

# City of Garnavillo

The City of Garnavillo City Council will meet in a regular session on Wednesday, November 14<sup>th</sup>, 2018 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Mark Priebe.

Roll call was taken, council members in attendance were Bonnie Dietrich, Bob Bodish, Mat Mueller, Jim Downey. Council Member Lanny Kuehl was absent. Council Member Lanny Kuehl arrived at 7:15 pm.

M/S Bodish/Mueller To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

## Claims

Check#	Vendor	Date	Amount	Description
13100E	POSTMASTER	10/16/18	\$11.50	WATER SAMPLES
13101E	IOWA RURAL WATER ASSOC	10/15/18	\$320.00	CONFERENCE
13105E	INTERNAL REVENUE SERVICE	10/16/18	\$1,608.34	WITHHOLDING
13108E	INTERNAL REVENUE SERVICE	10/30/18	\$1,634.37	WITHHOLDING
13109E	INTERNAL REVENUE SERVICE	10/29/18	\$453.99	WITHHOLDING
13110E	POSTMASTER	10/30/18	\$0.00	BacT Sample
13111E	NORBYS FARM FLEET	11/8/18	\$12.82	PW SUPPLIES
13112E	CITY OF GARNAVILLO	10/31/18	\$120.00	PETTY CASH
13157	ALPINE COMMUNICATIONS	10/26/18	\$908.22	PHONE
13158	US CELLULAR	10/26/18	\$121.44	CELL PHONE
13159	WELLMARK	10/26/18	\$1,830.44	PREMIUMS
13167	ALPINE COMMUNICATIONS	11/1/18	\$68.16	PHONE
13168	BAKER & TAYLOR	11/1/18	\$26.35	BOOKS
13169	CENTER POINT LARGE PRINT	11/1/18	\$91.09	BOOKS
13170	DEMCO	11/1/18	\$85.07	LIBRARY SUPPLIES
13171	GALE/CENAGE LEARNING	11/1/18	\$148.44	BOOKS
13172	IOWA OUTDOORS	11/1/18	\$7.00	SUBSCRIPTION
13173	"PMB" PACIFIC MAGAZINE BILLING	11/1/18	\$69.97	SUBSCRIPTION
13174	GARNAVILLO PUBLIC LIBRARY	11/1/18	\$29.28	POSTAGE
13175	RITE PRICE OFFICE SUPPLY INC	11/1/18	\$385.68	PAPER
13179	ALLIANT ENERGY	11/14/18	\$6,053.08	UTILITIES
13180	AUTOMATIC SYSTEMS	11/14/18	\$830.54	REPAIRS
13181	BLACK HILLS ENERGY	11/14/18	\$325.83	UTILITIES
13182	BODENSTEINER IMPLEMENT	11/14/18	\$32.46	FITTINGS
13183	BRANDEL LAWN & LANDSCAPE LLC	11/14/18	\$570.00	MOWING
13184	BROWN SUPPLY CO	11/14/18	\$19.00	RUBBER METER GASKET
13185	CLAYTON COUNTY SECONDARY ROADS	11/14/18	\$21,685.00	ADDITION
13186	DUBUQUE FIRE EQUIPMENT INC.	11/14/18	\$25.00	EXTINGUISHER CK
13187	FARMERS CULLIGAN	11/14/18	\$58.50	RENT/SALT
13188	FEHR GRAHAM	11/14/18	\$12,080.00	ENGINEERING FEES
13189	GARNAVILLO AUTO & TIRE	11/14/18	\$190.49	SUPPLIES
13190	GARNAVILLO CEMETERY ASSOC	11/14/18	\$2,886.66	PROP TAX ALLOCATION
13191	GARNAVILLO FIREMENS ASSOC	11/14/18	\$750.00	CONTRIBUTION

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13192	GARNAVILLO MILL	11/14/18	\$26.40	PAPER
13193	GARNAVILLO OIL INC	11/14/18	\$113.28	OIL
13194	GUTTENBERG PRESS	11/14/18	\$407.54	PUBLICATIONS
13195	HACKETTS PORTA POTTY RENTAL	11/14/18	\$260.00	RENTALS
13196	HOLIDAY INN	11/14/18	\$201.60	2018 FALL IMFOA
13197	IHDE'S	11/14/18	\$305.70	GAS
13198	IOWA RURAL WATER ASSOC	11/14/18	\$225.00	DUES
13199	KEYSTONE LABORATORIES INC.	11/14/18	\$12.50	ANALYSIS
13200	MEUSER LUMBER	11/14/18	\$12.39	SUPPLIES
13201	NORTHWAY WELL CORPORATION	11/14/18	\$975.00	FIELD LABOR
13202	CITY OF GARNAVILLO	11/14/18	\$3.75	PETTY CASH
13204	ROYAL PRODUCTS	11/14/18	\$103.10	TRASH PUMP SUPPLIES
13205	CHAD SCHROYER	11/14/18	\$64.14	MEAL/MILEAGE
13206	THREE RIVERS COMPANY	11/14/18	\$1,080.58	FUEL
13207	TOWN & COUNTRY SANITATION INC	11/14/18	\$4,465.50	TRASH/RECYCLING
13208	UPPER EXPLORERLAND RPC INC	11/14/18	\$1,135.35	CDBG APP

## Treasurers Report

### October 2018

	MTD Debits	MTD Credits	BALANCE
General Fund	\$ 60,446.85	\$ 115,185.71	\$ 735,513.98
Road Use Tax Fund	\$ 5,860.76	\$ 6,677.77	\$ 13,570.31
Employee Benefit	\$ 2,703.42	\$ 13,706.03	\$ 64,455.98
Emergency	\$ -	\$ 1,802.78	\$ 6,172.68
TIF	\$ -	\$ 24,183.43	\$ 187,428.23
Urban Renewal	\$ 471.47	\$ -	\$ -6,529.52
Debt Service	\$ -	\$ 11,005.64	\$ 17,922.30
Capital Project	\$ 9,150.00	\$ 14,543.95	\$ 390,724.99
Storm Water Utility	\$ 7.04	\$ 1,228.41	\$ 40,998.42
Water	\$ 8,955.88	\$ 19,827.38	\$ 384,615.25
Water Sinking	\$ -	\$ -	\$ -21,758.08
Sewer	\$ 12,081.21	\$ 21,185.58	\$ 575,772.56
TOTAL CLAIM ON CASH	\$ 99,676.63	\$ 229,346.68	\$ 2,388,887.10

### Expenses & Revenues by Function

001 GENERAL FUND	Expenses	Revenues
1010 POLICE OPERATIONS	\$ 5,746.37	\$ 798.21
1050 FIRE DEPARTMENT	\$ 36,768.55	\$ 4,240.75
2010 ROADS,BRIDGES,SIDEWALKS	\$ 3,048.81	\$ 12,886.48
2030 STREET LIGHTING	\$ 1,314.22	\$ -
2090 GARBAGE (NOT ENTERPRISE)	\$ 4,465.50	\$ 4,738.14
4010 LIBRARY	\$ 3,370.79	\$ 12,839.38
4030 PARKS	\$ 1,154.12	\$ 3.00

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4050 CEMETERY	\$ 545.69	\$ -
4060 COMMUNITY CENTER	\$ 209.76	\$ 1,026.36
6020 CLERK, TREASURER	\$ 3,131.92	\$ -
6050 CITY HALL & GENERAL BUILDINGS	\$ 154.89	\$ -
6060 TORT LIABILITY	\$ -	\$ 12,744.31
6900 OTHER GENERAL GOVERNMENT	\$ 479.26	\$ -
9500 NON-PROGRAM GENERAL REVENUE	\$ -	\$ 65,852.11
<b>FUND 110 ROAD USE TAX</b>		
2010 ROADS,BRIDGES,SIDEWALKS	\$ 5,860.76	\$ 6,677.77
<b>FUND 112 EMPLOYEE BENEFIT</b>		
1010 POLICE OPERATIONS	\$ 713.91	
2010 ROADS,BRIDGES,SIDEWALKS	\$ 1,017.92	
4010 LIBRARY	\$ 434.26	
4060 COMMUNITY CENTER	\$ 9.76	
6020 CLERK, TREASURER	\$ 527.57	
9500 NON-PROGRAM GENERAL REVENUE		\$ 13,706.03
<b>FUND 119 EMERGENCY FUND</b>		
6900 OTHER GENERAL GOVERNMENT		\$ 1,802.78
<b>FUND 125 TAX INCREMENT FINANCING</b>		
7500 CAPITAL PROJECTS		\$ 24,183.43
<b>FUND 145 URBAN RENEWAL</b>		
5030 HOUSING & URBAN RENEWAL	\$ 471.47	\$ -
<b>FUND 200 DEBT SERVICE</b>		
7010 DEBT SERVICE		\$ 11,005.64
<b>FUND 301 CAPITAL PROJECT FUNDS</b>		
1020 CIVIL DEFENSE		\$ 14,309.40
5030 HOUSING & URBAN RENEWAL	\$ 9,150.00	\$ -
7500 CAPITAL PROJECTS		\$ 234.55
<b>FUND 400 STORM WATER UTILITY FUND</b>		
8065 STORM WATER		\$ 1,221.37
<b>FUND 600 WATER FUND</b>		
8010 WATER	\$ 8,952.13	\$ 19,823.63
<b>FUND 610 SEWER FUND</b>		
8015 SEWER & SEWAGE DISPOSAL	\$ 12,081.21	\$ 21,185.58
<b>TOTAL</b>	<b>\$ 99,608.87</b>	<b>\$ 229,278.92</b>

**Old Business**

Nuisance Property Updates

Attorney Kruse stated that we are still in litigation with the remaining property, 657A – Frye Property, but working on it.

Resolution 2018-42 Visu-Sewer Amendment

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This topic was moved to the next agenda so the Visu-Sewer representative could attend.

## First Reading of Chapter 65 Stop or Yield Required Ordinance Update

Council reviewed the speed trailer report that was provided by Chief of Police Trumblee and determined that it was necessary to make Adams St & Watson St a 4-way stop.

M/S Bodish/Mueller To approve the first reading of Ordinance 02-2018 An Ordinance pertaining to Chapter 65 Stop or Yield Required.

### Roll Call

Aye: Mueller, Dietrich, Kuehl, Downey, Bodish

Nay: None

Absent: None

Abstention: None

## Police Chief Replacement

The council discussed the options on the table for the replacement of the chief of police. The Personnel Committee Members Mayor Mark Priebe and Jim Downey reviewed with council the candidates they interviewed and recommended hiring Chad Dugan.

M/S Mueller/Downey To approve Resolution 2018-55 A resolution to hire Chad Dugan as the Part-time Chief of Police at a rate of \$20.00 with a 90 probationary period.

### Roll Call

Aye: Kuehl, Downey, Bodish, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

## **New Business**

### Retirement of Police Chief Trumblee

M/S Mueller/Dietrich To approve Resolution 2018-56 A resolution accepting the Retirement of Police Chief Trumblee.

### Roll Call

Aye: Bodish, Mueller, Dietrich, Kuehl, Downey

Nay: None

Absent: None

Abstention: None

### FY18 Annual Fund Transfers

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M/S Bodish/Mueller To approve Resolution 2018-57 A resolution approving the FY18 Annual Fund Transfers.

Roll Call

Aye: Downey, Bodish, Mueller, Dietrich, Kuehl

Nay: None

Absent: None

Abstention: None

FY18 Annual Financial Report

M/S Kuehl/Dietrich To approve Resolution 2018-58 A resolution approving the FY18 Annual Financial Report.

Roll Call

Aye: Downey, Kuehl, Dietrich, Mueller, Bodish

Nay: None

Absent: None

Abstention: None

FY18 Annual Urban Renewal Report

M/S Mueller/Kuehl To approve Resolution 2018-59 A resolution approving the FY18 Annual Urban Renewal Report.

Roll Call

Aye: Kuehl, Dietrich, Mueller, Bodish, Downey

Nay: None

Absent: None

Abstention: None

FY20 TIF Certification to Clayton County

M/S Kuehl/Bodish To approve Resolution 2018-60 A resolution approving the FY20 TIF Certification to Clayton County

Roll Call

Aye: Dietrich, Mueller, Kuehl, Bodish, Downey

Nay: None

Absent: None

Abstention: None

Fire Department 28E Agreement

Attorney Kruse explained to council the concerns we have regarding the agreements that are in place and how they differ from the way things are being conducted today, she stated that we just

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want to review the requirements of both parties and get them straightened out and in writing. Kruse explained that this is a work in progress and that she would be willing to meet and work with the Firemen's Association/Department to get it worked out.

## Hearing of Delegations

None

## Department Reports

Public Works Superintendent Schroyer explained that they are ready for winter weather and that they are working on the holiday decorations.

Chief of Police Trumblee provided council with his final council report.

## Council Comments

Council Member Bodish asked for an update on the Caspersen property, PWS Schroyer explained that he is working on getting the numbers together. Bodish also asked if anything could be done with Tom McDonald's property, Attorney Kruse will send a letter to the management company.

Council Member Mueller asked about the park benches, Schroyer said that they were going to clean them up when they take them in for the winter.

## Mayor's Report

None

M/S Mueller/Downey To adjourn at 8:35 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

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Mark Priebe, Mayor

Attest:

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Melissa Atkinson, City Administrator/Clerk