

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, November 10, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

Mayor Chad Schmelzer called the meeting to order.

Roll call was taken, council members present were Luke Clefish, Mat Mueller, Val Cromer and Daryl Petsche. Shelley Dietrich was absent at roll call but showed up at 6:04 pm.

The Pledge of Allegiance was recited.

M/S Cromer/Clefish To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check	Vendor	Details	Amount
000376E	ALPINE COMMUNICATIONS	PHONE	\$ 64.78
000378E	ALPINE COMMUNICATIONS	PHONE	\$ 854.11
000379E	COMELEC SERVICES INC	INTERNET	\$ 10.00
000380E	COMELEC SERVICES INC	INTERNET	\$ 10.00
000386E	ALLIANT ENERGY	UTILITY	\$ 5,546.18
000387E	BLACK HILLS ENERGY	UTILITY	\$ 379.13
000388E	POSTMASTER	POSTAGE	\$ 26.60
015747	BAKER & TAYLOR	LIBRARY	\$ 99.74
015748	CENGAGE LEARNING INC/GALE	LIBRARY	\$ 273.01
015749	CENTER POINT LARGE PRINT	LIBRARY	\$ 93.48
015750	CLAYTON CO LIBRARY ASSOC	LIBRARY	\$ 1,000.00
015751	JUNIOR LIBRARY GUILD	LIBRARY	\$ 42.00
015752	NANCYS COMPUTER SERVICE	LIBRARY	\$ 200.00
015753	PETTY CASH - LIBRARY	LIBRARY	\$ 3.63
015754	QUILL CORP	LIBRARY	\$ 336.06
015755	REMINISCE	LIBRARY	\$ 32.00
015756	3E-ELECTRICAL ENGINEERING & EQ	GENERATOR	\$ 2,211.25
015757	ALLIANT ENERGY	UTILITY	\$ 136.69
015758	AUTOMATIC SYSTEMS	SEWER	\$ 4,241.81
015759	B & M ELECTRIC LLC	SUPPLIES	\$ 215.55
015760	BADGER METER	READS	\$ 23.22
015761	BROWN S SALES & LEASING	EMS	\$ 705.87
015762	CLAYTON CO DEVELOPMENT GROUP		VOID
015763	EDGEWOOD AUTO & TIRE	F350	\$ 114.15
015764	ETHAN KOEHN CONSTRUCTION	PROJECTS	\$ 9,484.11

City of Garnavillo

015765	EUROFINS TESTAMERICA	TESTING	\$ 403.20
015766	FARMERS CULLIGAN	SALT	\$ 9.80
015767	FEHR GRAHAM	FEES	\$ 1,336.25
015768	GARNAVILLO AUTO & TIRE	ANTIFREEZE	\$ 31.59
015769	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 4,160.96
015770	GUTTENBERG PRESS	PUBLICATIONS	\$ 37.94
015771	HAWKINS WATER TREATMENT	TESTING	\$ 506.80
015772	HOYHEIM HUNTER	MEMORIAL	\$ 50.00
015773	IAMU	DUES	\$ 326.04
015774	IHDE S	FUEL	\$ 94.59
015775	IRWA	DUES	\$ 225.00
015776	J & R SUPPLY	COAT	\$ 40.00
015777	KEYSTONE LABORATORIES INC	TESTING	\$ 12.80
015778	KLUESNER CONSTRUCTION INC	PATCHES	\$ 5,075.00
015779	KLUESNER SANITATION LLC	TRASH/RECYCLING	\$ 4,528.00
015780	KUEMPEL HARDWARE	SUPPLIES	\$ 104.96
015781	MEUSER LUMBER-GUTTENBERG	SUPPLIES	\$ 39.54
015782	THREE RIVERS FS CO	FUEL	\$ 558.67
015783	CLAYTON CO DEVELOPMENT GROUP	DUES	\$ 1,000.00

Treasurer Report

ACCOUNT NAME	<u>FY22 OCT Fund Balances</u>		
	DEBIT	CREDIT	BALANCE
General Fund	\$76,516.32	\$126,274.14	\$1,591,486.86
RUT Fund	\$884.19	\$8,475.74	\$117,277.94
Employee Benefit Fund	\$2,284.12	\$9,227.33	\$49,736.95
Emergency Fund	\$	\$2,305.71	\$8,222.37
TIF Fund	\$	\$	\$-24,605.70
Urban Renewal Fund	\$	\$	\$21,144.72
Debt Service Fund	\$	\$12,406.08	\$41,966.23
Capital Project Fund	\$6,491.24	\$92.44	\$-206,317.40
Storm Water Utility Fund	\$	\$1,238.25	\$82,197.97
Water Fund	\$11,924.99	\$19,877.06	\$433,444.60
Water Sinking Fund	\$	\$	\$-7,785.97
Sewer Fund	\$10,472.03	\$21,312.65	\$730,492.55
	\$108,572.89	\$201,209.40	\$2,837,261.12

Citizen Comment

City of Garnavillo

Residents addressed council regarding the semis jake braking on the Clayton Highway, South Monroe Street and the people running the stop sign on West Oak Street.

Old Business

Ordinance 07-2021 Chapter 106 Solid Waste Collection Fees – Final Reading

M/S Petsche/Mueller To approve the final reading of Ordinance 07-2021 Chapter 106 Solid Waste Collection Fees.

Roll Call

Aye: Clefisch, Cromer, Petsche, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

Ordinance 09-2021 Chapter 56 Urban Chicken Issuance of Permit – Final Reading

M/S Petsche/Cromer To approve the final reading of Ordinance 09-2021 Chapter 56 Urban Chicken Issuance of Permit.

Roll Call

Aye: Cromer, Petsche, Dietrich, Mueller, Clefisch

Nay: None

Absent: None

Abstention: None

Cromer Utility Bill Adjustment

Council discussed Cromer's request and whether or not the policy should be revised.

M/S Petsche/Clefisch To approve Resolution 2021-99 A resolution to deny Cromer request for a utility bill adjustment for sewer usages.

Roll Call

Aye: Petsche, Dietrich, Mueller, Clefisch

Nay: None

Absent: None

Abstention: Cromer

City of Garnavillo

New Business

Meier Addition Lots/Development

Alex Strahura addressed the council, he and his partners would like to obtain lots from the city to build four new homes in the Meier Addition at a reduced rate. Council discussed his request and the cities options with City Attorney Kruse.

M/S Petsche/Mueller To approve Resolution 2021-100 a resolution to sell four lots to Mr. Strahura and his partners for \$500.00 per lot plus closing costs and direct Attorney Kruse to prepare an agreement.

Roll Call

Aye: Dietrich, Mueller, Clefisch, Cromer, Petsche

Nay: None

Absent: None

Abstention: None

FY21 Street Finance Annual Report

City Administrator/Clerk Atkinson explained that the street finance report is required by the State of Iowa to report the road use tax monies expenditures.

M/S Mueller/Petsche To approve Resolution 2021-101 A resolution approving the FY21 Annual Street Finance Report.

Roll Call

Aye: Mueller, Clefisch, Cromer, Petsche, Dietrich

Nay: None

Absent: None

Abstention: None

FY21 Annual Finance Report

City Administrator/Clerk Atkinson explained that the annual finance report is required by the State of Iowa to report the revenues and expenditures of the city.

M/S Cromer/Mueller To approve Resolution 2021-102 A resolution approving the FY21 Annual Finance Report.

Roll Call

Aye: Dietrich, Mueller, Petsche, Clefisch, Cromer

City of Garnavillo

Nay: None

Absent: None

Abstention: None

FY23 Annual Tax Increment Finance Allocation

City Administrator/Clerk Atkinson explained that the Tax Increment Finance Allocation is required to request TIF monies from property taxes, the city does not have any TIF debt at this time so it is a zero dollar request.

M/S Cromer/Dietrich To approve Resolution 2021-103 A resolution approving the FY23 Annual Tax Increment Finance Allocation, \$0.00.

Roll Call

Aye: Mueller, Petsche, Clefisch, Cromer, Dietrich

Nay: None

Absent: None

Abstention: None

FY21 Annual Urban Renewal Report

City Administrator/Clerk Atkinson explained that the Annual Urban Renewal Report is required by the State of Iowa, it reports the revenues and expenditures received through TIF.

M/S Clefisch/Petsche To approve Resolution 2021-104 A resolution approving the FY21 Urban Renewal Report.

Roll Call

Aye: Petsche, Clefisch, Cromer, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

Russell Werges New Home Incentive Request

City Administrator/Clerk Atkinson explained that the city's application form states that a home must cost \$60,000 in order to receive the benefits from the New Home Incentive Program, Werges home was purchased for less than that but it is his first home.

M/S Petsche/Dietrich To approve Resolution 2021-105 A resolution approving the Russell Werges New Home Incentive Request.

City of Garnavillo

Roll Call

Aye: Clefisch, Cromer, Dietrich, Mueller, Petsche

Nay: None

Absent: None

Abstention: None

Vaughn Utility Bill Adjustment

City Administrator/Clerk Atkinson and PWS Schroyer explained that she had received a request from Karen Vaughn regarding the sewer portion of her bill, she had a water line break under the trailer and hadn't realized it.

M/S Cromer/Mueller To approve Resolution 2021-106 A resolution denying Karen Vaughn's request for a utility bill adjustment for sewer usages.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche, Clefisch

Nay: None

Absent: None

Abstention: None

Library Assistant, NaDyne Meyer

M/S Clefisch/Petsche To approve Resolution 2021-107 A resolution setting the wage for a new Library Assistant, NaDyne Meyer, \$9.23.

Roll Call

Aye: Mueller, Clefisch, Dietrich, Cromer, Petsche

Nay: None

Absent: None

Abstention: None

Attorney Report

Attorney Kruse reported that the nuisance property is going to trial, December 13th, 2021 at 10:30 am.

Department Report

Public Works Report, PWS Schroyer reported that hydrants have been flushed, one needs to be replaced and one needs to be fixed, Christmas decorations are going up, Community Center door

City of Garnavillo

and light are broken and needs to be replaced and Fire Siren on Industrial Road is not working, he is contacting Alliant for assistance to get it down and repaired. Schroyer & Tony Puelz mentioned that Clayton County Secondary Roads are helping put up Christmas lights and will store the lift in our cold storage until spring.

Fire Department Report, Tony Puelz reported that the fundraiser letters went out and that the department is going to need a heavy rescue truck in the future so they would like to start researching options.

Library Department Report, June Wolter reported that things are going well.

City Council Comment

None

Mayor Report

None

M/S Mueller/Petsche To adjourn at 6:44 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk