

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, March 13th, 2019 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Mark Priebe.

Roll call was taken, council members in attendance were Bonnie Dietrich, Lanny Kuehl, James Downey and Robert Bodish. Council Member Mat Mueller was absent.

FY20 Budget Hearing

The FY20 Budget public hearing was called to order by Mayor Priebe at 7:00 pm. There were no comments from council or citizens and no comments had been received in the clerk's office. The public hearing closed at 7:01 pm.

M/S Kuehl/Dietrich To approve Resolution 2019-14 A resolution approving the FY20 Budget.

Roll Call

Aye: Dietrich, Kuehl, Downey, Bodish

Nay: None

Absent: Mueller

Abstention: None

Storm Water Project Update

Tyler Olson, Fehr Graham Engineer, provide council with an update on the Storm Water Project and answered questions from the council and members of the community.

M/S Bodish/Kuehl To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

2/1/19	13167E	IRS	\$1,617.98	WITHHOLDINGS
2/13/19	13166E	AFLAC	\$101.16	PREMIUMS
2/19/19	13367	ALPINE COMM	\$858.61	PHONE
2/19/19	13368	THREE RIVERS FS	\$409.42	FUEL
2/19/19	13369	WELLMARK	\$1,830.44	PREMIUMS
2/25/19	13173E	POSTMASTER	\$4.39	POSTAGE
2/27/19	13172E	POSTMASTER	\$105.00	POSTAGE
3/5/19	13163E	IPERS	\$2,401.69	CONTRIBUTIONS
3/5/19	13164E	IRS	\$3,860.71	WITHHOLDINGS
3/5/19	13165E	STATE OF IOWA	\$1,003.00	WET
3/5/19	13375	ALLRECIPES	\$8.00	SUBSCRIPTION
3/5/19	13376	ALPINE COMM	\$68.69	PHONE
3/5/19	13377	BAKER & TAYLOR	\$167.96	BOOKS
3/5/19	13378	BLACK HILLS ENERGY	\$1,882.51	UTILITY
3/5/19	13379	CENTER POINT LARGE PRINT	\$91.08	BOOKS

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3/5/19	13380	GALE/CENAGE LEARNING	\$75.72	SUBSCRIPTION
3/5/19	13381	GARNAVILLO MILL	\$99.33	ROAD CREW
3/5/19	13382	GUTTENBERG PRESS	\$35.00	SUBSCRIPTION
3/5/19	13383	JUNIOR LIBRARY GUILD	\$140.04	SUBSCRIPTION
3/5/19	13384	GARNAVILLO LIBRARY	\$44.95	PETTY CASH
3/5/19	13385	RADEMACHER, LINDA	\$13.11	SUPPLIES
3/5/19	13386	TASTE OF HOME	\$10.00	SUBSCRIPTION
3/13/19	13387	ALLEN VERNON & HOSKINS	\$1,666.25	LEGAL FEES
3/13/19	13388	ALLIANT ENERGY	\$6,154.11	UTILITY
3/13/19	13389	DUBUQUE FIRE EQUIP INC	\$28.00	INSPECTIONS
3/13/19	13390	FAYETTE CTY SHERIFF	\$100.00	TESTING
3/13/19	13391	FEHR GRAHAM	\$3,491.64	STORM WATER
3/13/19	13392	FRIEDLEIN EXCAVATING	\$2,125.00	SNOW REMOVAL
3/13/19	13393	VOID		
3/13/19	13394	GARNAVILLO CEMETERY ASSOC	\$114.51	PROP TAX
3/19/19	13395	GARNAVILLO FIREMENS ASSOC	\$53.40	SUPPLIES
3/13/19	13396	GUTTENBERG PRESS	\$355.55	PUBLICATION
3/13/19	13397	HAWKINS WATER TREATMENT	\$335.83	AZONE
3/13/19	13398	HERITAGE PRINTING	\$453.60	CHECKS
3/13/19	13399	HOGAN HANSEN	\$4,700.00	EXAM
3/13/19	13400	IHDE'S	\$1,350.80	FUEL
3/13/19	13401	KEYSTONE LABORATORIES INC	\$12.50	TESTING
3/13/19	13402	MEUSER LUMBER	\$87.79	SUPPLIES
3/13/19	13403	RETYLING SPECIALIST	\$13,500.00	107 E CHESTNUT ST
3/13/19	13404	RICOH USA INC	\$71.33	COPIES
3/13/19	13405	TEST AMERICA	\$327.60	WASTE WATER
3/13/19	13406	THREE RIVERS COMPANY	\$357.99	FUEL
3/13/19	13407	TOWN & COUNTRY SANITATION	\$4,465.50	SERVICES
3/13/19	13408	TSCHIGGFRIE EXCAVATING	\$3,419.19	WATER MAIN
3/13/19	13409	UERPC	\$3,026.19	CDBG ADMIN
3/13/19	13410	US CELLULAR	\$121.24	PHONES
3/13/19	13411	VOID		
3/13/19	13412	GARNAVILLO AUTO & TIRE	\$1,386.81	SUPPLIES/REPAIRS
3/13/19	13413	WILLE WELDINS	\$66.64	REPAIRS

Treasurer Report

ACCOUNT NAME	MTD Debits	MTD Credits	BALANCE
General Fund	\$ 23,444.10	\$ 27,112.21	\$ 813,424.32
RUT Fund	\$ 1,374.42	\$ 8,055.30	\$ 42,290.00
Employee Benefit Fund	\$ 2,270.45	\$ 543.73	\$ 61,079.50
Emergency Fund	\$ -	\$ 71.52	\$ 1,841.38
TIF Fund	\$ -	\$ 388.93	\$ 158,949.59
Urban Renewal Fund	\$ 14,753.55	\$ 3,216.00	\$ -22,782.23
Debt Service Fund	\$ -	\$ 401.13	\$ 17,328.32

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Capital Project Fund	\$ 450.48	\$ 295.35	\$ 351,666.98
Storm Water Utility Fund	\$ 5.00	\$ 1,232.74	\$ 45,771.65
Water Fund	\$ 8,300.35	\$ 18,140.09	\$ 368,310.00
Water Sinking Fund	\$ -	\$ -	\$ 29,924.04
Sewer Fund	\$ 9,346.60	\$ 19,971.88	\$ 582,583.16
	\$ 59,944.95	\$ 79,428.88	\$ 2,450,386.71

Expenses & Revenue by Function

001 GENERAL FUND	Expenses	Revenues
1010 POLICE OPERATIONS	\$ 3,541.01	
1050 FIRE DEPARTMENT	\$ 3,124.47	\$ 9,320.37
1060 FIRST RESPONDERS	\$ 347.36	\$ 461.02
2010 ROADS, BRIDGES, SIDEWALKS	\$ 2,368.15	\$ 1,377.50
2030 STREET LIGHTING	\$ 1,350.95	
2050 SNOW REMOVAL	\$ 819.90	
2090 GARBAGE (NOT ENTERPRISE)	\$ 4,465.50	\$ 4,660.69
4010 LIBRARY	\$ 3,062.18	\$ 550.52
4030 PARKS	\$ 179.28	
4050 CEMETERY	\$ 44.71	
4060 COMMUNITY CENTER	\$ 492.67	\$ 95.75
6020 CLERK, TREASURER	\$ 2,041.58	
6050 CITY HALL & GENERAL BUILDINGS	\$ 620.64	
6060 TORT LIABILITY		\$ 505.59
6900 OTHER GENERAL GOVERNMENT	\$ 949.07	\$ 13.49
9500 NON-PROGRAM GENERAL REVENUE		\$10,090.65
FUND 110 ROAD USE TAX		
2010 ROADS, BRIDGES, SIDEWALKS	\$ 1,374.42	\$ 8,055.30
FUND 112 EMPLOYEE BENEFIT		
1010 POLICE OPERATIONS	\$ 618.45	
2010 ROADS, BRIDGES, SIDEWALKS	\$ 957.64	
4010 LIBRARY	\$ 326.04	
4060 COMMUNITY CENTER	\$ 19.40	
6020 CLERK, TREASURER	\$ 348.92	
9500 NON-PROGRAM GENERAL REVENUE		\$ 543.73
FUND 119 EMERGENCY FUND		
6900 OTHER GENERAL GOVERNMENT		\$ 71.52
FUND 125 TAX INCREMENT FINANCING		
7500 CAPITAL PROJECTS		\$ 388.93
FUND 145 URBAN RENEWAL		
5030 HOUSING & URBAN RENEWAL	\$14,753.55	\$ 3,216.00
FUND 200 DEBT SERVICE		
7010 DEBT SERVICE		\$ 401.13
FUND 301 CAPITAL PROJECT FUNDS		
7500 CAPITAL PROJECTS	\$ 450.48	\$ 295.35
FUND 400 STORM WATER UTILITY FUND		

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8065 STORM WATER		\$ 1,227.74
FUND 600 WATER FUND		
8010 WATER	\$ 8,189.82	\$18,029.56
9500 NON-PROGRAM GENERAL REVENUE		
FUND 610 SEWER FUND		
8015 SEWER & SEWAGE DISPOSAL	\$ 9,219.26	\$19,844.54
TOTAL	\$59,665.45	\$79,149.38

Old Business

Nuisance Property Updates

Attorney Anne Kruse provided council with an update regarding the current nuisance property.

Ordinance 01-2019 Water Rates

M/S Kuehl/Dietrich To approve the final reading of Ordinance 01-2019 Water Rates.
Roll Call

Aye: Kuehl, Downey, Bodish, Dietrich

Nay: None

Absent: Mueller

Abstention: None

Ordinance 02-2019 Sewer Rates

M/S Dietrich/Downey To approve the final reading of Ordinance 02-2019 Sewer Rates.
Roll Call

Aye: Downey, Bodish, Dietrich, Kuehl

Nay: None

Absent: Mueller

Abstention: None

Utility Billing Policy (Frozen Pipe Prevention/Adjustments)

The city council and mayor reviewed the information provided by City Administrator Atkinson and determined that they were not going to make any adjustments on water bills for residents ran water to prevent their pipes from freezing. The council took no action on the proposed policy.

New Business

Storm Water Project Appraiser Service Agreement

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City Administrator Atkinson explained to council that we had not received any proposals. She explained that Attorney Kruse had updated contact information for one of the appraisers that had been contacted and stated that she reached out to him to see if he was interested. Kruse stated that he had stated that he was interested in submitting a proposal so council agreed to review his proposal when it was received.

Bischoff Insurance, Municipal Insurance Renewal

Tracy Werges, Bischoff Insurance, presented council with the municipal policy renewal explaining that the city's workers comp and dropped significantly which has lowered the city's premium.

M/S Downey/Bodish To approve Resolution 2019-15 A resolution approving the Municipal Insurance Policy Renewal, \$47,867.00.

Roll Call

Aye: Bodish, Dietrich, Downey, Kuehl

Nay: None

Absent: Mueller

Abstention: None

Garnavillo High School All Class Reunion Request

Tracy Werges presented the request from the All Class Reunion Committee, they asked to use the park and the park shelter on July 5th, 2019, 5 pm to 9 pm.

M/S Kuehl/Dietrich To approve Resolution 2019-16 A Resolution to approve the Garnavillo High School All Class Reunion Request to use the park and park shelter, July 5th, 2019, 5 pm – 9 pm.

Roll Call

Aye: Dietrich, Downey, Kuehl, Bodish

Nay: None

Absent: Mueller

Abstention: None

Clayton Ridge Post Prom Donation

M/S Downey/Bodish To approve Resolution 2019-17 A resolution to approve the Clayton Ridge Post Prom donation, \$50.00.

Roll Call

Aye: Downey, Kuehl, Bodish, Dietrich

Nay: None

Absent: Mueller

Abstention: None

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Hearing of Delegations

None

Department Reports

Chief of Police Dugan reviewed his written report included in the packet.

City Administrator Atkinson reviewed her written report included in the packet.

Council Comments

None

Mayor's Comments

None

M/S Bodish/Downey To adjourn at 8:20 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0