

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, February 12, 2020 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Mat Mueller, Valerie Cromer, Bonnie Dietrich and Daryl Petsche. Bob Bodish was absent.

The Pledge of Allegiance was recited.

Special Presentation

Tricia Wilkins, NEICAC Support Request FY21, \$745.00

Tricia Wilkins, NEICAC, was unable to attend due to the weather so Cindy Petsche also with NEICAC provided council with a brief overview of the services and projects available thru NEICAC for residents of Garnavillo. Petsche also provided council with the number of residents that have received support/assistance from NEICAC.

M/S Petsche/Mueller To approve Resolution 2020-10 A resolution approving a contribution to Northeast Iowa Community Action Company for FY21 not to exceed \$745.00.

Roll Call

Aye: Petsche, Cromer, Dietrich, Mueller

Nay: None

Absent: Bodish

Abstention: None

Public Hearing

FY21 Budget Max Levy Public Hearing

The FY21 Budget Max Levy Public Hearing opened at 7:09 pm. There were no comments from residents and City Administrator Clerk Atkinson stated that she had not received any at City Hall. The public hearing closed at 7:09 pm.

City of Garnavillo

M/S Cromer/Dietrich To approve Resolution 2020-11 A resolution approving the FY21 Proposed Property Tax Levy.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche

Nay: None

Absent: Bodish

Abstention: None

Drainage Improvements (Storm Water) Project Public Hearing

The Drainage Improvements (Storm Water) Project Public Hearing opened at 7:10 pm. There were no comments from the residents. Council Member Dietrich asked for clarification for the public hearing since she thought we had already done this, City Administrator Atkinson stated that we had to redo the public hearing since we re-bid the project. Council Member Petsche asked for clarification as to who will be doing the pavers, City Administrator Atkinson explained that if they choose to accept the bid from lowest responsible bidder Ray's Excavating he will be the general on the project and hire subs. Council Member Mueller asked if this bid included the changes made in the project, City Administrator stated yes. The public hearing closed at 7:12 pm.

M/S Petsche/Cromer To approve Resolution 2020-12 A resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the Drainage Improvements (Storm Water) Project, awarding contract to Ray's Excavating with a bid of \$356,923.75.

Roll Call

Aye: Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: Bodish

Abstention: None

M/S Petsche/Mueller To approve the consent agenda with the removal of item 8a. Behrend Benefit Community Center Request.

Aye: 4 Nay: 0 Absent: 1 Abstention: 0

City of Garnavillo

Claims

013730	IRS	\$4,058.67	WITHHOLDINGS
013731	IPERS	\$2,517.27	CONTRIBUTIONS
013732	BLACK HILLS ENERGY	\$1,010.31	UTILITIES
013733	ALPINE COMMUNICATIONS	\$880.95	PHONES/INTERNET
013734	US CELLULAR	\$219.51	CELL PHONES
013735	AFLAC	\$83.40	PREMIUMS
013736	TOWN & COUNTRY SANITATION	\$4,465.50	RECYCLING/TRASH
013737	ALLIANT ENERGY	\$6,480.57	UTILITIES
013871	BAKER & TAYLOR	\$31.35	LIBRARY
013872	CENGAGE LEARNING INC	\$48.73	LIBRARY
013873	CENTER POINT LARGE PRINT	\$67.71	LIBRARY
013874	GOOD HOUSEKEEPING	\$8.97	LIBRARY
013875	WOLTER, JUNE	\$48.88	LIBRARY
013876	AFTER PROM COMMITTEE	\$50.00	CONTRIBUTION
013877	ALLEN VERNON & HOSKINS PLC	\$3,096.95	STORMWATER LEGAL
013878	ALLIANT ENERGY	\$422.11	UTILITIES
013879	BAKER & TAYLOR	\$101.86	LIBRARY
013880	BANYON DATA SYSTEMS	\$1,190.00	UTILITY BILLING
013881	BOBS LAWN CARE	\$522.26	PARK
013882	BROWN S SALES & LEASING	\$41.19	PW
013883	BROWN SUPPLY CO	\$121.95	CURB BOX
013884	CAMP POWERSPORTS-NAPA	\$2.00	PW
013885	DEERE CREDIT INC	\$43,291.74	TRACTOR BUY OUT
013886	EDGEWOOD AUTO & TIRE	\$172.40	SNOW PLOW WORK
013887	EUROFINS TESTAMERICA	\$327.60	PW
013888	FASTENAL	\$99.50	SHOP SUPPLIES
013889	FEHR GRAHAM	\$2,376.50	FEES
013890	GARNAVILLO CEMETERY ASSOC	\$77.38	PROPERTY TAX
013891	GUTTENBERG PRESS	\$409.32	PUBLICATIONS
013892	IHDE S	\$472.55	FUEL
013893	IMFOA	\$50.00	DUES
013894	KEYSTONE LABORATORIES	\$122.50	WATER ANALYSIS
013895	MEUSER LUMBER	\$6,350.88	PW & 305 E VAN BUREN
013896	NANCYS COMPUTER SERVICE	\$136.50	CLERK'S COMPUTER

