

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, September 8, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Luke Clefish, Shelley Dietrich, Mat Mueller and Daryl Petsche. Council Member Val Cromer was absent.

The Pledge of Allegiance was recited.

M/S Mueller/Petsche To approve the consent agenda moving the Public Hearing to the end so it can be held at the appropriate time. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check #	Vendor	Description	Amount
327e	BLACK HILLS ENERGY	UTILITY	\$ 374.74
15665	JOSH FUNK	LIBRARY	\$ 869.96
15672	ALLIANT ENERGY	UTILITY	\$ 260.86
15673	BADGER METER	METER READS	\$ 23.22
15674	BISCHOFF INSURANCE AGENCY INC	AUDIT FEE	\$ 580.00
15675	COMELEC SERVICES INC	ROUTER	\$ 10.00
15676	EUROFINS TESTAMERICA	TESTING	\$ 504.00
15677	FEHR GRAHAM	ADAMS CT	\$ 6,070.50
15678	GUTTENBERG PRESS	PUBLICATIONS	\$ 214.30
15679	IHDE'S	FUEL	\$ 91.25
15680	IOWA ONE CALL	LOCATES	\$ 24.30
15681	KEYSTONE LABORATORIES INC.	TESTING	\$ 12.80
15682	KLUESNER SANITATION LLC	FEES	\$ 13,541.55
15683	MARK BEHREND	REFUND	\$ 50.00
15684	MEUSER LUMBER-ELKADER	SUPPLIES	\$ 33.36
15685	PRAIRIE ROAD BUILDERS	CHIP & SEAL	\$ 41,616.70
15686	RICOH USA INC	COPIES	\$ 54.57
15687	THREE RIVERS FS CO	FUEL	\$ 449.26
15688	ACCESS	LIBRARY	\$ 81.64
15689	BAKER & TAYLOR	LIBRARY	\$ 61.56
15690	CENGAGE LEARNING	LIBRARY	\$ 161.25
15691	CENTER POINT LARGE PRINT	LIBRARY	\$ 91.08
15692	DEMCO	LIBRARY	\$ 173.10

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15693	JOSH FUNK	LIBRARY	\$ 550.00
15694	JUNIOR LIBRARY GUILD	LIBRARY	\$ 63.00
15695	KREGEL ELECTRIC INC	LIBRARY	\$ 2,760.96
15696	MIDAMERICA BOOKS	LIBRARY	\$ 37.90
15697	NANCY'S COMPUTER SERVICE	LIBRARY	\$ 105.00
15698	GARNAVILLO PUBLIC LIBRARY	LIBRARY	\$ 48.00
326e	ALLIANT ENERGY	UTILITY	\$ 6,120.94
343e	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 3,522.00
344e	ALPINE COMMUNICATIONS	PHONE	\$ 860.38
345e	US CELLULAR	CELL PHONE	\$ 255.83
346e	BLACK HILLS ENERGY	UTILITY	\$ 372.28
347e	ALPINE COMMUNICATIONS	PHONE	\$ 64.40

Special Presentation

Rachelle Howe, Northeast Iowa Regional Housing Trust Fund (NEIRHTF)

Ms. Howe spoke to the council regarding NEIRHTF and the opportunities available to residents of Garnavillo. Howe explained how the trust works and answered council questions.

M/S Petsche/Mueller To approve Resolution 2021-81 A resolution approving a letter of support and contribution for Northeast Iowa Regional Housing Trust Fund, \$4,000.

Roll Call

Aye: Clefisch, Dietrich, Mueller, Petsche

Nay: None

Absent: Cromer

Abstention: None

Citizen Comment

Residents addressed the council regarding several items:

Alley Vacate Process: City Administrator/Clerk Atkinson and Attorney Kruse explained the process.

Thein Storm Water: Public Works Superintendent Schroyer explained that as soon as the street project is done the contractor will replace the riprap with clean.

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Old Business

None

New Business

Ordinance 07-2021 Chapter 106 Solid Waste Collection Fees – First Reading

M/S Mueller/Petsche To approve the first reading of Ordinance 07-2021 An ordinance regarding Chapter 106 Solid Waste Collection Fees.

Roll Call

Aye: Mueller, Petsche, Clefisch, Dietrich

Nay: None

Absent: Cromer

Abstention: None

Board, Commission & Committee Application

City Administrator/Clerk Atkinson explained that is it good practice to have an application form for all city positions so that we have accurate information on file.

M/S Mueller/Dietrich To approve Resolution 2021-82 A resolution approving the Board, Commission and Committee Application

Roll Call

Aye: Petsche, Clefisch, Dietrich, Mueller

Nay: None

Absent: Cromer

Abstention: None

Ordinance 09-2021 Chapter 56 Urban Chicken Issuance of Permit – First Reading

City Administrator/Clerk Atkinson explained that the code requires that a permit always have council approval, and that this is the only permit that does so. She recommended changing to state that the clerk has authority to approve unless there are complaints/issues.

M/S Petsche/Clefisch To approve the first reading of Ordinance 09-2021 An ordinance regarding Chapter 56 Urban Chicken Issuance of Permit.

Roll Call

Aye: Clefisch, Dietrich, Petsche, Mueller

Nay: None

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Absent: Cromer

Abstention: None

City Council Work Session Dates

City Administrator/Clerk Atkinson explained that she would like council to consider setting up work sessions periodically to allow council more discussion regarding projects, budget & other topics as necessary.

M/S Petsche/Clefisch To approve Resolution 2021-83 A resolution setting work session dates for 2021.

Roll Call

Aye: Dietrich, Petsche, Mueller, Clefisch

Nay: None

Absent: Cromer

Abstention: None

Community Savings Bank Exposure Limit

City Administrator/Clerk Atkinson explained that the bank, Community Savings Bank, requests council exposure limit approval every year.

M/S Mueller/Clefisch To approve Resolution 2021-84 A resolution for banking purposes.

Roll Call

Aye: Petsche, Mueller, Clefisch, Dietrich

Nay: None

Absent: Cromer

Abstention: None

IAMU Iowa Safety Education Program Participant Agreement

Public Works Superintendent Schroyer briefly explained that IAMU provides training sessions that count as continuing education classes and do mock inspections to help the city know where improvements need to be made.

M/S Mueller/Petsche To approve Resolution 2021-85 A resolution authorizing Mayor Chad Schmelzer to sign the participant agreement with Iowa Association of Municipal Utilities Iowa Safety Education Program Participant Agreement.

Roll Call

Aye: Mueller, Clefisch, Dietrich, Petsche

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Nay: None

Absent: Cromer

Abstention: None

21-440 Adams Ct Partial Pay Estimate #1

Fehr Graham Engineer Sam Ertl provided a project update and presented the partial pay estimate to council.

M/S Petsche/Clefisch To approve Resolution 2021-86 A resolution approving 21-440 Adams Court Improvement Project Partial Pay Estimate #1, \$136,331.21.

Roll Call

Aye: Mueller, Clefisch, Dietrich, Petsche

Nay: None

Absent: Cromer

Abstention: None

Attorney Report

Nuisance Properties

Frye: Attorney Kruse asked if there were any additional items regarding this property or can we let them know that they are done, council directed Kruse to let them know they are done.

Scheppele/Colsch/Kelly: Council directed Attorney Kruse to work with staff to make sure all properties involved are addressed and file the municipal infraction with the courts since it appears that they are shuffling cars between properties and more have arrived.

Colsch: Council directed Attorney Kruse to also file on this property as well, nothing has been resolved.

Neylan: Mr. Neylan has provided Attorney Kruse with documentation removing him as an owner of this property so all future correspondences will be addressed to Ms. Neylan and Kathleen Neylan's estate.

Department Reports

City Administrator Report: Administrator/Clerk Atkinson provided council with a written report in the packet.

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Public Works Superintendent Report: PWS Schroyer provided council with a verbal report, reporting that the chip & seal work has been completed for 2021 and that Kluesner will be back next week to complete the asphalt patches. Schroyer also reported that compost pile started on fire, the fire department was called and he has been in communication with Stade Propane regarding the incident.

Chief of Police Report: Chief Hoyheim provided a written report as part of the packet.

Fire Chief Report: Chief Puelz reported on the compost fire, training and equipment. Puelz stated that the city will need to start planning to replace the tanker truck, he agreed to come to the work session in September.

Council Comment

None

Mayor's Report

Mayor Schmelzer reported that the chip & seal streets done with pea gravel look really good. Streets look good

Public Hearing

504 E Van Buren St Rezoning, Agriculture to Highway Commercial

The public hearing opened at 6:56 pm by Mayor Schmelzer. Bonnie Tuecke asked for address verification, City Administrator/Clerk Atkinson explained that Beacon Schneider has the wrong address and that she had discussed it with Attorney Kruse who stated we are okay to proceed with the rezoning and we will fix the address later. Atkinson stated that Lanny Kuhse brought that concern to her office as well. Roger Balk encouraged council to approve the request stating that it is good for the city. The public hearing closed at 7:00 pm.

Ordinance 08-2021 Chapter 165 Zoning Map

M/S Clefisch/ Mueller To approve the first reading of Ordinance 08-2021 An ordinance regarding Chapter 165 Zoning Map.

Roll Call

Aye: Dietrich, Mueller, Petsche, Clefisch

Nay: None

Absent: Cromer

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Abstention: None

M/S Mueller/Petsche To suspend the rules, waiving additional readings and approving on the first reading of Ordinance 08-2021 An ordinance regarding Chapter 165 Zoning Map.

Roll Call

Aye: Dietrich, Mueller, Petsche, Clefisch

Nay: None

Absent: Cromer

Abstention: None

Citizen Comment continued

Residents addressed the council regarding additional items:

Building Permit Requirement: City Administrator/Clerk Atkinson explained that she would check and let the resident know if they need one or not.

Dollar General: City Administrator/Clerk Atkinson explained that Attorney Kruse provide her with a contact several months ago and that she reached out to them with a few properties that may work for them, since then she has heard nothing other than rumor. The city will not know more details unless they contact us and let us know.

M/S Petsche/Mueller To adjourn at 7:08 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk