

City of Garnavillo

The City of Garnavillo City Council met in regular session on Wednesday, February 9, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order at 6:00 pm.

Roll call was taken, council members present were Roger Balk, Val Cromer, Daryl Petsche, Mike Schmelzer and Shelley Dietrich.

The Pledge of Allegiance was recited.

M/S Cromer/Dietrich To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

- 431e BLACK HILLS ENERGY, UTILITY, \$2,510.07
- 432e ALPINE COMMUNICATIONS, PHONE, \$847.07
- 434e WELLMARK, PREMIUMS, \$3,446.85
- 435e AFLAC, PREMIUMS, \$83.40
- 438e US CELLULAR, PHONE, \$175.17
- 443e STOREY KENWORTHY, SUPPLIES, \$199.44
- 444e SAMS CLUB, SUPPLIES, \$187.56
- 445e ALPINE COMMUNICATIONS, PHONE, \$63.77
- 15873 3E-ELECTRICAL ENGINEERING, REPAIRS, \$697.90
- 15874 AFTER PROM COMMITTEE, CONTRIBUTION, \$50.00
- 15875 Void, \$0.00
- 15876 MELISSA ATKINSON, TIMECLOCK INK, \$19.56
- 15877 BADGER METER, READS, \$23.16
- 15878 BAKER & TAYLOR, LIBRARY, \$58.63
- 15879 BANYON DATA SYSTEMS, ANNUAL FEES, \$1,404.00
- 15880 BOB'S LAWN CARE, PARK, \$593.99
- 15881 CENGAGE LEARNING, LIBRARY, \$151.69
- 15882 CENTER POINT LARGE PRINT, LIBRARY, \$93.48
- 15883 CLAYTON COUNTY AUDITOR, ELECTION, \$743.27
- 15884 COMELEC SERVICES INC, ROUTER, \$10.00

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15885 CORBINS WINDOW CLEANING, CITY HALL, \$40.00
15886 COUNTRY, SUBSCRIPTION, \$17.00
15887 COUNTRY WOMAN, SUBSCRIPTION, \$16.98
15888 DEARBORN NATIONAL LIFE INS., PREMIUMS, \$136.00
15889 DEMCO, LIBRARY, \$92.24
15890 FEHR GRAHAM, FEES, \$8,865.00
15891 GALLS LLC, FIRE, \$662.24
15892 GARNAVILLO CEMETERY ASSOC, PROP TAX, \$68.28
15893 GOOD HOUSEKEEPING, SUBSCRIPTION, \$26.72
15894 GUTTENBERG PRESS, SUBSCRIPTION, \$39.00
15895 GUTTENBERG PRESS, PUBLICATIONS, \$343.41
15896 HAWKINS WATER TREATMENT, SUPPLIES, \$329.60
15897 IAMU, DUES, \$1,046.66
15898 IHDE'S, FUEL, \$433.60
15899 IOWA ONE CALL, LOCATES, \$12.60
15900 JUNIOR LIBRARY GUILD, LIBRARY, \$249.90
15901 KARI HOYHEIM, TRAINING, \$351.35
15902 KLUESNER SANITATION LLC, TRASH, \$4,542.15
15903 KUEMPEL HARDWARE, SUPPLIES, \$4.60
15904 MEUSER LUMBER, SUPPLIES, \$5.29
15905 NANCY'S COMPUTER SERVICE, LIBRARY, \$52.50
15906 PENWORTHY COMPANY, LIBRARY, \$106.71
15907 QUILL CORP, LIBRARY, \$227.49
15908 LINDA RADEMACHER, SUPPLIES, \$24.18
15909 CHAD SCHROYER, UNIFORM, \$121.94
15910 TASTE OF HOME, SUBSCRIPTION, \$26.73
15911 THREE RIVERS COMPANY, FUEL, \$906.48
15912 TYLER ANDREAE, UNIFORM, \$106.99
15913 ALLIANT ENERGY, UTILITY, \$388.74

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Treasurer Report

FY22 JAN Fund Balances

<u>Fund</u>	<u>Debit</u>	<u>Credit</u>	<u>BALANCE</u>
General	\$23,535.26	\$28,193.69	\$(1,689,716.74)
RUT	\$ 2,139.71	\$ 8,648.25	\$ (130,642.88)
Employee Benefit	\$ 3,969.01	\$ 157.99	\$ (43,173.68)
Emergency		\$ 38.46	\$ (8,915.61)
TIF			\$ 24,605.70
Urban Renewal			\$ (21,144.72)
Debt Service		\$ 206.93	\$ (38,047.03)
Capital Project	\$ 5,576.00	\$ 74.76	\$ 221,913.78
Storm Water Utility	\$ 1.71	\$ 1,243.07	\$ (84,444.51)
Water	\$ 9,135.88	\$19,142.04	\$ (468,331.67)
Water Sinking			\$ 14,854.62
Sewer	\$10,404.44	\$21,004.46	\$ (755,522.85)
Totals	\$54,762.01	\$78,709.65	\$(2,978,565.59)

Public Hearings

FY23 Proposed Property Tax Max Levy

The public hearing for the FY23 Proposed Property Tax Max Levy opened at 6:01 pm. There were no citizen comments stated or received by the city clerk. There were no council comments either. The public hearing closed at 6:01 pm.

M/S Petsche/Balk To approve Resolution 2022-09 A resolution to approve the FY23 Property Tax Max Levy.

Roll Call

Aye: Balk, Cromer, Dietrich, Petsche, Schmelzer

Nay: None

Absent: None

Abstention: None

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21-1016 Industrial Road Improvements Project

The public hearing for the 21-1016 Industrial Road Improvements Project opened at 6:02 pm. Engineer Ertl presented the final plans, explained that there were 12 bidders and the lowest bid, Skyline Construction, was 23% below their estimate, \$225,968.20. Ertl also explained that the council could extend the project since it came in \$68,000 below the engineer estimate. Resident Tony Puelz asked where the project was being done and if it was chip/seal or asphalt. Engineer Ertl explained that it was for Industrial Road and would be asphalt. Public Hearing closed at 6:04 pm.

M/S Cromer/Balk To approve Resolution 2022-10 A resolution Finally Approving and Confirming Plans, Specifications, Form of Contract and Estimate of Cost: 21-1016 Industrial Rd Improvements Project contingent on engineer review and to award contract to Skyline Construction, lowest responsible bidder, \$225,968.20.

Roll Call

Aye: Cromer, Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: None

Abstention: None

Citizen Comment

None

Old Business

Annual Appointments

City Administrator/Clerk Atkinson explained to council that we hadn't appointed anyone to the Emergency Management Commission or the E-911 Board at the last meeting.

M/S Balk/Petsche To approve Resolution 2022-11 A resolution regarding Annual Appointments: Emergency Management and E911.

Roll Call

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Aye: Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: None

Abstention: Cromer

New Business

Set Public Hearing for FY23 Budget, 03-09-2022

M/S Petsche/Dietrich To approve Resolution 2022-12 A resolution to Set Public Hearing for FY23 Budget, 03-09-2022.

Roll Call

Aye: Petsche, Schmelzer, Balk, Cromer, Dietrich

Nay: None

Absent: None

Abstention: None

Wellmark Health Insurance Renewal

City Administrator/Clerk Atkinson explained that the monthly premiums effective April 1, 2022 were \$724.36 single plan and \$1,810.97 family plan, a 5.08% change.

M/S Dietrich/Cromer To approve Resolution 2022-13 A resolution approving the Wellmark Health Insurance Renewal.

Roll Call

Aye: Schmelzer, Balk, Cromer, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Morales Water Bill Assistance Request

Resident Pedro Morales explained that his furnace had failed and his water pipes had frozen, asked them for their assistance with the bill. Council discussed and determined that they could not give an adjustment but presented a payment plan.

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M/S Balk/Cromer To approve Resolution 2022-14 A resolution denying Morales Water Bill Assistance Request and approving payment plan.

Roll Call

Aye: Balk, Dietrich, Schmelzer, Cromer, Petsche

Nay: None

Absent: None

Abstention: None

Bissell Water Bill Assistance Request

Resident Chris Bissell addressed council regarding his water bill, he stated that he did not think he should have to pay minimum bills since he wasn't living in the home just working on it. City Administrator/Clerk Atkinson explained the history of the property and stated that in November Public Works Superintendent Schroyer turned the water on at the curb. Bissell stated that he needed the water on so he could check and fix water leaks, he also stated that he was turning the water off and on at the curb himself. Administrator Atkinson stated that it is illegal for a resident to turn their own water off and on at the curb and does not exclude them from billing once the city has turned it on.

M/S Cromer/Schmelzer To approve Resolution 2022-15 A resolution denying Bissell Water Bill Assistance Request.

Roll Call

Aye: Dietrich, Schmelzer, Cromer, Petsche, Balk

Nay: None

Absent: None

Abstention: None

Post Prom Donation Request

M/S Cromer/Balk To approve Resolution 2022-16 A resolution approving the Post Prom Donation Request, \$50.00.

Roll Call

Aye: Schmelzer, Cromer, Dietrich, Balk, Dietrich

Nay: None

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Absent: None

Abstention: None

Fire Truck

Fire Chief Puelz and council discussed the purchase of a new fire truck/equipment truck, they discussed what the proper procedure should be in the future.

M/S Dietrich/Schmelzer To approve Resolution 2022-17 A resolution approving the purchase of a Fire Truck, not to exceed \$64,000.

Roll Call

Aye: Cromer, Petsche, Balk, Dietrich, Schmelzer

Nay: None

Absent: None

Abstention: None

Snow & Ice Control Policy Update

City Administrator/Clerk Atkinson presented the proposed changes to the policy with council.

M/S Schmelzer/Petsche To approve Resolution 2022-18 A resolution updating the Snow & Ice Policy.

Roll Call

Aye: Petsche, Balk, Dietrich, Schmelzer, Cromer

Nay: None

Absent: None

Abstention: None.

Tyler Andreae Wage

Mayor Schmelzer explained to council that when Andreae was hired they offered to give him a \$0.50 raise at 90 days as long as he obtained a CDL.

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M/S Petsche/Dietrich To approve Resolution 2022-19 A resolution to approve Tyler Andreae Wage increase, \$0.50 effective 90 day anniversary.

Roll Call

Aye: Balk, Schmelzer, Petsche, Dietrich, Cromer

Nay: None

Absent: None

Abstention: None

Attorney Report

Attorney unable to make meeting.

Department Reports

Public Works Superintendent Schroyer reported –

It's time for Tyler Andreae's 90 day review

Dump truck has been repaired for less than \$5,000

North Speed sign up and running

V-plow broke a few weeks ago, it has been fixed and he is working with Hiniker to get the work covered by warranty.

Police Department – Report was in packet

City Administrator – Report was packet

Engineer Ertl presented crosswalk plan information and grant options.

Fire Chief Puelz reported that the fire department and police department would like to sell their unneeded equipment, council stated that sealed bid would be best. He also reported –

April 3rd Annual Pancake breakfast

Pumper Truck needs to be replaced sooner than later

Used equipment government auction

Pumper tanker needs to be replaced

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Library Director Wolter reported that she is working on the paperwork to renew the library's accreditation, required every three years.

Council Comments

Council Member Schmelzer asked about the meters and their capabilities. PWS Schroyer and CA Atkinson explained the current options and that we recently discussed upgrades.

Council Member Balk asked Chief Puelz why wasn't there anyone on call Saturday when we needed them for the fire. PWS Schroyer discussed it with council.

Mayor's Report

None

M/S Schmelzer/Dietrich To adjournment at 7:47 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

ATTEST:

Melissa Atkinson, City Administrator/Clerk