City of Garnavillo

013897	RADEMACHER, LINDA	\$22.74	CLEANING SUPPLIES
013898	THREE RIVERS FS CO	\$618.63	FUEL

Treasurer's Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$49,120.73	\$43,934.38	\$679,100.58
Capital Equipment Fund	\$-	\$-	\$-
RUT Fund	\$6,010.45	\$10,129.11	\$53,901.93
Employee Benefit Fund	\$2,680.85	\$302.08	\$69,881.88
Emergency Fund	\$-	\$47.53	\$2,115.66
TIF Fund	\$-	\$105.58	\$190,446.75
Urban Renewal Fund	\$19,578.12	\$6,224.00	\$(17,536.92)
Debt Service Fund	\$-	\$94.19	\$27,271.08
Capital Project Fund	\$8,154.35	\$6,071.57	\$82,519.60
Storm Water Utility Fund	\$-	\$1,228.60	\$56,077.83
Water Fund	\$7,870.46	\$19,687.25	\$286,335.23
Water Sinking Fund	\$-	\$-	\$30,370.95
Sewer Fund	\$10,193.00	\$21,389.07	\$515,708.32
	\$103,607.96	\$109,213.36	\$1,976,192.89

Old Business

Ordinance 01-2020 Chapter 7 Operating Budget Preparation – Second Reading

M/S Mueller/Petsche To approve the second reading of Ordinance 01-2020 Chapter 7 Operating Budget Preparation.

Roll Call

Aye: Mueller, Petsche, Cromer, Dietrich

Nay: None

Absent: Bodish

Abstention: None

M/S Cromer/Dietrich To suspend the rules and approve Ordinance 01-2020 Chapter 7 Operating Budget Preparation on the second reading.

Roll Call

City of Garnavillo

Aye: Petsche, Cromer, Dietrich, Mueller

Nay: None

Absent: Bodish

Abstention: None

New Business

Resolution setting the date for public hearings on proposals to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$400,000

M/S Mueller/Petsche To approve Resolution 2020-13 A resolution setting the date for public hearings on proposals to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$400,000, Wednesday, March 11th, 2020 at 7:00 pm.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche

Nay: None

Absent: Bodish

Abstention: None

FY21 Budget Public Hearing, Set Date

M/S Mueller/Dietrich To approve Resolution 2020-14 A resolution setting the public hearing date for FY21 Budget to be Wednesday, March 11th, 2020 at 7:00 pm.

Roll Call

Aye: Cromer, Dietrich, Petsche, Mueller

Nay: None

Absent: Bodish

Abstention: None

UERPC Housing Loan#4 PPE#1, \$6,260.00

M/S Mueller/Cromer To approve Resolution 2020-15 A resolution approving CDBG 17-HSG-006 Forgivable Loan #4 Partial Pay Estimate #1, Meuser Lumber, \$6,260.00.

Roll Call

City of Garnavillo

Aye: Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: Bodish

Abstention: None

Release of Mortgage ~ John Barnhart

M/S Petsche/Dietrich To approve Resolution 2020-16 A resolution approving release of mortgage ~ John Barnhart.

Roll Call

Aye: Mueller, Petsche, Cromer, Dietrich

Nay: None

Absent: Bodish

Abstention: None

Ordinance 02-2020 Water Rates – First Reading

M/S Mueller/Petsche To approve the first reading of Ordinance 02-2020 Water Rates.

Roll Call

Aye: Petsche, Cromer, Dietrich

Nay: Mueller

Absent: Bodish

Abstention: None

Ordinance 03-2020 Sewer Rates – First Reading

M/S Cromer/Petsche To approve the first reading of Ordinance 03-2020.

Roll Call

Aye: Cromer, Dietrich, Petsche

Nay: Mueller

Absent: Bodish

Abstention: None

Community Savings Bank New Checking Account

City of Garnavillo

M/S Dietrich/Petsche To approve Resolution 2020-17 A resolution to authorize the opening of a new checking account, signature card authorized signers and transfer of funds at Community Savings Bank.

Roll Call

Aye: Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: Bodish

Abstention: None

Bob's Lawn Care ~ Park Estimate

M/S Mueller/Cromer To approve Resolution 2020-18 A resolution approving the estimate from Bob's Lawn Care for Park Grounds Maintenance, not to exceed \$522.26.

Roll Call

Aye: Mueller, Petsche, Cromer, Dietrich

Nay: None

Absent: Bodish

Abstention: None

Marla Reimer (Carl Kuehl) Request to Waive Sewer Fees

M/S Cromer/Petsche To approve Resolution 2020-19 A resolution approving the waiving of garbage & sewer fees ~ 108 W Harrison St not to exceed, \$123.34.

Roll Call

Aye: Petsche, Cromer, Dietrich, Mueller

Nay: None

Absent: Bodish

Abstention: None

ClayGar Legion Post 723 Community Center Key Request

M/S Cromer/Petsche To approve Resolution 2020-20 A resolution approving issuance of a Community Center Key to ClayGar Post 723 Commander, Larry Moser.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche

Nay: None

City of Garnavillo

Absent: Bodish

Abstention: None

Fire Fighters Association Fundraiser Contribution

M/S Mueller/Petsche To approve Resolution 2020-21 A resolution approving a contribution to the Garnavillo Fire Fighters Association Annual Breakfast Silent Auction, Sunday, March 29,2020, t-shirts for two (2) families.

Roll Call

Aye: Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: Bodish

Abstention: None

Hearing of Delegations

Jason Cromer, 202 S Main St, addressed the council regarding concerns he is having with a neighbor yelling obscenities at his family while they are clearing snow, Chief of Police Dugan asked Mr. Cromer to visit with him after the meeting.

Attorney Report

405 N Washington Street Nonconforming Use

Attorney Kruse provided council with an explanation of nonconforming use and how the property in question can continue as a nonconforming use as long as the use of the property is not expanded in any way. Kruse stated that if the owner wants to expand the use of the property he will need to go to the Zoning Board of Adjustments and get a variance because that is not something the council can approve. Kruse also stated that the council does not need to take any action on this item if they feel confident that the property will continue to be used in the manner that it has been used in the past. The prospective buyer spoke to the council about his intentions. Council briefly discussed and stated that they were satisfied and that no action was necessary.

Nuisance Property Updates

City of Garnavillo

Attorney Kruse reported that the only nuisance property we are working on has not had any change. Public Works Superintendent Schroyer mentioned a couple properties that need to be addressed due to residents living in them with no heat and/or water. PWS Schroyer and Administrator Atkinson will work on a list and get the information to Kruse so letters can be sent.

Department Reports

Public Works Superintendent Schroyer reported on the camera system and stated that he is ready to prepare an RFP for council to approve for the lease/purchase of an end loader.

Police Chief Dugan stated that he is waiting to hear from the school regarding additional assistance to cover the cost of the crosswalk stop sign.

Administrator Atkinson's report was in the packet but she provided council with a brief update on the ADA ramp at City Hall and the Caspersen sewer issue.

Council Comment

None

Mayor's Report

Mayor Schmelzer stated that he would like to have sit down one on ones with everyone, council and staff, to get to know them and review policies and procedures.

M/S Cromer/Petsche To adjourn at 8:05 pm.

Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk