

# City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, July 13, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members present were Shelley Dietrich, Daryl Petsche and Mike Schmelzer. Roger Balk was absent.

The Pledge of Allegiance was recited.

Council Member Balk arrived at 6:01 pm.

M/S Schmelzer/Dietrich To approve the consent agenda. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant : 1

## Claims

Check #	Vendor	Comments	
520e	BLACK HILLS ENERGY	UTILITY	\$ 1,023.00
532e	ALLIANT ENERGY	UTILITY	\$ 5,456.88
533e	CITY OF GARNAVILLO	PETTY CASH	\$ 9.82
534e	POSTMASTER	POSTAGE	\$ 160.00
535e	POSTMASTER	POSTAGE	\$ 26.95
546e	IRS	WITHHOLDINGS	\$ 1,609.05
548e	ALPINE COMMUNICATIONS	PHONES	\$ 68.64
549e	US CELLULAR	PHONES	\$ 175.02
551e	IRS	WITHHOLDINGS	\$ 517.14
552e	IRS	WITHHOLDINGS	\$ 1,574.36
553e	IRS	WITHHOLDINGS	\$ 641.28
554e	IPERS	RETIREMENT	\$ 2,191.48
555e	ALPINE COMMUNICATIONS	PHONES	\$ 843.76
560e	TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 67.48
561e	POSTMASTER	POSTAGE	\$ 58.00
16076	ACCESS	LIBRARY	\$ 94.44
16077	AIRGAS USA LLC	LIBRARY	\$ 252.02
16078	CENGAGE LEARNING	LIBRARY	\$ 149.19
16079	CENTER POINT LARGE PRINT	LIBRARY	\$ 93.48
16080	CLAYTON COUNTY AUDITOR	TIF RMBS	\$ 11,026.00
16081	EUROFINS ENVIRONMENT	TESTING	\$ 504.00
16082	GARNAVILLO AUTO & TIRE	PW	\$ 23.95

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16083	HAWKINS WATER TREATMENT	PW	\$	142.60
16084	IAMU	DUES	\$	358.66
16085	IA DEPT OF NATURAL RESOURCE	TEST FEE	\$	30.00
16086	KEYSTONE LABORATORIES INC.	TESTING	\$	14.25
16087	WINDRIDGE IMPLEMENT	PW	\$	70.67
16096	ALLIANT ENERGY	UTILITY	\$	341.74
16097	BADGER METER	READS	\$	23.28
16098	COMELEC SERVICES INC	ROUTER	\$	20.00
16099	DEARBORN NATIONAL LIFE INS.	PREMIUMS	\$	108.80
16100	GARNAVILLO CEMETERY ASSOC	P-TAX	\$	16.01
16101	GLENN'S LOCK & KEY	PARK	\$	165.27
16102	GUTTENBERG PRESS	PUBS	\$	125.75
16103	IAMU	DUES	\$	358.66
16104	IA DEPT OF NATURAL RESOURCES	PERMIT	\$	84.04
16105	IHDE'S	FUEL	\$	280.40
16106	IOWA LEAGUE OF CITIES	DUES	\$	774.00
16107	IOWA ONE CALL	LOCATES	\$	35.10
16108	KLUESNER SANITATION LLC	TRASH/RECYCLE	\$	4,542.15
16109	KUEMPEL HARDWARE	PAINT	\$	351.80
16110	MEUSER LUMBER-ELKADER	PAINT	\$	43.16
16111	MEUSER LUMBER-GUTTENBERG	PAINT	\$	10.99
16112	NANCY'S COMPUTER SERVICE	IT SERVICES	\$	164.99
16113	NEICAC	SUPPORT	\$	763.00
16114	PLAY-PRO RECREATION	PARK	\$	815.64
16116	THREE RIVERS FS CO	FUEL	\$	606.14
16117	FEHR GRAHAM	INDUSTRIAL Rd	\$	8,220.00

## Treasurer Report

FY22 JUN Fund Balances			
ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$ 305,120.01	\$ 24,933.06	\$ (1,403,270.50)
RUT Fund	\$ 5,542.70	\$ 13,379.80	\$ (158,367.82)
Employee Benefit Fund	\$ 10,084.87	\$ 23,210.42	\$ (40,198.17)
Emergency Fund	\$ 11,738.96	\$ 9.01	\$ -
TIF Fund	\$ 0.30	\$ 24,606.00	\$ -
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ 33,423.75	\$ 48.55	\$ (19,814.58)
Capital Project Fund	\$ -	\$ 235,089.34	\$ (72.12)
Storm Water Utility Fund	\$ 0.06	\$ 1,271.02	\$ (90,766.42)

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Water Fund	\$ 69,543.53	\$ 21,584.85	\$ (455,341.21)
Water Sinking Fund	\$ 44,533.15	\$ 59,387.77	\$ -
Sewer Fund	\$ 14,906.46	\$ 21,683.92	\$ (799,930.51)
	\$ 494,893.79	\$ 425,203.74	\$ (2,988,906.05)

## Citizen Comments

Citizens addressed council regarding several items:

Burnt trailer. The council and Attorney Kruse discussed the status of the trailer, council directed Attorney Kruse to send a notice to abate with a 30 day deadline.

Crosswalk. The council and staff discussed the costs of the temporary signs.

Full-time Police. The residents discussed that they would like council to consider a full-time officer to establish a better presence in town before things get bad.

## Old Business

### FY22 Fiscal Year End Transfers

City Administrator/Clerk Atkinson explained that some of the transfers are budgeted, some are remaining budget monies to be transferred to the money market and transfers from the money market to the checking account to cover fund balances.

M/S Balk/Petsche To approve Resolution 2022-45 A resolution approving FY22 Fiscal Year End Transfers.

#### Roll Call

Aye: Petsche, Balk, Schmelzer, Dietrich

Nay: None

Absent: None

Abstention: None

Vacant: 1

### Chip & Seal

M/S Schmelzer/Petsche A motion to set aside the money budgeted for the FY23 chip and seal work for use next year. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1

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## FY23 Employee Wages

Mayor Schmelzer presented council with his recommendations for the employee FY23 wages.

M/S Dietrich/Schmelzer To approve Resolution 2022-46 A resolution approving FY23 employee wages.

Council Member Balk asked if council would consider an addition increase for Officer Hoeger.

M/S Balk/Petsche To amend Resolution 202-46 A resolution approving the FY23 employee wages and additional pay for Officer Hoeger.

### Roll Call

Aye: Balk, Schmelzer, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Vacant: 1

## Squad Car Sale

City Administrator/Clerk Atkinson explained that the City received on bid for the trailblazer.

M/S Petsche/Schmelzer To approve Resolution 2022-47 A resolution approving the sale of the trailblazer to Gene Bischoff for \$1,500.00.

### Roll Call

Aye: Schmelzer, Dietrich, Petsche, Balk

Nay: None

Absent: None

Abstention: None

Vacant: 1

## **New Business**

### Emergency Management Commission Appointment

M/S Balk/Dietrich To approve Resolution 2022-48 A resolution approving the appointment of Mike Schmelzer to the Emergency Management Commission.

### Roll Call

Aye: Dietrich, Petsche, Balk, Schmelzer

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Nay: None  
Absent: None  
Abstention: None  
Vacant: 1

## Engineer Report

City Administrator/Clerk Atkinson reported that Engineer Ertl was unable to attend the meeting but sent a written report for council. She explained that Engineer Ertl will be up later this week if not early next week to do a final walk through with public works.

### Industrial Road Improvements PPE#1, \$101,588.28

M/S Petsche/Schmelzer To approve Resolution 2022-49 A resolution approving Industrial Road Improvements Partial Pay Estimate #1, \$101,588.28.

#### Roll Call

Aye: Petsche, Schmelzer, Balk, Dietrich  
Nay: None  
Absent: None  
Abstention: None  
Vacant: 1

## Attorney Report

Attorney Kruse reported on the current nuisance properties:

Colsch, Kruse will work with PWS Schmelzer to look at the properties that need to be addressed.

Neylan, Atkinson stated that we are trying to get an inspector to come look at the property. Kruse explained the process of legal action against the property owner. Council asked Kruse to reach out to the realtor to let them know that the city is trying to clean up the property.

## Department Report

PWS Schroyer presented his report to council:

Park: bathroom locks have been updated and the faucets have been ordered to replace the leaking ones. He also explained that he is having issues with someone tampering with the light timers, he is going to work with Chief Hoyheim to see if we can catch who is doing it.

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## Council Comment

Council Member Petsche asked what more had been done to replace the bathroom at the park with a handicapped accessible one. PWS Schroyer explained that it needs to be researched and added to the next budget and that we need to put one at Gem Park as well.

Council Member Dietrich asked for an update on the speed sign, City Administrator/Clerk Atkinson stated that we have confirmation that the solar panel was received but that we have not received notice that a new one has been sent.

Council Member Balk asked if the Junior Fire Fighter Program has been implemented and in order. Atkinson explained that she had talked to Chief Puelz who stated that the program has been implemented and he will provide the city with copies of the applications.

## Mayor's Report

Mayor Schmelzer discussed several items:

Board openings, he suggested putting it in the newsletter, Facebook and/or in the newspaper.

Milk weeds in yards, Schmelzer asked if we could send letters to address them? PWS Schroyer and City Administrator/Clerk Atkinson explained that they are butterfly habitats and cannot be removed, we removed some a few years ago and did not receive a good response.

Funeral Home ditch, he wants to know if we can mow it since they are not. City Administrator/Clerk Atkinson explained that the ditch is actually in the county so we can ask but really cannot do anything. Atkinson stated that she did not think the city should use tax payer monies to mow it because it could cause others to request the same service.

M/S Petsche/Schmelzer To adjourn at 7:36 pm. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1

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Chad Schmelzer, Mayor

Attest:

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Melissa Atkinson, City Administrator/Clerk