

# City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, June 8, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

The meeting was called to order by Mayor Schmelzer at 6:00 pm.

Council members in attendance were Roger Balk, Shelley Dietrich and Mike Schmelzer. Council member Daryl Petsche was absent.

The Pledge of Allegiance was recited.

M/S Dietrich/Schmelzer To approve the consent agenda. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1

## Claims

Check	Vendor	Details	Amount
000495E	ALPINE COMMUNICATIONS	PHONES	\$ 64.65
000505E	WELLMARK	PREMIUMS	\$ 3,621.94
000508E	US CELLULAR	CELL PHONES	\$ 175.02
000509E	IOWA FINANCE AUTHORITY	LOANS	\$ 19,459.38
000510E	COMMUNITY SAVINGS BANK	LOANS	\$ 22,737.50
000515E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 503.85
000518E	ALPINE COMMUNICATIONS	PHONES	\$ 844.46
000520E	BLACK HILLS ENERGY	UTILITIES	\$ 1,023.00
000521E	IOWA FINANCE AUTHORITY	LOANS	\$ 10,686.25
000526E	AFLAC	PREMIUMS	\$ 160.32
000528E	IPERS	RETIREMENT	\$ 2,301.32
000529E	TREASURER STATE OF IOWA	SALES TAX	\$ 600.45
000530E	TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 1,062.87
000531E	AMAZON.COM	GLASS BEADS	\$ 80.20
016028	CENGAGE LEARNING	LIBRARY	\$ 48.73
016029	CENTER POINT LARGE PRINT	LIBRARY	\$ 143.48
016030	DEMCO	LIBRARY	\$ 72.34
016031	JUNIOR LIBRARY GUILD	LIBRARY	\$ 28.00
016033	WOLTER HEATING, PLUMBING	LIBRARY	\$ 701.80
016034	JUNE WOLTER	LIBRARY	\$ 361.50
016035	WERGES, BILL	PARK	\$ 100.00
016036	JIM FREY FISH HATCHERY	FISH	\$ 654.84
016037	BADGER METER	READS	\$ 46.44

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016038	BANYON DATA SYSTEMS	ANNUAL FEE	\$ 1,680.00
016039	BODENSTEINER IMPLEMENT	EQUIPMENT	\$ 65.82
016040	BROWN SUPPLY CO	SUPPLIES	\$ 65.00
	CLAYTON COUNTY SECONDARY		
016041	ROADS	PAINT	\$ 198.00
016042	COMELEC SERVICES INC	ROUTER	\$ 10.00
	EUROFINS ENVIRONMENT		
016043	TESTING	TESTING	\$ 403.20
016044	FASSBINDERS SMALL ENGINES	EQUIPMENT	\$ 84.59
016045	FISK FARM & HOME	SUPPLIES	\$ 820.95
016046	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 750.96
016047	GARNAVILLO MILL	FLAGS	\$ 129.20
016048	GUTTENBERG PRESS	PUBS	\$ 84.83
016049	HAWKINS WATER TREATMENT	SUPPLIES	\$ 314.59
016050	HOGAN HANSEN	EXAM	\$ 5,377.04
016051	IDNR WATER SUPPLY	TESTING	\$ 30.00
016052	IHDE S	FUEL	\$ 289.60
016053	IOWA ONE CALL	LOCATES	\$ 20.70
016054	IOWA PUMP WORKS	SEWER	\$ 3,061.25
016055	IOWA STATE UNIVERSITY	2022 ACADEMY	\$ 195.00
016056	KEYSTONE LABORATORIES INC	TESTING	\$ 45.25
	KIRKWOOD COMMUNITY		
016057	COLLEGE	CONFERENCES	\$ 270.00
016058	KLUESNER SANITATION LLC	TRASH	\$ 4,892.89
016059	MEUSER LUMBER-ELKADER	SUPPLIES	\$ 8.67
016060	MEUSER LUMBER-GUTTENBERG	SUPPLIES	\$ 22.55
	MID-AMERICAN RESEARCH		
016061	CHEMICAL	SUPPLIES	\$ 128.08
016062	NANCYS COMPUTER SERVICE	PD COMPUTER	\$ 188.99
016063	POSTMASTER	POSTAGE	\$ 54.00
016064	RICOH USA INC	COPIES	\$ 142.68
016065	SCHMITZ JANITORIAL SUPPLY	SUPPLIES	\$ 246.80
016066	SHERWIN WILLIAMS	PAINT	\$ 557.80
016067	WINDRIDGE IMPLEMENT	EQUIPMENT	\$ 64.94
016068	ALLIANT ENERGY	UTILITIES	\$ 229.71
016069	ALLEN VERNON & HOSKINS PLC	FEES	\$ 3,409.11
016070	BROWN SUPPLY CO	SUPPLIES	\$ 218.00
016071	FASSBINDERS SMALL ENGINES	EQUIPMENT	\$ 65.13
016072	OFFICE OF AUDITOR OF STATE	EXAM	\$ 175.00
016073	THREE RIVERS FS CO	FUEL	\$ 738.97

# City of Garnavillo

## Treasurer Report

FY22 MAY Fund Balances			
ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$ 44,645.05	\$ 51,602.52	\$ (1,683,457.45)
RUT Fund	\$ 5,464.97	\$ 8,763.62	\$ (150,530.72)
Employee Benefit Fund	\$ 3,009.03	\$ 1,659.45	\$ (27,072.62)
Emergency Fund	\$ -	\$ 414.67	\$ (11,729.95)
TIF Fund	\$ -	\$ -	\$ 24,605.70
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ -	\$ 2,231.14	\$ (53,189.80)
Capital Project Fund	\$ 2,059.25	\$ 74.85	\$ 235,017.22
Storm Water Utility Fund	\$ -	\$ 1,229.09	\$ (89,495.46)
Water Fund	\$ 9,153.47	\$ 19,869.18	\$ (503,299.89)
Water Sinking Fund	\$ -	\$ -	\$ 14,854.62
Sewer Fund	\$ 8,686.04	\$ 20,736.02	\$ (793,153.05)
	\$ 73,017.81	\$ 106,580.54	\$ (3,058,596.12)

## Citizen Comments

Residents discussed the following items with the mayor & council: Radar Signs & Crosswalk issues.

Council Member Petsche arrived at 6:09 pm.

## Old Business

None

## New Business

### FY23 Employee Wages

The council and mayor determined that they would like to have the annual reviews done before they approve any wage increases.

# City of Garnavillo

M/S Petsche/Schmelzer To table the FY23 Employee Wages discussion until the next meeting. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1

## FY22 Fiscal Year End Transfers

City Administrator/Clerk Atkinson asked council to table until the next meeting so she can better calculate transfer amounts after all payments and deposits for FY22 are in.

M/S Petsche/Dietrich To table the final approval of FY22 Year End Transfers to the July meeting. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1

## 2022 Cash Management Exposure Limits, CSB

City Administrator/Clerk explained that the exposure limits need to be approved annually and are set by the bank based on the account transactions.

M/S Schmelzer/Petsche To approve Resolution 2022-41 A resolution approving the 2022 Cash Management Exposure Limits for Community Savings Bank.

### Roll Call

Aye: Schmelzer, Balk, Petsche, Dietrich

Nay: None

Absent: None

Abstention: None

Vacant: 1

## Community Center Door Replacement

City Administrator/Clerk Atkinson and Public Works Superintendent Schroyer explained that the east door handle is falling apart, PW has tried to repair it several times but it keeps falling apart and needs to be replaced.

M/S Balk/Petsche To approve Resolution 2022-42 A resolution approving the proposal from Dubuque Glass for the Community Center replacement door.

### Roll Call

Aye: Balk, Petsche, Dietrich, Schmelzer

Nay: None

# City of Garnavillo

Absent: None

Abstention: None

Vacant: 1

## Junior Firefighter Program Policy/Procedure

The mayor, council, Fire Chief Puelz and residents discussed the program and the benefits of it. They agreed to set the minimum age as 16, and discussed that the firemen will review it and determine if any additional changes to the proposed program policy/procedure.

M/S Petsche/Dietrich To approve Resolution 2022-43 A resolution approving the Junior Firefighter Program Policy/Procedures with discussed changes and the fireman's review.

Roll Call

Aye: Petsche, Schmelzer, Balk, Dietrich

Nay: None

Absent: None

Abstention: None

Vacant: 1

## Police Department Ride-Along Program Policy/Procedure

The mayor, council and staff discussed the current suspended program and whether or not they should approve the program policy/procedure. There were concerns regarding the safety of the civilians who participate in the ride-along.

M/S Balk/(none) To approve Resolution 2022-44 A resolution approving the Police Department Ride-Along Program Policy/Procedure. The motion failed for a lack of a second.

M/S Petsche/Dietrich To table the discussion to the next meeting to allow for more research and discussion. Aye: 2 Nay: 2 Absent: 0 Abstention: 0 Vacant: 1

## CARES Funding

Council and staff discussed several options for the CARES Funding: GIS, Frye Water Main, Stormwater, Park Bathrooms and Sewer lift pumps.

# City of Garnavillo

## Attorney Report

### Nuisance Properties

Attorney Kruse provided council with an update on the current nuisance properties:

Colsch – contempt of court paperwork completed

Neylan – Kruse will send notice for an inspection.

## Department Reports

Engineer Report: Fehr Graham Engineer Sam Ertl provided council with an update on the Industrial Road Improvement Project.

City Administrator/Clerk Report: Atkinson provided council a written report in their packet, there were no questions.

Public Works Report: PWS Schroyer provided council with updates:

Industrial Road Improvement Projects, he will complete locates tomorrow.

The waste water pump is down and has been sent for repairs.

Daycare Addition has started.

Tyler Andreae has passed the water treatment certification.

Police Department Report: Chief Hoyheim reported that the speed sign is broken and is being sent back to the company who said they will send a new one.

## Council Comments

Council Member Balk asked about vacant property around the waste water treatment plant, he stated that Stade may be interested. PWS Schroyer and City Administrator/Clerk Atkinson explained that we will need to contact the engineer to determine if the city will need the ground for future plant expansion.

# City of Garnavillo

## Mayor's Report

Mayor Schmelzer asked about the vacant lots on Adams Court and when they will be mowed. PWS Schroyer explained that they got away from them and asked council for permission to ask the prior farmer if he would like to bail it.

M/S Schmelzer/Petsche To adjourn at 7:42 pm. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant:  
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Chad Schmelzer, Mayor

Attest:

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Melissa Atkinson, City Administrator/Clerk