

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, September 9, 2020 at 7:00 pm in the Community Center, 106 W Niagara Street.

The meeting was called to order by Mayor Pro-Tem Bob Bodish.

Roll call was taken and council members in attendance were Bonnie Dietrich, Bob Bodish, Mat Mueller and Daryl Petsche. Mayor Chad Schmelzer and Council Member Val Cromer were absent.

Public Hearing

Status of Funded Activities for Garnavillo Storm Water Improvements Project

The public hearing opened at 7:01 pm, Diana Johnson from Upper Explorerland Regional Planning Commission read the following statement.

CITIZEN PARTICIPATION REQUIREMENTS

To comply with the participation requirements of Section 508 of the Housing and Community Development Act of 1987, local government applicants and recipients must do the following:

- 1) Conduct at least one public hearing on the status of funded activities. The hearing on the status of funded activities must include a review of:
 - a. a general description of accomplishments to date: The project is approximately 50% complete. The contractor started on August 3rd and has the subdrain installed from the outlet to Washington Street. The channel is shaped and reseeded from the outlet to Van Buren Street and the culvert crossing Van Buren Street is installed. Channel shaping from Van Buren to Washington is to be completed and all work upstream yet to be initiated.
 - b. a summary of expenditures to date: The latest pay estimate is current through April 15, 2020 and indicates that Community Development Block Grant (CDBG) reimbursable construction expenditures to date are at \$25,230 in terms of work completed and administrative expenditures are at \$9,445. The total CDBG expenditures requested-to-date is at 16%. Local match expenditures since July 30th have been \$29,028. There are still \$175,917 grant funds available to draw down.
 - c. a general description of remaining work: Work left to be completed includes the storm sewer from Washington Street to South Main Street (US 52), along with installation of the permeable pavers along South Main Street and the associated sidewalk and street repair. In addition, the installation of the two raingardens is remaining to be done.
 - d. a general description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries: Since the CDBG end date is set for July 31, 2021 and the project is currently at 50%, there should be no need for an extension of the timeline of this project. We do not anticipate any changes in project scope, location, objections, or beneficiaries and expect field work to be completed this fall.

The public hearing closed at 7:03 pm.

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M/S Mueller/Petsche To approve the consent agenda with the removal of item 7c. FY20 Street Finance Report. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

000114 TREASURER STATE OF IOWA, \$1,091.00
000115 ALPINE COMMUNICATIONS, \$893.05
000116 INTERNAL REVENUE SERVICE, \$3,547.99
000117 IPERS, \$2,166.67
000118 POSTMASTER, \$140.00-STAMPS
000119 POSTMASTER, \$26.35-SAMPLES
000120 ALPINE COMMUNICATIONS, \$98.54
000121 BLACK HILLS ENERGY, \$290.34
015228 ALLIANT ENERGY, \$217.01
015229 BAKER & TAYLOR, \$137.68-LIBRARY
015230 BANYON DATA SYSTEMS, \$2,295.00-SOFTWARE
015231 BODENSTEINER IMPLEMENT, \$67.96-MOWER
015232 BRINKS TREE SERVICE LLC, \$1,000.00-ELECTRICAL
015233 CENGAGE LEARNING INC/GALE, \$74.22-LIBRARY
015234 CENTER POINT LARGE PRINT, \$44.34-LIBRARY
015235 DUBUQUE FIRE EQUIPMENT INC, \$168.00-EXTINGUISHERS
015236 EUROFINS TESTAMERICA, \$346.50-TESTING
015237 FEHR GRAHAM, \$7,878.25-ENGINEERING
015238 GARNAVILLO AUTO & TIRE, \$178.35-VEHICLE
015239 GREG CROMER, \$245.00-AERIAL PHOTO
015240 GUTTENBERG PRESS, \$271.47-PUBLICATIONS
015241 IAMU, \$345.41-DUES
015242 IHDE S, \$113.65 FUEL
015243 KEYSTONE LABORATORIES INC, \$12.50-TESTING
015244 MIDWEST RADAR & EQUIPMENT, \$40.00-RADAR
015245 OVERDRIVE INC, \$372.10-LIBRARY
015246 PETTY CASH - LIBRARY, \$54.70-POSTAGE
015247 RADEMACHER, LINDA, \$24.08-COMMUNITY CENTER
015249 STATE LIBRARY OF IOWA, \$62.00-LIBRARY
015250 THREE RIVERS FS CO, \$400.85-FUEL
015251 UPPER EXPLORERLAND RPC, \$2,839.75-GRANT ADMIN

Treasurer Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 18,880.60	\$ 17,286.02	\$ 990,830.35
Capital Equipment Fund	\$ -	\$ -	\$ -
RUT Fund	\$ 994.12	\$ 7,883.30	\$ 55,734.89
Employee Benefit Fund	\$ 2,272.63	\$ -	\$ 58,283.11
Emergency Fund	\$ -	\$ -	\$ (435.25)

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TIF Fund	\$ -	\$ 0.05	\$ (53,247.00)
Urban Renewal Fund	\$ 13,078.12	\$ 49,299.00	\$ 565.89
Debt Service Fund	\$ -	\$ -	\$ 21,659.95
Capital Project Fund	\$ 7,901.09	\$ 177.54	\$ 114,650.59
Storm Water Utility Fund	\$ -	\$ 1,273.87	\$ 64,789.59
Water Fund	\$ 8,943.81	\$ 20,355.19	\$ 297,916.07
Water Sinking Fund	\$ -	\$ -	\$ 38,346.73
Sewer Fund	\$ 9,173.87	\$ 21,613.39	\$ 591,319.50
	\$ 61,244.24	\$ 117,888.36	\$ 2,180,414.42

Old Business

RFP Solid Waste Contract Approval

The council discussed the proposals received from Town & Country and Kluesner Sanitation.

M/S Mueller/Petsche To approve Resolution 2020-63 A resolution approving the Kluesner Sanitation proposal for a 5 year contract with weekly trash pick up and bi-weekly recycling pick up beginning October 1st, 2020.

Roll Call

Aye: Bodish, Dietrich, Petsche, Mueller

Nay: None

Absent: Cromer

Abstention: None

New Business

Resolution setting date for the sale of General Obligation Street Improvement Bonds, Series 2020 and authorizing the use of a Term Sheet in connection therewith

M/S Petsche/Mueller To approve Resolution 2020-64 A resolution setting date for the sale of General Obligation Street Improvement Bonds, Series 2020 and authorizing the use of Term Sheet in connection therewith.

Roll Call

Aye: Dietrich, Petsche, Mueller, Bodish

Nay: None

Absent: Cromer

Abstention: None

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17-926 Storm Water Drainage Improvements PPE#1, \$82,138.60

M/S Mueller/Petsche To approve Resolution 2020-65 A resolution approving 17-926 Storm Water Drainage Improvements PPE#1, \$82,138.60.

Roll Call

Aye: Petsche, Mueller, Bodish, Dietrich

Nay: None

Absent: Cromer

Abstention: None

City Hall Improvements: ADA Front Door

M/S Mueller/Petsche To approve Resolution 2020-66 A resolution approving City Hall Improvements: ADA Front Door from Dubuque Glass not to exceed \$ 5,695.00.

Roll Call

Aye: Mueller, Bodish, Dietrich, Petsche

Nay: None

Absent: Cromer

Abstention: None

Old Water Tower Building Improvements/Roof

Public Works Superintendent Schroyer explained to council that the roof on the building next to old water tower is leaking and needs to be replaced.

M/S Petsche/Mueller To approve Resolution 2020-67 A resolution approving the old water tower building roof not to exceed \$1,800.00.

Roll Call

Aye: Mueller, Bodish, Dietrich, Petsche

Nay: None

Absent: Cromer

Abstention: None

Hearing of Delegations

Chuck Lawson ~ addressed the council regarding the storm water project and his concerns.

Attorney Report

Nuisance Properties

Attorney Kruse provided council with an update on the nuisance properties she is working on.

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Department Reports

Fire Department

Chief Puelz provided council with an update on the department:

July ~ 6 emergency calls with 36 members responding, 15 members attended meetings & training

August ~ 4 emergency calls with 27 members responding, 15 members attended meetings & training

Pancake breakfast turn out was approximately 600-650 people.

Public Works Department

PWS Schroyer discussed the request from Jordan Meyer, Garnavillo Chiropractic, to install a driveway as part of the storm water project. After a conference call and research it was determined that there has been no permit issued by the State of Iowa, city council meeting minutes show that the council stated that they were not opposed to the installation of a driveway as long as they received permit approval from the state and plans submitted to the city. Council discussed and stated that they are still not opposed to its installation but based on the recommendation of the engineer the cost is greater than the benefit for the city. If Meyer chooses to continue the burden is on him to obtain the permits, easements etc, whatever necessary for its installation.

Schroyer addressed the council regarding recent events with the squad car keys and his displeasure with how it was addressed. Council stated they would look into it and set up a policy if need be.

Schroyer also addressed the council regarding the proposal he received from Kluesner Construction for the repairs on Industrial Road.

City Administrator Report

CA Atkinson reviewed her report with council.

Library FY20 End of Year Report

Head Librarian Wolter provided council a written report.

Council Comment

Council Member Mueller stated that he has been approached by several residents regarding the yard waste pick up, he proposed setting a policy with rules and a fee that could be added to their water bill. Council directed CA Atkinson to research and place it to the October agenda to review.

Council Member Bodish asked if we had made any progress on replacing trees in the park, he asked PWS Schroyer to check into how much it would cost to have trees spaded by the guy from West Union.

Council Member Bodish provided council with an update regarding the progress on hiring a chief and reserve officers.

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Mayor's Report

No report.

M/S Mueller/Petsche To adjourn at 8:26 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk