

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, July 14, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Council members present were Luke Clefish, Val Cromer and Shelley Dietrich. Council members absent were Mat Mueller and Daryl Petsche

The Pledge of Allegiance was recited.

M/S Cromer/Clefish To approve the consent agenda.

Aye: 3 Nay: 0 Absent: 2 Abstention: 0

Claims

| Check # | Vendor | Description | Amount |
|---------|------------------------------|-------------|------------|
| 15611 | AIRGAS USA LLC | EMS | \$161.08 |
| 15612 | ALLIANT ENERGY | UTILITY | \$216.36 |
| 311E | ALLIANT ENERGY | UTILITY | \$5,774.07 |
| 312E | ALPINE | PHONE | \$64.07 |
| 313E | ALPINE | PHONE | \$858.68 |
| 15613 | MELISSA ATKINSON | PD SUPPLIES | \$50.59 |
| 15614 | AUTOMATIC SYSTEMS | SEWER | \$1,409.20 |
| 15615 | B & M ELECTRIC LLC | PARK | \$136.02 |
| 15616 | BADGER METER | WATER | \$23.16 |
| 314E | BLACK HILLS ENERGY | UTILITY | \$382.05 |
| 15617 | BODENSTEINER IMPLEMENT | MOWER | \$9,472.86 |
| 15618 | BROWN SUPPLY CO | PW | \$36.00 |
| 15619 | CK HANDYMAN SERVICES LLC | FANS | \$214.84 |
| 15620 | EUROFINS TESTAMERICA | TESTING | \$403.20 |
| 15621 | FEHR GRAHAM | FEES | \$3,298.00 |
| 15622 | FISK FARM & HOME | PW | \$329.91 |
| 15623 | GUTTENBERG PRESS | PUBS | \$546.49 |
| 15624 | HACH COMPANY | CHLORINE | \$249.22 |
| 15625 | HAWKINS WATER TREATMENT | AZONE | \$382.81 |
| 15626 | IA DEPT OF NATURAL RESOURCES | PERMIT | \$84.90 |
| 15627 | IHDE'S | FUEL | \$268.00 |

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| | | | |
|-------|----------------------------|--------------|-------------|
| 316E | INTERNAL REVENUE SERVICE | WITHHOLDINGS | \$4,099.57 |
| 315E | IPERS | CONTRIBUTION | \$2,577.73 |
| 15628 | IOWA LEAGUE OF CITIES | DUES | \$938.00 |
| 15629 | KEYSTONE LABORATORIES INC. | TESTING | \$12.80 |
| 15630 | KUEMPEL HARDWARE | PW | \$523.28 |
| 15631 | MEUSER LUMBER-GUTTENBERG | PW | \$79.92 |
| 15632 | NELSON HARDWOOD LUMBER CO. | MULCH | \$1,125.00 |
| 15633 | THREE RIVERS FS CO | FUEL | \$308.20 |
| 15634 | TRAFFIC SAFETY WAREHOUSE | SIGN | \$4,375.00 |
| 317E | TREASURER STATE OF IOWA | WITHHOLDINGS | \$2,163.57 |
| 318E | TREASURER STATE OF IOWA | SALES TAX | \$528.00 |
| 15635 | WINDRIDGE IMPLEMENT | MOWER | \$198.50 |
| | | | \$41,291.08 |

Treasurer Report

| | Credits | Debits | |
|--------------------------|--------------|---------------|-----------------|
| GENERAL FUND | \$ 32,334.14 | \$ 44,560.44 | \$ 608,431.82 |
| ROAD USE TAX | \$ 9,685.05 | \$ 41,228.87 | \$ 83,579.62 |
| EMPLOYEE BENEFIT | \$ 648.50 | \$ 3,170.65 | \$ 49,585.20 |
| EMERGENCY FUND | \$ 48.97 | \$ - | \$ 5,445.84 |
| TAX INCREMENT FINANCING | \$ - | \$ - | \$ (24,659.05) |
| URBAN RENEWAL | \$ - | \$ - | \$ 12,904.72 |
| DEBT SERVICE | \$ 726.55 | \$ 29,567.75 | \$ 26,995.59 |
| CAPITAL PROJECT FUNDS | \$ - | \$ 29,670.97 | \$ 104,501.55 |
| STORM WATER UTILITY FUND | \$ 1,247.38 | \$ - | \$ 52,765.10 |
| WATER FUND | \$ 20,535.96 | \$ 8,933.40 | \$ 171,910.90 |
| WATER SINKING FUND | \$ - | \$ 43,310.83 | \$ (7,785.97) |
| SEWER FUND | \$ 20,067.17 | \$ 11,036.87 | \$ 139,872.88 |
| | \$ 85,293.72 | \$ 211,479.78 | \$ 1,223,548.20 |

Old Business

None

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New Business

Cody & Samantha Brandel Septic System Reimbursement

Cody Brandel addressed the council, he asked for the council to consider reimbursing him for the septic system he had to install because he was over 100 feet from the main and it was too expensive to connect.

City Administrator/Clerk Atkinson and Attorney Kruse explained that the city is not responsible for reimbursing residents who have to install a septic system. Atkinson also explained that the Brandel's applied for and received all, except the sewer credits, of the benefits for a new home builder. She also explained that the council could do three things; nothing, apply the sewer minimum bill credit, \$288.82 or pay for a portion of the septic system bill.

M/S Cromer/Dietrich To approve Resolution 2021-65 A resolution approving a minimum sewer bill credit to Cody & Samantha Brandel's utility bill for 105 S Roosevelt Street, \$288.82.

Roll Call

Aye: Cromer, Dietrich

Nay: Clefisch

Absent: Mueller, Petsche

Abstention: None

Garnavillo Daycare Request

Bill Robinson addressed the council regarding the proposed daycare expansion, he stated that they would like to establish their own water and sewer connection so it is not run through the gym.

M/S Cromer/Dietrich To approve Resolution 2021-66 A Resolution to waive the sewer/water connection fees for the daycare expansion project.

Roll Call

Aye: Clefisch, Cromer, Dietrich

Nay: None

Absent: Mueller, Petsche

Abstention: None

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Bill Robinson also addressed the council regarding a project on school property and would like the council's permission to contact the city engineer for assistance with the feasibility study. The council agreed to Robinson's request.

Ordinance Update – 03-2021 Chapter 52 Grass & Weeds

City Administrator/Clerk Atkinson explained the proposed change is updating the height of grass and weeds to eight inches from ten inches.

M/S Clefisch/Cromer To approve the first reading of Ordinance 03-2021 Chapter 52 Grass & Weeds.

Roll Call

Aye: Cromer, Dietrich, Clefisch

Nay: None

Absent: Mueller, Dietrich

Abstention: None

M/S Cromer/Clefisch To suspend the rules waiving the additional readings and approving Ordinance 03-2021 Chapter 52 Grass & Weeds on the first reading.

Roll Call

Aye: Dietrich, Clefisch, Cromer

Nay: None

Absent: Mueller, Petsche

Abstention: None

Ordinance Update – 04-2021 Chapter 53 Property Maintenance

City Administrator/Clerk Atkinson explained the proposed change is updating the height of grass and weeds to eight inches from ten inches.

M/S Clefisch/Dietrich To approve the first reading of Ordinance 04-2021 Chapter 53 Property Maintenance.

Roll Call

Aye: Cromer, Clefisch, Dietrich

Nay: None

Absent: Mueller, Petsche

Abstention: None

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M/S Dietrich/Cromer To suspend the rules waiving the additional readings and approving Ordinance 04-2021 Chapter 53 Property Maintenance on the first reading.

Roll Call

Aye: Dietrich, Cromer, Clefisch

Nay: None

Absent: Mueller, Petsche

Abstention: None

PD Equipment Purchase/Grant approval

Chief of Police Hoyheim explained to council that she is applying for a grant to help cover the cost of 4 new portable radios, approximately \$17,600, and as part of the grant application she needs council approval to purchase the radios and to apply for the grant.

M/S Dietrich/Clefisch To approve Resolution 2021-67 A resolution approving the purchase of four portable radios, \$17,600, and approving the grant application to Upper Mississippi Gaming.

Roll Call

Aye: Cromer, Clefisch, Dietrich

Nay: None

Absent: Mueller, Petsche

Abstention: None

Stormwater Project Rip Rap Replacement Estimate

Fehr Graham Engineer Sam Ertl presented the estimate to replace the rip rap from the Stormwater Project on Dale Their's property.

M/S Dietrich/Cromer To approve Resolution 2021-68 A Resolution approving the Stormwater Project Rip Rap Replacement Estimate not to exceed \$1,150.

Roll Call

Aye: Clefisch, Dietrich, Cromer

Nay: None

Absent: Mueller, Petsche

Abstention: None

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Recodification Proposals

City Administrator/Clerk Atkinson explained the proposals from Iowa Codification and UERPC.

M/S Cromer/Dietrich To approve Resolution 2021-69 A resolution approving the proposal from Iowa Codification including the digital service.

Roll Call

Aye: Dietrich, Cromer, Clefisch

Nay: None

Absent: Mueller, Petsche

Abstention: None

Project 21-440 Adams Court Improvements Project Contract Change Order #1

Fehr Graham Engineer Sam Ertl presented the Adams Court Improvements Contract Change Order #1, he explained that the change order removes and replaces all of the concrete panels instead of just the bad ones.

M/S Clefisch/Mueller To approve Resolution 2021-70 A resolution approving Project 21-440 Adams Court Improvements Project Contract Change Order #1, \$9,999.13.

Roll Call

Aye: Dietrich, Cromer, Clefisch, Mueller (arrived at 6:44 pm)

Nay: None

Absent: Petsche

Abstention: None

EMC On Call Nurse Program

City Administrator/Clerk Atkinson explained that the EMC On Call Nurse Program is a free program for the city to assist in worker's compensation claims.

M/S Cromer/Mueller To approve Resolution 2021-71 A resolution approving the city's enrollment in the EMC On Call Nurse Program.

Roll Call

Aye: Mueller, Clefisch, Cromer, Dietrich

Nay: None

Absent: Petsche

Abstention: None

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Policy: Special City Council Meeting Procedures & Fees

M/S Clefisch/Dietrich To approve Resolution 2021-72 A resolution approving the Special City Council Meeting Procedures & Fees.

Roll Call

Aye: Mueller, Clefisch, Cromer, Dietrich

Nay: None

Absent: Petsche

Abstention: None

PD Hire, Mary Bissell

Chief of Police Hoyheim recommended hiring Mary Bissell as a reserve officer and answered questions from council.

M/S Mueller/Clefisch To approve Resolution 2021-73 A resolution hiring Mary Bissell as a Garnavillo Reserve Officer at \$15.00.

Roll Call

Aye: Clefisch, Cromer, Dietrich, Mueller

Nay: None

Absent: Petsche

Abstention: None

Attorney Report

Nuisance Properties

Frye – Attorney Kruse addressed the current status of the order to abate, council directed Kruse to start working on getting and inspection as well as address the property itself; weeds, junk, etc.

Neylan – Attorney Kruse requested direction from council regarding this property, council directed her to address the outside property issues and see if we can get an inspection of the house.

Vicious Dog – Order to Abate has been issued.

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Junk & Junk Vehicle Properties – Orders to Abate have been sent.

Hearing of Delegations

Bill Robinson asked council to consider changing the size of the Zoning Board of Adjustment to three as well, City Administrator/Clerk Atkinson stated she would put it on the next agenda for council to consider. Robinson also informed council that he has asked Atkinson to check into CARES funding for daycares.

Residents addressed council regarding several things:

Why do residents who are watering lawns get billed for the water that doesn't go down the sewer. City Administrator/Clerk Atkinson explained that there is no way for the city to accurately determine how much didn't go down the sewer. She stated that the council recently passed a residential bulk water policy that would allow a resident to have the outdoor water metered and billed separately.

There is a typo in the minutes from the previous meeting, Atkinson said she would fix it.

The location of the minutes on the website is confusing, Atkinson stated she would look at it and fix it.

Is council going to address the speeding on Oak Street and where are the speed signs going. Chief of Police Hoyheim explained that we have put out the speed trailer to help and will continue to work on it. Hoyheim also explained where she is planning on installing the new speed signs on Main Street/Hwy 52.

Department Reports

City Administrator/Clerk Atkinson stated that in addition to her report in the packet she wanted to let council know that she has submitted the city's request for the American Rescue Plan monies.

Public Work Superintendent Schroyer provided council with a written report in the packet. Schroyer introduced the representative from Visu Sewer who explained that there are issues with the measurements so they are coming to re-video the sewer lines and several areas in town.

Chief of Police Hoyheim stated that in addition to her report in the packet the squad car's catalytic converter is acting up again and she is getting it worked on.

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Council Comment

None

Mayor's Report

None

M/S Mueller/Clefisch To adjourn at 7:29 pm.
Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk