

City of Garnavillo

The City of Garnavillo City Council will meet in a regular session on Wednesday, March 11, 2020 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members in attendance were Bonnie Dietrich, Valerie Cromer, Bob Bodish and Daryl Petsche. Council Member Mueller was absent.

The Pledge of Allegiance was recited.

Public Hearing

Proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$400,000

The public hearing for the Proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$400,000 opened at 7:00 pm. Resident Chuck Lawson asked what the money was to be used for. City Administrator Atkinson explained that the council has yet to determine whether it will be used for the Storm Water Project or a new project and that the loan is necessary to keep property taxes level, there will be no increase in the levy. Atkinson stated that she had received no comments verbal or written at City Hall. The public hearing closed at 7:02 pm.

M/S Cromer/Dietrich To approve Resolution 2020-22 A resolution authorizing General Obligation Loan Agreement, approving the future issuance of General Obligation Bonds or Notes and providing for the levy of taxes to pay the same.

Roll Call

Aye: Petsche, Bodish, Cromer, Dietrich

Nay: None

Absent: Mueller

Abstention: None

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FY21 Budget

The public hearing for the FY21 Budget opened at 7:03 pm. There were no citizen comments. CA Atkinson stated that she had received no comments verbal or written at City Hall. The public hearing closed at 7:03 pm.

M/S Cromer/Dietrich To approve Resolution 2020-23 A Resolution approving the FY21 Budget.

Roll Call

Aye: Bodish, Cromer, Dietrich, Petsche

Nay: None

Absent: Mueller

Abstention: None

Special Presentation

Jill Ohrt New Home Construction Program Request

Resident Jill Ohrt addressed the council regarding her request to receive the benefits of the New Home Construction Program. Ohrt explained that City Administrator Atkinson had denied her request since she was replacing her existing home not building a new home to add to the property tax rolls. Council Member Cromer stated that she did not feel that Ohrt was eligible for exactly the reason given by Atkinson. Council Members Bodish and Petsche felt that since we did not have a clear definition of new construction that it was a gray area and we needed to give her the benefits.

M/S Bodish/Petsche To approve Resolution 2020-24 A resolution approving the Housing Incentive Application, New Home Construction from Jill Ohrt.

Roll Call

Aye: Dietrich, Petsche, Bodish

Nay: Cromer

Absent: Mueller

Abstention: None

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Consent Agenda

M/S Bodish/Dietrich To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

10e	ALPINE COMMUNICATIONS	PHONE	\$63.87
13e	ALLIANT ENERGY	UTILITIES	\$6,021.17
14e	BLACK HILLS ENERGY	NATURAL GAS	\$1,264.07
15e	TREASURER STATE OF IOWA	WATER EXCISE TAX	\$1,050.03
16e	IPERS	RETIREMENT	\$2,406.09
15003	ACCESS	LIBRARY	\$68.29
15005	BETTER HOMES & GARDENS	LIBRARY	\$15.00
15006	CENGAGE LEARNING INC/GALE	LIBRARY	\$99.71
15007	CENTER POINT LARGE PRINT	LIBRARY	\$91.08
15008	MARTHA STEWART LIVING	LIBRARY	\$13.00
15009	MIDWEST LIVING MAGAZINE	LIBRARY	\$15.00
15010	STOREY KENWORTHY	LIBRARY	\$246.94
15011	TASTE OF HOME	LIBRARY	\$15.95
15012	WOMANS DAY	LIBRARY	\$8.56
15013	ALLIANT ENERGY	UTILITIES	\$430.05
15014	ELKADER FLORAL SHOP	PUELZ	\$50.00
15015	EUROFINS TESTAMERICA	TESTING	\$327.60
15016	FEHR GRAHAM	ENGINEERING	\$843.25
15017	GARNAVILLO AUTO & TIRE	EMS	\$195.26
15018	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$28.11
15019	GUTTENBERG PRESS	PUBS	\$455.76
15020	HAWKINS WATER TREATMENT	SUPPLIES	\$264.54
15021	IHDE S	FUEL	\$165.95
15022	IOWA PRISON INDUSTRIES	OFFICE	\$36.25
15023	KEYSTONE LABORATORIES INC	TESTING	\$12.50
15025	ROYAL PRODUCTS	FIRE	\$65.60
15026	TEMPLE DISPLAY	CHRISTMAS LIGHTS	\$3,438.76
15027	THREE RIVERS COMPANY	FUEL	\$397.18
15028	UPPER EXPLORERLAND RPC	PROF SERVICES	\$2,025.55

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Treasurer Report

	Debits	Credits	Balance
General Fund	\$ 220,539.22	\$ 223,650.69	\$ 682,212.05
RUT Fund	\$ 44,342.22	\$ 9,191.15	\$ 18,750.86
Employee Benefit Fund	\$ 52,451.31	\$ 50,109.02	\$ 67,539.59
Emergency Fund	\$ -	\$ 17.25	\$ 2,132.91
TIF Fund	\$ 100,098.96	\$ 100,197.92	\$ 190,545.71
Urban Renewal Fund	\$ 6,260.00	\$ -	\$ (23,796.92)
Debt Service Fund	\$ -	\$ 34.19	\$ 27,305.27
Capital Project Fund	\$ 5,537.58	\$ 653.54	\$ 77,635.56
Storm Water Utility Fund	\$ 68.30	\$ 1,329.59	\$ 57,339.12
Water Fund	\$ 34,656.73	\$ 44,084.74	\$ 295,763.24
Water Sinking Fund	\$ -	\$ -	\$ 30,370.95
Sewer Fund	\$ 34,980.45	\$ 46,324.04	\$ 527,051.91
Total	\$ 498,934.77	\$ 475,592.13	\$ 1,952,850.25

Old Business

Ordinance 02-2020 Water Rates

M/S Bodish/Cromer To approve the second reading of Ordinance 02-2020 Water Rates.

Roll Call

Aye: Dietrich, Petsche, Bodish, Cromer

Nay: None

Absent: Mueller

Abstention: None

Ordinance 03-2020 Sewer Rates

M/S Cromer/Dietrich To approve the second reading of Ordinance 03-2020 Sewer Rates.

Roll Call

Aye: Dietrich, Petsche, Cromer, Bodish

Nay: None

Absent: Mueller

Abstention: None

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New Business

17-926 Drainage Improvements Project, Required Contract Provisions

Engineer Wicks explained that contracts need to have the CDBG language and this resolution will update all of the necessary language.

M/S Bodish/Petsche To approve Resolution 2020-25 A resolution approving the 17-926 Drainage Improvements Project, Required Contract Provisions.

Roll Call

Aye: Petsche, Cromer, Bodish, Dietrich

Nay: None

Absent: Mueller

Abstention: None

17-926 Drainage Improvements Project, Construction Observation, \$31,000 increase to \$40,000

Engineer Wicks explained the proposed increase in the construction observation of the project that was requested by council.

M/S Petsche/Bodish To approve Resolution 2020-26 A resolution approving 17-926 Drainage Improvements Project, Construction Observation \$31,000 to \$40,000.00.

Roll Call

Aye: Cromer, Bodish, Dietrich, Petsche

Nay: None

Absent: Mueller

Abstention: None

Alpine Camera System

City council asked staff to prepare an RFP for a camera system so we can get it out to different vendors and see if we can save on the monthly costs.

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Clayton Ridge High School Prom Grand March Request

M/S Cromer/Dietrich To approve Resolution 2020-27 A resolution approving Clayton Ridge High School Prom Grand March Request to use the park and close N Washington St on 04/25/20.

Roll Call

Aye: Dietrich, Bodish, Cromer, Petsche

Nay: None

Absent: Mueller

Abstention: None

Fire Department Memorial Benches

M/S Dietrich/Cromer To approve Resolution 2020-28 A resolution approving the Fire Department Memorial Benches.

Roll Call

Aye: Bodish, Cromer, Petsche, Dietrich

Nay: None

Absent: Mueller

Abstention: None

Ordinance 04-2020 Flood Plain Regulations

Engineer Ryan Wicks provided an explanation of the FEMA requirements stating that even though Garnavillo has no flood plain within city limits we are still required to adopt the ordinance.

M/S Petsche/Bodish To approve the first reading of Ordinance 04-2020 Flood Plain Regulations.

Roll Call

Aye: Cromer, Petsche, Dietrich, Bodish

Nay: None

Absent: Mueller

Abstention: None

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Red Cross Facility Use Agreement

City Administrator Atkinson explained that she was contacted by the local Red Cross representative who asked if we could update our agreement.

M/S Petsche/Dietrich To approve Resolution 2020-29 A resolution approving the Red Cross Facility Use Agreement.

Roll Call

Aye: Petsche, Dietrich, Bodish, Cromer

Nay: None

Absent: Mueller

Abstention: None

ADA Compliant Ramp at City Hall Proposal

Public Works Superintendent Schroyer answered council questions regarding the proposal received. City Administrator Atkinson stated that the contractor can start the project as soon as the weather and soil conditions are good.

M/S Cromer/Petsche To approve Resolution 2020-30 A resolution approving the proposal from B&R Construction for the replacement of the ramp at City Hall with an ADA compliant ramp.

Roll Call

Aye: Dietrich, Bodish, Petsche, Cromer

Nay: None

Absent: Mueller

Abstention: None

Hearing of Delegations

Resident Roger Balk asked again if we have an Economic Development Group. Council Member Cromer stated that we do have one and asked if he would like to be a part of it with her and Lanny Kuehl, Balk said no. Cromer explained that they are working to get new members and working to keep it moving forward.

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Resident Chuck Lawson asked about the military items that are sitting out in the open, he wants to know when it will be cleaned up. Public Works Superintendent Schroyer said it will be cleaned up this summer.

Department Reports

Public Works Superintendent Schroyer provided council with a brief update on the sewer infiltration work that needs to be done, he stated that there are 5 scheduled repairs and 184 that yet to be done.

City Administrator Atkinson's written report was provided to council in the packet.

Chief of Police Dugan was called to a fire call.

Assistant Fire Chief Bodish explained that the agency books are ready if anyone would like to review them, he also stated that the department needs a copy of the hydrant flushing reports.

Council Comment

Council Member Bodish asked about the Caspersen sewer issue, City Administrator Atkinson explained that there is a proposal in the packet for them to review. Atkinson asked that the water/sewer committee to review the proposal before the next council meeting so they can make a recommendation to the council at the next meeting.

Council Member Petsche asked about the Frye property and if we have sent a letter yet, City Administrator Atkinson stated that we are verifying the concerns and will have Attorney Kruse send a letter.

Council Member Cromer asked if the city bills for fire calls as the code states we do, City Administrator Atkinson stated that she has only sent one bill. Council Member Bodish stated that Fire Chief Puelz sends out the bills.

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Mayor's Report

Nothing

M/S Bodish/Petsche To Adjourn at 8:28 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

ATTEST:

Melissa Atkinson, City Administrator