

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, October 14, 2020 at 7:00 pm in the Community Center, 106 W Niagara Street. The meeting was be open to the public and social distancing was followed.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members present were Val Cromer, Bob Bodish, Daryl Petsche, Bonnie Dietrich and Mat Mueller.

The Pledge of Allegiance was recited.

M/S Cromer/Mueller To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

15255	3E-ELECTRICAL ENGINEERING & EQ	GENERATORS	\$ 2,880.62
15256	ACCESS	LIBRARY COPIER	\$ 79.91
15257	ALLIANT ENERGY	UTILITY	\$ 266.10
15258	ALPINE COMMUNICATIONS	PHONE	\$ 28.62
15259	AUTO XTRAS	SQUAD	\$ 600.00
15260	AUTOMATIC SYSTEMS	WASTE WATER	\$ 3,184.00
15261	B & M ELECTRIC LLC	BLDG MAINTENANCE	\$ 1,519.23
15262	BAKER & TAYLOR	BOOKS	\$ 0.53
15263	CENGAGE LEARNING INC/GALE	BOOKS	\$ 74.22
15264	CENTER POINT LARGE PRINT	BOOKS	\$ 93.48
15265	CLAYTON CO LAW ENFORCEMENT	DUES	\$ 40.00
15266	DEARBORN NATIONAL LIFE INSURAN	PREMIUMS	\$ 122.40
15267	DUBUQUE GLASS COMPANY	DOWN PAYMENT	\$ 2,872.50
15268	EUROFINS TESTAMERICA	TESTING	\$ 447.30
15269	FANNON WELDING LLC	RAILING	\$ 2,200.00
15270	FEHR GRAHAM	PROF SERVICES	\$14,295.25
15271	FUSION PRODUCTS	PLEXIGLASS	\$ 394.00
15272	GARNAVILLO AUTO & TIRE	VEHICLE	\$ 34.75
15273	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 327.66
15274	GARNAVILLO MILL	PARK	\$ 14.50
15275	GUTTENBERG PRESS	PUBLICATIONS	\$ 156.44
15276	HAWKINS WATER TREATMENT	SUPPLIES	\$ 334.83
15277	IHDE S	FUEL	\$ 221.30
15278	KEYSTONE LABORATORIES INC	TESTING	\$ 12.50
15279	MEUSER LUMBER	SUPPLIES	\$ 204.64
15280	MEUSER LUMBER-GUTTENBERG	SUPPLIES	\$ 907.36
15281	MR. LOCK & KEY AND THE VACUUM	DOWN PAYMENT	\$ 6,421.74
15282	NORTHEAST IOWA COUNCIL ON AGIN	BODISH MEMORIAL	\$ 50.00
15283	RESTYLING SPECIALIST	BLDG UPDATES	\$ 7,220.50
15284	RICOH USA INC	COPIER	\$ 55.71

City of Garnavillo

15285	STATE LIBRARY OF IOWA	DUES	\$ 69.70
15286	STOREY KENWORTHY	SUPPLIES	\$ 253.66
15287	THREE RIVERS FS CO	FUEL	\$ 568.64
15288	UPPER EXPLORERLAND RPC	PROF SERVICES	\$ 3,006.02
128E	GARNAVILLO AUTO & TIRE	ICE	\$ 1.70
129E	POSTMASTER	STAMPS	\$ 235.00
130E	ALLIANT ENERGY	UTILITY	\$ 5,116.55
131E	POSTMASTER	POSTAGE	\$ 23.35
132E	TOWN & COUNTRY	TRASH	\$ 4,465.50
134E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 3,493.54
135E	BLACK HILLS	UTILITY	\$ 298.27
136E	US CELLULAR	PHONE	\$ 220.16
137E	WELLMARK	PREMIUMS	\$ 1,590.57
138E	ALPINE COMMUNICATIONS	PHONE	\$ 894.56
139E	AFLAC	PREMIUMS	\$ 125.10

Treasurer Report

	Debit	Credit	Total
GENERAL FUND	\$ 22,654.05	\$ 2,452.83	\$ 976,107.58
ROAD USE TAX	\$ -	\$ -	\$ 65,255.05
EMPLOYEE BENEFIT	\$ 542.45	\$ -	\$ 56,373.90
EMERGENCY FUND	\$ -	\$ -	\$ (250.69)
TAX INCREMENT FINANCING	\$ -	\$ -	\$ (53,185.93)
URBAN RENEWAL	\$ -	\$10,537.00	\$ 9,470.72
DEBT SERVICE	\$ -	\$ -	\$ 22,907.75
CAPITAL PROJECT FUNDS	\$115,081.52	\$ -	\$ (91,508.36)
STORM WATER UTILITY FUND	\$ 41.96	\$ 41.96	\$ 66,098.41
WATER FUND	\$ 5,729.71	\$ 924.72	\$ 304,845.79
WATER SINKING FUND	\$ -	\$ -	\$ 38,346.73
SEWER FUND	\$ 8,169.36	\$ 1,015.69	\$ 597,382.34
	\$152,219.05	\$14,972.20	\$ 1,991,843.29

Old Business

19-854 Sanitary Sewer Agreement

City Administrator/Clerk Atkinson explained that this agreement is for the Caspersen Sewer Project to prevent the sewer backups in her house, she stated that Attorney Kruse prepared the document for the Caspersen's to agree to and sign before action is taken to make the updates. Council Member Petsche verified that the resolution just approves the proposed agreement which is to be presented to Caspersen's, Atkinson stated yes.

City of Garnavillo

M/S Petsche/Bodish To approve Resolution 2020-72 A resolution approving the 19-854 Sanitary Sewer Agreement for the Caspersen Sewer Project.

Roll Call

Aye: Cromer, Petsche, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

New Business

Resolution authorizing and approving a Loan Agreement, providing for issuance of \$380,000 General Obligation Street Improvement Bonds, Series 2020 and providing for the levy of taxes to pay the same

City Administrator/Clerk Atkinson explained that the resolution on the agenda is required by the bond attorney to finish the GO Bond process.

M/S Petsche/Cromer To approve Resolution 2020-73 A resolution authorizing and approving a Loan Agreement, providing for issuance of \$380,000 General Obligation Street Improvement Bonds, Series 2020 and providing for the levy of taxes to pay the same.

Roll Call

Aye: Bodish, Petsche, Dietrich, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

17-926 Storm Water Improvements PPE#2, \$97,780.25

City Administrator/Clerk Atkinson explained that this is the second request for the project and Diana Johnson with Upper Explorerland has asked us to approve but hold the check until she receives the paperwork she needs for the grant documentation.

M/S Bodish/Dietrich To approve Resolution 2020-73 A resolution approving 17-926 Storm Water Improvements PPE#2, \$97,780.25.

Roll Call

Aye: Petsche, Dietrich, Mueller, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

Trick or Treat Hours

M/S Cromer/Petsche To set Halloween Trick or Treat time to be Saturday, October 31, 2020, 4 pm to 7 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

City of Garnavillo

Mortgage Release, Travis Dettmann

M/S Cromer/Petsche To approve Resolution 2020-74 A resolution approving the Mortgage Release for Travis Dettmann.

Roll Call

Aye: Dietrich, Mueller, Cromer, Bodish, Petsche

Nay: None

Absent: None

Abstention: None

Mortgage Release, Marvin & Wilma Rodenberg

M/S Mueller/Petsche To approve Resolution 2020-74 A resolution approving the Mortgage Release for Marvin & Wilma Rodenberg.

Roll Call

Aye: Mueller, Cromer, Bodish, Petsche, Dietrich

Nay: None

Absent: None

Abstention: None

Mortgage Release, Dale Thein

M/S Mueller/Cromer To approve 2020-76 A resolution approving the Mortgage Release for Dale Thein.

Roll Call

Aye: Cromer, Petsche, Mueller, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

November Meeting Date Change from 11/11/2020 to 11/18/2020

City Administrator/Clerk Atkinson explained to council that 11/11/2020, Veterans Day, is a city holiday and asked if council would consider moving the meeting one week

M/S Cromer/Petsche To approve Resolution 2020-77 A resolution approving the November Meeting Date Change from 11/11/2020 to 11/18/2020 due to Veterans Day is a city holiday.

Roll Call

Aye: Petsche, Mueller, Bodish, Dietrich, Cromer

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Chapter 92 Water Rates Ordinance

City Administrator/Clerk presented the proposed ordinances changes to council.

- M/S Petsche/Bodish To approve the first reading of Ordinance 10-2020 Chapter 92 Water Rates.
Roll Call
Aye: Mueller, Bodish, Dietrich, Cromer, Petsche
Nay: None
Absent: None
Abstention: None

Chapter 99 Sewer Rates Ordinance

City Administrator/Clerk presented the proposed ordinances changes to council.

- M/S Bodish/Petsche To approve the first reading of Ordinance 11-2020 Chapter 99 Sewer Rates.
Roll Call
Aye: Bodish, Dietrich, Cromer, Petsche, Mueller
Nay: None
Absent: None
Abstention: None

Solid Waste Agency Waiver Request

Council Member Cromer volunteered to attend the Board of Supervisors next meeting to discuss a waiver, she will report back to the council at the next meeting.

2020 Winneshiek County Landfill Comprehensive Plan

City Administrator/Clerk Atkinson explained to council that state law sets the Solid Waste Agency boundaries within the state and that the city is required to take our trash to the landfill in our agency so that makes us part of the comprehensive plan.

- M/S Bodish/Petsche To approve Resolution 2020-78 A resolution approving the 2020 Winneshiek County Landfill Comprehensive Plan.
Roll Call
Aye: Dietrich, Cromer, Petsche, Mueller, Bodish
Nay: None
Absent: None
Abstention: None

City of Garnavillo

Street Repairs, Industrial Street

Public Works Superintendent Schroyer explained that the repairs in the proposal start at the east drive of trailer park until the lift station curve. PWS and council discussed the proposal and determined that they would like Engineer Wicks to look at the area and discuss water issues. PWS Schroyer will set up a meeting with Wicks.

M/S Cromer/Petsche To table item-Street Repairs, Industrial Street, until we can discuss with the engineer and get a clear plan. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Vehicle Repairs: Tires

PWS Schroyer and council discussed the two options.

M/S Bodish/Petsche To approve Resolution 2020-79 A resolution approving the purchase of new tires from Garnavillo Auto & Tire not to exceed \$1,976.34 plus \$19.00 per tire mount and balance.

Roll Call

Aye: Mueller, Dietrich, Petsche, Bodish, Cromer

Nay: None

Absent: None

Abstention: None

FY21 Budget Amendment #1

M/S Petsche/Cromer To approve Resolution 2020-80 A resolution setting the public hearing date for FY21 Budget Amendment #1 for 11/18/20 at 7 pm.

Roll Call

Aye: Dietrich, Petsche, Bodish, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

Hearing of Delegations

Ivan Meisner, 203 W Oak Street

Mr. Meisner addressed council regarding a driveway for his property. Attorney Kruse recommended an encroachment agreement, council directed Kruse to prepare one for the next council meeting.

Rick Meisner, 206 W Watson Street

Not present

City of Garnavillo

Brad Egleseder, 402 N Roosevelt Street, Zoning Question

Mr. Egleseder asked council for advice on how he should address the zoning issues with a property he is interested in purchasing to build a shop for his business. Egleseder, council and staff discussed the options, rezoning the whole property or do a parcel split and rezone only the section necessary for his business. Council directed Egleseder to work with the attorney and city administrator.

Jason Cromer, 202 S Main Street

Mr. Cromer addressed the council regarding the new garbage totes, he stated that if a resident doesn't like the size of his tote they can call Kluesner Sanitation.

Attorney Report

Nuisance Properties

Tom Frye, house needs to be inspected. Council directed and PWS Schroyer volunteered to inspect the property if someone gives him a list. Attorney Kruse was directed to set a deadline of 10/30/20 for the inspection of Tom Frye's property.

Department Reports

Chief of Police, Kari Hoyheim

Chief Hoyheim stated that we are moving forward and provided council with an update on the department. Hoyheim stated she is working on getting out and doing her meet and greets with the community.

Public Works Superintendent, Chad Schroyer

PWS Schroyer told council that he sent me the picture for the plow and would like to get it up for sale.

City Administrator/Clerk, Melissa Atkinson

CA/C Atkinson stated that her report was in the packet and if there were any questions.

Council Comment

Council Member Mueller asked Chief Hoyheim if she had had a chance to complete an inventory of the police equipment. Hoyheim stated that she is meeting with the officers and working on it. Mueller also asked about the Visu-Sewer project and where we are with contacting residents. PWS Schroyer stated that he is going to work with CAC Atkinson to get the list and letters out.

City of Garnavillo

Council Member Bodish stated that he would like the sewer letters out as soon as possible.

Council Member Petsche stated that he looked at the trees in the park and he thinks that there are four trees that need to be removed, he would like us to contact someone to look at them and get estimates for replacement.

Mayor's Report

None

M/S Bodish/Mueller To adjourn at 8:09 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest

Melissa Atkinson, City Administrator/Clerk