

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, August 10, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was completed. Council members present were Roger Balk, Shelley Dietrich, Daryl Petsche, Bill Rademacher, Mike Schmelzer.

The Pledge of Allegiance was recited.

M/S Schmelzer/Petsche To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check #	Vendor	Comment	Amount
000571E	ALPINE COMMUNICATIONS	LIBRARY	\$70.37
000572E	ALPINE COMMUNICATIONS	PHONE	\$859.72
000573E	AFLAC	PREMIUMS	\$153.12
000574E	BLACK HILLS ENERGY	UTILITY	\$387.94
000575E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$543.61
000576E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$1,567.04
000577E	WELLMARK	PREMIUMS	\$3,621.94
016123	ALLIANT ENERGY	UTILITY	\$321.08
016124	ANDREAE, TYLER	RMBS	\$103.75
016125	ATKINSON, MELISSA	MILEAGE	\$45.63
016126	BACKHOE SPECIALISTS	MAIN REPAIR	\$2,405.00
016127	BADGER METER	READS	\$23.28
016128	BAKER & TAYLOR	LIBRARY	\$80.94
016129	BRUENING ROCK PRODUCTS INC	MAIN REPAIR	\$217.12
016130	CENGAGE LEARNING INC/GALE	LIBRARY	\$219.62
016131	CENTER POINT LARGE PRINT	LIBRARY	\$93.48
016132	COMELEC SERVICES INC	ROUTER	\$10.00
016133	ETHAN KOEHN CONSTRUCTION	MAIN REPAIR	\$1,000.00
016134	EUROFINS ENVIRONMENT TESTING	TESTING	\$403.20
016135	FEHR GRAHAM	PROJECT	\$3,330.50
016136	GARNAVILLO AUTO & TIRE	VEHICLE REPAIRS	\$821.20
016137	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$37.54
016138	GARNAVILLO MILL	FLAGS	\$49.00
016139	GUTTENBERG PRESS	PUBS	\$171.52
016140	HACKETTS PORTA POTTY RENTAL	GEM PARK	\$270.00
016141	HAWKINS WATER TREATMENT	SUPPLIES	\$468.70

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016142	IDNR WASTEWATER SECTION	ANNUAL FEE	\$210.00
016143	IHDE S	FUEL	\$348.48
016144	IOWA DEPT. OF NATURAL RESOURCE	ANDREAE	\$30.00
016145	IOWA ONE CALL	LOCATES	\$26.10
016146	JUNIOR LIBRARY GUILD	LIBRARY	\$35.00
016147	KARI HOYHEIM	MILEAGE	\$212.50
016148	KEYSTONE LABORATORIES INC	TESTING	\$125.00
016149	METERING & TECHNOLOGY SOLUTION	METERS	\$515.50
016150	MIDWEST RADAR & EQUIPMENT	RADARS	\$40.00
016151	NUTRIEN AG SOLUTIONS INC	SUPPLIES	\$337.50
016152	SCHUMANN REPAIR LLC	VEHICLE REPAIRS	\$19.50
016153	SKYLINE CONSTRUCTION	PROJECT	\$112,467.66
016154	THREE RIVERS FS CO	FUEL	\$1,239.74
016155	UPPER EXPLORERLAND RPC	DUES	\$25.00
016156	WILLE WELDING	LIBRARY	\$250.00
016157	WOLTER, JUNE	LIBRARY	\$22.00
			\$133,179.28

Treasurer Report

FY22 JUL Fund Balances			
ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 24,117.21	\$ 17,112.72	\$ (1,396,266.01)
Capital Equipment Fund	\$ -	\$ -	\$ -
RUT Fund	\$ 1,023.83	\$ 8,073.81	\$ (165,417.80)
Employee Benefit Fund	\$ 3,491.35	\$ 81.32	\$ (36,788.14)
Emergency Fund	\$ -	\$ 20.32	\$ (20.32)
TIF Fund	\$ -	\$ -	\$ -
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ -	\$ 109.33	\$ (19,923.91)
Capital Project Fund	\$ 109,808.28	\$ 85.94	\$ 109,650.22
Storm Water Utility Fund	\$ 2.48	\$ 1,163.19	\$ (91,927.13)
Water Fund	\$ 11,073.74	\$ 19,664.21	\$ (463,931.68)
Water Sinking Fund	\$ -	\$ -	\$ -
Sewer Fund	\$ 9,314.58	\$ 20,649.36	\$ (811,265.29)
	\$ 158,831.47	\$ 66,960.20	\$ (2,897,034.78)

Citizen Comments

Residents asked council about several items:

Requested to have minutes sent to KCTN, council agreed.

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Requested to have minutes read at the council meeting prior to approval, council did not feel it was necessary.

Requested to have the citizen comments moved back to the end of the agenda so they have a chance to speak on agenda items. Mayor Schmelzer explained that the comment section is for things not on that agenda and that he is always willing to let residents speak on agenda items.

Asked about a full-time officer and if any progress has been made on hiring a city planner. Mayor Schmelzer stated that they are still discussing it and City Administrator/Clerk Atkinson explained that the council budgeted for it but have not made a decision yet.

Asked if the council is considering hiring a city planner. City Administrator/Clerk Atkinson explained that a city planner is used to help the council decide the future of the city such as where a new industrial park would go. Council Member Balk stated that he does not feel it is necessary, no one else spoke on the subject.

Old Business

None

New Business

Speed Sign Purchase

Council discussed the sign on the north end of town and stated that they would like to have that fixed before we order a new one.

M/S Petsche/Dietrich To table action on the speed sign purchase until we get the current sign repaired. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

FY22 Annual Financial Report

City Administrator/Clerk Atkinson explained that this is the annual report required every fiscal year by the State of Iowa.

M/S Schmelzer/Petsche To approve Resolution 2022-50 A resolution approving the FY22 Annual Financial Report.

Roll Call

Aye: Dietrich, Petsche, Rademacher, Schmelzer, Balk

Nay: None

Absent: None

Abstention: None

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TSIP Grant Application Approval (Crosswalk Sign)

Engineer Ertl presented the grant application to the council and answered questions.

M/S Balk/Schmelzer To approve Resolution 2022-51 A resolution to approve the TSIP Grant Application for a new crosswalk.

Roll Call

Aye: Petsche, Rademacher, Schmelzer, Balk, Dietrich

Nay: None

Absent: None

Abstention: None

Visu-Sewer Sanitary Lift Station Cleaning Proposal

PWS Schroyer presented council the proposal for sewer lift cleaning.

M/S Petsche/Dietrich To approve Resolution 2022-52 A resolution to approve the proposal from Visu-Sewer for the Sanitary Sewer Lift Station Cleaning, not to exceed, \$3,800.00

Roll Call

Aye: Rademacher, Schmelzer, Balk, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Industrial Road Improvements Partial Pay Estimate #2, \$112,467.66

Engineer Ertl presented the partial pay estimate to the council for review.

M/S Petsche/Schmelzer To approve Resolution 2022-53 A resolution to approve Industrial Road Improvements Partial Pay Estimate #2, \$112,467.66.

Roll Call

Aye: Schmelzer, Balk, Dietrich, Petsche, Rademacher

Nay: None

Absent: None

Abstention: None

Engineer Ertl presented council with the change order for the tile line repairs for Dale Brandt's place.

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City Property Discussion

City Administrator/Clerk Atkinson and Engineer Ertl explained the request received from Scott Stade. Council members agreed that if Mr. Stade is interested in the property he should submit a written proposal for them to consider.

Engineer's Report

Engineer Ertl reiterated that he will follow up with the contract on the Industrial Road Project repair. Ertl will also have Greta prepare a presentation for the council for the next meeting to make a decision on the Diamond GIS Mapping.

Attorney Report

Nuisance Properties

Attorney Kruse was unable to attend the meeting. City Administrator/Clerk Atkinson updated council on the Colsch/Scheppele, Neylan and burnt trailer properties.

Department Reports

PWS Schroyer provided council with a verbal report on several items:

Generator issues after the weekend storms, he is replacing batteries.

Lift Station possibly hit by lightening, Brad Egelseder is making the repairs. He stated that Ron Casperson stated he had back up. City Administrator/Clerk Atkinson and PWS Schroyer mentioned that they had been sent a letter that the city is no longer responsible if they were unwilling to have the recommended upgrades made at the city expense.

Water main repair at cemetery.

City Administrator/Clerk Atkinson provided council with a written report and provided council with a verbal update on the Adams Ct Developer.

Council Comment

Council Member Balk addressed the council regarding the weeds in the sidewalks on Main St. and the condition of the curbs.

Council Member Schmelzer asked about the roof on the salt shed, Petsche recommended checking with Farm Tech in Dyersville and Balk recommended Dubuque Canvas. He also asked

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about the city property that is being farmed, City Administrator/Clerk Atkinson explained that she is working with Attorney Kruse.

Mayor's Report

None

M/S Balk/Petsche To adjourn at 7:48 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk