

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, January 22, 2020 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Mat Mueller, Valerie Cromer, Bob Bodish and Daryl Petsche. Bonnie Dietrich arrived a few minutes late.

The Pledge of Allegiance was recited.

Special Presentation

Speer Financial, Maggie Burger ~ unable to attend due to weather.

Consent Agenda

M/S Bodish/Mueller To approve the consent agenda.

Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check #	Date	Vendor	Amount	Description
013692E	12/13/19	TREASURER STATE OF IOWA	\$1,073.00	Water Excise Tax
013693E	1/2/20	IPERS	\$2,541.90	Contribution
013694E	1/2/20	INTERNAL REVENUE SERVICE	\$3,742.72	Withholdings
013695E	1/31/20	TREASURER STATE OF IOWA	\$2,137.00	Withholdings
013697E	12/17/19	TOWN & COUNTRY SANITATION INC	\$4,465.50	Recycle/Trash
013698E	1/6/20	ALPINE COMMUNICATIONS	\$64.75	Phone
013699E	12/1/19	COMMUNITY SAVINGS BANK	\$5,022.33	Loan Interest
013700E	12/2/19	POSTMASTER	\$4.39	Postage
013701E	12/1/19	WELLMARK	\$ 1,603.70	Premiums
013702E	12/26/19	POSTMASTER	\$195.00	Postage
013703E	12/6/19	US CELLULAR	\$218.33	Cell Phones
013705E	12/20/19	INTERNAL REVENUE SERVICE	\$276.29	Withholdings
013706E	12/23/19	BLACK HILLS ENERGY	\$1.00	ach adj
013707E	12/31/19	THEISEN S	\$34.20	floor dry
013708E	12/11/19	GARNAVILLO AUTO & TIRE	\$8.24	fuel
013709E	12/31/19	COMMUNITY SAVINGS BANK	\$8.56	nsf fees
013711E	1/23/20	ALLIANT ENERGY	\$6,228.62	Utility

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013712E	1/9/20	ALPINE COMMUNICATIONS	\$904.77	Phone
013713E	1/21/20	BLACK HILLS ENERGY	\$903.64	Utility
013714E	1/22/20	POSTMASTER	\$25.50	Postage
013715E	1/2/20	RIVER DISTRICT HOTEL	\$429.70	CDBG-Powers
013716E	1/31/20	TREASURER STATE OF IOWA	\$833.00	Sales Tax
013717E	1/6/20	US CELLULAR	\$220.00	Cell Phone
013829	1/6/20	ATKINSON, MELISSA	\$130.80	Sam's Club
013830	1/6/20	BAKER & TAYLOR	\$38.29	Library
013831	1/6/20	CENTER POINT LARGE PRINT	\$44.34	Library
013832	1/6/20	CLAYTON COUNTY REGISTER	\$39.00	Library
013833	1/6/20	GALE/CENAGE LEARNING	\$23.99	Library
013834	1/6/20	MIDWEST BUSINESS PRODUCTS	\$68.28	Library
013835	1/22/20	ALLIANT ENERGY	\$355.94	Utility
013836	1/22/20	ATKINSON, MELISSA	\$46.56	Open House
013837	1/22/20	B & M ELECTRIC LLC	\$95.91	Library
013838	1/22/20	BANYON DATA SYSTEMS	\$169.00	Software
013839	1/22/20	BODENSTEINER IMPLEMENT	\$870.33	Repairs
013840	1/22/20	BROWN S SALES & LEASING	\$2,746.07	450 Repairs
013841	1/22/20	CAMP POWERSPORTS-NAPA	\$37.70	Alternator Belt
013842	1/22/20	COMMUNITY SAVINGS BANK	\$12.00	Safe Deposit Box
013843	1/22/20	DEARBORN NATIONAL LIFE INSURAN	\$190.40	Premiums
013844	1/22/20	EUROFINS TESTAMERICA	\$491.40	Wastewater Testing
013845	1/22/20	FEHR GRAHAM	\$688.50	Engineering
013846	1/22/20	GARNAVILLO AUTO & TIRE	\$384.46	Vehicle Ops
013847	1/22/20	GARNAVILLO CEMETERY ASSOC	\$1,142.12	Distribution
013848	1/22/20	GARNAVILLO MILL	\$203.00	Road Salt
013849	1/22/20	GUTTENBERG PRESS	\$96.34	Publications
013850	1/22/20	HAWKINS WATER TREATMENT	\$228.89	Supplies
013851	1/22/20	IAMU	\$345.41	Dues
013852	1/22/20	IHDE S	\$386.68	Fuel/Vehicle Ops
013853	1/22/20	IOWA PRISON INDUSTRIES	\$177.72	Plaques/Name Plates
013854	1/22/20	J & C OVERHEAD DOORS	\$820.46	Shop Doors
013855	1/22/20	KEYSTONE LABORATORIES INC	\$12.50	Testing
013856	1/22/20	LINK HYDRAULIC	\$13,486.07	Spreader & Plow
013857	1/22/20	LUCY SARAZUA	\$50.00	CC Refund
013858	1/22/20	METERING & TECHNOLOGY SOLUTION	\$362.93	Meters
013859	1/22/20	MEUSER LUMBER	\$61.73	Supplies
013860	1/22/20	RETYLING SPECIALIST	\$12,105.00	CDBG-Powers
013861	1/22/20	SKYLINE CONSTRUCTION	\$194.30	Treated Salt
013862	1/22/20	STADE PROPANE	\$448.66	Propane
013863	1/22/20	TANDEM TIRE & AUTO SERVICE	\$1,088.52	Tires
013864	1/22/20	THREE RIVERS COMPANY	\$261.56	Fuel

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013865 1/22/20 UPPER EXPLORERLAND RPC

\$8,786.36 Fees

Treasurer Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 48,215.51	\$ 64,213.78	\$ 684,286.93
Capital Equipment Fund	\$ -	\$ -	\$ -
RUT Fund	\$ 1,411.65	\$ 5,904.16	\$ 49,783.27
Employee Benefit Fund	\$ 5,275.25	\$ 4,431.03	\$ 72,260.65
Emergency Fund	\$ 427.71	\$ 701.57	\$ 2,068.13
TIF Fund	\$ 6,223.55	\$ 16,838.24	\$ 190,341.17
Urban Renewal Fund	\$ 1,877.33	\$ -	\$ (4,182.80)
Debt Service Fund	\$ 1,668.71	\$ 1,692.22	\$ 27,176.89
Capital Project Fund	\$ 990.71	\$ 349.01	\$ 84,602.38
Storm Water Utility Fund	\$ 9.79	\$ 1,252.75	\$ 54,849.23
Water Fund	\$ 7,861.24	\$ 20,363.46	\$ 274,518.44
Water Sinking Fund	\$ 7,975.46	\$ -	\$ 30,370.95
Sewer Fund	\$ 33,972.72	\$ 21,731.78	\$ 504,512.25
	\$ 115,909.63	\$ 137,478.00	\$ 1,970,587.49

Old Business

Nuisance Property Updates ~ Attorney Kruse unable to attend due to weather.

New Business

Annual Appointments ~ Mayor Schmelzer presented his recommendations for boards/committees to council.

M/S Petsche/Mueller To approve Resolution 2020-02 A resolution authorizing official appointments.

Roll Call

Aye: Dietrich, Petsche, Bodish, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

Bank Designations

City of Garnavillo

M/S Bodish/Petsche To approve Resolution 2020-03 A resolution authorizing signatures on the City of Garnavillo's signature card at Community Savings Bank.

Roll Call

Aye: Petsche, Bodish, Cromer, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

Guttenberg Press Newspaper Designation

M/S Cromer/Mueller To approve Resolution 2020-04 A resolution approving the Guttenberg Press as the city's official newspaper of publication.

Roll Call

Aye: Bodish, Cromer, Mueller, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Post Prom Donation

M/S Mueller/Petsche To approve Resolution 2020-05 A resolution approving a contribution to Clayton Ridge High School Post Prom, \$50.00 & 5 T-shirts.

Roll Call

Aye: Cromer, Mueller, Dietrich, Petsche, Bodish

Nay: None

Absent: None

Abstention: None

17-HSG-006 Forgivable Loan #3~PPE#1

M/S Mueller/Petsche To approve Resolution 2020-06 A resolution approving CDBG 17-HSG-006 Forgivable Loan #3 Partial Pay Estimate #1, \$12,105.00.

Roll Call

Aye: Mueller, Dietrich, Petsche, Bodish, Cromer

Nay: None

Absent: None

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Abstention: None

NEICAC Support Request FY21

Council requested more information before they make a decision, it will be added to the next agenda.

Turkey River Watershed FY21 Budget Request

Council decided to take to action.

Clayton County Development Group FY21 Budget Request

M/S Bodish/Petsche To approve Resolution 2020-07 A resolution approving FY21 request for support, \$500.00 from Clayton County Development Group.

Roll Call

Aye: Petsche, Cromer, Bodish, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

Helping Services for Youth & Families FY21 Budget Request

Council requested more information before they make a decision, it will be added to the next agenda.

Ordinance 1-2020 Chapter 7 Operating Budget Preparation

M/S Mueller/Cromer To approve the first reading of Ordinance 1-2020 Chapter 7 Operating Budget Preparation.

Roll Call

Aye: Bodish, Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: None

Abstention: None

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Wellmark Health Insurance Policy

M/S Cromer/Petsche To approve Resolution 2020-08 A resolution approving Wellmark Policy/Rates, .82% decrease in premium.

Roll Call

Aye: Dietrich, Mueller, Petsche, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

FY21 Proposed Property Tax Levy

M/S Petsche/Bodish To approve Resolution 2020-09 A resolution setting FY21 Proposed Property Tax Levy Public Hearing, 02/12/2020 at 7 pm.

Roll Call

Aye: Petsche, Cromer, Bodish, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

Linda Casperson Sewer Backup Reimbursement

Ms. Casperson asked the council for reimbursement of the \$1000.00 deductible she had to pay from a claim that she filed with her insurance company for a sewer back up. City Administrator Atkinson explained that she had not received anything from the insurance company so she reached out to our agent. Brian Petersburg, A & J Petersburg Agency, returned Atkinson's call explaining that no claim had been filed against the city's policy, the property owners' policy holder did not pursue subrogation. Petersburg stated that the city could file a claim with our insurance carrier and let the insurance companies work it out.

M/S Cromer/Bodish To direct City Administrator Atkinson to file a claim with the city's insurance company to determine responsibility prior to making any reimbursement. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

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Hearing of Delegations

Resident/Business Owner Roger Balk asked PWS Superintendent Schroyer for verification regarding who is responsible for fixing his sewer line where Alpine has bored through it with fiber optic lines. Schroyer explained that the line is capped at the main on the property in discussion and when Balk decides to reconnect Alpine will cover the cost of the repairs, he will not be responsible.

Department Reports

City Administrator Atkinson's report was in the packet and reviewed by council.

Chief Dugan's report was provided to council at the meeting, he also provided council with updates on the lighted stop sign previously approved. Dugan also informed council that the police department has received an award from the National Child Safety Council for their 35 years of participation.

Public Works Superintendent Schroyer provided council with an update, he stated that they are working on determining what they need for an end loader and that the Lions Club has stated that they will also help out with Christmas lights.

Fire Chief Puelz provided council with a brief update on fire department equipment, staffing and events, the pancake breakfast is March 29th.

Council Comment

Council Member Mueller asked PWS Schroyer what the repairs were for on the F450, Schroyer explained. Mueller also asked about the claim for River District Hotel and who picks the hotel, Atkinson explained that it was for the family to stay during repairs to their home through the CDBG Housing Grant and that the UERPC does all of the administration.

Council Member Bodish asked if there was any progress on the camera, City Administrator Atkinson explained that we had received a quote but it was very vague not much detail so Public Works Superintendent Schroyer was going to get back with the representative.

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Mayor's Report

Mayor Schmelzer and Chief Dugan swore in new officer Ken Hoeger.

M/S Cromer/Petsche To adjourn at 8:11 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Chad Schmelzer, Mayor

Attest



Melissa Atkinson, City Administrator/Clerk