

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, January 13, 2021 at 7:00 pm in the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order.

Roll Call was taken. Council Members Bob Bodish, Mat Mueller and Val Cromer were present. Bonnie Dietrich and Daryl Petsche attended by phone.

The Pledge of Allegiance was recited.

M/S Cromer/Bodish To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0
Abstention: 0

Claims

000159	ALPINE COMMUNICATIONS	\$ 63.63	PHONE
000160	POSTMASTER	\$ 26.35	POSTAGE
000161	ALPINE COMMUNICATIONS	\$ 853.64	PHONE
000162	COMELEC SERVICES INC	\$ 10.00	ROUTER RENT
000163	POSTMASTER	\$ 140.00	POSTAGE
000164	COMMUNITY SAVINGS BANK	\$ 4,708.43	INTEREST
000165	IOWA FINANCE AUTHORITY	\$ 2,821.87	INTEREST
000166	IOWA FINANCE AUTHORITY	\$ 621.25	INTEREST
000167	BLACK HILLS ENERGY	\$ 512.89	UTILITY
000168	COMELEC SERVICES INC	\$ 10.00	ROUTER RENT
000169	TREASURER STATE OF IOWA	\$ 888.00	EXCISE TAX
000170	ALLIANT ENERGY	\$ 5,170.75	UTILITY
000171	POSTMASTER	\$ 6.95	POSTAGE
000172	ALPINE COMMUNICATIONS	\$ 65.32	PHONE
000173	WELLMARK	\$ 1,590.57	PREMIUMS
000174	WELLMARK	\$ 1,590.57	PREMIUMS
000175	WELLMARK	\$ 1,590.57	PREMIUMS
000176	US CELLULAR	\$ 220.21	PHONE
000177	POSTMASTER	\$ 7.50	POSTAGE
000178	IRS	\$ 3,695.51	WITHHOLDINGS
000179	ALPINE COMMUNICATIONS	\$ (28.62)	CREDIT
000180	IPERS	\$ 2,347.92	RETIREMENT

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000181	AFLAC	\$ 83.40	PREMIUMS
000182	POSTMASTER	\$ 8.70	POSTAGE
000183	US CELLULAR	\$ 220.21	PHONE
000184	POSTMASTER	\$ 140.00	POSTAGE
000185	ALPINE COMMUNICATIONS	\$ 853.30	PHONE
000186	IRS	\$ 3,945.58	WITHHOLDINGS
000187	TREASURER STATE OF IOWA	\$ 1,947.00	WITHHOLDINGS
000188	US CELLULAR	\$ 220.21	PHONE
000189	MENARDS	\$ 212.22	MINI BLINDS
000190	ALLIANT ENERGY	\$ 6,015.98	UTILITY
000191	BLACK HILLS ENERGY	\$ 799.22	UTILITY
000192	DOLLAR GENERAL	\$ 89.56	STORAGE TOTES
000193	POSTMASTER	\$ 195.00	POSTAGE
000194	AFLAC	\$ 83.40	PREMIUMS
015334	BAKER & TAYLOR	\$ 139.37	LIBRARY
015335	CENGAGE LEARNING INC/GALE	\$ 115.40	LIBRARY
015336	CENTER POINT LARGE PRINT	\$ 91.08	LIBRARY
015337	CLAYTON CO LIBRARY ASSOC	\$ 1,000.00	LIBRARY
015338	REMINISCE	\$ 12.98	LIBRARY
015339	THREE RIVERS CO	\$ 236.94	FUEL
015340	ALLIANT ENERGY	\$ 237.31	UTILITY
015341	BOWMAN & ASSOCIATES INC	\$ 747.86	PW SUPPLIES
015342	CLAYTON CO DEVELOPMENT	\$ 1,000.00	SUPPORT
015343	COMELEC SERVICES INC	\$ 1,291.38	SQUAD
015344	EUROFINS TESTAMERICA	\$ 567.00	TESTING
015345	FEHR GRAHAM	\$ 2,361.75	ENGINEER FEES
015346	GARNAVILLO AUTO & TIRE	\$ 320.06	VEHICLE
015347	GUTTENBERG PRESS	\$ 397.60	PUBLICATIONS
015348	IHDE S	\$ 277.63	FUEL
015349	KEYSTONE LABORATORIES INC	\$ 25.00	TESTING
015350	KLUESNER CONSTRUCTION INC	\$ 2,710.80	PATCH
015351	KLUESNER SANITATION LLC	\$ 4,839.30	TRASH
015352	METERING & TECHNOLOGY	\$ 9,901.00	METER READER
015353	MEUSER LUMBER	\$ 1.08	PW SUPPLIES
015354	RICOH USA INC	\$ 148.89	COPIES
015355	TANDEM TIRE & AUTO SERVICE	\$ 2,005.99	TIRES
015356	THE SHRED MASTER	\$ 50.00	SHREDDING
015357	TOP GUN CUSTOMS	\$ 86.43	VEHICLE

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015361	ACCESS	\$ 67.26	LIBRARY
015362	BETTER HOMES & GARDENS	\$ 18.00	LIBRARY
015363	CENGAGE LEARNING INC/GALE,	\$ 74.22	LIBRARY
015364	CENTER POINT LARGE PRINT	\$ 151.08	LIBRARY
015365	CONSUMER REPORTS	\$ 31.03	LIBRARY
015366	JUNIOR LIBRARY GUILD	\$ 32.00	LIBRARY
015367	PENWORTHY COMPANY	\$ 110.06	LIBRARY
015368	PETTY CASH - LIBRARY	\$ 2.66	LIBRARY
015377	3E-ELECTRICAL ENGINEERING &	\$ 152.00	FIRE DEPT
015378	ALLIANT ENERGY	\$ 331.95	UTILITY
015379	BODENSTEINER IMPLEMENT	\$ 1,007.47	TRACTOR
015380	COMMUNITY SAVINGS BANK	\$ 12.00	LOCK BOX
015381	DEARBORN NATIONAL LIFE	\$ 122.40	PREMIUMS
015382	FEHR GRAHAM	\$ 302.75	ENGINEER FEES
015383	GARNAVILLO AUTO & TIRE	\$ 302.33	VEHICLE
015384	GARNAVILLO OIL INC	\$ 27.45	OIL
015385	HACH COMPANY	\$ 958.26	PW SUPPLIES
015386	HAWKINS WATER TREATMENT	\$ 509.75	PW SUPPLIES
015387	IAMU	\$ 326.05	DUES
015388	IHDE S	\$ 215.00	FUEL
015389	IOWA ONE CALL	\$ 18.00	LOCATES
015390	KARI HOYHEIM	\$ 49.76	IPAD CHARGER
015391	KLUESNER SANITATION LLC	\$ 9,678.60	TRASH
015392	METERING & TECHNOLOGY	\$ 40.00	METER READER
015393	MEUSER LUMBER-GUTTENBERG	\$ 27.16	PW SUPPLIES
015394	THREE RIVERS FS CO	\$ 374.40	FUEL
015395	VISU-SEWER	1,300.00	LOCATE

Treasurer Report

ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$ 21,052.85	\$ 59,232.20	\$ (1,534,829.34)
RUT Fund	\$ 6,848.21	\$ 9,136.60	\$ (80,493.63)
Employee Benefit Fund	\$ 2,594.25	\$ 1,888.81	\$ (64,062.87)
Emergency Fund	\$ -	\$ 366.94	\$ (2,747.01)
TIF Fund	\$ -	\$ 2,640.56	\$ 37,902.83
Urban Renewal Fund	\$ -	\$ -	\$ (12,904.72)
Debt Service Fund	\$ 5,329.68	\$ 2,636.85	\$ (38,733.52)

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Capital Project Fund	\$ 1,034.00	\$ 91,092.56	\$ 176,905.31
Storm Water Utility Fund	\$ -	\$ 1,255.57	\$ (69,718.86)
Water Fund	\$ 13,141.91	\$ 19,572.39	\$ (332,487.16)
Water Sinking Fund	\$ 2,821.87	\$ -	\$ (35,524.86)
Sewer Fund	\$ 13,834.78	\$ 20,834.25	\$ (626,451.50)
	\$ 66,657.55	\$ 208,656.73	\$ (2,583,145.33)

Special Presentation

Garnavillo Economic Development Group – Lanny Kuehl

Lanny Kuehl addressed the council regarding the Garnavillo Economic Development Group, he stated that due to lack of interest they are no longer active. He encouraged the council to work on building a new group that will lead the economic development of the community into the future. Kuehl stated that he would be interested being part of the group but he can no longer do it all.

407 W Niagara Street, Jerry Scheppele, Notice to Abate Junk Vehicles Hearing

M/S Cromer/Mueller To table 407 W Niagara St, Jerry Scheppele, Notice to Abate Junk Vehicles Hearing until we can get ahold of Mr. Scheppele. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Old Business

19-854 Caspersen Sanitary Sewer Project

Ronald & Linda Caspersen addressed the council regarding the proposed project, the stated the will not sign an agreement that makes them responsible for the maintenance of any work that will help prevent sewage backup at their property. Caspersen's stated the potential maintenance would devalue their property. They told council that they would prefer city install a valve in the sewer line which would engage and shut off their sewer line when there was high flow even though they would have limited use of the sewer system. Council discussed the option with Public Works Superintendent Schroyer and Engineer Wicks who both stated that the valve would work to a point and be cheaper.

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M/S Bodish/Cromer To direct Engineer Wicks and PWS Schroyer to obtain an estimate for a sewer valve to be installed. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chapter 92 Water Rates Ordinance – Final Reading

M/S Mueller/Petsche To approve the final reading of Ordinance 10-2020 Chapter 92 Water Rates.

Roll Call

Aye: Bodish, Cromer, Dietrich, Mueller, Petsche

Nay: None

Absent: None

Abstention: None

Chapter 99 Sewer Rates Ordinance – Final Reading

M/S Mueller/Petsche To approve the final reading of Ordinance 11-2020 Chapter 99 Sewer Rates.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche, Bodish

Nay: None

Absent: None

Abstention: None

New Business

Annual Appointments

Council members discussed the proposed annual appointments and updates were made.

M/S Mueller/Petsche To approve Resolution 2021-01 A resolution authorizing official appointments.

Roll Call

Aye: Dietrich, Mueller, Petsche

Nay: Bodish, Cromer

Absent: None

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Abstention: None

Bank Designations

M/S Bodish/Dietrich To approve Resolution 2021-02 A resolution authorizing and removing signatures on the City of Garnavillo's Signature Card at Community Savings Bank.

Roll Call

Aye: Mueller, Petsche, Bodish, Cromer, Dietrich

Nay: None

Absent: None

Abstention: None

FY22 Proposed Property Tax Levy – Setting Public Hearing

M/S Mueller/Bodish To approve Resolution 2021-03 A resolution setting the FY22 Proposed Property Tax Max Levy Public Hearing for Wednesday, February 10, 2021 at 7 pm.

Roll Call

Aye: Petsche, Bodish, Cromer, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

FY22 Budget Support Requests

M/S Bodish/Mueller To approve Resolution 2021-04 A resolution approving the FY22 Budget Support Requests.

Roll Call

Aye: Bodish, Dietrich, Petsche, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

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FY22 Budget Workshop – Set date

M/S Cromer/Mueller To set the date of the FY22 Budget workshop for Wednesday, January 27, 2021 at 7 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Police Records Request Policy

M/S Mueller/Petsche To approve Resolution 2021-05 A resolution approving the Police Records Request Policy setting fees.

Roll Call

Aye: Dietrich, Petsche, Cromer, Bodish, Mueller

Nay: None

Absent: None

Abstention: None

Stars In Motion Dance Team Request

M/S Bodish/Petsche To approve Resolution 2021-06 A resolution approving Stars In Motion Dance Team's use of the community center with signed agreement and \$150.00 a month.

Roll Call

Aye: Petsche, Cromer, Bodish, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

Amy Sadewasser Utility Bill Adjustment

M/S Cromer/Bodish To approve Resolution 2021-07 A resolution denying any adjustment for the utility bill of Amy Sadewasser's rental property at 203 W Harrison St.

Roll Call

Aye: Cromer, Bodish, Mueller, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

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Chapter 75 ATV, UTV and Snowmobile Ordinance – First Reading

M/S Bodish/Petsche To approve the first reading of Ordinance 01-2021 Chapter 75 ATV, UTV and Snowmobile Ordinance.

Roll Call

Aye: Bodish, Dietrich, Petsche, Cromer

Nay: None

Absent: Mueller

Abstention: None

City of Garnavillo/Clayton County Shared Shop Salt Shed Improvements

Tony Puelz addressed the council regarding the salt shed at the city shop, he stated that the county would like to put up a new 45' x 50' shed, approximately \$80,000, so they can store more supplies and not have to do so much trucking. He said that they would like to split the cost 50/50 and build it in August 2021 if the city approves and has the funding but that date is not a hard date. The council stated that they would look at budgeting for it and let them know.

Kari Hoyheim, 90 day review/wage increase

M/S Mueller/Petsche To approve Resolution 2021-08 A resolution approving a \$1.00/hour wage increase for Kari Hoyheim setting her pay at \$21.00 effectively with the current pay period.

Roll Call

Aye: Mueller, Dietrich, Petsche, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

Hearing of Delegations

None

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Attorney Report

Nuisance Properties

Attorney Kruse stated that the Frye property is the only thing we have at this time. PWS Schroyer stated that he has an appointment with Tom to inspect February 9 and he will get pictures at that time, he stated that Tom is making good progress.

Department Reports

City Administrator/Clerk Atkinson reviewed her report with council and provided a written copy.

Public Schroyer reported that the Report provided

Chief Hoyheim reported that the speed sign is up and in spy mode at this time because we are having issues with the software. She also reported that the new squad has had a couple things come up but is back on the road. Hoyheim also reported on the donations received for the camera system, she stated that we have received enough donations to cover the system and the installation.

FD Report, free track skid loader – offered for city use. Nozzle needs to be sent in and repaired. Pancake breakfast 04/11 drive thru/in town delivery

Council Comments

Council Member Bodish asked Chief Hoyheim about the need to hire an additional reserve officer and that we need to review the rate of pay. Hoyheim agreed and stated that she is working on it.

Mayor's Report

None

M/S Bodish/Mueller To adjourn at 8:49 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

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Chad Schmelzer, Mayor

ATTEST:

Melissa Atkinson, City Administrator/Clerk