

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, March 9, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order at 6:00 pm.

Roll call was taken, council members present were Mike Schmelzer, Roger Balk, Shelley Dietrich and. Val Cromer and Daryl Petsche were absent.

The Pledge of Allegiance was recited.

M/S Balk/Schmelzer To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check #	Vendor	Description	Amount
000431E	BLACK HILLS ENERGY	UTILITY	\$ 2,510.07
000446E	IPERS	CONTRIBUTIONS	\$ 2,489.93
000447E	ALPINE COMMUNICATIONS	PHONE	\$ 5,767.03
000448E	ALPINE COMMUNICATIONS	PHONE	\$ 64.13
000449E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 600.11
000450E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 1,732.51
000451E	POSTMASTER	POSTAGE	\$ 178.00
015915	GREAT LAKES SURPLUS EQUIPMENT	FIRE TRUCK	\$ 59,000.00
015920	ACCESS	LIBRARY	\$ 84.81
015921	BAKER & TAYLOR	LIBRARY	\$ 31.90
015922	BETTER HOMES & GARDENS	LIBRARY	\$ 18.00
015923	CENGAGE LEARNING INC/GALE	LIBRARY	\$ 48.73
015924	CENTER POINT LARGE PRINT	LIBRARY	\$ 93.48
015925	JUNIOR LIBRARY GUILD	LIBRARY	\$ 40.00
015926	PETTY CASH - LIBRARY	LIBRARY	\$ 3.63
015927	3E-ELECTRICAL ENGINEERING & EQ	FD GENERATOR	\$ 2,701.35
015928	ALLIANT ENERGY	UTILITY	\$ 403.18
015929	ATKINSON, MELISSA	POSTAGE	\$ 3.75
015930	BADGER METER	READS	\$ 23.28
015931	BAKER, RYAN	REFUND	\$ 150.00
015932	BIG WHEELS REPAIR LLC	DUMP	\$ 2,658.10
015933	BROWN S SALES & LEASING	VEHICLE REPAIR	\$ 854.25
015934	COMELEC SERVICES INC	ROUTER	\$ 10.00
015935	ETHAN KOEHN CONSTRUCTION	MAIN BREAK	\$ 725.82
015936	FEHR GRAHAM	ENGINEERING	\$ 1,992.00
015937	FISK FARM & HOME	PW SUPPLIES	\$ 34.73
015938	GARNAVILLO AUTO & TIRE	PW SUPPLIES	\$ 88.84
015939	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 81.36

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015940	GARNAVILLO MILL	ICE MELT	\$ 101.50
015941	GUTTENBERG PRESS	PUBLICATIONS	\$ 290.52
015942	IHDE S	WIPERS	\$ 19.95
015943	KEYSTONE LABORATORIES INC	TESTING	\$ 14.25
015944	LINK HYDRAULIC	PLOW	\$ 1,431.27
015945	MID-AMERICAN RESEARCH CHEMICAL	PW SUPPLIES	\$ 362.93
015946	REGION 1 AWWA	PW MEETING	\$ 70.00
015947	RICOH USA INC	COPIES	\$ 168.51
015948	THREE RIVERS COMPANY	FUEL	\$ 911.77
015949	EUROFINS ENVIRONMENT TESTING	TESTING	\$ 403.20
015950	IMFOA	DUES	\$ 50.00

Treasurer Report

Government Activities

Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Revenue-General		Expenses-General		Revenue-Special		Expenses-Special	
<u>Public Safety</u>							
\$ 45,122	\$ 31,920.85	\$ 176,225	\$ 137,029.90			\$ 12,800	\$ 2,544.61
<u>Public Works</u>							
\$ 60,500	\$ 36,490.24	\$ 239,575	\$ 115,629	\$ 95,360	\$ 71,084.26	\$ 148,835	\$ 31,051.30
<u>Health & Social Services</u>							
		\$ 850					
<u>Culture & Recreation</u>							
\$ 41,356	\$ 41,235.97	\$ 75,027	\$ 67,352.51			\$ 6,600	\$ 4,401.17
<u>Community & Economic Development</u>							
		\$ 1,000	\$ 1,000	\$ 150,000	\$ 8,240	\$ 150,000	
<u>General Government</u>							
\$ 64,900	\$ 37,391.77	\$ 92,875	\$ 38,203.37			\$ 9,000	\$ 8,537.81
<u>Debt Service</u>							
Revenue-Debt		Expenses-Debt					
\$ 32,9743	\$ 18,947.28		\$ 7,649.27				
<u>Capital Project</u>							
\$ 55,000	\$ 10,884.60	\$ 500,000	\$ 176,951.04				
<u>Business Type</u>							
Revenue-Business Type		Expenses-Business Type					
\$ 549,170	\$ 344,788.62	\$ 477,625	\$ 180,508.80				

City of Garnavillo

New Business

Re-Set Public Hearing for FY23 Budget, 03-29-2022

City Administrator Atkinson explained that due to missing the date and time of the original Max Levy Public Hearing Notice we had to reschedule both hearings.

M/S Dietrich/Balk To approve Resolution 2022-21 A resolution re-setting the public hearing for FY23 Budget for 03-29-2022 at 6 pm.

Roll Call

Aye: Balk, Dietrich, Schmelzer

Nay: None

Absent: Cromer, Petsche

Abstention: None

City Hall Office Hours

Council Member Balk, Personnel Committee Member, explained to council that they would like to change the office hours to be Tuesday – Friday 7:30 am – 5:30 pm.

M/S Balk/Dietrich To approve Resolution 2022-22 A resolution setting city hall office hours to Tuesday – Friday, 7:30 am – 5:30 pm effective April 1, 2022.

Roll Call

Aye: Dietrich, Schmelzer, Balk

Nay: None

Absent: Cromer, Petsche

Abstention: None

Council Member Petsche arrived at 6:08 pm.

PD Equipment: Radios

City Administrator explained that the radios previously approved have risen in cost and the prior resolution had a not to exceed amount. Council discussed the need and wanted to make sure they would be compatible with the new system the county is putting in.

M/S Balk/Dietrich To approve Resolution 2022-23 A resolution approving the purchase of new police radios.

Roll Call

Aye: Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: Cromer

Abstention: None

Equipment Sale: 2003 Trailblazer & Fire Vehicle

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City Administrator Atkinson explained to council that both the Fire and Police Departments have vehicles that they would like to sell since they are no longer needed.

M/S Schmelzer/Petsche To approve Resolution 2022-24 A resolution approving the sale of city vehicles by sealed bid.

Roll Call

Aye: Dietrich, Schmelzer, Balk, Petsche

Nay: None

Absent: Cromer

Abstention: None

EMC Municipal Insurance Renewal

City Administrator Atkinson presented the renewal information to the council. The council had several questions regarding the county's part in the shared shop and determined that they would like to speak to the county and update the 28E agreement.

M/S Dietrich/Schmelzer To table EMC Municipal Insurance Renewal. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

FY21 Exam

City Administrator Atkinson explained to council that the exam is done and available for review.

M/S Balk/Petsche To approve Resolution 2022-25 A resolution approving the FY21 Annual Exam.

Roll Call

Aye: Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: Cromer

Abstention: None

Exam RFP

City Administrator Atkinson asked council to approve an RFP for a five year agreement so it doesn't have to be revisited every year.

M/S Petsche/Dietrich To approve Resolution 2022-26 A resolution approving the Annual Exam RFP.

Roll Call

Aye: Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: Cromer

Abstention: None

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Well Maintenance, Northway Well & Pump Estimate

M/S Petsche/Dietrich To approve Resolution 2022-27 A resolution approving the proposal from Northway Well & Pump for well maintenance, not to exceed estimate and freight.

Roll Call

Aye: Petsche, Schmelzer, Balk, Dietrich

Nay: None

Absent: Cromer

Abstention: None

Attorney Report

Nuisance Properties

Attorney Kruse was unable to attend the meeting.

Department Reports

Public Works Superintendent Schroyer provided council with updates on the equipment repairs that have been recently made.

Citizen comments

None

Council Comments

Council Member Balk mentioned that the Personnel Committee is meeting to review and updates several items, more information will come soon.

Mayor's Report

None

M/S Schmelzer/Petsche To adjourn at 6:58 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk