

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, March 13th, 2019 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Mark Priebe.

Roll call was taken, council members in attendance were Bonnie Dietrich, Lanny Kuehl, James Downey and Robert Bodish. Council Member Mat Mueller was absent.

FY20 Budget Hearing

The FY20 Budget public hearing was called to order by Mayor Priebe at 7:00 pm. There were no comments from council or citizens and no comments had been received in the clerk's office. The public hearing closed at 7:01 pm.

M/S Kuehl/Dietrich To approve Resolution 2019-14 A resolution approving the FY20 Budget.
Roll Call

Aye: Dietrich, Kuehl, Downey, Bodish
Nay: None
Absent: Mueller
Abstention: None

Storm Water Project Update

Tyler Olson, Fehr Graham Engineer, provide council with an update on the Storm Water Project and answered questions from the council and members of the community.

M/S Bodish/Kuehl To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

| | | | | |
|---------|--------|--------------------------|------------|---------------|
| 2/1/19 | 13167E | IRS | \$1,617.98 | WITHHOLDINGS |
| 2/13/19 | 13166E | AFLAC | \$101.16 | PREMIUMS |
| 2/19/19 | 13367 | ALPINE COMM | \$858.61 | PHONE |
| 2/19/19 | 13368 | THREE RIVERS FS | \$409.42 | FUEL |
| 2/19/19 | 13369 | WELLMARK | \$1,830.44 | PREMIUMS |
| 2/25/19 | 13173E | POSTMASTER | \$4.39 | POSTAGE |
| 2/27/19 | 13172E | POSTMASTER | \$105.00 | POSTAGE |
| 3/5/19 | 13163E | IPERS | \$2,401.69 | CONTRIBUTIONS |
| 3/5/19 | 13164E | IRS | \$3,860.71 | WITHHOLDINGS |
| 3/5/19 | 13165E | STATE OF IOWA | \$1,003.00 | WET |
| 3/5/19 | 13375 | ALLRECIPES | \$8.00 | SUBSCRIPTION |
| 3/5/19 | 13376 | ALPINE COMM | \$68.69 | PHONE |
| 3/5/19 | 13377 | BAKER & TAYLOR | \$167.96 | BOOKS |
| 3/5/19 | 13378 | BLACK HILLS ENERGY | \$1,882.51 | UTILITY |
| 3/5/19 | 13379 | CENTER POINT LARGE PRINT | \$91.08 | BOOKS |

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|---------|-------|---------------------------|--|-------------|-------------------|
| 3/5/19 | 13380 | GALE/CENAGE LEARNING | | \$75.72 | SUBSCRIPTION |
| 3/5/19 | 13381 | GARNAVILLO MILL | | \$99.33 | ROAD CREW |
| 3/5/19 | 13382 | GUTTENBERG PRESS | | \$35.00 | SUBSCRIPTION |
| 3/5/19 | 13383 | JUNIOR LIBRARY GUILD | | \$140.04 | SUBSCRIPTION |
| 3/5/19 | 13384 | GARNAVILLO LIBRARY | | \$44.95 | PETTY CASH |
| 3/5/19 | 13385 | RADEMACHER, LINDA | | \$13.11 | SUPPLIES |
| 3/5/19 | 13386 | TASTE OF HOME | | \$10.00 | SUBSCRIPTION |
| 3/13/19 | 13387 | ALLEN VERNON & HOSKINS | | \$1,666.25 | LEGAL FEES |
| 3/13/19 | 13388 | ALLIANT ENERGY | | \$6,154.11 | UTILITY |
| 3/13/19 | 13389 | DUBOQUE FIRE EQUIP INC | | \$28.00 | INSPECTIONS |
| 3/13/19 | 13390 | FAYETTE CTY SHERIFF | | \$100.00 | TESTING |
| 3/13/19 | 13391 | FEHR GRAHAM | | \$3,491.64 | STORM WATER |
| 3/13/19 | 13392 | FRIEDLEIN EXCAVATING | | \$2,125.00 | SNOW REMOVAL |
| 3/13/19 | 13393 | VOID | | | |
| 3/13/19 | 13394 | GARNAVILLO CEMETERY ASSOC | | \$114.51 | PROP TAX |
| 3/19/19 | 13395 | GARNAVILLO FIREMENS ASSOC | | \$53.40 | SUPPLIES |
| 3/13/19 | 13396 | GUTTENBERG PRESS | | \$355.55 | PUBLICATION |
| 3/13/19 | 13397 | HAWKINS WATER TREATMENT | | \$335.83 | AZONE |
| 3/13/19 | 13398 | HERITAGE PRINTING | | \$453.60 | CHECKS |
| 3/13/19 | 13399 | HOGAN HANSEN | | \$4,700.00 | EXAM |
| 3/13/19 | 13400 | IHDE'S | | \$1,350.80 | FUEL |
| 3/13/19 | 13401 | KEYSTONE LABORATORIES INC | | \$12.50 | TESTING |
| 3/13/19 | 13402 | MEUSER LUMBER | | \$87.79 | SUPPLIES |
| 3/13/19 | 13403 | RESTYLING SPECIALIST | | \$13,500.00 | 107 E CHESTNUT ST |
| 3/13/19 | 13404 | RICOH USA INC | | \$71.33 | COPIES |
| 3/13/19 | 13405 | TEST AMERICA | | \$327.60 | WASTE WATER |
| 3/13/19 | 13406 | THREE RIVERS COMPANY | | \$357.99 | FUEL |
| 3/13/19 | 13407 | TOWN & COUNTRY SANITATION | | \$4,465.50 | SERVICES |
| 3/13/19 | 13408 | TSCHIGGRIE EXCAVATING | | \$3,419.19 | WATER MAIN |
| 3/13/19 | 13409 | URPC | | \$3,026.19 | CDBG ADMIN |
| 3/13/19 | 13410 | US CELLULAR | | \$121.24 | PHONES |
| 3/13/19 | 13411 | VOID | | | |
| 3/13/19 | 13412 | GARNAVILLO AUTO & TIRE | | \$1,386.81 | SUPPLIES/REPAIRS |
| 3/13/19 | 13413 | WILLE WELDINS | | \$66.64 | REPAIRS |

Treasurer Report

| ACCOUNT NAME | MTD Debits | MTD Credits | BALANCE |
|-----------------------|--------------|--------------|---------------|
| General Fund | \$ 23,444.10 | \$ 27,112.21 | \$ 813,424.32 |
| RJT Fund | \$ 1,374.42 | \$ 8,055.30 | \$ 42,290.00 |
| Employee Benefit Fund | \$ 2,270.45 | \$ 543.73 | \$ 61,079.50 |
| Emergency Fund | \$ - | \$ 71.52 | \$ 1,841.38 |
| TIF Fund | \$ - | \$ 388.93 | \$ 158,949.59 |
| Urban Renewal Fund | \$ 14,753.55 | \$ 3,216.00 | \$ -22,782.23 |
| Debt Service Fund | \$ - | \$ 401.13 | \$ 17,328.32 |

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|--------------------------|--------------|--------------|-----------------|
| Capital Project Fund | \$ 450.48 | \$ 295.35 | \$ 351,666.98 |
| Storm Water Utility Fund | \$ 5.00 | \$ 1,232.74 | \$ 45,771.65 |
| Water Fund | \$ 8,300.35 | \$ 18,140.09 | \$ 368,310.00 |
| Water Sinking Fund | \$ - | \$ - | \$ 29,924.04 |
| Sewer Fund | \$ 9,346.60 | \$ 19,971.88 | \$ 582,583.16 |
| | \$ 59,944.95 | \$ 79,428.88 | \$ 2,450,386.71 |

Expenses & Revenue by Function

| | Expenses | Revenues |
|------------------------------------|-------------|-------------|
| 001 GENERAL FUND | | |
| 1010 POLICE OPERATIONS | \$ 3,541.01 | |
| 1050 FIRE DEPARTMENT | \$ 3,124.47 | \$ 9,320.37 |
| 1060 FIRST RESPONDERS | \$ 347.36 | \$ 461.02 |
| 2010 ROADS,BRIDGES,SIDEWALKS | \$ 2,368.15 | \$ 1,377.50 |
| 2030 STREET LIGHTING | \$ 1,350.95 | |
| 2050 SNOW REMOVAL | \$ 819.90 | |
| 2090 GARBAGE (NOT ENTERPRISE) | \$ 4,465.50 | \$ 4,660.69 |
| 4010 LIBRARY | \$ 3,062.18 | \$ 550.52 |
| 4030 PARKS | \$ 179.28 | |
| 4050 CEMETERY | \$ 44.71 | |
| 4060 COMMUNITY CENTER | \$ 492.67 | \$ 95.75 |
| 6020 CLERK, TREASURER | \$ 2,041.58 | |
| 6050 CITY HALL & GENERAL BUILDINGS | \$ 620.64 | |
| 6060 TORT LIABILITY | | \$ 505.59 |
| 6900 OTHER GENERAL GOVERNMENT | \$ 949.07 | \$ 13.49 |
| 9500 NON-PROGRAM GENERAL REVENUE | | \$10,090.65 |
| FUND 110 ROAD USE TAX | | |
| 2010 ROADS,BRIDGES,SIDEWALKS | \$ 1,374.42 | \$ 8,055.30 |
| FUND 112 EMPLOYEE BENEFIT | | |
| 1010 POLICE OPERATIONS | \$ 618.45 | |
| 2010 ROADS,BRIDGES,SIDEWALKS | \$ 957.64 | |
| 4010 LIBRARY | \$ 326.04 | |
| 4060 COMMUNITY CENTER | \$ 19.40 | |
| 6020 CLERK, TREASURER | \$ 348.92 | |
| 9500 NON-PROGRAM GENERAL REVENUE | | \$ 543.73 |
| FUND 119 EMERGENCY FUND | | |
| 6900 OTHER GENERAL GOVERNMENT | | \$ 71.52 |
| FUND 125 TAX INCREMENT FINANCING | | |
| 7500 CAPITAL PROJECTS | | \$ 388.93 |
| FUND 145 URBAN RENEWAL | | |
| 5030 HOUSING & URBAN RENEWAL | \$14,753.55 | \$ 3,216.00 |
| FUND 200 DEBT SERVICE | | |
| 7010 DEBT SERVICE | | \$ 401.13 |
| FUND 301 CAPITAL PROJECT FUNDS | | |
| 7500 CAPITAL PROJECTS | \$ 450.48 | \$ 295.35 |
| FUND 400 STORM WATER UTILITY FUND | | |

City of Garnavillo

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|----------------------------------|-------------|-------------|
| 8065 STORM WATER | | \$ 1,227.74 |
| FUND 600 WATER FUND | | |
| 8010 WATER | \$ 8,189.82 | \$18,029.56 |
| 9500 NON-PROGRAM GENERAL REVENUE | | |
| FUND 610 SEWER FUND | | |
| 8015 SEWER & SEWAGE DISPOSAL | \$ 9,219.26 | \$19,844.54 |
| TOTAL | \$59,665.45 | \$79,149.38 |

Old Business

Nuisance Property Updates

Attorney Anne Kruse provided council with an update regarding the current nuisance property.

Ordinance 01-2019 Water Rates

M/S Kuehl/Dietrich To approve the final reading of Ordinance 01-2019 Water Rates.
Roll Call

Aye: Kuehl, Downey, Bodish, Dietrich
Nay: None
Absent: Mueller
Abstention: None

Ordinance 02-2019 Sewer Rates

M/S Dietrich/Downey To approve the final reading of Ordinance 02-2019 Sewer Rates.
Roll Call

Aye: Downey, Bodish, Dietrich, Kuehl
Nay: None
Absent: Mueller
Abstention: None

Utility Billing Policy (Frozen Pipe Prevention/Adjustments)

The city council and mayor reviewed the information provided by City Administrator Atkinson and determined that they were not going to make any adjustments on water bills for residents ran water to prevent their pipes from freezing. The council took no action on the proposed policy.

New Business

Storm Water Project Appraiser Service Agreement

City of Garnavillo

City Administrator Atkinson explained to council that we had not received any proposals. She explained that Attorney Kruse had updated contact information for one of the appraisers that had been contacted and stated that she reached out to him to see if he was interested. Kruse stated that he had stated that he was interested in submitting a proposal so council agreed to review his proposal when it was received.

Bischoff Insurance, Municipal Insurance Renewal

Tracy Werges, Bischoff Insurance, presented council with the municipal policy renewal explaining that the city's workers comp and dropped significantly which has lowered the city's premium.

M/S Downey/Bodish To approve Resolution 2019-15 A resolution approving the Municipal Insurance Policy Renewal, \$47,867.00.

Roll Call

Aye: Bodish, Dietrich, Downey, Kuehl
Nay: None
Absent: Mueller
Abstention: None

Garnavillo High School All Class Reunion Request

Tracy Werges presented the request from the All Class Reunion Committee, they asked to use the park and the park shelter on July 5th, 2019, 5 pm to 9 pm.

M/S Kuehl/Dietrich To approve Resolution 2019-16 A Resolution to approve the Garnavillo High School All Class Reunion Request to use the park and park shelter, July 5th, 2019, 5 pm – 9 pm.

Roll Call

Aye: Dietrich, Downey, Kuehl, Bodish
Nay: None
Absent: Mueller
Abstention: None

Clayton Ridge Post Prom Donation

M/S Downey/Bodish To approve Resolution 2019-17 A resolution to approve the Clayton Ridge Post Prom donation, \$50.00.

Roll Call

Aye: Downey, Kuehl, Bodish, Dietrich
Nay: None
Absent: Mueller
Abstention: None

City of Garnavillo

Hearing of Delegations

None

Department Reports

Chief of Police Dugan reviewed his written report included in the packet.

City Administrator Atkinson reviewed her written report included in the packet.

Council Comments

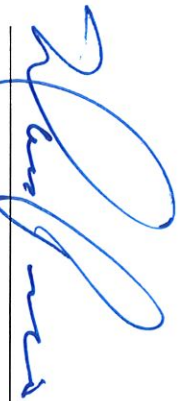
None

Mayor's Comments

None

M/S Bodish/Downey To adjourn at 8:20 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

ATTEST:


Mark Priebe, Mayor


Melissa Atkinson, City Administrator