

City of Garnavillo

The City of Garnavillo City Council met in regular session on Wednesday, November 13, 2019 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Mark Priebe.

Roll call was taken, council members in attendance were Bonnie Dietrich, Lanny Kuehl, Jim Downey, Bob Bodish and Mat Mueller

The Pledge of Allegiance was recited.

Special Presentation

Sarah Snitker, UERPC Community Housing Associate ~ Program Update

Sarah Snitker provided council with an update of the housing program, Snitker reported the following totals to date for the project:

- General description of Accomplishments to Date:
 - To date we have closed out two homes. 2 projects recently bid out and currently underway. Anticipate bidding out 2 remaining projects next spring.
- Summary of Expenditures to Date:
 - Invoices-\$81,464
 - IEDA Rehab Construction-\$76,464
 - Local-\$5,000
 - IEDA Technical Services-\$4,334
 - Lead Hazard Admin-\$2,137
 - IEDA General Admin-\$15,303
 - LHR Rehab-\$13,500
 - Relocation Costs-\$2,502
 - Remaining Budget-\$178,786.
- General Description of Remaining Work:
 - Work left consists of initial inspections, historical clearances, contractor walk throughs/bid opening, pre-construction conferences and final inspections
- General Description of Changes Made to Project Budget:
 - No changes were made to the budget, targets, schedules, scope, location or objectives.

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M/S Kuehl/Dietrich To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention:
0

Claims

Check Vendor	Description	Amount
013655E TOWN & COUNTRY SANITATION	TRASH/RECYCLE	\$4,465.50
013672E IPERS		\$2,471.67
013673E ALLIANT ENERGY		\$5,741.86
000009E COMMUNITY SAVINGS BANK	TRANSFER	\$10,865.65
013640E DEARBORN NATIONAL LIFE INS.	PREMIUMS	\$(81.60)
013641E DEARBORN NATIONAL LIFE INS.	PREMIUMS	\$81.60
013642E US CELLULAR	CELL PHONE	\$218.33
013739 FIREMENS ASSOC AND CSB	LOAN PAYMENT	\$36,000.00
013742 DUBUQUE FIRE EQUIPMENT INC	EXTINGUISHERS	\$52.00
013741 ALPINE COMMUNICATIONS		\$892.12
013648E POSTMASTER	POSTAGE	\$160.00
013649E IPERS		\$3,566.13
013744 IOWA PRISON INDUSTRIES	SIGNS	\$292.11
013745 KELLY CREATION COMPUTERS	LIBRARY	\$340.00
013746 UPPER EXPLORERLAND RPC	FEES	\$2,721.04
013743 GARNAVILLO AUTO & TIRE	VEHICLES	\$22.48
013653E TREASURER STATE OF IOWA	SALES TAX	\$390.00
013652E TREASURER STATE OF IOWA	WITHHOLDINGS	\$1,823.00
013650E INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$5,192.03
013651E TREASURER STATE OF IOWA	WET	\$689.00
013654E TREASURER STATE OF IOWA	SALES TAX	\$206.00
013667E THEISEN'S	SUPPLIES	\$74.99
013668E MENARDS	SUPPLIES	\$43.30
013757 CENTER POINT LARGE PRINT	LIBRARY	\$44.34
013751 ALLIANT ENERGY		\$221.65
013752 ALPINE COMMUNICATIONS		\$64.68
013753 ATKINSON, MELISSA	REIMBURSEMENT	\$295.56
013754 BAKER & TAYLOR	LIBRARY	\$34.17
013755 BRANDEL LAWN & LANDSCAPE	MOWING	\$1,340.00
013756 BRUENING ROCK PRODUCTS INC	STREET	\$219.66
013678E ALLIANT ENERGY		\$5,973.38
013771 IRWA	DUES	\$150.00
013676E AFLAC	PREMIUMS	\$83.40
013675E POSTMASTER	POSTAGE	\$4.39

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013781 UTILITY EQUIPMENT CO	PUBLIC WORKS	\$420.00
013780 THREE RIVERS COMPANY	FUEL	\$872.99
013778 NORTHEAST IOWA FIRE & FLOOD	LIBRARY	\$310.40
013777 NANCYS COMPUTER SERVICE	COMPUTERS	\$328.49
013776 MEUSER LUMBER	SUPPLIES	\$65.22
013775 LINK HYDRAULIC	PUBLIC WORKS	\$765.75
013774 KLUESNER CONSTRUCTION INC	STREET	\$10,167.20
013779 REMINISCE	LIBRARY	\$10.00
013772 J & R SUPPLY	SUPPLIES	\$65.00
013765 GARNAVILLO CEMETERY ASSOC	PROP TAX	\$3,372.37
013759 CONSUMER REPORTS	LIBRARY	\$32.10
013760 DEMCO	LIBRARY	\$146.44
013761 EUROFINS TESTAMERICA	WATER TESTING	\$737.10
013762 FEHR GRAHAM	PROJECT FEES	\$1,875.00
013773 KEYSTONE LABORATORIES INC	TESTING	\$47.50
013764 GARNAVILLO AUTO & TIRE	PUBLIC WORKS	\$78.14
013758 CLAYTON CO LIBRARY ASSOC	LIBRARY	\$1,100.00
013766 GUTTENBERG PRESS	PUBLICATIONS	\$193.71
013767 HACKETTS PORTA POTTY RENTAL	PARK	\$390.00
013768 HAWKINS WATER TREATMENT	WATER SUPPLIES	\$335.83
013769 HOLIDAY INN	IMFOA	\$201.60
013770 IHDE S	FUEL	\$666.40
013763 GALE/CENAGE LEARNING	LIBRARY	\$124.45
013669E BLACK HILLS ENERGY	UTILITIES	\$300.28

Treasurers Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 84,616.80	\$ 139,898.90	\$ 647,581.40
Capital Equipment Fund	\$ -	\$ -	\$ -
RUT Fund	\$ 1,578.19	\$ 926.30	\$ 49,064.51
Employee Benefit Fund	\$ 2,606.30	\$ 12,904.48	\$ 72,972.67
Emergency Fund	\$ -	\$ 2,043.20	\$ -1,366.56
TIF Fund	\$ -	\$ 33,747.10	\$ 173,400.78
Urban Renewal Fund	\$ 3,785.21	\$ 2,758.00	\$ -2,305.47
Debt Service Fund	\$ -	\$ 4,653.26	\$ 26,193.42
Capital Project Fund	\$ 1,987.62	\$ 348.63	\$ 86,781.77
Storm Water Utility Fund	\$ 2.50	\$ 1,280.11	\$ 52,345.52
Water Fund	\$ 22,054.09	\$ 20,659.41	\$ 251,563.96
Water Sinking Fund	\$ -	\$ -	\$ 38,346.41

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Sewer Fund	\$ 13,219.41	\$ 22,388.10	\$ 505,331.87
	\$ 129,850.12	\$ 241,607.49	\$1,902,643.40

Old Business

Nuisance Property Updates

Attorney Kruse reviewed the nuisance property report provided to council, they discussed the items and directed Attorney Kruse to dismiss the cases that have been resolved and to work with PWS Schroyer to address the remaining concerns.

- * 303 S Adams Street ~ owner is still making progress, staff will continue to watch.
- * 309 E Niagara Street ~ council agreed to dismiss this case.
- * 208 E Houston Street ~ council agreed to dismiss this case.
- * 301 W Oak Street ~ Attorney Kruse asked if there has been any real progress on the property, staff reported that there wasn't. Kruse also asked if the owners contacted staff to set up a meeting to discuss property lines and expectations, staff reported they had not. Kruse said she will send out letters to ask for updates.
- * Rolling Hills, Lot 9 ~ vehicle has been removed, fines have not been paid.
- * Rolling Hills, Lot 25 ~ vehicle has been removed, fines have not been paid.

Ordinance 06-2019 Chapter 106 Collection of Solid Waste ~ Fees

M/S Downey/Bodish To approve the second reading of Ordinance 06-2019 Chapter 106 Collection of Solid Waste ~ Fees.

Roll Call

Aye: Dietrich, Kuehl, Downey, Bodish, Mueller

Nay: None

Absent: None

Abstention: None

New Business

Change of Mayoral Term

Attorney Kruse informed council that the ordinances approved at the last meeting that changed the mayoral term from four years to two years were invalid, she stated that the

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State of Iowa and Clayton County both agreed that the only way the terms could be changed were by a vote of the residents.

M/S Bodish/Mueller To rescind Ordinance 03-2019 Mayor and 09-2019 Charter which amended the terms of the mayor. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

FY19 Annual Finance Report

M/S Kuehl/Bodish To approve Resolution 2019-83 A Resolution approving the FY19 Annual Finance Report.

Roll Call

Aye: Kuehl, Downey, Bodish, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

FY19 Annual Urban Renewal Report

M/S Bodish/Mueller To approve Resolution 2019-84 A Resolution approving the FY19 Annual Urban Renewal Report.

Roll Call

Aye: Downey, Bodish, Mueller, Dietrich, Kuehl

Nay: None

Absent: None

Abstention: None

FY21 TIF Certification

M/S Downey/Kuehl To approve Resolution 2019-85 A resolution approving the FY21 TIF Certification.

Roll Call

Aye: Bodish, Mueller, Dietrich, Kuehl, Downey

Nay: None

Absent: None

Abstention: None

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January 2020 Council Meeting Date Change

M/S Kuehl/Dietrich To approve Resolution 2019-86 A resolution approving the date change for the January meeting from 01/08/2020 to 01/22/2020.

Roll Call

Aye: Mueller, Deitrich, Kuehl, Downey, Bodish

Nay: None

Absent: None

Abstention: None

Reserve Officer, Ken Hoeger

M/S Bodish/Downey To approve Resolution 2019-87 A resolution approving the hiring of Ken Hoeger as a Reserve Officer.

Roll Call

Aye: Bodish, Dietrich, Downey, Kuehl, Mueller

Nay: None

Absent: None

Abstention: None

Fehr Graham Professional Services Agreement

M/S Kuehl/Bodish To approve Resolution 2019-88 A resolution approving the Fehr Graham Professional Services Agreement.

Roll Call

Aye: Dietrich, Downey, Kuehl, Mueller, Bodish

Nay: None

Absent: None

Abstention: None

Hearing of Delegations

None

Department Reports

City of Garnavillo

Chief of Police Dugan provided council with his monthly report.

City Administrator Atkinson's report was provided to council in their packet.

Council Comment

Bob Bodish asked about several items. He was wondering what Visu-Sewer was doing in town, City Administrator Atkinson explained that they were finishing up the prior approved work and cleaning the lift station. Bodish also asked if we have been able to get any information on how much camera systems would cost for the city, Atkinson stated that she and Chad have discussed but not had a chance to dig into it.

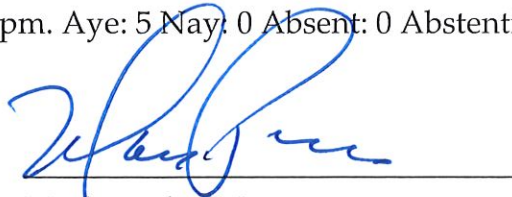
Bonnie Dietrich stated that she has received a complaint regarding residents having to get a key to use compost site, Atkinson explained that we have had people drop off garbage so the locks have been changed because people have had copies made so they didn't have to come to City Hall every time.

Mat Mueller asked about the no parking signs for N Roosevelt St, Administrator Atkinson explained that we have received the signs and she will check with PWS Schroyer.

Mayor Report

None

M/S Bodish/Mueller To adjourn at 7:29 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Mark Priebe, Mayor

ATTEST:

Melissa J Atkinson, City Administrator/Clerk

