

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, May 12, 2021 at 7:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Council Members present were Mat Mueller, Val Cromer, Shelley Dietrich, Daryl Petsche and Luke Clefish.

The Pledge of Allegiance was recited.

M/S Cromer/Dietrich To approve the consent agenda removing Zoning Board of Adjustment Variance, 106 W Watson St Review.

Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

245E IPERS, CONTRIBUTION, \$3619.90
246E POSTMASTER, POSTAGE, \$26.35
247E BLACK HILLS, \$1442.89
248E POSTMASTER, POSTAGE, \$275.00
249E IA DCI, BACKGROUND, \$15.00
250E ALPINE, \$966.60
251E BLACK HILLS, \$778.89
252E ALPINE, \$64.55
253E COMELEC, ROUTER RENT, \$10.00
254E COMELEC, ROUTER RENT, \$10.00
255E COMELEC, ROUTER RENT, \$10.00
256E US CELLULAR, \$256.01
257E US CELLULAR, \$259.40
258E WEEBLY, WEBSITE, \$105.93
259E ALLIANT, \$5212.88
15516 CENGAGE LEARNING INC, LIBRARY, \$206.41
15517 CENTER POINT LARGE PRINT, LIBRARY, \$73.55
15518 CLAYTON CO LIBRARY ASSOC, LIBRARY, \$10.00
15519 PENWORTHY CO, LIBRARY, \$190.81
15520 QUILL CORP, LIBRARY, \$191.69
15521 REMINISCE, LIBRARY, \$20.00
15522 WOLTER, JUNE, LIBRARY, \$368.85
15523 ALLIANT, \$308.40
15524 BADGER METER, READS, \$23.10
15525 BODENSTEINER, FILTER KIT, \$71.38

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15526 CCDG, SUPPORT, \$500.00
15527 FEHR GRAHAM, 17-926 PROJECT, \$1824.50
15528 GUTTENBERG PRESS, PUBS, \$267.19
15529 HAWKINS WATER TREATMENT, CHEMICALS, \$389.81
15530 HOGAN HANSEN, EXAM, \$5142.03
15531 IHDE'S, FUEL, \$230.00
15532 IOWA LEAGUE OF CITIES, WORKSHOP, \$50.00
15533 KARI HOYHEIM, RMBS, \$128.54
15534 KEYSTONE LABORATORIES INC, TESTING, \$12.80
15535 KLUESNER SANITATION LLC, TRASH, \$9678.60
15536 MEUSER LUMBER-ELKADER, SUPPLIES, \$31.91
15537 MEUSER LUMBER-GUTTENBERG, SUPPLIES, \$112.68
15538 MR. LOCK & KEY AND THE VACUUM, CAMERAS, \$5673.33
15539 NICKS SALVAGE, FEES, \$214.00
15540 RADEMACHER, LINDA, RMBS, \$27.77
15542 RIVER CITY PAVING, STREETS, \$369.51
15543 THREE RIVERS FS CO, FUEL, \$866.14
15544 TRAFFIC SAFETY WAREHOUSE, SIGN, \$4375.00

Old Business

17-926 Storm Water Drainage Improvements, Contract Change Order #3, \$539.71

Ryan reviewed the contract change order and provided council with the details.

M/S Petsche/Cromer To approve Resolution 2021-46 A resolution approving 17-926 Storm Water Drainage Improvements Project, Contract Change Order #3, \$539.71.

Roll Call

Aye: Petsche, Mueller, Cromer, Clefish, Dietrich

Nay: None

Absent: None

Abstention: None

17-926 Storm Water Drainage Improvements, Partial Pay Estimate #4, \$6,631.41

M/S Petsche/Dietrich To approve Resolution 2021-47 A resolution approving 17-926 Storm Water Drainage Improvements Project, Partial Pay Estimate #4, \$6631.41.

Roll Call

Aye: Mueller, Cromer, Clefish, Dietrich, Petsche

Nay: None

Absent: None

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Abstention: None

17-926 Storm Water Drainage Improvements, Project Acceptance

Engineer Wicks explained that the council needs to accept the project as complete in order to start the maintenance bond and close out for the grants. Wicks stated that he will keep a close eye on the condition of the improvements and recommend fixes if necessary through out the bond period.

M/S Cromer/Mueller To approve Resolution 2021-48 A resolution approving 17-926 Storm Water Drainage Improvements Project, Project Acceptance.

Roll Call

Aye: Cromer, Clefisch, Dietrich, Petsche, Mueller

Nay: None

Absent: None

Abstention: None

17-926 Storm Water Drainage Improvements, Final Pay Estimate, \$18,140.97

M/S Cromer/Mueller To approve Resolution 2021-49 A resolution approving 17-926 Storm Water Drainage Improvements Project, Final Pay Estimate, \$18140.97.

Roll Call

Aye: Clefisch, Dietrich, Petsche, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

New Business

Set Public Hearing for Adams Court Improvements

M/S Petsche/Dietrich To approve Resolution 2021-50 A resolution setting Adams Court Improvements Project Public Hearing for June 9, 2021 at 7 pm.

Roll Call

Aye: Dietrich, Petsche, Mueller, Cromer, Clefisch

Nay: None

Absent: None

Abstention: None

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PD Reserve Officer Hire, Mary Bissell

Council Member Cromer stated that she is opposed to the hiring of this applicant due to unsatisfactory reference check, Cromer would like to have Chief Hoyheim present to discuss her reasons for hiring this individual and why did she not know that the city had an open position. City Administrator/Clerk Atkinson stated that the council has discussed at several council meetings the need for more officers.

M/S Mueller/Cromer To table PD Reserve Officer Hire, Mary Bissell.
Aye: 5 Nay 0 Absent: 0 Abstention: 0

Library Board of Trustee Appointment, Gary Hatcher

M/S Petsche/Mueller To approve Resolution 2021-51 A resolution appointing Gary Hatcher to the Library Board of Trustees.

Roll Call

Aye: Dietrich, Mueller, Clefisch, Cromer, Petsche

Nay: None

Absent: None

Abstention: None

Agreement for Maintenance and Repair of Primary Roads in Municipalities, State of Iowa DOT

M/S Petsche/Mueller To approve Resolution 2021-51 A resolution approving the Agreement for Maintenance and Repair of Primary Roads in Municipalities, State of Iowa DOT.

Roll Call

Aye: Mueller, Clefisch, Cromer, Petsche, Dietrich

Nay: None

Absent: None

Abstention: None

Exam RFP

M/S Cromer/Petsche To approve Resolution 2021-52 A resolution approving the Exam RFP.

Roll Call

Aye: Clefisch, Cromer, Petsche, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

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PW Equipment, Mower

PWS Schroyer explained to council that we budgeted for a new mower in FY21 and that he didn't seek out other bids because the attachments for this mower will fit the one he got an estimate for.

M/S Cromer/Mueller To approve Resolution 2021-53 A resolution approving the purchase of a new John Deere lawn mower from Bodensteiner not to exceed \$9,300.00.

Roll Call

Aye: Cromer, Petsche, Dietrich, Mueller, Clefish

Nay: None

Absent: None

Abstention: None

Bulk Water Policy

M/S Petsche/Dietrich To approve Resolution 2021-54 A resolution approving the Bulk Water Policy.

Roll Call

Aye: Petsche, Dietrich, Mueller, Clefish, Cromer

Nay: None

Absent: None

Abstention: None

Part-time City Hall Staff

Council Members and residents discussed their reasons for and against hiring part-time person for City Hall so it can always be open. Council Member Petsche asked if it would work if we hired someone to fill in for public works not just city hall, would it be easier to justify. Administrator/Clerk Atkinson stated that a person with that kind of qualifications would want more money and something more than part time. Council asked Attorney Kruse for her opinion, Kruse stated that you didn't budget for it so you will have to amend the budget and figure out where the funds will come from. Council Member Cromer asked Administrator/Clerk Atkinson what her opinion was and she stated that it would be nice to have someone to cover when she was out so it didn't upset people but does not feel that it is a justifiable expense that the city needs to incur. Resident Roger Balk stated that he doesn't think it is necessary to hire a person just to fill in when the clerk is out. Balk stated that many State offices are still closed to the public and some are not opening back up, he said that there is nothing wrong with leaving a message and having someone get back to you. Resident Bonnie Tuecke stated that if we could post

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hours/closings on social media that would help. Council Member Cromer stated that she gets a lot of complaints that the office is closed. Mayor Schmelzer stated that he has had two people say something about the office being closed since the pandemic started and Petsche stated he had one.

M/S Petsche/Clefisch To not hire a part-time employee for city hall.

Roll Call

Aye: Petsche, Clefisch, Dietrich

Nay: Cromer, Mueller

Absent: None

Abstention: None

Hearing of Delegations

Resident Roger Balk, asked if we could put a set of flags at the Adams Court and a basketball court. Council discussed and agreed that it was a good idea, they directed PWS Schroyer to look into it.

Resident Roger Balk, asked if he could purchase a lot and build a garage on it. Administrator/Clerk Atkinson explained how that could be done and remain compliant with the city code.

Attorney's Report

Attorney Kruse asked for an update on the Tom Frye property, PWS Schroyer stated that nothing has been done since. Council directed Kruse to send a letter and explain that he is in violation of the building code, give him until the end of June with an inspection.

Department Reports

Public Works Department

Public Works Superintendent Schroyer provided council with an update on the department activities, project: sidewalk panels in the park and needs: new power washer to clean buildings and park equipment. He also asked council for permission to assist the Legion with the flags for Memorial Day, the council agreed that would be fine.

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Police Department

Chief Hoyheim's report was in the council packet.

Officer Hoeger report that he has received his vest and the body camera are operational.

City Administrator/Clerk

City Administrator/Clerk Atkinson provided council with a written report in their packet and reported that she had received a call from Linda Caspersen regarding the sewer project stating the Caspersen refuses to sign any agreement but wants the project done. Council directed Attorney Kruse and Atkinson to send a letter explaining that this is the last offer and unless she signs an agreement, we will not do the project

Council Comment

Council Member Dietrich asked the council to consider an earlier time for a meeting. Council directed Administrator/Clerk Atkinson to update the ordinance and put it on the next agenda.

Mayor's Report

None

M/S Petsche/Clefisch To adjourn at 8:18 pm.

Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk