

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, June 10, 2020 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street. The meeting was open only to 10 people and only include the Mayor, Council Members, and City Staff. (Social distancing was followed.) PER IOWA CODE 21.8 AN ELECTRONIC MEETING WILL BE HELD AS COVID-19 AND GOVERNORS DIRECTIVE REQUIRING SOCIAL DISTANCING MAKES AN IN-PERSON MEETING IMPRACTICAL OR IMPOSSIBLE. GoToMeeting, Access Code: 976-875-909

The meeting was called to order by Mayor Pro Tem Bob Bodish.

Roll call was taken, council members in attendance were Bonnie Dietrich, Daryl Petsche, Val Cromer, Mat Mueller and Bob Bodish.

The Pledge of Allegiance was recited.

M/S Mueller/Dietrich To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Council Member Mat Mueller asked about the Alpine Communications bills, Administrator/Clerk Atkinson explained that there were so many on this claims list because the claims list covers the end of one month and beginning of the next month and based on how they were entered the charges for two months showed on the report.

Claims

000053	POSTMASTER	\$7.50	BAC T SAMPLE
000054	POSTMASTER	\$202.50	OFFICE POSTAGE
000055	GOOGLE	\$21.39	ONLINE STORAGE
000057	IOWA FINANCE AUTHORITY	\$10,911.25	SRF LOAN
000058	IOWA FINANCE AUTHORITY	\$18,796.88	SRF LOAN
000059	BLACK HILLS ENERGY	\$385.57	UTILITIES
000060	IPERS	\$3,441.10	APRIL CONTRIBUTIONS
000061	IPERS	\$2,741.40	MAY CONTRIBUTIONS
000062	TOWN & COUNTRY SANITATION	\$4,461.50	TRASH/RECYCLING
000063	AVG	\$52.99	IT SECURITY
000065	AFLAC	\$125.10	PREMIUMS
000066	COMMUNITY SAVINGS BANK	\$24,022.34	LOAN
000067	TOWN & COUNTRY SANITATION	\$4,469.50	TRASH/RECYCLING
000068	ALLIANT ENERGY	\$5,566.14	UTILITIES
000069	INTERNAL REVENUE SERVICE	\$3,794.72	WITHHOLDINGS
015092	WINDRIDGE IMPLEMENT	\$8,500.00	MOWER
015096	B & M ELECTRIC LLC	\$92.75	LIBRARY
015097	BAKER & TAYLOR	\$107.09	LIBRARY
015098	BALK, KAROLYN	\$273.52	SUMMER READING
015099	CLAYTON CO LIBRARY ASSOC	\$10.00	LIBRARY
015100	PENWORTHY COMPANY	\$203.49	LIBRARY

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015101	STOREY KENWORTHY	\$60.16	LIBRARY
015102	WOLTER, JUNE	\$44.99	LIBRARY
015122	ALLIANT ENERGY	\$214.07	UTILITIES
015123	BANYON DATA SYSTEMS	\$1,590.00	ANNUAL FEES
015124	BISCHOFF INSURANCE AGENCY	\$691.00 85	HARSCO ARMY-FIRE
015125	DUBUQUE FIRE EQUIPMENT INC	\$357.65	EXTINGUISHERS
015126	EUROFINS TESTAMERICA	\$409.50	TESTING
015127	GARNAVILLO CEMETERY ASSOC	\$761.55	PROP TAX
015128	GARNAVILLO MILL	\$78.02	FLAGS
015129	GUTTENBERG PRESS	\$80.83	PUBLICATIONS
015130	HAWKINS WATER TREATMENT	\$294.85	SUPPLIES
015131	IAMU	\$345.41	NISA
015132	IHDE S	\$98.85	FUEL
015133	IOWA ONE CALL	\$25.20	LOCATES
015134	KEYSTONE LABORATORIES INC	\$12.50	TESTING
015135	MEUSER LUMBER	\$162.71	SUPPLIES
015136	MEUSER LUMBER-GUTTENBERG	\$8,510.00	305 E VAN BUREN ST
015137	NELSON HARDWOOD LUMBER CO	\$375.00	WOOD CHIPS
015138	POSTMASTER	\$46.00	BOX RENT
015139	RADEMACHER, LINDA	\$24.45	COMMUNITY CENTER
015140	RICOH USA INC	\$51.30	COPIES
015141	THREE RIVERS COMPANY	\$485.64	FUEL
015142	UPPER EXPLORERLAND RPC	\$2,919.69	ADMIN FEES

Treasurer Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 49,386.02	\$ 69,408.17	\$ 712,917.45
RUT Fund	\$ 1,839.23	\$ 7,032.44	\$ 33,943.69
Employee Benefit Fund	\$ 2,772.50	\$ 2,954.48	\$ 65,008.67
Emergency Fund	\$ -	\$ 467.79	\$ 4,264.92
TIF Fund	\$ -	\$ 3,128.14	\$ 234,395.99
Urban Renewal Fund	\$ 1,348.21	\$ 14,534.00	\$ 2,124.27
Debt Service Fund	\$ -	\$ 982.49	\$ 32,317.91
Capital Project Fund	\$ 2,017.81	\$ 44,161.68	\$ 122,597.47
Storm Water Utility Fund	\$ 7.50	\$ 1,254.52	\$ 61,083.86
Water Fund	\$ 12,285.78	\$ 19,486.37	\$ 316,755.75
Water Sinking Fund	\$ -	\$ -	\$ 30,370.95
Sewer Fund	\$ 10,356.76	\$ 21,034.51	\$ 556,878.33
	\$ 80,013.81	\$ 184,444.59	\$ 2,172,659.26

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Old Business

Exam RFP

M/S Petsche/Cromer To approve Resolution 2020-43 A Resolution approving Exam Services proposal from Hogan & Hansen not to exceed \$5,000.00.

Roll call

Aye: Petsche, Cromer, Mueller, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

Camera RFP

Council discussed the differences in the proposals and asked additional questions regarding the standalone proposals and asked City Administrator Atkinson to get additional information.

M/S Mueller/Petsche To table decision on Camera RFP to July. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Wheel Loader RFP

Council discussed the affect the pandemic has had and is predicted to have on the city's Road Use Tax and LOST Revenue for the next six months and determined that now is not the time to purchase new equipment when we have equipment that works.

M/S Bodish/Mueller To not accept any Wheel Loader RFP's at this time. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

New Business

FY20 Transfers

M/S Petsche/Cromer To approve Resolution 2020-44 A resolution to approve year end budget transfers for FY2020.

Roll Call

Aye: Bodish, Dietrich, Petsche, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

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Water Bill Adjustment Request: Bodish, Bob & Susan

Council discussed the request and directed City Administrator/Clerk Atkinson to prepare a policy for the next council meeting that addresses these types of requests.

M/S Mueller/Petsche To approve Resolution 2020-45 A resolution approving the water bill adjustment request: Bodish, Bob & Susan not to exceed \$51.24.

Roll Call

Aye: Dietrich, Petsche, Mueller

Nay: Cromer

Absent: None

Abstention: Bodish

Water bill adjustment request: Helle, Wade & Shawna

Wade & Shawna Helle requested a refund for the stop payment they say they had to issue for a check that they stated was put in the dropbox and lost by staff. Council discussed the request and directed City Administrator/Clerk to contact Helle's to get a copy of the check if possible and proof from the bank that the stop payment is done and what the fee is.

M/S Mueller/Petsche To approve Resolution 2020-46 A Resolution approving an account credit for Wade & Shawna Helle if proper documentation is provided not to exceed the cost of the stop payment.

Roll Call

Aye: Petsche, Cromer, Mueller, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

Ordinance 5-2020 Chapter 61 Traffic Control Devices

M/S Cromer/Bodish To approve the first reading.

Roll Call

Aye: Cromer, Mueller, Bodish, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

M/S Petsche/Cromer To suspend the rules and waive the second and final reading approving on the first reading.

Roll Call

Aye: Mueller, Dietrich, Bodish, Petsche, Cromer

Nay: None

Absent: None

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Abstention: None

17-HSG-006 Forgivable Loan #4~Final Payment, \$8,510

M/S Mueller/Petsche To approve Resolution 2020-47 A resolution approving CDBG 17-HSG-006 Forgivable Loan #4 Partial Pay Estimate Final Payment not to exceed \$8,510.00/Meuser Lumber Guttenberg.

Roll Call

Aye: Mueller, Bodish, Dietrich, Petsche, Cromer

Nay: None

Absent: None

Abstention: None

Mortgage Release, Mary Clark

M/S Petsche/Cromer To approve Resolution 2020-48 A resolution approving release of mortgage – Mary Clark.

Roll Call

Aye: Bodish, Dietrich, Petsche, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

Mortgage Release, Paul & Bonnie Puelz

M/S Cromer/Petsche To approve Resolution 2020-49 A resolution approving release of mortgage – Paul & Bonnie Puelz.

Roll Call

Aye: Dietrich, Petsche, Cromer, Mueller, Bodish

Nay: None

Absent: None

Abstention: None

St Peter's Lutheran Church Street Closure Request

Council discussed the request and decided to not approve the multi-week Sunday closures. They stated to safely close the street an officer would have to be present and we have not budgeted for that. The council also stated that they feel that they should be able to follow the state guidelines like the other churches in town without a special exception.

M/S Mueller/Cromer To deny the request from St Peter's Lutheran Church to close Watson Street for five Sundays, 8:30 am – 11:30 am, beginning June 21st. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

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Hearings of Delegations

None

Department Reports

Public Works Superintendent Schroyer reported to council that the chip seal program this year will be very limited due to the reductions in revenues due to the pandemic.

Chief of Police Dugan reported that he has received a few applications from a few interested parties and would like to have a special session to hire, he also stated that he would like to work with Attorney Kruse on an employment contract for new hires. Council stated that they would be in favor of a special session and to work with Mayor Schmelzer to set up a date.

City Administrator/Clerk Atkinson provided council with a written report.

Council Comment

None

Mayor's Report

None

M/S Petsche/Bodish To adjourn at 8:14 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

ATTEST:

Melissa Atkinson, City Administrator/Clerk