

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wed., June 9, 2021 at 7:00 pm at the Community Center, 106 W Niagara St, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer. Council members present were Daryl Petsche, Luke Clefish, Val Cromer, Shelley Dietrich, Mat Mueller.

The Pledge of Allegiance was recited.

M/S Cromer/Petsche To approve consent agenda.

Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

000264 TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 1,174.28
000265 INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 4,177.63
000268 IPERS	CONTRIBUTIONS	\$ 3,619.90
000269 TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 1,044.00
000270 US CELLULAR	CELL PHONE	\$ 256.01
000271 IOWA FINANCE AUTHORITY	DEBT PAYMENT	\$18,628.12
000272 IOWA FINANCE AUTHORITY	DEBT PAYMENT	\$10,798.75
000273 IOWA LEAGUE OF CITIES	REGISTRATION	\$ 195.00
000274 ALPINE COMMUNICATIONS	PHONES	\$ 862.33
000275 ALPINE COMMUNICATIONS	PHONES	\$ 64.23
000277 IOWA LAND RECORDS	RECORDING FEES	\$ 20.00
000288 WELLMARK	PREMIUMS	\$ 1,723.42
000289 AFLAC	PREMIUMS	\$ 83.40
000290 BLACK HILLS ENERGY	UTILITY	\$ 633.16
000291 COMMUNITY SAVINGS BANK	DEBT PAYMENT	\$24,682.71
000292 COMMUNITY SAVINGS BANK	DEBT PAYMENT	\$18,372.50
015551 BAKER & TAYLOR	LIBRARY	\$ 157.50
015552 CENGAGE LEARNING INC/GALE	LIBRARY	\$ 184.21
015553 CENTER POINT LARGE PRINT	LIBRARY	\$ 102.01
015554 JUNIOR LIBRARY GUILD	LIBRARY	\$ 57.30
015555 PETTY CASH – LIBRARY	POSTAGE	\$ 55.00
015556 QUILL CORP	LIBRARY	\$ 22.99
015557 WOLTER, JUNE	LIBRARY	\$ 483.33
015558 WOMANS DAY	LIBRARY	\$ 10.70
015559 BADGER METER	METER READS	\$ 23.10
015560 BANYON DATA SYSTEMS	ANNUAL FEES	\$ 1,590.00
015561 BODENSTEINER IMPLEMENT	MOWER	\$ 84.08

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015562 BUG BUSTER	BUG TREATMENT	\$ 65.00
015563 CLAYTON COUNTY AUDITOR	ELECTION	\$ 1,317.19
015564 CLAYTON RIDGE COMMUNITY	YEARBOOK	\$ 48.00
015565 COMELEC SERVICES INC	SQUAD CAR	\$ 1,994.84
015566 EDGEWOOD AUTO & TIRE	PLOW	\$ 6,284.00
015567 EUROFINS TESTAMERICA	TESTING	\$ 504.00
015568 FARMERS CULLIGAN	FIRE DEPT	\$ 9.80
015569 FASSBINDERS SMALL ENGINES	FIRE/PW	\$ 81.04
015570 FEHR GRAHAM	ENGINEERING	\$11,797.00
015571 GUTTENBERG PRESS	PUBLICATIONS	\$ 107.59
015572 IHDE S	FUEL & PARTS	\$ 336.08
015573 IOWA ONE CALL	LOCATES	\$ 21.60
015574 KLUESNER SANITATION LLC	TRASH/RECYCLING	\$ 4,513.85
015575 MID-AMERICAN RESEARCH	PW SUPPLIES	\$ 510.21
015576 POSTMASTER	POSTAGE	\$ 48.00
015577 RAYS EXCAVATING LLC	17-926 FINAL PYMNT	\$18,140.97
015578 RICOH USA INC	COPIES	\$ 161.11
015579 TOP GUN CUSTOMS	SERVICES	\$ 193.68
015580 WEBER PLUMBING, HEATING AND	CENTRAL AIR	\$ 4,997.21
015581 WELTER STORAGE EQUIPMENT CO	FILE CABINET	\$ 410.00
155581 ALLIANT ENERGY	UTILITY	\$ 191.45

Public Hearing

Adams Court Reconstruction Project

The public hearing for the Adams Ct Reconstruction Project was opened at 7:01 pm.

Engineer Sam Ertl reviewed the project with council.

The public hearing closed at 7:06 pm.

M/S Petsche/Clefisch To approve Resolution 2021-55 A resolution approving the plans, specs and form of contract for the Adams Ct Reconstruction Project.

Roll Call

Aye: Clefisch, Cromer, Dietrich, Mueller, Petsche

Nay: None

Absent: None

Abstention: None

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Old Business

Exam Agreement

City Administrator/Clerk Atkinson presented council with the proposal received from Hogan Hansen.

M/S Cromer/Mueller To approve Resolution 2021-56 A resolution approving the Hogan Hansen FY21 Exam Services proposal, not to exceed \$5,250.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche, Clefish

Nay: None

Absent: None

Abstention: None

Chip & Seal Contract

City Administrator/Clerk Atkinson presented the only proposal received and discussed the difference between chips and pea gravel.

M/S Mueller/Cromer To approve Resolution 2021-57 A resolution approving the chip & seal proposal from Prairie Road Builders, not to exceed \$90,000.

Roll Call

Aye: Dietrich, Mueller, Petsche, Clefish, Cromer

Nay: None

Absent: None

Abstention: None

New Business

Adams Court Reconstruction Project ~ Award Contract

Fehr Graham Engineer Sam Ertl presented the contract details to the council and discussed the project.

M/S Cromer/Petsche To approve Resolution 2021-58 A resolution awarding the contract to Ethan Koehn Construction, \$127,282.32, contingent upon engineer review.

Roll Call

Aye: Mueller, Petsche, Clefish, Cromer, Dietrich

Nay: None

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Absent: None

Abstention: None

Ordinance 02-2021 Chapter 17 Council

City Administrator/Clerk Atkinson explained the proposed changes to Chapter 17 regarding council meetings.

M/S Petsche/Cromer To approve Ordinance 02-2021 Chapter 17 Council Section 4 Meeting times on the first reading.

Roll Call

Aye: Petsche, Clefisch, Cromer, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

M/S Cromer/Mueller To suspend the rules and waive the second and final reading approving on the first reading Ordinance 02-2021 Chapter 17 Council Section 4 Meeting times.

Roll Call

Aye: Petsche, Mueller, Dietrich, Cromer, Clefisch

Nay: None

Absent: None

Abstention: None

M/S Mueller/Cromer To approve Resolution 2021-59 A resolution setting regular council meeting date & time, second Wednesday at 6:00 pm each month.

Roll Call

Aye: Mueller, Dietrich, Cromer, Clefisch, Petsche

Nay: None

Absent: None

Abstention: None

City Policy: Record Retention Policy Update

City Administrator/Clerk Atkinson explained the updates to the Record Retention Policy.

M/S Petsche/Cromer To approve Resolution 2021-60 A resolution approving administrative policy: Record Retention.

Roll Call

Aye: Shelley, Cromer, Clefisch, Petsche, Mueller

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Nay: None

Absent: None

Abstention: None

City Policy: Identity Theft Program Policy Update

City Administrator/Clerk Atkinson explained the updates to the Identity Theft Program Policy.

M/S Cromer/Mueller To approve Resolution 2021-61 A resolution approving administrative policy: Identity Theft Program.

Roll Call

Aye: Cromer, Clefisch, Petsche, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

FY22 Employee Wages

Council members discussed that they would like to do annual reviews before approving wage increases.

M/S Cromer/Mueller To table FY22 Employee Wages until annual reviews can be completed.
Aye: 5 Nay: 0 Absent: 0 Abstention: 0

FY21 Fiscal Year End Transfers

City Administrator/Clerk Atkinson presented the proposed fiscal year end transfers.

M/S Petsche/Mueller To approve Resolution 2021-62 A resolution approving the FY21 Fiscal Year End Transfers.

Roll Call

Aye: Clefisch, Petsche, Cromer, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

Committee Appointments

M/S Cromer/Mueller To approve Resolution 2021-63 A resolution approving the committee appointments for the city council.

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Roll Call

Aye: Petsche, Cromer, Dietrich, Mueller, Clefisch

Nay: None

Absent: None

Abstention: None

City of Clayton/Chad Schroyer Operator Affidavit Request

Public Works Superintendent Schroyer discussed the request he had received from the City of Clayton.

M/S Cromer/Mueller To approve Resolution 2021-64 A resolution approving Public Works Superintendent Schroyer's request and a memorandum to temporarily act as the Affidavit Operator for the City of Clayton until August 31, 2021.

Roll Call

Aye: Cromer, Dietrich, Mueller, Clefisch, Petsche

Nay: None

Absent: None

Abstention: None

Hearing of Delegations

Residents addressed the council regarding several things:

Black & white dog in trailer court is a nuisance, it has attacked two people this summer, Attorney recommended resident work with City Clerk to complete complaint paperwork and start a municipal infraction.

Scheppele property on W Niagara St, Attorney Kruse stated that the City can inspect properties for code violations and issue a notice to abate.

Neylan property, dangerous and needs mowed.

Storm water structure on Dale Thein's property stating it looks terrible.

Radar signs, Administrator/Clerk Atkinson explained that one has been ordered/paid for and we are waiting for delivery and a second sign will be ordered closer to the new fiscal year.

Department Reports

Attorney Report

Tom Frye property, property no longer qualifies for a dangerous and abandoned building. Attorney Kruse has paperwork for the mayor to sign so we can post the property.

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Public Works Superintendent Report

Public Works Superintendent Schroyer stated that the curbs are being painted and he has purchased a new power washer purchased, he also stated that Roger Balk donated the flag pole for the lower park. Schroyer suggested that the city consider putting in a basketball court at Gem Park for the kids, he stated that it could possibly be done in conjunction with the street project.

City Administrator/Clerk

City Administrator/Clerk Atkinson's report was in the packet for council, there were no comments.

Council Comments

Council Member Cromer stated that it was good meeting tonight.

Mayor Comments

Mayor Schmelzer asked about sending grass/weed notices to residents, council discussed the need to change the grass/weed height from ten inches to eight inches.

M/S Petsche/Clefisch To adjourn at 8:10 pm.
Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk