

# City of Garnavillo

The City of Garnavillo City Council will meet in a regular session on Wednesday, January 10, 2024 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chuck Lawson.

Roll call was taken. Council members present were Bill Rademacher, Mike Schmelzer, Lance Kuehl  
Council member Chad Schmelzer was absent.

The Pledge of Allegiance was recited.

M/S M Schmelzer/Rademacher To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1  
Abstention: 0

## Claims

932E	ALPINE COMMUNICATIONS	PHONE	\$ 67.32
933E	ALPINE COMMUNICATIONS	PHONE	\$ 860.45
934E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 3,699.01
935E	TREASURER STATE OF IOWA	WITHHOLDINGS	\$ 1,312.09
936E	COMELEC SERVICES INC	ROUTER	\$ 10.00
937E	COMELEC SERVICES INC	ROUTER	\$ 10.00
938E	US CELLULAR	PHONES	\$ 201.35
939E	WELLMARK	PREMIUMS	\$ 3,796.22
940E	AFLAC	PREMIUMS	\$ 153.12
16717	CENGAGE LEARNING INC/GALE	LIBRARY	\$ 51.73
16718	CENTER POINT LARGE PRINT	LIBRARY	\$ 97.08
16719	DEMCO	LIBRARY	\$ 147.91
16720	JUNIOR LIBRARY GUILD	LIBRARY	\$ 346.48
16721	MIDAMERICA BOOKS	LIBRARY	\$ 69.90
16722	PENWORTHY COMPANY	LIBRARY	\$ 154.00
16723	QUILL CORP	LIBRARY	\$ 28.06
16724	WOLTER, JUNE	LIBRARY	\$ 78.30
16725	B & M ELECTRIC LLC	SHOP	\$ 349.09
16726	BADGER METER	READS/ANNUAL FEES	\$ 931.60
16727	COMELEC SERVICES INC	SIREN	\$ 312.75
16728	DEARBORN NATIONAL LIFE INSURAN	PREMIUMS	\$ 244.80
16729	EUROFINS ENVIRONMENT TESTING	TESTING	\$ 550.80
16730	GARNAVILLO CEMETERY ASSOC	DISTRIBUTION	\$ 390.31
16731	GARNAVILLO MILL	SUPPLIES	\$ 6.12
16732	GUTTENBERG PRESS	PUBS	\$ 430.98

# City of Garnavillo

16733	HAWKINS WATER TREATMENT	TESTING	\$ 298.62
16734	IHDE S	SERVICE	\$ 303.13
16735	IOWA ONE CALL	LOCATES	\$ 47.70
16736	J & R SUPPLY	WATER SUPPLIES	\$ 72.00
16737	KLUESNER SANITATION LLC	TRASH/RECYCLING	\$ 4,739.84
16738	MICROBAC	TESTING	\$ 447.75

## Treasurer Report

FY24 DEC Fund Balances			
ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$25,791.27	\$34,779.87	\$(1,572,306.89)
RUT Fund	\$ 4,446.14	\$ 9,189.82	\$ (121,565.86)
Employee Benefit Fund	\$ 3,003.37	\$ 1,379.45	\$ (55,010.62)
Emergency Fund		\$ 219.85	\$ (3,586.02)
TIF Fund			\$ (4,738.25)
Urban Renewal Fund	\$ 4,000.00		\$ (13,144.72)
Debt Service Fund	\$ 2,787.50	\$ 1,252.50	\$ (36,802.04)
Capital Project Fund	\$ 1,370.00		\$ 6,850.00
Storm Water Utility Fund		\$ 1,309.44	\$ (111,333.57)
Water Fund	\$ 9,966.66	\$ 3,940.66	\$ 6,026.00
Sewer Fund	\$ 9,657.02	\$21,795.73	\$ (991,476.70)
	\$70,244.50	\$93,922.83	\$(3,483,568.14)

# City of Garnavillo

## FY24 NOV Budget vs YTD

Account Description	Budget	YTD	Budget	YTD
	General Fund		Special Revenue Funds	
1010-Police	\$60,375	\$11,758.61	\$ 8,475	\$ 479.54
1050-Fire	\$84,550	\$55,146.97	\$ 5,975	
1060-First Responders	\$ 2,500	\$ 1,739.61	\$ 975	
2010-Streets	\$30,725	\$19,115.63	\$112,725	\$59,139.19
2030-Street Lighting	\$24,000	\$ 9,338.06		
2040-Traffic Control	\$ 1,500			
2050-Snow Removal	\$ 1,500		\$ 49,000	
2090-Garbage	\$60,000	\$27,993.08		
3900-Other Health & Social Serv	\$ 1,500			
4010-Library	\$52,155	\$24,567.38	\$ 6,925	\$ 2,876.33
4030-Parks	\$ 5,650	\$ 2,648.86	\$ 1,275	
4050-Cemetery	\$ 9,630	\$ 6,328.36		
4060-Community Center	\$ 6,095	\$ 2,541.07	\$ 1,175	\$ 114.83
4900-Other Culture & Recreation	\$ 50			
5020-Economic Development	\$ 5,500	\$ 1,813.00		
5030-Housing & Urban Renewal				\$ 4,000.00
6010-Mayor, Council	\$ 7,500	\$ 3,080.00	\$ 575	\$ 218.79
6020-Clerk, Treasurer	\$33,050	\$15,597.49	\$ 10,200	\$ 6,313.55
6030-Elections	\$ 1,000	\$ 1,338.95		
6040-Legal Services	\$ 5,000	\$ 291.86		
6050-City Hall	\$ 8,500	\$ 1,539.80		
6060-TORT	\$53,800	\$ 73.00		
6900-Other General Govt	\$24,550	\$ 9,898.76		
9100-Transfers			\$ 6,041	
		Debt Fund	Capital Project Fund	
200-7010 Debt Service	\$36,949	\$ 2,787.50		
301-7500 Capital Project			\$ 53,400	\$ 6,850.00
		Proprietary Funds		
600/601-8010 Water	\$270,161	\$81,238.48		
610-8015 Sewer	\$192,575	\$67,505.86		
400-8065 Stormwater	\$ 5,000			

# City of Garnavillo

## Citizen Comments

A business owner asked about putting lime chips on the street, he is having issues with semi's not having traction with the snow. Council and staff discussed and determined that they did not have an issue with it.

## Old Business

None

## New Business

### FY25 Budget Workshop

City Administrator/Clerk Atkinson explained that the budget process has begun and asked council to set a date for the workshop.

M/S M Schmelzer/Kuehl To set the FY25 Budget Workshop date for 01/31/24 at 6 pm at the Community Center. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

### 2024 Annual Appointments

Mayor Lawson presented his recommendations for the annual appointments.

M/S M Schmelzer/Wolter To approve Resolution 2024-01 A resolution authorizing official appointments.

#### Roll Call

Aye: Kuehl, Rademacher, M Schmelzer, Wolter

Nay: None

Absent: C Schmelzer

Abstention: None

### Bank Designation & Signature Card 2024

City Administrator/Clerk Atkinson explained that we need to update the bank signatures to reflect the new mayor and mayor protem.

# City of Garnavillo

M/S Rademacher/Kuehl To approve Resolution 2024-02 A resolution designating Community Savings Bank as the official bank of the City of Garnavillo and authorizing the persons for the signature card.

## Roll Call

Aye: Rademacher, M Schmelzer, Wolter, Kuehl

Nay: None

Absent: C Schmelzer

Abstention: None

## Guttenberg Press, official newspaper designation

City Administrator/Clerk Atkinson explained Guttenberg Press requests that the city annually designate them and the newspaper of publications for the city.

M/S Kuehl/Wolter To approve Resolution 2024-03 A resolution appointing the Guttenberg Press as the City's official newspaper of publication.

## Roll Call

Aye: M Schmelzer, Wolter, Kuehl, Rademacher

Nay: None

Absent: C Schmelzer

Abstention: None

## Dearborn Life Insurance Co, Life Insurance & ADD Policy Renewal

City Administrator/Clerk Atkinson presented the renewal information to the council and stated that the premiums will stay the same.

M/S M Schmelzer/Rademacher To approve Resolution 2024-04 A resolution approving Dearborn National Life Insurance Policy/Rates effective 04/01/2024.

## Roll Call

Aye: M Schmelzer, Wolter, Kuehl, Rademacher

Nay: None

Absent: C Schmelzer

Abstention: None

# City of Garnavillo

## BCBS Wellmark, Health Insurance Policy Renewal

City Administrator/Clerk Atkinson presented the renewal information to the council and stated that there is an 6.07% premium increase.

M/S Wolter/Rademacher To approve Resolution 2024-05 A resolution approving BCBS Wellmark Policy/Rates effective 04/01/2024.

### Roll Call

Aye: Wolter, Kuehl, Rademacher, M Schmelzer

Nay: None

Absent: C Schmelzer

Abstention: None

## Shared Shop/Salt Shed Improvements

Casey Stickfort, Clayton County Engineer & Tony Puelz, Road Superintendent addressed council and staff regarding their concerns with salt/sand shed and the county future needs. They discussed demolishing the current structure and replacing with a bigger one. City Administrator/Clerk Atkinson stated that the council have already budgeted for the project but did not feel that the split should be the same as the shared shop. Stickfort and Puelz agreed, stating that it should be more like an 80/20 split.

M/S M Schmelzer/Wolter To approve with the county's request to start the process to obtain cost estimates for the demo of the current salt/sand shed and the adjacent shed. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Stickfort and Puelz also addressed the council regarding the shared shop heaters, Puelz explained that the current system has been inspected and does not need to be replaced just maintained. Public Works Superintendent Schroyer stated that he agreed with the county and that they would work together to get annual maintenance set up.

## Fire Department Equipment Purchase: Bunker Gear

City Administrator/Clerk Atkinson explained that Fire Chief Goerdts had presented the bid for replacement bunker gear at the meeting in December and that the council needs to approve the purchase.

# City of Garnavillo

M/S M Schmelzer/Wolter To approve Resolution 2024-06 A resolution approving purchase of 12 sets of bunker gear for the Fire Department.

Roll Call

Aye: Kuehl, Wolter, Rademacher, M Schmelzer

Nay: None

Absent: C Schmelzer

Abstention: None

## Clean Energy Districts of Iowa MOA

City Administrator/Clerk Atkinson presented the MOA from Clean Energy Districts and explained that they are asking communities to join them in their protest of Alliant's proposed rate hikes.

M/S M Schmelzer/Wolter To approve Resolution 2024-07 A resolution approving a memorandum of agreement between the Clean Energy Districts of Iowa and the City of Garnavillo, Iowa, for participation in the coalition of communities and business working with CEDI in opposition of proposed rate increases by Alliant Energy.

Roll Call

Aye: Wolter, Rademacher, M Schmelzer, Kuehl

Nay: None

Absent: C Schmelzer

Abstention: None

## Opposing Alliant Energy's Electric Rate Increase

City Administrator/Clerk Atkinson explained to council that this resolution is a request from Clean Energy Districts of Iowa to show our support for their opposition to Alliant's proposed rate increases.

M/S Rademacher/Wolter To approve Resolution 2024-08 A resolution opposing Alliant Energy's Electric Rate Increase.

Roll Call

Aye: Wolter, Rademacher, M Schmelzer, Kuehl

Nay: None

Absent: C Schmelzer

Abstention: None

# City of Garnavillo

## NEICAC FY25 Contribution, \$763.00

City Administrator/Clerk Atkinson presented NEICAC's annual request for our FY25 budget.

M/S Wolter/Kuehl To approve Resolution 2024-09 A resolution approving Northeast Iowa Community Action Corporation support request for the FY25 Budget, \$763.00

### Roll Call

Aye: Rademacher, M Schmelzer, Kuehl, Wolter

Nay: None

Absent: C Schmelzer

Abstention: None

## Helping Services for Youth & Families FY25 Contribution, \$100.00

City Administrator/Clerk Atkinson presented Helping Services for Youth & Families annual request for our FY25 budget.

M/S M Schmelzer/Rademacher To approve Resolution 2024-10 A resolution approving Helping Services For Youth & Families support request for the FY25 Budget, \$100.00

### Roll Call

Aye: M Schmelzer, Kuehl, Wolter, Rademacher

Nay: None

Absent: C Schmelzer

Abstention: None

## Clayton County Development Group FY25 Contribution, \$1,100

City Administrator/Clerk Atkinson presented Clayton County Development Group's annual request for our FY25 budget.

M/S Wolter/Kuehl To approve Resolution 2024-11 A resolution approving Clayton County Development Group Support request for the FY25 Budget, \$1,100.

### Roll Call

Aye: Kuehl, Wolter, Rademacher, M Schmelzer

Nay: None

Absent: C Schmelzer

Abstention: None



# City of Garnavillo

## Engineer's Report

Sam Ertl reviewed crosswalk project and asked questions.

## Attorney Report

Attorney Kruse reported on the nuisance progress.

## Department Reports

City Administrator/Clerk in packet.

Fire Department, Chief Goerdts presented council with a quote for a pumper/tanker replacement which is part of their 3-5 year plan.

Library Report in packet.

PD report provided at meeting, possible squad replacement and commented that he would like to write tickets under city code. Attorney Kruse explained the process.

PW report provided at meeting, he stated that they are working to get snow piles moved from the recent storm and preparing for the next one.

## Council Comment

Council Member M Schmelzer asked about the contract with Ethan Koehn that we were working on. PWS Schroyer stated that he needs to go through the items Attorney Kruse sent him with Eathan and will get to work on it.

Council Member Rademacher asked where we are with the Tree Removal Policy, City Administrator/Clerk Atkinson stated that she is still waiting for a cost estimate so she can determine how much needs to be budgeted.

## Mayor's Report

Mayor Lawson addressed council and residents, stating that he appreciates being here and looks forward to moving the city forward.

# City of Garnavillo

M/S M Schmelzer/Rademacher To adjourn at 7:15 pm. Aye: 4 Nay: 0 Absent: 1 Abstention:  
0

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Charles Lawson, Mayor

Attest:

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Melissa Atkinson, City Administrator/Clerk