

City of Garnavillo

The City of Garnavillo City Council met in a regular meeting on Wednesday, April 8, 2020 at 7:00 p.m. The meeting was only open to the Mayor, Council Members, and City Administrator. All public were welcome to attend by calling: 1 (872) 240-3212, Access Code: 976-875-909. (PER IOWA CODE 21.8 AN ELECTRONIC MEETING WILL BE HELD AS COVID-19 AND GOVERNORS DIRECTIVE REQUIRING SOCIAL DISTANCING MAKES AN IN-PERSON MEETING IMPRACTICAL OR IMPOSSIBLE.)

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Mat Mueller, Valerie Cromer, Bob Bodish, Daryl Petsche and Bonnie Dietrich who attended via electronic link but due to technical difficulties was unable to hear us.

The Pledge of Allegiance was recited.

M/S Cromer/Bodish To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

17e	ALPINE COMMUNICATIONS	PHONE	\$62.91
18e	ALPINE COMMUNICATIONS	PHONE	\$881.29
19e	BLACK HILLS ENERGY	UTILITY	\$1,024.31
22e	SAMS CLUB	OFFICE SUPPLIES	\$234.01
28e	AFLAC	PREMIUMS	\$83.40
29e	INTERNAL REVENUE SERVICE	PAYROLL	\$3,626.84
30e	TOWN & COUNTRY SANITATION INC	TRASH	\$4,465.50
15032	ACCESS	LIBRARY	\$63.70
15033	ALLIANT ENERGY	UTILITY	\$372.72
15034	BAKER & TAYLOR	LIBRARY	\$15.68
15035	BISCHOFF INSURANCE AGENCY	ANNUAL PREMIUMS	\$52,454.00
15036	BROWN S SALES & LEASING	EMS	\$86.90
15037	CENGAGE LEARNING INC/GALE	LIBRARY	\$178.83
15038	CENTER POINT LARGE PRINT	LIBRARY	\$91.08
15039	COLLABORATIVE SUMMER LIBRARY P	LIBRARY	\$55.95
15040	DEARBORN NATIONAL LIFE INSURAN	LIBRARY	\$122.40
15041	DUBUQUE FIRE EQUIPMENT INC	EXTINGUISHERS	\$358.10
15042	FEHR GRAHAM	FEES	\$1,875.00

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15043	GARNAVILLO AUTO & TIRE	DUMP TRUCK	\$236.72
15044	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$138.23
15045	GUTTENBERG PRESS	PUBS	\$136.48
15046	HAWKINS WATER TREATMENT	TESTING	\$422.13
15047	IHDE S	FUEL	\$83.53
15048	J & C OVERHEAD DOORS	FIRE DEPT	\$80.00
15049	KELLY CREATION COMPUTERS	LIBRARY	\$2,801.00
15050	KEYSTONE LABORATORIES INC	TESTING	\$40.50
15051	MEUSER LUMBER	SUPPLIES	\$20.54
15052	NANCYS COMPUTER SERVICE	COMPUTER	\$42.00
15053	RICOH USA INC	COPIES	\$67.85
15054	TASTE OF HOME	LIBRARY	\$10.00
15055	THREE RIVERS COMPANY	DUST CONTROL	\$354.00
15056	UPPER EXPLORERLAND RPC	FEES	\$869.01
			\$71,354.61

Treasurer's Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 23,038.81	\$ 21,742.60	\$ 675,915.84
RUT Fund	\$ 947.96	\$ 3,776.42	\$ 21,579.32
Employee Benefit Fund	\$ 3,316.40	\$ 1,290.69	\$ 65,513.88
Emergency Fund	\$ -	\$ 84.93	\$ 2,217.84
TIF Fund	\$ -	\$ 364.78	\$ 190,910.49
Urban Renewal Fund	\$ 1,230.60	\$ 13,966.00	\$ (11,061.52)
Debt Service Fund	\$ -	\$ 173.37	\$ 27,478.64
Capital Project Fund	\$ 1,213.61	\$ 6,579.05	\$ 83,001.00
Storm Water Utility Fund	\$ 2.50	\$ 1,251.43	\$ 58,588.05
Water Fund	\$ 7,453.48	\$ 18,829.62	\$ 307,139.38
Water Sinking Fund	\$ -	\$ -	\$ 30,370.95
Sewer Fund	\$ 7,544.70	\$ 20,541.80	\$ 540,049.01
	\$ 44,748.06	\$ 88,600.69	\$ 1,991,702.88

Old Business

Ordinance 02-2020 Water Rates

City of Garnavillo

M/S Bodish/Petsche To approve the third and final reading of Ordinance 02-2020 Water Rates.

Roll Call

Aye: Petsche, Bodish, Cromer, Mueller

Nay: None

Absent: Dietrich

Abstention: None

Ordinance 03-2020 Sewer Rates

M/S Cromer/Bodish To approve the third and final reading of Ordinance 03-2020 Sewer Rates.

Roll Call

Aye: Bodish, Cromer, Mueller, Petsche

Nay: None

Absent: Dietrich

Abstention: None

Ordinance 04-2020 Flood Plain Regulations

M/S Mueller/Cromer To approve the second reading of Ordinance 04-2020 Flood Plain Regulations.

Roll Call

Aye: Cromer, Mueller, Petsche, Bodish

Nay: None

Absent: Dietrich

Abstention: None

New Business

Electronic Meeting Procedure Policy

M/S Mueller/Petsche To approve Resolution 2020-31 A resolution approving a city policy: Electronic Meeting Procedure.

Roll Call

Aye: Mueller, Petsche, Bodish, Cromer

City of Garnavillo

Nay: None

Absent: Dietrich

Abstention: None

Emergency Procedures Policy

Council members asked if we should change the wording to address any future pandemics, City Administrator Atkinson explained that this one is to cover the current situation and after this is all over she will re-write the policy to address everything we learn.

M/S Mueller/Petsche To approve Resolution 2020-32 A resolution approving city policy: Emergency Procedures Policy.

Roll Call

Aye: Mueller, Petsche, Cromer, Bodish

Nay: None

Absent: Dietrich

Abstention None

FY20 Budget Amendment #1 Set Public Hearing

M/S Bodish/Petsche To approve Resolution 2020-33 A resolution to set the FY20 Budget Amendment #1 for May 13, 2020 at 7:00 pm.

Roll Call

Aye: Petsche, Cromer, Bodish, Mueller

Nay: None

Absent: Mueller

Abstention: None

RFQ Notice ~ Wheel Loader

M/S Petsche/Cromer To approve Resolution 2020-34 A resolution to approve the RFQ Notice ~ Wheel Loader and to set dates.

Roll Call

Aye: Cromer, Bodish, Mueller, Petsche

Nay: None

City of Garnavillo

Absent: Dietrich

Abstention: None

EMC 2020 Municipal Insurance Policy Renewal

M/S Bodish/Cromer To approve Resolution 2020-35 A resolution to approve the EMC 2020 Municipal Insurance Policy Renewal.

Roll Call

Aye: Bodish, Mueller, Petsche, Cromer

Nay: None

Absent: Dietrich

Abstention: None

Three Rivers Dust Control

M/S Bodish/Cromer To approve Resolution 2020-36 A resolution to approve the Three Rivers Dust Control for 2020.

Roll Call

Aye: Mueller, Petsche, Cromer, Bodish

Nay: None

Absent: Dietrich

Abstention: None

Citywide Cleanup 05/20/2020

City Administrator Atkinson explained that Town & Country Sanitation has decided to cancel all spring cleanups due to the COVID-19 Pandemic, they will not be rescheduling and re-visit the fall cleanup at a later date.

Compost Pickup

Council members discussed whether or not to continue with the curbside pickup, they stated that the compost site should be left unlocked unless we start having problems.

M/S Bodish/Mueller A motion to discontinue the curbside compost pickup. Aye: 4 Nay: 0
Absent: 1 Abstention: 0

City of Garnavillo

Hearing of Delegations

None

Department Reports

City Administrator Atkinson's report was provided to council in their packet and there were no questions.

Council Comments

Council Member Mueller asked if the PW Department could clean the equipment before it is opened back up to the public and if they could do maintenance as well. Mueller also asked if we had any updates on the camera system. City Administrator Atkinson stated that she has not had time to write an RFQ but will put it together before the next meeting. Mueller also asked about the trees to be placed in the park, City Administrator Atkinson stated that she has tried to locate a company that does spading but is not having very much luck, Bodish stated that he thought Wagner Nursery in Dubuque did it. Atkinson will contact them.

Council Member Bodish asked if the PWD had started the hydrant flushing yet, Mayor Schmelzer stated that he thought they were going to start this week but will check into it. Bodish also asked when the PD & PWD were going to hand the speed sign, City Administrator said that she did not know. Bodish asked about the curb painting and if they could scrape the curbs before they painted them this year because they are flaking really bad.

Mayor's Report

None

M/S Bodish/Petsche To adjourn at 8:10 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

City of Garnavillo

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk