ASSOC AND CSB	\$ 36,000.00	RENT
013132	FEHR GRAHAM	\$ 9,150.00	ENGINEERING FEES
013131	DUBUQUE FIRE EQUIPMENT, INC.	\$ 25.00	EXTINGUISHERS
013130	BROWN SUPPLY	\$ 104.00	BRASS METER COUPLINGS
013129	BRINKS TREE SERVICE LLC	\$ 4,375.00	RES# 2018-31
013128	BRANDEL LAWN & LANDSCAPE	\$ 995.00	MOWING
013127	BLACK HILLS ENERGY	\$ 298.54	GAS UTILITY
013126	AUTOMATIC SYSTEMS	\$ 1,889.85	TRANSDUCER
013139	HAWKINS WATER TREATMENT	\$ 450.65	CHEMICALS
013152	TOWN & COUNTRY SANITATION INC	\$ 4,465.50	TRASH/RECYCLE
013140	IHDE S	\$ 380.20	FUEL
013150	TEST AMERICA, INC.	\$ 270.90	WASTEWATER
013149	ROYAL PRODUCTS	\$ 10.65	TRASH PUMP SUPPLIES
013148	REDS FIXIT SHOP	\$ 160.00	TRASH PUMP REPAIR
013147	NELSON HARDWOOD LUMBER CO.	\$ 495.00	PLAYGROUND CHIPS
013146	MEYER MECHANICAL	\$ 846.11	WATER HEATER/TOILET
013145	MEUSER LUMBER	\$ 51.86	SUPPLIES
013144	KEYSTONE LABORATORIES, INC.	\$ 241.50	LEAD & COPPER
013143	IOWA ONE CALL	\$ 19.80	LOCATES
013142	IOWA LEAGUE OF CITIES	\$ 45.00	BUDGET WORKSHOP
013136	GARNAVILLO FIREMENS ASSOC.	\$ 384.00	ADVANCED AUTO-CORE
013125	ALLIANT ENERGY	\$ 5,074.47	ELECTRIC UTILITY

## Treasurer Report

September 2018

### FUND ACCOUNT#

General Fund	\$ 24,877.18	\$ 26,434.24	\$ 680,775.12
Road Use Tax Fund	\$ 2,105.23	\$ 10,808.56	\$ 12,753.30
Employee Benefit Fund	\$ 2,733.00	\$ 2,545.15	\$ 53,453.37
Emergency Fund	\$ -	\$ 334.78	\$ 4,369.90
TIF Fund	\$ -	\$ 2,222.81	\$ 163,244.80
Urban Renewal Fund	\$ 509.85	\$ -	\$ 6,058.05
Debt Service Fund	\$ -	\$ 1,919.61	\$ 6,916.66
Capital Project Fund	\$ 107.00	\$ 2,240.35	\$ 385,331.04
Storm Water Utility Fund	\$ 127.78	\$ 996.82	\$ 39,777.05
Water Fund	\$ 13,238.98	\$ 16,112.80	\$ 373,743.75
Water Sinking Fund	\$ -	\$ -	\$ 21,758.08
Sewer Fund	\$ 14,581.60	\$ 17,071.93	\$ 566,668.19
TOTAL CLAIM ON CASH	\$ 58,280.62	\$ 80,687.05	\$ 2,314,849.31

# City of Garnavillo

## Expenses & Revenues by Function

	Expenses	Revenues
001 GENERAL FUND		
1010 POLICE OPERATIONS	\$ 5,425.52	\$ -
1050 FIRE DEPARTMENT	\$ 1,320.44	\$ -
2010 ROADS,BRIDGES,SIDEWALKS	\$ 2,392.88	\$ 223.57
2030 STREET LIGHTING	\$ 2,640.40	\$ -
2090 GARBAGE (NOT ENTERPRISE)	\$ 4,465.50	\$ 3,949.26
4010 LIBRARY	\$ 3,077.42	\$ 387.08
4030 PARKS	\$ 1,250.24	\$ -
4060 COMMUNITY CENTER	\$ 414.52	\$ 167.38
6020 CLERK, TREASURER	\$ 2,113.55	\$ -
6050 CITY HALL & GENERAL BUILDINGS	\$ 522.81	\$ -
6060 TORT LIABILITY	\$ -	\$ 2,366.58
6900 OTHER GENERAL GOVERNMENT	\$ 1,123.92	\$ -
9500 NON-PROGRAM GENERAL REVENUE	\$ -	\$ 19,210.39
FUND 110 ROAD USE TAX		
2010 ROADS,BRIDGES,SIDEWALKS	\$ 2,105.23	\$ 10,808.56
FUND 112 EMPLOYEE BENEFIT		
1010 POLICE OPERATIONS	\$ 490.68	\$ -
2010 ROADS,BRIDGES,SIDEWALKS	\$ 1,420.14	\$ -
4010 LIBRARY	\$ 353.56	\$ -
4060 COMMUNITY CENTER	\$ 12.21	\$ -
6020 CLERK, TREASURER	\$ 456.41	\$ -
9500 NON-PROGRAM GENERAL REVENUE	\$ -	\$ 2,545.15
FUND 119 EMERGENCY FUND		
6900 OTHER GENERAL GOVERNMENT	\$ -	\$ 334.78
FUND 125 TAX INCREMENT FINANCING		
7500 CAPITAL PROJECTS	\$ -	\$ 2,222.81
FUND 145 URBAN RENEWAL		
5030 HOUSING & URBAN RENEWAL	\$ 509.85	\$ -
FUND 200 DEBT SERVICE		
7010 DEBT SERVICE	\$ -	\$ 1,919.61
FUND 301 CAPITAL PROJECT FUNDS		
1020 CIVIL DEFENSE	\$ -	\$ 2,044.00
7500 CAPITAL PROJECTS	\$ 107.00	\$ 196.35
FUND 400 STORM WATER UTILITY FUND		
8065 STORM WATER	\$ 127.78	\$ 996.82
FUND 600 WATER FUND		
8010 WATER	\$ 13,238.98	\$ 16,112.80
9500 NON-PROGRAM GENERAL REVENUE	\$ -	\$ -
FUND 610 SEWER FUND		
8015 SEWER & SEWAGE DISPOSAL	\$ 14,581.60	\$ 17,071.93

# City of Garnavillo

## Old Business

### Nuisance Property

Attorney Kruse provided council with an update for the current nuisance properties and answered questions regarding the Earl property & the Frye property.

### Resolution 2018-42 Visu-Sewer Amendment

Mayor Priebe addressed council regarding his concerns that there was no not to exceed limit in this resolution and asked that council consider amending it. Council discussed and asked if Visu-Sewer had provided an estimate on the removal of obstructions, PWS Schroyer stated that they hadn't. Council directed Schroyer to have Visu-Sewer attend the next meeting to answer the additional questions.

## New Business

### CDBG Policies for Stormwater Improvements Project

M/S Bodish/Downey To approve Resolution 2018-50 A resolution of the city of Garnavillo, Iowa adopting policies compliant to the 2018 CDBG Grant for Stormwater Improvements

#### Roll Call

Aye: Bodish, Mueller, Dietrich, Downey

Nay: None

Absent: Kuehl

Abstention: None

### UERPC Contract Services, CDBG Stormwater Improvements

M/S Dietrich/Bodish To approve Resolution 2018-51 A resolution approving the contract for services between Upper Explorerland Regional Planning Commission and the City of Garnavillo for CDBG-Community Facilities-Stormwater Project #18-CF-001

#### Roll Call

Aye: Mueller, Dietrich, Downey, Bodish

Nay: None

Absent: Kuehl

Abstention: None

### Ordinance Chapter 62 General Traffic Regulations – Engine Back-Pressure Brakes

Police Chief Trumblee explained that we received a complaint regarding the use of jake brakes (engine back-pressure brakes) within city limits and that there are no signs on the Clayton Highway. He stated that he would like to put up signs but have the wording in the code changed to say that they can be used in the case of an emergency instead of just prohibited. Council discussed the pros and cons of jake brakes.

M/S Bodish/Dietrich To approve the first reading of Ordinance 04-2018 An ordinance relating to the use of engine back-pressure brakes.

#### Roll Call

Aye: Dietrich, Bodish

# City of Garnavillo

Nay: Downey, Mueller

Absent: Kuehl

Abstention: None

Resolution Failed

## Ordinance Chapter 65 Stop or Yield Required

Police Chief Trumblee explained that a concerned citizen asked if the council would consider making the intersection at Adams Street and Watson Street a 4-way stop citing concerns for the children going to and from school. Trumblee explained that as he drove around he noticed several 4-way stops that were not listed in the ordinance so they were added as well. Council discussed the topic and asked Trumblee to put the speed trailer in that area to get a better idea of how much traffic there is. This item will be on the next agenda.

## Board & Commission Policy

City Administrator/Clerk Atkinson presented a new policy which sets the policy/procedures for volunteer board members to be in compliance with state code.

M/S Mueller/Dietrich To approve Resolution 2018-52 A resolution approving a city policy: Board & Commission Policy.

### Roll Call

Aye: Bodish, Downey, Dietrich, Mueller

Nay: None

Absent: Kuehl

Abstention: None

## Planning & Zoning Resignation, Paul Bischoff

M/S Downey/Mueller To approve Resolution 2018-53 A resolution accepting the resignation of Paul Bischoff, Planning & Zoning Commission Member.

### Roll Call

Aye: Downey, Dietrich, Mueller, Bodish

Nay: None

Absent: Kuehl

Abstention: None

## Community Center Rental Fee Waiver, Kim Werger Benefit November 16<sup>th</sup> & 17<sup>th</sup>

M/S Bodish/Mueller To approve Resolution 2018-54 A resolution approving the waiver of community center rental fee for a fundraiser – Kim Werger Benefit November 16<sup>th</sup> & 17<sup>th</sup> but retain a deposit for the event.

### Roll Call

Aye: Dietrich, Mueller, Bodish, Downey

Nay: None

Absent: Kuehl

# City of Garnavillo

Abstention: None

## Lincoln Street Patch Repairs

Public Works Superintendent Schroyer explained to council that he was waiting for a proposal from Kluesner regarding the repairs to Lincoln Street but it has not come yet. Council asked Schroyer to get some additional quotes and if necessary they would have a special meeting to review them.

## Police Chief Replacement

Mayor Priebe opened the discussion regarding replacing Police Chief Trumblee, he stated that in his opinion the council should continue with the department. Council discussed the options and stated that they would like more information on what the costs would be if they decided to go with the county and not have a department. Council agreed to move forward with advertising while still researching options.

M/S Dietrich/Bodish To approve the City Administrator advertising for a new police chief. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

## **Hearing of Delegations**

None

## **Department Reports**

PWS Schroyer presented his report to the council. Schroyer discussed the following topics: Adams Street and Meier Court repairs, Bypass pumping due to the recent rains, city shop addition update, and compost pickup ending in mid-November. Schroyer also announced that he was nominated and selected as the Wastewater Operator of the Year.

## **Council Comment**

Council Member Mueller asked public works to look at the benches in the park, they have been vandalized with profanity. PWS Schroyer will look at them and get them fixed.

Council Member Bodish addressed council regarding the sewer situation at the Caspersen's residence, he adamantly stated that it's way past time to fix this problem and insisted the council put it on the next agenda for approval of a septic system to back up the residence when the sewer has to be shut off. Council directed PWS Schroyer and CA Atkinson to start gathering costs for the next meeting.

Council Member Downey asked if the lateral work scheduled to be done by Visu-Sewer would help this situation, PWS Schroyer said that yes it would be it is going to take a while to be completed.

Council Member Bodish also asked if there could be something done for residents that move in and out during a billing cycle and are only in the residence a week or two. CA Atkinson stated that a policy could be put in place but felt that this should only apply to residents moving in and out, not landlords who do not want to pay a bill but have service when no one is living there. CA Atkinson will look into what other communities do.

# City of Garnavillo

## Mayor's Report

None

M/S Bodish/Dietrich To adjourn at 8:35 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

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Mark Priebe, Mayor

Attest:

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Melissa Atkinson, City Administrator/Clerk

