

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, May 11, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members present were Mike Schmelzer, Shelley Dietrich and Daryl Petsche. Council Member Roger Balk was absent.

The Pledge of Allegiance was recited.

M/S Dietrich/Petsche To approve consent agenda. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1

Claims

Check	Vendor	Comment	Amount
000478E	ALLIANT ENERGY	UTILITY	\$ 5,948.20
000480E	ALPINE COMMUNICATIONS	UTILITY	\$ 63.67
000481E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 611.33
000484E	COMELEC SERVICES INC	ROUTER	\$ 10.00
000486E	AFLAC	PREMIUM	\$ 83.40
000487E	ALPINE COMMUNICATIONS	UTILITY	\$ 1,030.89
000489E	POSTMASTER	KEYSTONE LABS	\$ 26.95
000490E	IPERS	CONTRIBUTIONS	\$ 3,086.36
000491E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 1,548.73
000492E	POSTMASTER	POSTAGE	\$ 218.00
000494E	WEEBLY.COM	WEBSITE	\$ 105.93
015990	BISCHOFF INSURANCE AGENCY	PREMIUM	\$ 75,007.00
015991	KUEMPEL HARDWARE	SUPPLIES	\$ 58.15
015992	KUEMPEL MASONRY	LIBRARY	\$ 345.00
015996	BAKER & TAYLOR	LIBRARY	\$ 33.06
015997	CENGAGE LEARNING INC/GALE	LIBRARY	\$ 76.47
015998	CENTER POINT LARGE PRINT	LIBRARY	\$ 93.48
015999	DEMCO	LIBRARY	\$ 129.09
016000	JUNIOR LIBRARY GUILD	LIBRARY	\$ 30.00
016001	KOONS-RUFF, CINDY	LIBRARY	\$ 38.38
016002	MIDAMERICA BOOKS	LIBRARY	\$ 71.85

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016003	PENWORTHY COMPANY	LIBRARY	\$ 232.93
016004	QUILL CORP	LIBRARY	\$ 56.98
016005	WOLTER HEATING, PLUMBING &	LIBRARY	\$ 50.00
016006	WOLTER, JUNE	LIBRARY	\$ 154.26
016007	AIRGAS USA LLC	EMS	\$ 416.70
016008	ALLIANT ENERGY	UTILITY	\$ 360.66
016009	BADGER METER	READS	\$ 23.28
016010	BODENSTEINER IMPLEMENT	MOWER	\$ 71.38
016011	COMELEC SERVICES INC	PD RADIOS	\$ 18,488.00
016012	EUROFINS ENVIRONMENT TESTING	TESTING	\$ 504.00
016013	FEHR GRAHAM	FEES	\$ 2,986.25
016014	GUTTENBERG PRESS	PUBLICATIONS	\$ 756.51
016015	HACH COMPANY	SUPPLIES	\$ 483.25
016016	HAWKINS WATER TREATMENT	SUPPLIES	\$ 415.20
016017	IDNR WATER SUPPLY	TESTING	\$ 30.00
016018	IHDE S	FUEL	\$ 284.30
016019	KLUESNER SANITATION LLC	TRASH	\$ 4,542.15
016020	KUEMPEL HARDWARE	SUPPLIES	\$ 73.34
016021	MIDWEST BREATHING AIR LLC	FIRE DEPT	\$ 490.23
016022	SMITTYS OIL AND TIRE	FIRE DEPT	\$ 659.00
016023	THREE RIVERS COMPANY	FUEL	\$ 536.54
016024	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 3,729.25

Public Hearing

The FY22 Budget Amendment #1 Public Hearing opened at 6:01 pm. The mayor asked for comments, there were none. The public hearing closed at 6:02 pm.

M/S Dietrich/Petsche To approve Resolution 2022-32 A resolution to approve FY22 Budget Amendment #1.

Roll Call

Aye: Petsche, Dietrich, Schmelzer

Nay: None

Absent: Balk

Abstention: None

Vacant: 1

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Council Member Balk arrived at 6:05 pm.

Citizen Comment

Residents discussed several items with council: Nuisance Properties and pea gravel in yards from snow removal

Old Business

FD Vehicle

Council discussed options for the sale of the fire vehicle since no there have been no bids received. Council members suggested using an auction house.

M/S Balk/Petsche To approve the re-advertising of the fire vehicle. Aye: 4 Nay: 0
Absent: 0 Abstention: 0 Vacant: 1

PD Vehicle

Council discussed options for the sale of the police vehicle since no there have been no bids received. City Administrator/Clerk Atkinson explained that she had two people contact her but that they were not interested in it since it needs work. Council members suggested using an auction house.

M/S Petsche/Dietrich To approve the re-advertising of police vehicle. Aye: Nay: 0 Absent:
0 Abstention: 0 Vacant: 1

5 year Exam Contract

City Administrator/Clerk Atkinson explained that the contract would secure 5 years of exam services.

M/S Petsche/Schmelzer To approve Resolution 2022-33 A resolution approving the proposal for exam services, 5 year contract, from Hogan Hansen.

Roll Call

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Aye: Petsche, Balk, Schmelzer, Dietrich

Nay: None

Absent: None

Abstention: None

Vacant: 1

New Business

Record Retention Policy Document Destruction

City Administrator/Clerk Atkinson explained that the resolution is not necessary since we have a policy in place but felt that it was necessary to have a record of what was destroyed.

M/S Petsche/Schmelzer To approve Resolution 2022-34 A resolution approving Record Retention Policy Document Destruction.

Roll Call

Aye: Balk, Schmelzer, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Vacant: 1

Chip & Seal RFP

Council and staff discussed the issues with last years work, Schroyer is to work with Council Member Petsche to provide a list of streets.

M/S Petsche/Dietrich To approve Resolution 2022-35 A resolution to approve the Chip & Seal RFP.

Roll Call

Aye: Schmelzer, Dietrich, Petsche, Balk

Nay: None

Absent: None

Abstention: None

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Vacant: 1

NEICAC Letter of Support, Community Support Block Grant

City Administrator/Clerk explained the request from NEICAC.

M/S Dietrich/Schmelzer To approve Resolution 2022-36 A resolution approving NEICAC Letter of Support, Community Block Grant Request.

Roll Call

Aye: Dietrich, Balk, Schmelzer, Petsche

Nay: None

Absent: None

Abstention: None

Vacant: 1

Attorney Report

Nuisance Properties

Attorney Kruse discussed several nuisance properties with council and will address them at the direction of the council: Scheppele/Colsch – Vehicles, Colsch – Animals at Large, Neylan – abandoned property.

Department Reports

PWS Schroyer provided council with a verbal report, he discussed the following: crosswalk paint, park bathroom is up and running but will need new toilets next year.

City Administrator/Clerk Atkinson provided council with a written report, she highlighted the City/County 28E agreement, the Junior Fire Fighter & Police Ride-Along Proposed policies.

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Council Comments

Council Member Petsche asked about the housing development, Attorney Kruse stated that the documents have been sent to the clerk and the mayor for final review and they stated that they are ready to be signed pending any changes.

Council Member Balk let PWS Schroyer know that the speed sign next to the school is leaning and he asked when the speed sign on the north end of town was going to be fixed. City Administrator/Clerk Atkinson stated that the PD Chief Hoyheim has an appointment scheduled with the company to troubleshoot. Balk also asked about the Junior Fire Fighter Program details.

Council Member Schmelzer asked about the policy on youth riding with the police officers and the city's liability, Attorney Kruse stated that she received a signed waiver previously but stated that it should be done every time. Schmelzer also asked for an update on the burnt trailer, Attorney Kruse stated that she will look into it and provide council an update.

Mayor's Report

Mayor Schmelzer expressed his concerns regarding the PD's ticket vs contact percentage over the last few months. Schmelzer also stated that he talked to Andy Wille and said that the AC support for the library should be done in the next two weeks.

M/S Petsche/Dietrich To adjourn at 7:30 pm. Aye: 4 Nay: None Absent: None Abstention: None Vacant: 1

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk