

City of Garnavillo

The City of Garnavillo City Council will meet in a regular session on Wednesday, January 9th, 2019 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Mark Priebe.

Roll call was taken, council members in attendance were Lanny Kuehl, James Downey, Robert Bodish, Mathew Mueller. Council Member Bonnie Dietrich was absent.

The Pledge of Allegiance was recited.

M/S Kuehl/Downey To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Item Number	Entity Name	Date	Amount	Description
013260	ALPINE COMMUNICATIONS	01/04/19	\$ 68.16	PHONE
013261	BAKER & TAYLOR	01/04/19	\$ 205.55	BOOKS
013262	CENTER POINT LARGE PRINT	01/04/19	\$ 91.08	BOOKS
013263	CLAYTON CO LIBRARY ASSOC	01/04/19	\$ 1,100.00	APOLLO SUBSCRIPTION
013264	GALE/CENAGE LEARNING	01/04/19	\$ 50.23	BOOKS
013265	MIDWEST BUSINESS PRODUCTS	01/04/19	\$ 59.36	COPIER
013266	PETTY CASH - LIBRARY	01/04/19	\$ 55.03	POSTAGE
013280	ALLIANT ENERGY	01/09/19	\$ 5,689.66	ELECTRIC
013281	ATKINSON, MELISSA	01/09/19	\$ 23.26	2018 FALL IMFOA
013282	B & M ELECTRIC LLC	01/09/19	\$ 92.25	PHOTO CELL
013283	BANYON DATA SYSTEMS	01/09/19	\$ 169.00	VAULT BACKUP
013284	BLACK HILLS ENERGY	01/09/19	\$ 1,240.33	GAS
013285	CAMP POWERSPORTS-NAPA	01/09/19	\$ 29.02	BATTERY PACK CHARGER
013286	CLAYTON CO DEVELOPMENT GROUP	01/09/19	\$ 1,000.00	MEMBERSHIP
013287	COMMUNITY SAVINGS BANK	01/09/19	\$ 12.00	SAFETY DEPOSIT BOX
013288	DEARBORN NATIONAL LIFE INSURANCE	01/09/19	\$ 122.40	LIFE INSURANCE
013289	DUBUQUE FIRE EQUIPMENT INC	01/09/19	\$ 25.00	EXTINGUISHERS
013290	FARMERS CULLIGAN	01/09/19	\$ 40.00	SOFTENER RENT
013291	FEHR GRAHAM	01/09/19	\$ 4,836.75	DESIGN SERVICES
013292	GARNAVILLO AUTO & TIRE	01/09/19	\$ 322.03	FILTER/PLUGS
013293	GARNAVILLO CEMETERY ASSOC	01/09/19	\$ 417.14	PROPERTY TAX
013294	GARNAVILLO MILL	01/09/19	\$ 255.62	ICE MELT & FLAGS
013295	GUTTENBERG PRESS	01/09/19	\$ 132.61	PUBLICATION
013296	IAMU	01/09/19	\$ 329.03	NISA DUES
013297	IHDE S	01/09/19	\$ 131.80	FUEL
013298	J & C OVERHEAD DOORS	01/09/19	\$ 287.50	REMOTES/RETENSION
013299	J & R SUPPLY	01/09/19	\$ 19.00	VEHICLE

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013300	KEYSTONE LABORATORIES INC	01/09/19	\$	12.50	ANALYSIS
013301	MEUSER LUMBER	01/09/19	\$	37.64	SUPPLIES
013302	TOWN & COUNTRY SANITATION INC	01/09/19	\$	4,465.50	RECYCLING/TRASH
013303	UPPER EXPLORERLAND RPC	01/09/19	\$	2,250.25	CDBG/STORMWATER
013304	VISU-SEWER INC	01/09/19	\$	154.00	CONTRACT BALANCE

Treasurers Report

FUND	ACCOUNT NAME	MTD Debits	MTD Credits	BALANCE
001-3870	General Fund	\$ 34,131.07	\$ 85,178.72	\$ 807,665.28
110-3870	RUT Fund	\$ 1,118.46	\$ 8,456.49	\$ 28,178.88
112-3870	Employee Benefit Fund	\$ 1,978.00	\$ 1,980.63	\$ 64,939.50
119-3870	Emergency Fund	\$ 5,030.00	\$ 260.51	\$ 1,742.04
125-3870	TIF Fund	\$ 47,762.22	\$ 10,054.27	\$ 158,423.21
145-3870	Urban Renewal Fund	\$ 1,609.99	\$	\$ (9,274.86)
200-3870	Debt Service Fund	\$ 5,336.23	\$ 1,913.98	\$ 16,776.42
301-3870	Capital Project Fund	\$ 5,313.78	\$ 4,651.78	\$ 356,612.85
400-3870	Storm Water Utility Fund	\$ 60.96	\$ 1,204.87	\$ 43,481.31
600-3870	Water Fund	\$ 68,299.82	\$ 19,470.66	\$ 347,939.63
601-3870	Water Sinking Fund	\$ 3,871.88	\$ 55,554.00	\$ 29,924.04
610-3870	Sewer Fund	\$ 46,880.10	\$ 21,681.09	\$ 560,088.43
		\$ 221,392.51	\$ 210,407.00	\$ 2,406,496.73

Expenses & Revenues by Function

001 GENERAL FUND	Expenses	Revenues
1010 POLICE OPERATIONS	\$ 4,197.56	
1050 FIRE DEPARTMENT	\$ 1,636.43	\$ 1,769.28
2010 ROADS,BRIDGES,SIDEWALKS	\$ 5,493.94	\$ 883.45
2030 STREET LIGHTING	\$ 1,303.85	
2090 GARBAGE (NOT ENTERPRISE)	\$ 4,465.50	\$ 4,704.14
4010 LIBRARY	\$ (3,447.74)	\$ 260.51
4030 PARKS	\$ 284.03	
4050 CEMETERY	\$ 553.52	
4060 COMMUNITY CENTER	\$ 6,272.12	\$ 330.26
6020 CLERK, TREASURER	\$ 2,008.50	
6050 CITY HALL & GENERAL BUILDINGS	\$ 364.26	
6060 TORT LIABILITY		\$ 1,841.67
6900 OTHER GENERAL GOVERNMENT	\$ 791.29	
7500 CAPITAL PROJECTS	\$ 4,000.00	
9500 NON-PROGRAM GENERAL REVENUE		\$ 69,181.60
FUND 110 ROAD USE TAX		
2010 ROADS,BRIDGES,SIDEWALKS	\$ 1,118.46	\$ 8,456.49

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FUND 112 EMPLOYEE BENEFIT		
1010 POLICE OPERATIONS	\$ 446.43	
2010 ROADS,BRIDGES,SIDEWALKS	\$ 829.22	
4010 LIBRARY	\$ 346.54	
4060 COMMUNITY CENTER	\$ 12.57	
6020 CLERK, TREASURER	\$ 343.24	
9500 NON-PROGRAM GENERAL REVENUE		\$ 1,980.63
FUND 119 EMERGENCY FUND		
6900 OTHER GENERAL GOVERNMENT		\$ 260.51
9100 TRANSFERS OUT	\$ 5,030.00	
FUND 125 TAX INCREMENT FINANCING		
7010 DEBT SERVICE	\$ 47,625.00	
7500 CAPITAL PROJECTS		\$ 9,917.05
FUND 145 URBAN RENEWAL		
5030 HOUSING & URBAN RENEWAL	\$ 1,609.99	
FUND 200 DEBT SERVICE		
7010 DEBT SERVICE	\$ 5,336.23	\$ 1,913.98
FUND 301 CAPITAL PROJECT FUNDS		
5030 HOUSING & URBAN RENEWAL	\$ 603.39	
7500 CAPITAL PROJECTS	\$ 4,384.50	\$ 325.89
9500 NON-PROGRAM GENERAL REVENUE		\$ 4,000.00
FUND 400 STORM WATER UTILITY FUND		
8065 STORM WATER	\$ 56.80	\$ 1,200.71
FUND 600 WATER FUND		
8010 WATER	\$ 12,438.42	\$ 19,163.26
9500 NON-PROGRAM GENERAL REVENUE	\$ 55,554.00	
FUND 601 WATER SINKING FUND		
8010 WATER	\$ 3,871.88	\$ 55,554.00
FUND 610 SEWER FUND		
8015 SEWER & SEWAGE DISPOSAL	\$ 46,088.38	\$ 20,889.37
TOTAL	\$213,618.31	\$ 202,632.80

Old Business

Nuisance Property Updates

Attorney Kruse updated the council regarding the nuisance properties: 1. 308 W Chestnut – completed; 2. 303 S Adams St – Kruse has requested a trial and is waiting to get a date. Attorney Kruse let council know that the M & M Trial is scheduled for Friday, January 11th.

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New Business

Ordinance 2019-01 Water Rates – First Reading

M/S Bodish/Mueller To approve the first reading of Ordinance 01-2019 An ordinance pertaining to water rates.

Roll Call

Aye: Kuehl, Downey, Bodish, Mueller

Nay: None

Absent: Dietrich

Abstention: None

Ordinance 2019-02 Sewer Rates – First Reading

M/S Mueller/Kuehl To approve the first reading of Ordinance 02-2019 An ordinance pertaining to sewer rates.

Roll Call

Aye: Downey, Bodish, Mueller, Kuehl

Nay: None

Absent: Dietrich

Abstention: None

Clayton County E-911 Service Board Appointments

M/S Bodish/Mueller To approve Resolution 2019-01 A resolution to appoint Mark Priebe as representative and Chad Schroyer as alternate representative to the Clayton County E-911 Service Board.

Roll Call

Aye: Bodish, Mueller, Kuehl, Downey

Nay: None

Absent: Dietrich

Abstention: None

Turkey River Watershed Membership Contribution

Council briefly discussed the request and decided to take no action.

Northeast Iowa Community Action Corporation Support Request

M/S Mueller/Downey To approve Resolution 2019-02 A resolution approving a contribution to Northeast Iowa Community Action Corporation (NEICAC), \$ 745.00.

Roll Call

Aye: Kuehl, Downey, Mueller, Bodish

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Nay: None
Absent: Dietrich
Abstention: None

Dubuque Glass Company Community Room Door Proposal

Council discussed the proposal and other options, they determined that they would like to look into a couple options they discussed.

Call-in Policy

Council discussed the pros and cons of the proposed Call-in Call Back Policy and asked City Administrator Atkinson to make a few changes to the policy.

M/S Bodish/Mueller To approve Resolution 2019-03 A resolution approving a city policy; Call Back & On-Call Policy with the recommended changes.
Roll Call

Aye: Mueller, Bodish, Kuehl, Downey
Nay: None
Absent: Dietrich
Abstention: None

Timekeeping Policy

Council discussed the proposed Timekeeping Policy and asked City Administrator Atkinson to make a few changes to the policy.

M/S Mueller/Downey To approve Resolution 2019-04 A resolution approving a city policy; Timekeeping Policy with the recommended changes.

Roll Call

Aye: Bodish, Kuehl, Downey, Mueller
Nay: None
Absent: Dietrich
Abstention: None

Hearing of Delegations

None

Department Reports

Chief of Police Dugan's report was reviewed.

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City Administrator Atkinson's report was reviewed, she addressed the council at the request of Diana Johnson, UERPC regarding a couple proposals; The University of Iowa & Tall Grass Archaeology that were received for archaeology work that needs to be done for the Storm Sewer Project. Council directed City Administrator Atkinson to proceed with the proposal from The University of Iowa.

Council Comment

Council Member Downey reported to council that he received a complaint regarding drivers not stopping at the crosswalk stop sign.

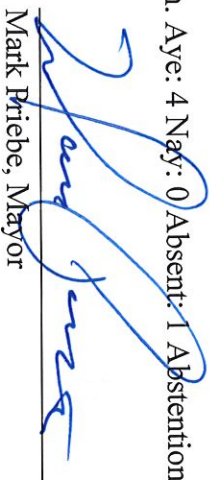
Council Member Bodish asked council if City Administrator Atkinson could contact and work with the fire department to discuss budgeting, council said yes and asked Attorney Kruse if she would participate.

Council Member Kuehl asked if the city could request that the fire department show them their finances. Attorney Kruse explained that they could ask but may not get them, she went on further to explain that state auditors are requiring fire departments to provide their financials during annual audits.

Mayor's Report

Mayor Priebe asked council to consider updating the mayor's terms of service in the code of ordinances, he explained that he would like to change it to two years instead of four to hopefully encourage more people to be active in city government.

M/S Downey/Mueller To adjourn at 8:15 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0



Mark Priebe, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk