

# City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, May 8, 2019 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

Mayor Mark Priebe presided.

Roll call was taken, council members in attendance were Mat Mueller, Bonnie Dietrich, James Downey and Robert Bodish. Council member Lanny Kuehl was absent.

The Pledge of Allegiance was recited.

## Special Presentation

Jerry Scheppele, Full Circle, addressed the council regarding the dispute he is having with his neighbor Ricky Backes. Mr. Scheppele stated that Mr. Backes is parking cars to disrupt the semi deliveries. Mr. Backes stated that the semis are causing damage to his property. Council Member Bodish addressed both parties regarding prior action/discussions, he stated that this is still a private matter and not a city problem. Mr. Scheppele stated that it is when commerce is being disrupted, Attorney Kruse addressed the council regarding her opinion of the situation. Kruse confirmed that this is a private matter and needs to be figured out between the two parties. Mr. Backes left the meeting stating his is going to contact his attorney. Mr. Scheppele would like council to make the street no parking.

## Consent Agenda

M/S Mueller/Downey To approve the consent agenda with the exception of the Treasurer Report which will be ready for the next council meeting. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

## Claims

Check #	Vendor Name	Date	Check Amount	Description
013182E	SAMS CLUB	15-Apr-19	\$ 109.40	SUPPLIES
013183E	POSTMASTER	23-Apr-19	\$ 195.00	STAMPS
013184E	APWA	18-Apr-19	\$ 50.00	TRAINING
013185E	WEEBLY.COM	22-Apr-19	\$ 105.93	WEBSITE FEES
013189E	AFLAC	10-Apr-19	\$ 101.16	PREMIUMS
013190E	TREASURER STATE OF IOWA	15-Apr-19	\$ 600.00	SALES TAX
013191E	TREASURER STATE OF IOWA	15-Apr-19	\$ 641.00	WITHHOLDINGS
013192E	TREASURER STATE OF IOWA	15-Apr-19	\$ 932.00	WATER EXCISE
013193E	IPERS	15-Apr-19	\$ 2,333.87	CONTRIBUTION
013194E	POSTMASTER	30-Apr-19	\$ 4.39	WATER SAMPLE
013195E	COMMUNITY SAVINGS BANK	24-Apr-19	\$ 4.28	FEES
013417	ALPINE COMMUNICATIONS	02-Apr-19	\$ 69.59	PHONE/INTERNET
013418	BAKER & TAYLOR	02-Apr-19	\$ 66.22	BOOKS
013419	CENTER POINT LARGE PRINT	02-Apr-19	\$ 91.08	BOOKS
013420	COUNTRY LIVING	02-Apr-19	\$ 12.00	SUBSCRIPTION

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013421	GALE/CENAGE LEARNING	02-Apr-19	\$	23.99	BOOKS
013422	MIDAMERICA BOOKS	02-Apr-19	\$	265.30	BOOKS
013423	MIDWEST BUSINESS PRODUCTS	02-Apr-19	\$	61.19	COPIES
013424	PENWORTHY COMPANY	02-Apr-19	\$	97.68	BOOKS
013425	PETTY CASH - LIBRARY	02-Apr-19	\$	27.95	POSTAGE
013426	WOLTER, JUNE	02-Apr-19	\$	25.00	REIMBURSEMENT
013432	WELLMARK	04-Apr-19	\$	2,245.18	PREMIUMS
013433	ALLIANT ENERGY	10-Apr-19	\$	5,478.24	UTILITIES
013434	B & M ELECTRIC LLC	10-Apr-19	\$	674.98	FLOOR BOXES
013435	BLACK HILLS ENERGY	10-Apr-19	\$	1,455.49	UTILITIES
013436	BROWN SUPPLY CO	10-Apr-19	\$	70.80	SAFETY GLASSES
013437	DEARBORN NATIONAL LIFE INSURAN	10-Apr-19	\$	122.40	PREMIUMS
013438	EDGEWOOD AUTO & TIRE	10-Apr-19	\$	503.00	TOW
013439	FASSBINDERS SMALL ENGINES	10-Apr-19	\$	17.95	SUPPLIES
013440	FEHR GRAHAM	10-Apr-19	\$	1,830.00	DESIGN SERVICES
013441	GARNAVILLO AUTO & TIRE	10-Apr-19	\$	12.22	SUPPLIES
013442	GARNAVILLO CEMETERY ASSOC	10-Apr-19	\$	146.70	PROPERTY TAX
013443	GARNAVILLO MILL	10-Apr-19	\$	137.05	SUPPLIES
013444	GUTTENBERG PRESS	10-Apr-19	\$	178.89	PUBLICATIONS
013445	HACH COMPANY	10-Apr-19	\$	1,091.24	CHLORINE
013446	IAMU	10-Apr-19	\$	329.03	NISA DUES
013447	IHDE S	10-Apr-19	\$	509.50	FUEL
013448	IOWA LAW ENFORCEMENT ACADEMY	10-Apr-19	\$	150.00	MMPI
013449	J & R SUPPLY	10-Apr-19	\$	285.00	TRASH PUMP
013450	KEYSTONE LABORATORIES INC	10-Apr-19	\$	40.50	TESTING
013451	KIRKWOOD COMMUNITY COLLEGE	10-Apr-19	\$	270.00	WATER RECERT
013452	LINK HYDRAULIC	10-Apr-19	\$	325.28	CUTTING EDGE
013453	MEUSER LUMBER	10-Apr-19	\$	31.58	SUPPLIES
013454	MIDWEST PATCH/HI-VIZ SAFETY	10-Apr-19	\$	325.00	CROSSWALK SIGN
013455	NORTHWAY WELL	10-Apr-19	\$	3,125.34	CIRCULATING PUMP
013456	POST PROM - CLAYTON RIDGE HS	10-Apr-19	\$	50.00	POST PROM
013457	RAYS EXCAVATING LLC	10-Apr-19	\$	150.00	HAULING FIRE TRUCK
013458	STADE PROPANE	10-Apr-19	\$	111.66	REPAIRS
013459	TEST AMERICA INC	10-Apr-19	\$	409.50	TESTING
013460	THREE RIVERS COMPANY	10-Apr-19	\$	354.00	DUST CONTROL
013461	THREE RIVERS FS CO	10-Apr-19	\$	486.44	FUEL
013462	TOWN & COUNTRY SANITATION INC	10-Apr-19	\$	4,465.50	TRASH/RECYCLING
013463	UPPER EXPLORERLAND RPC	10-Apr-19	\$	1,854.83	FEES
013465	ALPINE COMMUNICATIONS	24-Apr-19	\$	849.10	PHONE/INTERNET
013466	DEARBORN NATIONAL LIFE INSURAN	24-Apr-19	\$	122.40	PREMIUMS
013467	US CELLULAR	24-Apr-19	\$	121.08	CELL PHONE

## Expenses & Revenues by Function

Expenses & Revenues by Function		
	Expenses	Revenues
001 GENERAL FUND		
1010 POLICE OPERATIONS	\$ 4,507.76	
1050 FIRE DEPARTMENT	\$ 928.91	\$ 128.56
2010 ROADS,BRIDGES,SIDEWALKS	\$ 2,911.94	\$ 12,155.52
2030 STREET LIGHTING	\$ 1,328.54	
2040 TRAFFIC CONTROL & SAFETY	\$ 325.00	
2050 SNOW REMOVAL	\$ 357.00	

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2090 GARBAGE (NOT ENTERPRISE)	\$ 4,465.50	\$ 4,645.71
4010 LIBRARY	\$ 3,364.78	\$ 1,872.19
4030 PARKS	\$ 65.24	
4050 CEMETERY	\$ 146.70	
4060 COMMUNITY CENTER	\$ 643.95	\$ 1,151.75
6020 CLERK, TREASURER	\$ 1,990.22	
6050 CITY HALL & GENERAL BUILDINGS	\$ 823.17	
6060 TORT LIABILITY		\$ 11,760.16
6900 OTHER GENERAL GOVERNMENT	\$ 704.34	
9500 NON-PROGRAM GENERAL REVENUE		\$ 61,108.30
FUND 110 ROAD USE TAX		
2010 ROADS,BRIDGES,SIDEWALKS	\$ 966.61	\$ 4,054.62
2050 SNOW REMOVAL	\$ 828.28	
FUND 112 EMPLOYEE BENEFIT		
1010 POLICE OPERATIONS	\$ 510.91	
2010 ROADS,BRIDGES,SIDEWALKS	\$ 1,107.76	
4010 LIBRARY	\$ 370.48	
4060 COMMUNITY CENTER	\$ 10.05	
6020 CLERK, TREASURER	\$ 462.55	
9500 NON-PROGRAM GENERAL REVENUE		\$ 12,647.56
FUND 119 EMERGENCY FUND		
6900 OTHER GENERAL GOVERNMENT		\$ 1,663.54
FUND 125 TAX INCREMENT FINANCING		
7500 CAPITAL PROJECTS		\$ 37,947.97
FUND 145 URBAN RENEWAL		
5030 HOUSING & URBAN RENEWAL	\$ 1,528.16	\$ 17,912.00
FUND 200 DEBT SERVICE		
7010 DEBT SERVICE		\$ 10,956.52
FUND 301 CAPITAL PROJECT FUNDS		
5030 HOUSING & URBAN RENEWAL	\$ 2,156.67	
7500 CAPITAL PROJECTS		\$ 317.47
FUND 400 STORM WATER UTILITY FUND		
8065 STORM WATER		\$ 1,234.61
FUND 600 WATER FUND		
8010 WATER	\$ 11,505.78	\$ 18,724.03
FUND 610 SEWER FUND		
8015 SEWER & SEWAGE DISPOSAL	\$ 8,575.26	\$ 20,577.19
TOTAL	\$ 50,585.56	\$ 218,857.70

## Old Business

### Nuisance Property Updates

Attorney Kruse provided council with an update on nuisances: Frye property, she explained that the pretrial conference is tomorrow and the trial is May 24, 2019. Attorney Kruse will work with staff to work on the details for the pretrial conference.

## New Business

### Cindy Mueller Benefit ~ June 29<sup>th</sup>, 2019 Request

M/S Mueller/Bodish To approve Resolution 2019-33 A resolution approving the closure of South Washington Street for the Cindy Mueller Benefit on Saturday, June 29, 2019 from 10 am to 8 pm.

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## Roll Call

Aye: Dietrich, Downey, Bodish, Mueller

Nay: None

Absent: Kuehl

Abstention: None

## North East Iowa Regional Housing Trust Fund

City Administrator Atkinson explained that this is an annual pledge and that all of the money comes back to Garnavillo to help residents.

M/S Downey/Mueller To approve Resolution 2019-34 A resolution approving a letter of support and contribution for North East Iowa Regional Housing Trust Fund, \$4,000.00.

## Roll Call

Aye: Downey, Bodish, Mueller, Dietrich

Nay: None

Absent: Kuehl

Abstention: None

## Combat Veterans Chapter 39-3 APR Benefit Request

City Administrator Atkinson explained that the organizers requested a monetary donation or a t-shirt donation.

M/S Downey/Dietrich To approve Resolution 2019-35 A resolution approving the donation to the 6<sup>th</sup> Annual Combat Veterans Chapter 39-3 APR Benefit Ride/Cruise, 6 t-shirts.

## Roll Call

Aye: Bodish, Mueller, Dietrich, Downey

Nay: None

Absent: Kuehl

Abstention: None

## Library Director Classified

Mayor and Council discussed the letter of resignation and classified ad.

M/S Bodish/Mueller To approve Resolution 2019-36 A resolution approving the placement of a classified ad for a Library Director.

## Roll Call

Aye: Mueller, Dietrich, Downey, Bodish

Nay: None

Absent: Kuehl

Abstention: None

# City of Garnavillo

## City Property Maintenance

City Administrator Atkinson explained that with the current status of the Public Works Department we are in need of assistance with the mowing of city properties. Cody with Brandel Lawn & Landscaping has offered to mow the city properties at the previous proposed rates and Chief Dugan has also offered to assist with the mowing if needed.

M/S Mueller/Dietrich To approve Resolution 2019-37 A resolution to approve 2019 Lawn mowing services with Brandel Lawn & Landscaping for all city property.

### Roll Call

Aye: Dietrich, Bodish, Mueller, Downey

Nay: None

Absent: Kuehl

Abstention: None

## Rain Garden Maintenance Requirements

City Administrator Atkinson explained that this item and the next, Permeable Pavers Maintenance Requirements are for the Storm Water Project and required for the CDBG Grant.

M/S Mueller/Downey To approve Resolution 2019-38 A resolution approving the Bioretention Cell Inspection/Maintenance Requirements for the Storm Water Improvements Project.

### Roll Call

Aye: Bodish, Mueller, Downey, Dietrich

Nay: None

Absent: Kuehl

Abstention: None

## Public Records Request Policy

M/S Bodish/Downey To approve Resolution 2019-39 A resolution approving the Permeable Pavers Inspection/Maintenance Requirements for the Storm Water Improvements Project.

### Roll Call

Aye: Mueller, Downey, Dietrich, Bodish

Nay: None

Absent: Kuehl

Abstention: None

## **Hearing of Delegations**

None

# City of Garnavillo

## Department Reports

Chief Of Police Dugan's report was reviewed.

City Administrator Atkinson's report was reviewed, she also presented the proposal from K& W Coatings LLC for the repainting of the 50,000 gallon water tower for the Public Works Department. Council asked Atkinson to put it on the next agenda for review/approval.

## Council Comment

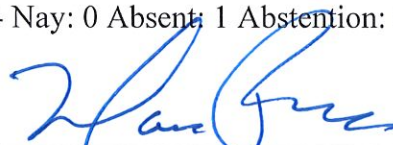
Council Member Dietrich explained to council that she had been contacted by Mr. Backes and stated that he told her he purposely parked the cars to block the semis.

Council Member Bodish asked if there was any progress on the property identification for sewer infiltration, City Administrator stated that Public Works Superintendent Schroyer has not been able to work on that due to the weather this winter but that he will when he comes back to work.

## Mayor Comment

Mayor Priebe asked to have the police department look into junk/abandoned vehicles. Priebe also stated that he would like to have add Roosevelt Street No Parking to the next agenda, council agreed.

M/S Bodish/Mueller To adjourn at 7:45 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0



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Mark Priebe, Mayor

Attest:



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Melissa Atkinson, City Administrator/Clerk