

SERVICE INFORMATION (please print)

*Today's Date
*Service Address
Date of Occupancy

LANDLORD INFORMATION (please print)

*Owners Name	*Social Security Number/Tax ID
Co-Owners Name	Social Security Number/Tax ID
*Phone Number	E-mail
Address	

TENANT INFORMATION (please print)

*Tenant Name	*Co Tenant Name
*Phone Number	*Email
*Emergency Contact	*Phone Number

*required items

- 1.) WATER LIEN EXEMPTION

The undersigned represents that he or she is the landlord of the separately metered, residential, rental property identified below and that such property is occupied or is about to be occupied by the tenant identified above and the tenant is liable for the rates or charges. The undersigned requests an exemption from the possibility of a lien for water service to such property in accordance with Iowa code section 384.84(3).(d.). A change in tenant shall require a new written notice be given to the City of Garnavillo within 30 days of the change of tenant and a change in ownership shall require a notice within 30 days of the change of ownership.

- 2.) DISCONTINUATION OF SERVICE NOTIFICATION

The undersigned represents that he/she is the owner or landlord of the property identified below, and hereby request that per Iowa code sections 384.84 (2).(c.) and 384.84(3).(c.) that he or she be given notice to the mailing address listed above of any written request for termination of service.

- 3.) CHANGE OF ACCOUNT

As the owner of the property listed above, I authorize the City of Garnavillo utility department to automatically place the service into my name upon the written request for termination by the tenant. I understand that I will **NOT** be notified when this change takes place unless the discontinuation of service notice is selected as well. If the tenant's service is discontinued for non-payment, the account will **NOT** automatically be placed in my name. This Change of Account authorization may be discontinued without notice should I as owner request a final bill or the account becomes delinquent. I will notify the City of Garnavillo, in writing, if the Change of Accounts is to be permanently cancelled making me responsible for the charges for service.

- 4.) NOTICE FOR RESPONSIBILITY

A water lien waiver does not exempt a landlord or property owner from the responsibility of sewer, garbage and recycling charges. Iowa code section 384.84(3).(d.) only allow for a waiver from the water usage charges. Should usage continue on any multiple dwelling occupancy structure that is grandfathered in allowing it to not have a separate curb stop for each service will be changed for sewer/ garbage should the usage continue past the termination request provided by the tenant. Collection will be made by billing, offset programs or by a real estate lien pursuant to the City of Garnavillo's Code of Ordinances 92.06, 99.06 and 107.12.

Signature of Landlord (s)

Date