

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, July 8, 2020 at 7:00 pm in the Community Center, 106 W Niagara Street.

Roll call was taken. Council Members in attendance were Bonnie Dietrich, Mat Mueller, Val Cromer, Daryl Petsche and Bob Bodish.

The Pledge of Allegiance was recited.

M/S Bodish/Mueller To approve the consent agenda with the verbiage correction of item 6F to Partial Pay Estimate #1 from Final Pay Estimate. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check #	Vendor	Description	Check Amount
000072E	IPERS	RETIREMENT	\$ 2,164.46
000073E	TREASURER STATE OF IOWA	WITHHOLDINGS	\$ 1,967.00
000071E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 3,767.87
015150	ALLIANT ENERGY	UTILITIES	\$ 153.06
015155	BROWN S SALES & LEASING	KEY FOB	\$ 38.49
015160	DEMCO	LIBRARY	\$ 334.98
015159	CLAYTON CO DEVELOPMENT GROUP	PLEDGE	\$ 450.00
015158	CK HANDYMAN SERVICES LLC	LIBRARY	\$ 199.39
015157	CENTER POINT LARGE PRINT	LIBRARY	\$ 91.08
015156	BRUENING ROCK PRODUCTS INC	CONCRETE SAND	\$ 141.21
015162	EUROFINS TESTAMERICA	TESTING	\$ 409.50
015154	BODENSTEINER IMPLEMENT	MOWER	\$ 281.21
015153	BISCHOFF INSURANCE AGENCY	2017 SQUAD	\$ 1,509.00
015151	AUTOMATIC SYSTEMS	REPAIRS	\$ 853.75
015163	FRIEDLEIN EXCAVATING	MANHOLE LIFT	\$ 604.53
015149	AIRGAS USA LLC	OXYGEN	\$ 208.30
015148	ACCESS	LIBRARY	\$ 66.77
000075E	ALPINE COMMUNICATIONS	LIBRARY	\$ 66.62
015152	BAKER & TAYLOR	LIBRARY	\$ 94.14
015181	UPPER EXPLORERLAND RPC	FEES	\$ 1,877.04
015180	THREE RIVERS FS CO	FUEL	\$ 468.34
015161	DUBUQUE FIRE EQUIPMENT INC	EXTINGUISHERS	\$ 280.35
015178	SCHROYER, CHAD	RMBS	\$ 27.00
015164	GARNAVILLO AUTO & TIRE	OIL CHANGE	\$ 33.25
015171	IOWA PRISON INDUSTRIES	SIGNS	\$ 115.72
015165	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 57.77
015166	GUTTENBERG PRESS	PUBS	\$ 436.99
015167	IDNR WATER SUPPLY	PERMIT	\$ 85.08
015168	IHDE S	FUEL	\$ 176.75
015169	IOWA LEAGUE OF CITIES	DUES/TRAINING	\$ 916.00

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015179	STOREY KENWORTHY	LIBRARY	\$	166.94
015170	IOWA ONE CALL	LOCATES	\$	36.00
015176	PETTY CASH LIBRARY		\$	6.32
015172	KEYSTONE LABORATORIES INC	TESTING	\$	25.00
015173	MEUSER LUMBER	CITY HALL	\$	736.30
015175	PENWORTHY COMPANY	LIBRARY	\$	207.41
000076E	ALPINE COMMUNICATIONS	PHONE	\$	881.69
000077E	BLACK HILLS ENERGY	UTILITIES	\$	322.46

Old Business

Clayton Ridge Prom Grand March Street Closure 07/10/2020

M/S Mueller/Petsche To approve Resolution 2020-50 A resolution updating Resolution 2020-27 that approved the closure of N Washington St between W Centre St and W Watson St for Clayton Ridge Prom Grand March that was to be on Sat., Apr. 25, 2020 but had to be rescheduled due to COVID-19 Pandemic-new date Fri., July 10, 2020.

Roll Call

Aye: Mueller, Cromer, Petsche, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

Camera RFP

City Administrator/Clerk Atkinson explained that she had not received a response to the council's question from one of the vendors that submitted a proposal. Council asked Atkinson to follow up with the vendor to see if we can get an answer by the next council meeting.

New Business

Chapter 61 Traffic Control Devices Ordinance

City Attorney Kruse explained the need for the ordinance update, the change is to update the city code to match the council practices/procedures.

M/S Petsche/Mueller To approve the first reading of Ordinance 06-2020 Traffic Control Devices.

Roll Call

Aye: Petsche, Bodish, Dietrich, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

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M/S Cromer/Petsche To waive the second and reading of Ordinance 06-2020 Traffic Control Devices and to approve on the first reading.

Roll Call

Aye: Bodish, Dietrich, Mueller, Cromer, Petsche

Nay: None

Absent: None

Abstention: None

Chapter 66 Truck Route Ordinance

City Attorney also explained the reason for this ordinance update, stating it updates the city code to allow for updates/changes to the truck route to be done by resolution.

M/S Petsche/Bodish To approve the first reading of Ordinance 07-2020 Truck Route.

Roll Call

Aye: Bodish, Petsche, Cromer, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

M/S Cromer/Bodish To waive the second and reading of Ordinance 07-2020 Truck Route and to approve on the first reading.

Roll Call

Aye: Petsche, Cromer, Mueller, Dietrich, Bodish

Nay: None

Absent: None

Abstention: None

Truck Route Updates

City Administrator/Clerk Atkinson reviewed the proposed changes and answered questions with the council, residents and business owners present at the meeting.

M/S Petsche/Cromer To approve Resolution 2020-51 A resolution establishing truck routes.

Roll Call

Aye: Dietrich, Petsche, Mueller, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

FY21 Employee Compensation

M/S Petsche/Cromer To approve Resolution 2020-52 A resolution approving FY21 Employee Compensation.

Roll Call

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Aye: Petsche, Cromer, Dietrich

Nay: Mueller, Bodish

Absent: None

Abstention: None

17-HSG-006 Forgivable Loan #3~Final Payment, \$18,545

M/S Bodish/Cromer To approve Resolution 2020-53 A resolution approving 17-HSG-006 Forgivable Loan #3~Final Payment, \$18,545.

Roll Call

Aye: Mueller, Cromer, Bodish, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

17-HSG-006 Forgivable Loan #6~Partial Pay Estimate #1, \$10,096

M/S Bodish/Cromer To approve Resolution 2020-54 A resolution approving 17-HSG-006 Forgivable Loan #6~PPE#1, \$10,096

Roll Call

Aye: Cromer, Bodish, Dietrich, Petsche, Mueller

Nay: None

Absent: None

Abstention: None

17-HSG-006 Forgivable Loan #5~Final Payment, \$25,658

M/S Cromer/Bodish To approve Resolution 2020-55 A resolution approving 17-HSG-006 Forgivable Loan #5~Final Payment, \$25,658.

Roll Call

Aye: Bodish, Dietrich, Petsche, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

Crosswalk Concerns, Denise Saunders

Public Works Superintendent Schroyer and council discussed the letter and Ms. Saunders' concerns, they understand but are not going to change their mind and replace the crosswalk signs but they will have the lines painted so they are easier to see.

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McGregor Achievement Club Car Cruise, Police Assistance

M/S Petsche/Dietrich To approve Resolution 2020-56 A resolution approving the request from McGregor Achievement Club Car Cruise-Police Assistance for Sat., July 18, 2020.

Roll Call

Aye: Dietrich, Cromer, Petsche, Bodish, Mueller
Nay: None
Absent: None
Abstention: None

Water Leak Adjustment Bill Adjustment

City Administrator/Clerk Atkinson explained that she reached out to several cities and none of them have a policy that allows staff to determine when an adjustment should be given, she stated that very few give adjustment at all and if they do it is done with council approval. Council determined that they would continue to review requests individually as needed.

Adam Niemeyer Water Bill Adjustment

Council stated that without knowing how much it was they would wait to discuss after the next billing cycle.

Hearing of Delegations

Resident Jason Cromer asked council why he hasn't been officially hired by the council even after he was told by the Chief of Police that he was hired. City Administrator/Clerk Atkinson explained that she had asked and was told no that there were things, ie. Contract, that needed to be addressed first. Atkinson stated that the position should be officially posted, interviews concluded and then the council could hire.

Department Reports

City Administrator/Clerk Atkinson explained to council that staff met with the contractor and engineer for the Storm Water Project today. The contractor Ray Peterson, Ray's Excavating, asked to move back the late start date stating that they needed to finish other projects before they could start. Peterson asked council for permission to start sometime between July 27 – August 1. Council discussed and stated that they want this project done in a timely fashion and understand that they can't do anything about it right now they will keep an eye on the project to make sure it doesn't go past the set completion date if at all possible.

Attorney – Nuisance Property Discussion

City Attorney Kruse addressed the council regarding nuisance properties and how they would like to handle them. Council discussed previous situations and explained that the city incurs expenses that should be covered by the property owners not the city, that being said if we aren't going to follow through with

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the fines should we do the work? Council discussed and stated that they would like to address the nuisances and follow Kruse's guidance on assessing the costs properly.

Council Comment

None

Mayor's Comment

None

M/S Mueller/Petsche To adjourn at 8:22 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

ATTEST:

Melissa Atkinson, City Administrator/Clerk