

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, August 12, 2020 at 7:00 pm in the Community Center, 106 W Niagara Street. The meeting was open to the public. Social distancing was followed.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members present were Bonnie Dietrich, Mat Mueller, Daryl Petsche, Val Cromer and Bob Bodish.

The Pledge of Allegiance was recited.

M/S Cromer/Bodish To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

91e	AFLAC	\$83.40	PREMIUMS
111e	AFLAC	\$83.40	PREMIUMS
100e	ALLIANT ENERGY	\$5,098.89	UTILITY
15196	ALLIANT ENERGY	\$259.16	UTILITY
113e	ALLIANT ENERGY	\$6,170.64	UTILITY
79e	ALPINE COMMUNICATIONS	\$63.42	PHONE
99e	ALPINE COMMUNICATIONS	\$896.38	PHONE
15192	B & M ELECTRIC LLC	\$195.04	LIBRARY
15193	BAKER & TAYLOR	\$150.34	LIBRARY
106e	BATTERIES PLUS	\$145.90	LIFT STATION
77e	BLACK HILLS ENERGY	\$322.46	UTILITY
110e	BLACK HILLS ENERGY	\$289.94	UTILITY
15197	BRUENING ROCK PRODUCTS INC	\$509.13	MANHOLE
15194	CENTER POINT LARGE PRINT	\$217.97	LIBRARY
15198	DECORAH MOBILE GLASS INC	\$200.00	TRACTOR
15199	DUBUQUE FIRE EQUIPMENT INC	\$28.00	EXTINGUISHERS
15200	ELEANOR SOULLI	\$10.00	REFUND
15201	EUROFINS TESTAMERICA	\$327.60	TESTING
15202	FEHR GRAHAM	\$1,623.25	FEES
15203	GARNAVILLO AUTO & TIRE	\$227.10	EMS
15204	GARNAVILLO CEMETERY ASSOC	\$150.28	DISTRIBUTION
15205	GLENNS LOCK SERVICE	\$88.90	CITY HALL
15206	GUTTENBERG PRESS	\$374.86	PUBLICATIONS
15207	HACH COMPANY	\$526.95	COLORIMETER
15208	HAWKINS WATER TREATMENT	\$365.83	CHEMICALS
15209	IDNR WASTEWATER SECTION	\$210.00	ANNUAL FEE
15210	IHDE S	\$389.15	FUEL & SUPPLIES
78e	INTERNAL REVENUE SERVICE	\$4,344.98	WITHHOLDINGS

City of Garnavillo

15211	IOWA ONE CALL	\$21.60	LOCATES
112e	IPERS	\$2,407.36	RETIREMENT
15212	J & C OVERHEAD DOORS	\$45.00	FIRE STATION
15213	KEYSTONE LABORATORIES INC	\$25.00	TESTING
15214	KURTS PLUMBING & HEATING	\$47.58	FOUNTAIN
15215	MERCYONE ELKADER MEDICAL CENTE	\$92.56	TESTING
15216	MEUSER LUMBER	\$769.85	PAINT/SUPPLIES
15217	MEUSER LUMBER-GUTTENBERG	\$11.04	SUPPLIES
15218	MEUSER LUMBER-GUTTENBERG	\$11,278.00	202 E NIAGARA ST
15219	NORTHEAST IOWA COMMUNITY ACTN	\$745.00	PLEDGE
15195	PETTY CASH - LIBRARY	\$3.16	LIBRARY
102e	POSTMASTER	\$7.50	WATER SAMPLE
104e	POSTMASTER	\$195.00	STAMPS
105e	POSTMASTER	\$10.95	POSTAGE
15220	SCHMITZ JANITORIAL SUPPLY	\$61.00	PAPER TOWELS
103e	TOWN & COUNTRY SANITATION INC	\$4,465.50	TRASH
108e	TOWN & COUNTRY SANITATION INC	\$4,465.50	TRASH
94e	TREASURER STATE OF IOWA	\$1,170.55	TAXES
95e	TREASURER STATE OF IOWA	\$1,159.82	TAXES
96e	TREASURER STATE OF IOWA	\$1,099.00	TAXES
97e	TREASURER STATE OF IOWA	\$588.00	TAXES
15221	UNITY POINT CLINIC	\$42.00	TESTING
15222	UPPER EXPLORERLAND RPC	\$2,623.71	GRANT ADMINISTRATION
90e	US CELLULAR	\$220.15	PHONE
109e	WELLMARK	\$1,590.57	LIBRARY
15223	WINDRIDGE IMPLEMENT	\$623.00	WINDSHIELD

Treasurer Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 24,255.34	\$ 25,156.63	\$ 992,424.93
RUT Fund	\$ 1,079.34	\$ 12,525.57	\$ 48,845.71
Employee Benefit Fund	\$ 2,676.57	\$ 583.00	\$ 60,555.74
Emergency Fund	\$ -	\$ 92.32	\$ -435.25
TIF Fund	\$ -	\$ 0.11	\$ -3,247.05
Urban Renewal Fund	\$ 56,058.25	\$ -	\$ -35,654.99
Debt Service Fund	\$ -	\$ 182.96	\$ 21,659.95
Capital Project Fund	\$ 117.79	\$ 177.36	\$ 122,374.14
Storm Water Utility Fund	\$ 65.39	\$ 1,273.03	\$ 63,515.72
Water Fund	\$ 11,110.30	\$ 20,205.20	\$ 286,504.69
Water Sinking Fund	\$ -	\$ -	\$ 38,346.73

City of Garnavillo

Sewer Fund	\$ 11,265.49	\$ 21,301.05	\$ 578,879.98
	\$ 106,628.47	\$ 81,497.23	\$2,123,770.30

Old Business

RFP Cameras

Council members discussed the proposals and what is the best for city.

M/S Bodish/Petsche To approve Resolution 2020-57 A resolution accepting the proposal from Mr. Lock & Key and The Vacuum Center for security cameras, not to exceed \$12,095.06.

Roll Call

Aye: Dietrich, Mueller, Petsche, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

RFP Solid Waste Contract

Council members discussed the current provider and have no issues but feel that it is necessary to bid out the contract to ensure that the city is getting the best rate for their residents.

M/S Petsche/Dietrich To approve Resolution 2020-58 A resolution approving the RFP Solid Waste Contract.

Roll Call

Aye: Mueller, Petsche, Cromer, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

17-HSG-006 Forgivable Loan #6-Final Payment \$11,278

City Administrator/Clerk Atkinson explained that this is the final payment for this loan.

M/S Mueller/Petsche To approve Resolution 2020-59 A resolution approving 17-HSG-006 Forgivable Loan #6-Final Payment, \$11,278.

Roll Call

Aye: Petsche, Cromer, Bodish, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

City of Garnavillo

CCDG Marketing Contribution

City Administrator/Clerk Atkinson explained that Andrew Reimer represents the City of Garnavillo and they are working on a commercial for Clayton County that will spotlight a few locations in Garnavillo.

M/S Cromer/Petsche To approve Resolution 2020-60 A resolution approving a \$500.00 contribution to the Clayton County Development Group Marketing Program.

Roll Call

Aye: Cromer, Bodish, Dietrich, Mueller, Petsche

Nay: None

Absent: None

Abstention: None

Meter Reader Upgrade

City Administrator/Clerk Atkinson explained that the current meter reader battery no longer takes a charge and that we reached out to the company to get a new one but they said that they are no longer being made and cannot be replaced. She also stated that the software is no longer supported and needs to be replaced. Atkinson provided the estimates to upgrade the system. Council discussed the cost, asking if there were any other options available and if it will be compatible with our software. Public Works Superintendent Schroyer explained that we purchase our meter through this company and they are set up to use their reader.

M/S Mueller/Cromer To approve Resolution 2020-61 A resolution approving the meter upgrade: Metering Technologies, \$9,901.00; Banyon Data Software Meter Interface, \$2,295 and the purchase of a tablet that meets the specs provided by Metering Technologies.

Roll Call

Aye: Bodish, Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: None

Abstention: None

City Hall Improvements/Furnace & Air Conditioner

Council discussed the proposal received and would like to see a couple additional proposals but not want to hold up the remodel project and told Administrator/Clerk Atkinson to proceed with the remodel. The council directed Atkinson to obtain a couple more proposals, present them to the mayor for review and acceptance.

M/S Petsche/Bodish To approve the purchase of a new furnace/air conditioner for city hall not to exceed \$6,650.46. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

City of Garnavillo

Set public hearing on the status of funded activities for Garnavillo Storm Water Improvements Project

City Administrator/Clerk Atkinson explained that Diana with Upper Explorerland Regional Planning Commission stated that it is required as part of the grant to hold a public hearing on the progress of the project.

M/S Mueller/Petsche To Resolution 2020-62 A resolution setting a public hearing on the status of funded activities for Garnavillo Storm Water Improvements Project.

Roll Call

Aye: Bodish, Dietrich, Petsche, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

Chapter 69 No Parking

City Administrator/Clerk Atkinson explained that the original ordinance had a type based upon the addresses listed on Beacon Schneider.

M/S Bodish/Cromer To approve the first reading of Ordinance 08-2020 An ordinance relating parking regulations.

Roll Call

Aye: Dietrich, Petsche, Mueller, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

M/S Mueller/Petsche To waive and approve on the first reading Ordinance 08-2020 An ordinance relating to parking regulations.

Roll Call

Aye: Mueller, Cromer, Bodish, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Hearing of Delegations

Charles Lawson, Truck Route Concerns

Charles handed out packets to council containing the e-mail correspondences he had with City Administrator/Clerk Atkinson and Tom Ertl, Guttenberg Industries, regarding the truck traffic on Oak Street. Lawson expressed his displeasure with the council for updating the truck route and not stopping it from running by his property. Council, Lawson and business owners discussed the situation and they are

City of Garnavillo

willing to work together to address his concerns. Council directed staff to order some speed limit signs to put up.

Don Koss, Community Concerns

Don discussed his concerns with the council regarding the empty houses in town, the lack of community promotion and his displeasure that the city no longer picks up compost.

Attorney Report

Attorney Kruse provided council with updates on the two pending nuisances;
309 E Niagara St ~ Zoning Violation, Municipal Infraction
303 S Adams St ~ 657A Proceedings

Department Reports

Public Works Superintendent Schroyer provided council with a brief update on the storm water project.

City Administrator/Clerk Atkinson provided her report in writing and an update on the handrail at city hall stating that it should be done within a month.

Reserve Officer Hoeger provided council with an update on the squad car, staff is working to finish obtaining the additional items needed to get it ready for service.

Council Comments

Council Member Cromer asked if there was any progress on the new home/new resident program, Atkinson stated no but that she would work on it and a new ordinance for tax abatement for the next council meeting.

Council Member Bodish asked about purchasing additional speed signs and getting the one we have installed. Bodish also asked about the dumpsters at the compost site, Schroyer explained that the hauler leaves them so they have some on hand when residents need to rent them.

Mayor's Report

Mayor Schmelzer briefly discussed the lack of applicants for the open chief position, they discussed reaching out to adjacent department to see if they would be interested in a 28E agreement for shared chief.

City of Garnavillo

M/S Petsche/Cromer

To adjourn at 8:56 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk