

City of Garnavillo

The City of Garnavillo City Council met in a special session on Thursday, January 16, 2020 at 6:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Daryl Petsche, Bob Bodish, Valerie Cromer and Mat Mueller, Bonnie Dietrich was absent.

The Pledge of Allegiance was recited

M/S Cromer/Mueller To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1
Abstention: 0

New Business

JD Tractor Lease/Purchase

Public Works Superintendent Schroyer, Mayor Schmelzer and the council discussed the options regarding the replacement of the JD tractor. Bodensteiner Salesman Kenny Roys stated that he will honor the trade-in value (\$53,300.00) for six months. Council directed staff to put together an RFP to lease/purchase a wheel loader within the next six months.

M/S Petsche/Cromer To approve Resolution 2020-01 A resolution to purchase the JD tractor and blade for \$43,291.74.

Roll Call

Aye: Petsche, Bodish, Cromer

Nay: Mueller

Absent: Dietrich

Abstention: None

M/S Bodish/Petsche To adjourn at 6:34 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

City of Garnavillo

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, January 22, 2020 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Mat Mueller, Valerie Cromer, Bob Bodish and Daryl Petsche. Bonnie Dietrich arrived a few minutes late.

The Pledge of Allegiance was recited.

Special Presentation

Speer Financial, Maggie Burger ~ unable to attend due to weather.

Consent Agenda

M/S Bodish/Mueller To approve the consent agenda.

Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check #	Date	Vendor	Amount	Description
013692E	12/13/19	TREASURER STATE OF IOWA	\$1,073.00	Water Excise Tax
013693E	1/2/20	IPERS	\$2,541.90	Contribution
013694E	1/2/20	INTERNAL REVENUE SERVICE	\$3,742.72	Withholdings
013695E	1/31/20	TREASURER STATE OF IOWA	\$2,137.00	Withholdings
013697E	12/17/19	TOWN & COUNTRY SANITATION INC	\$4,465.50	Recycle/Trash
013698E	1/6/20	ALPINE COMMUNICATIONS	\$64.75	Phone
013699E	12/1/19	COMMUNITY SAVINGS BANK	\$5,022.33	Loan Interest
013700E	12/2/19	POSTMASTER	\$4.39	Postage
013701E	12/1/19	WELLMARK	\$ 1,603.70	Premiums
013702E	12/26/19	POSTMASTER	\$195.00	Postage
013703E	12/6/19	US CELLULAR	\$218.33	Cell Phones
013705E	12/20/19	INTERNAL REVENUE SERVICE	\$276.29	Withholdings
013706E	12/23/19	BLACK HILLS ENERGY	\$1.00	ach adj
013707E	12/31/19	THEISEN S	\$34.20	floor dry
013708E	12/11/19	GARNAVILLO AUTO & TIRE	\$8.24	fuel
013709E	12/31/19	COMMUNITY SAVINGS BANK	\$8.56	nsf fees
013711E	1/23/20	ALLIANT ENERGY	\$6,228.62	Utility

City of Garnavillo

013712E	1/9/20	ALPINE COMMUNICATIONS	\$904.77	Phone
013713E	1/21/20	BLACK HILLS ENERGY	\$903.64	Utility
013714E	1/22/20	POSTMASTER	\$25.50	Postage
013715E	1/2/20	RIVER DISTRICT HOTEL	\$429.70	CDBG-Powers
013716E	1/31/20	TREASURER STATE OF IOWA	\$833.00	Sales Tax
013717E	1/6/20	US CELLULAR	\$220.00	Cell Phone
013829	1/6/20	ATKINSON, MELISSA	\$130.80	Sam's Club
013830	1/6/20	BAKER & TAYLOR	\$38.29	Library
013831	1/6/20	CENTER POINT LARGE PRINT	\$44.34	Library
013832	1/6/20	CLAYTON COUNTY REGISTER	\$39.00	Library
013833	1/6/20	GALE/CENAGE LEARNING	\$23.99	Library
013834	1/6/20	MIDWEST BUSINESS PRODUCTS	\$68.28	Library
013835	1/22/20	ALLIANT ENERGY	\$355.94	Utility
013836	1/22/20	ATKINSON, MELISSA	\$46.56	Open House
013837	1/22/20	B & M ELECTRIC LLC	\$95.91	Library
013838	1/22/20	BANYON DATA SYSTEMS	\$169.00	Software
013839	1/22/20	BODENSTEINER IMPLEMENT	\$870.33	Repairs
013840	1/22/20	BROWN S SALES & LEASING	\$2,746.07	450 Repairs
013841	1/22/20	CAMP POWERSPORTS-NAPA	\$37.70	Alternator Belt
013842	1/22/20	COMMUNITY SAVINGS BANK	\$12.00	Safe Deposit Box
013843	1/22/20	DEARBORN NATIONAL LIFE INSURAN	\$190.40	Premiums
013844	1/22/20	EUROFINS TESTAMERICA	\$491.40	Wastewater Testing
013845	1/22/20	FEHR GRAHAM	\$688.50	Engineering
013846	1/22/20	GARNAVILLO AUTO & TIRE	\$384.46	Vehicle Ops
013847	1/22/20	GARNAVILLO CEMETERY ASSOC	\$1,142.12	Distribution
013848	1/22/20	GARNAVILLO MILL	\$203.00	Road Salt
013849	1/22/20	GUTTENBERG PRESS	\$96.34	Publications
013850	1/22/20	HAWKINS WATER TREATMENT	\$228.89	Supplies
013851	1/22/20	IAMU	\$345.41	Dues
013852	1/22/20	IHDE S	\$386.68	Fuel/Vehicle Ops
013853	1/22/20	IOWA PRISON INDUSTRIES	\$177.72	Plaques/Name Plates
013854	1/22/20	J & C OVERHEAD DOORS	\$820.46	Shop Doors
013855	1/22/20	KEYSTONE LABORATORIES INC	\$12.50	Testing
013856	1/22/20	LINK HYDRAULIC	\$13,486.07	Spreader & Plow
013857	1/22/20	LUCY SARAZUA	\$50.00	CC Refund
013858	1/22/20	METERING & TECHNOLOGY SOLUTION	\$362.93	Meters
013859	1/22/20	MEUSER LUMBER	\$61.73	Supplies
013860	1/22/20	RETYLING SPECIALIST	\$12,105.00	CDBG-Powers
013861	1/22/20	SKYLINE CONSTRUCTION	\$194.30	Treated Salt
013862	1/22/20	STADE PROPANE	\$448.66	Propane
013863	1/22/20	TANDEM TIRE & AUTO SERVICE	\$1,088.52	Tires
013864	1/22/20	THREE RIVERS COMPANY	\$261.56	Fuel

City of Garnavillo

013865 1/22/20 UPPER EXPLORERLAND RPC

\$8,786.36 Fees

Treasurer Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 48,215.51	\$ 64,213.78	\$ 684,286.93
Capital Equipment Fund	\$ -	\$ -	\$ -
RUT Fund	\$ 1,411.65	\$ 5,904.16	\$ 49,783.27
Employee Benefit Fund	\$ 5,275.25	\$ 4,431.03	\$ 72,260.65
Emergency Fund	\$ 427.71	\$ 701.57	\$ 2,068.13
TIF Fund	\$ 6,223.55	\$ 16,838.24	\$ 190,341.17
Urban Renewal Fund	\$ 1,877.33	\$ -	\$ (4,182.80)
Debt Service Fund	\$ 1,668.71	\$ 1,692.22	\$ 27,176.89
Capital Project Fund	\$ 990.71	\$ 349.01	\$ 84,602.38
Storm Water Utility Fund	\$ 9.79	\$ 1,252.75	\$ 54,849.23
Water Fund	\$ 7,861.24	\$ 20,363.46	\$ 274,518.44
Water Sinking Fund	\$ 7,975.46	\$ -	\$ 30,370.95
Sewer Fund	\$ 33,972.72	\$ 21,731.78	\$ 504,512.25
	\$ 115,909.63	\$ 137,478.00	\$ 1,970,587.49

Old Business

Nuisance Property Updates ~ Attorney Kruse unable to attend due to weather.

New Business

Annual Appointments ~ Mayor Schmelzer presented his recommendations for boards/committees to council.

M/S Petsche/Mueller To approve Resolution 2020-02 A resolution authorizing official appointments.

Roll Call

Aye: Dietrich, Petsche, Bodish, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

Bank Designations

City of Garnavillo

M/S Bodish/Petsche To approve Resolution 2020-03 A resolution authorizing signatures on the City of Garnavillo's signature card at Community Savings Bank.

Roll Call

Aye: Petsche, Bodish, Cromer, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

Guttenberg Press Newspaper Designation

M/S Cromer/Mueller To approve Resolution 2020-04 A resolution approving the Guttenberg Press as the city's official newspaper of publication.

Roll Call

Aye: Bodish, Cromer, Mueller, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Post Prom Donation

M/S Mueller/Petsche To approve Resolution 2020-05 A resolution approving a contribution to Clayton Ridge High School Post Prom, \$50.00 & 5 T-shirts.

Roll Call

Aye: Cromer, Mueller, Dietrich, Petsche, Bodish

Nay: None

Absent: None

Abstention: None

17-HSG-006 Forgivable Loan #3~PPE#1

M/S Mueller/Petsche To approve Resolution 2020-06 A resolution approving CDBG 17-HSG-006 Forgivable Loan #3 Partial Pay Estimate #1, \$12,105.00.

Roll Call

Aye: Mueller, Dietrich, Petsche, Bodish, Cromer

Nay: None

Absent: None

City of Garnavillo

Abstention: None

NEICAC Support Request FY21

Council requested more information before they make a decision, it will be added to the next agenda.

Turkey River Watershed FY21 Budget Request

Council decided to take to action.

Clayton County Development Group FY21 Budget Request

M/S Bodish/Petsche To approve Resolution 2020-07 A resolution approving FY21 request for support, \$500.00 from Clayton County Development Group.

Roll Call

Aye: Petsche, Cromer, Bodish, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

Helping Services for Youth & Families FY21 Budget Request

Council requested more information before they make a decision, it will be added to the next agenda.

Ordinance 1-2020 Chapter 7 Operating Budget Preparation

M/S Mueller/Cromer To approve the first reading of Ordinance 1-2020 Chapter 7 Operating Budget Preparation.

Roll Call

Aye: Bodish, Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Wellmark Health Insurance Policy

M/S Cromer/Petsche To approve Resolution 2020-08 A resolution approving Wellmark Policy/Rates, .82% decrease in premium.

Roll Call

Aye: Dietrich, Mueller, Petsche, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

FY21 Proposed Property Tax Levy

M/S Petsche/Bodish To approve Resolution 2020-09 A resolution setting FY21 Proposed Property Tax Levy Public Hearing, 02/12/2020 at 7 pm.

Roll Call

Aye: Petsche, Cromer, Bodish, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

Linda Casperson Sewer Backup Reimbursement

Ms. Casperson asked the council for reimbursement of the \$1000.00 deductible she had to pay from a claim that she filed with her insurance company for a sewer back up. City Administrator Atkinson explained that she had not received anything from the insurance company so she reached out to our agent. Brian Petersburg, A & J Petersburg Agency, returned Atkinson's call explaining that no claim had been filed against the city's policy, the property owners' policy holder did not pursue subrogation. Petersburg stated that the city could file a claim with our insurance carrier and let the insurance companies work it out.

M/S Cromer/Bodish To direct City Administrator Atkinson to file a claim with the city's insurance company to determine responsibility prior to making any reimbursement. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

City of Garnavillo

Hearing of Delegations

Resident/Business Owner Roger Balk asked PWS Superintendent Schroyer for verification regarding who is responsible for fixing his sewer line where Alpine has bored through it with fiber optic lines. Schroyer explained that the line is capped at the main on the property in discussion and when Balk decides to reconnect Alpine will cover the cost of the repairs, he will not be responsible.

Department Reports

City Administrator Atkinson's report was in the packet and reviewed by council.

Chief Dugan's report was provided to council at the meeting, he also provided council with updates on the lighted stop sign previously approved. Dugan also informed council that the police department has received an award from the National Child Safety Council for their 35 years of participation.

Public Works Superintendent Schroyer provided council with an update, he stated that they are working on determining what they need for an end loader and that the Lions Club has stated that they will also help out with Christmas lights.

Fire Chief Puelz provided council with a brief update on fire department equipment, staffing and events, the pancake breakfast is March 29th.

Council Comment

Council Member Mueller asked PWS Schroyer what the repairs were for on the F450, Schroyer explained. Mueller also asked about the claim for River District Hotel and who picks the hotel, Atkinson explained that it was for the family to stay during repairs to their home through the CDBG Housing Grant and that the UERPC does all of the administration.

Council Member Bodish asked if there was any progress on the camera, City Administrator Atkinson explained that we had received a quote but it was very vague not much detail so Public Works Superintendent Schroyer was going to get back with the representative.

City of Garnavillo

Mayor's Report

Mayor Schmelzer and Chief Dugan swore in new officer Ken Hoeger.

M/S Cromer/Petsche To adjourn at 8:11 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Chad Schmelzer, Mayor

Attest



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a work session on Wednesday, February 5, 2020 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Daryl Petsche, Bob Bodish, Valerie Cromer and Mat Mueller. Bonnie Dietrich was absent.

The Pledge of Allegiance was recited.

Special Presentation

Speer Financial, Maggie Burger and John Murphey provided council with a brief explanation on Tax Increment Financing, GO Debt Capacity and discussed bonding options.

M/S Petsche/Cromer To approve the consent agenda.

Aye: 4 Nay: 0 Absent: 1 Abstention: 0

New Business

FY21 Budget Workshop

Mayor and council reviewed and discussed the proposed budget.

Hearing of Delegations

None

Council Comments

None

Mayor Reports

None

City of Garnavillo

M/S Petsche/Cromer To adjourn at 8:43 pm.
Aye: 4 Nay: 0 Absent: 1 Abstention: 0



Chad Schmelzer, Mayor

ATTEST:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, February 12, 2020 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Mat Mueller, Valerie Cromer, Bonnie Dietrich and Daryl Petsche. Bob Bodish was absent.

The Pledge of Allegiance was recited.

Special Presentation

Tricia Wilkins, NEICAC Support Request FY21, \$745.00

Tricia Wilkins, NEICAC, was unable to attend due to the weather so Cindy Petsche also with NEICAC provided council with a brief overview of the services and projects available thru NEICAC for residents of Garnavillo. Petsche also provided council with the number of residents that have received support/assistance from NEICAC.

M/S Petsche/Mueller To approve Resolution 2020-10 A resolution approving a contribution to Northeast Iowa Community Action Company for FY21 not to exceed \$745.00.

Roll Call

Aye: Petsche, Cromer, Dietrich, Mueller

Nay: None

Absent: Bodish

Abstention: None

Public Hearing

FY21 Budget Max Levy Public Hearing

The FY21 Budget Max Levy Public Hearing opened at 7:09 pm. There were no comments from residents and City Administrator Clerk Atkinson stated that she had not received any at City Hall. The public hearing closed at 7:09 pm.

City of Garnavillo

M/S Cromer/Dietrich To approve Resolution 2020-11 A resolution approving the FY21 Proposed Property Tax Levy.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche

Nay: None

Absent: Bodish

Abstention: None

Drainage Improvements (Storm Water) Project Public Hearing

The Drainage Improvements (Storm Water) Project Public Hearing opened at 7:10 pm. There were no comments from the residents. Council Member Dietrich asked for clarification for the public hearing since she thought we had already done this, City Administrator Atkinson stated that we had to redo the public hearing since we re-bid the project. Council Member Petsche asked for clarification as to who will be doing the pavers, City Administrator Atkinson explained that if they choose to accept the bid from lowest responsible bidder Ray's Excavating he will be the general on the project and hire subs. Council Member Mueller asked if this bid included the changes made in the project, City Administrator stated yes. The public hearing closed at 7:12 pm.

M/S Petsche/Cromer To approve Resolution 2020-12 A resolution finally approving and confirming plans, specifications, form of contract and estimate of cost for the Drainage Improvements (Storm Water) Project, awarding contract to Ray's Excavating with a bid of \$356,923.75.

Roll Call

Aye: Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: Bodish

Abstention: None

M/S Petsche/Mueller To approve the consent agenda with the removal of item 8a. Behrend Benefit Community Center Request.

Aye: 4 Nay: 0 Absent: 1 Abstention: 0

City of Garnavillo

Claims

013730	IRS	\$4,058.67	WITHHOLDINGS
013731	IPERS	\$2,517.27	CONTRIBUTIONS
013732	BLACK HILLS ENERGY	\$1,010.31	UTILITIES
013733	ALPINE COMMUNICATIONS	\$880.95	PHONES/INTERNET
013734	US CELLULAR	\$219.51	CELL PHONES
013735	AFLAC	\$83.40	PREMIUMS
013736	TOWN & COUNTRY SANITATION	\$4,465.50	RECYCLING/TRASH
013737	ALLIANT ENERGY	\$6,480.57	UTILITIES
013871	BAKER & TAYLOR	\$31.35	LIBRARY
013872	CENGAGE LEARNING INC	\$48.73	LIBRARY
013873	CENTER POINT LARGE PRINT	\$67.71	LIBRARY
013874	GOOD HOUSEKEEPING	\$8.97	LIBRARY
013875	WOLTER, JUNE	\$48.88	LIBRARY
013876	AFTER PROM COMMITTEE	\$50.00	CONTRIBUTION
013877	ALLEN VERNON & HOSKINS PLC	\$3,096.95	STORMWATER LEGAL
013878	ALLIANT ENERGY	\$422.11	UTILITIES
013879	BAKER & TAYLOR	\$101.86	LIBRARY
013880	BANYON DATA SYSTEMS	\$1,190.00	UTILITY BILLING
013881	BOBS LAWN CARE	\$522.26	PARK
013882	BROWN S SALES & LEASING	\$41.19	PW
013883	BROWN SUPPLY CO	\$121.95	CURB BOX
013884	CAMP POWERSPORTS-NAPA	\$2.00	PW
013885	DEERE CREDIT INC	\$43,291.74	TRACTOR BUY OUT
013886	EDGEWOOD AUTO & TIRE	\$172.40	SNOW PLOW WORK
013887	EUROFINS TESTAMERICA	\$327.60	PW
013888	FASTENAL	\$99.50	SHOP SUPPLIES
013889	FEHR GRAHAM	\$2,376.50	FEES
013890	GARNAVILLO CEMETERY ASSOC	\$77.38	PROPERTY TAX
013891	GUTTENBERG PRESS	\$409.32	PUBLICATIONS
013892	IHDE S	\$472.55	FUEL
013893	IMFOA	\$50.00	DUES
013894	KEYSTONE LABORATORIES	\$122.50	WATER ANALYSIS
013895	MEUSER LUMBER	\$6,350.88	PW & 305 E VAN BUREN
013896	NANCYS COMPUTER SERVICE	\$136.50	CLERK'S COMPUTER

City of Garnavillo

013897	RADEMACHER, LINDA	\$22.74	CLEANING SUPPLIES
013898	THREE RIVERS FS CO	\$618.63	FUEL

Treasurer's Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$49,120.73	\$43,934.38	\$679,100.58
Capital Equipment Fund	\$-	\$-	\$-
RUT Fund	\$6,010.45	\$10,129.11	\$53,901.93
Employee Benefit Fund	\$2,680.85	\$302.08	\$69,881.88
Emergency Fund	\$-	\$47.53	\$2,115.66
TIF Fund	\$-	\$105.58	\$190,446.75
Urban Renewal Fund	\$19,578.12	\$6,224.00	\$(17,536.92)
Debt Service Fund	\$-	\$94.19	\$27,271.08
Capital Project Fund	\$8,154.35	\$6,071.57	\$82,519.60
Storm Water Utility Fund	\$-	\$1,228.60	\$56,077.83
Water Fund	\$7,870.46	\$19,687.25	\$286,335.23
Water Sinking Fund	\$-	\$-	\$30,370.95
Sewer Fund	\$10,193.00	\$21,389.07	\$515,708.32
	\$103,607.96	\$109,213.36	\$1,976,192.89

Old Business

Ordinance 01-2020 Chapter 7 Operating Budget Preparation – Second Reading

M/S Mueller/Petsche To approve the second reading of Ordinance 01-2020 Chapter 7 Operating Budget Preparation.

Roll Call

Aye: Mueller, Petsche, Cromer, Dietrich

Nay: None

Absent: Bodish

Abstention: None

M/S Cromer/Dietrich To suspend the rules and approve Ordinance 01-2020 Chapter 7 Operating Budget Preparation on the second reading.

Roll Call

City of Garnavillo

Aye: Petsche, Cromer, Dietrich, Mueller

Nay: None

Absent: Bodish

Abstention: None

New Business

Resolution setting the date for public hearings on proposals to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$400,000

M/S Mueller/Petsche To approve Resolution 2020-13 A resolution setting the date for public hearings on proposals to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$400,000, Wednesday, March 11th, 2020 at 7:00 pm.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche

Nay: None

Absent: Bodish

Abstention: None

FY21 Budget Public Hearing, Set Date

M/S Mueller/Dietrich To approve Resolution 2020-14 A resolution setting the public hearing date for FY21 Budget to be Wednesday, March 11th, 2020 at 7:00 pm.

Roll Call

Aye: Cromer, Dietrich, Petsche, Mueller

Nay: None

Absent: Bodish

Abstention: None

UERPC Housing Loan#4 PPE#1, \$6,260.00

M/S Mueller/Cromer To approve Resolution 2020-15 A resolution approving CDBG 17-HSG-006 Forgivable Loan #4 Partial Pay Estimate #1, Meuser Lumber, \$6,260.00.

Roll Call

City of Garnavillo

Aye: Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: Bodish

Abstention: None

Release of Mortgage ~ John Barnhart

M/S Petsche/Dietrich To approve Resolution 2020-16 A resolution approving release of mortgage ~ John Barnhart.

Roll Call

Aye: Mueller, Petsche, Cromer, Dietrich

Nay: None

Absent: Bodish

Abstention: None

Ordinance 02-2020 Water Rates – First Reading

M/S Mueller/Petsche To approve the first reading of Ordinance 02-2020 Water Rates.

Roll Call

Aye: Petsche, Cromer, Dietrich

Nay: Mueller

Absent: Bodish

Abstention: None

Ordinance 03-2020 Sewer Rates – First Reading

M/S Cromer/Petsche To approve the first reading of Ordinance 03-2020.

Roll Call

Aye: Cromer, Dietrich, Petsche

Nay: Mueller

Absent: Bodish

Abstention: None

Community Savings Bank New Checking Account

City of Garnavillo

M/S Dietrich/Petsche To approve Resolution 2020-17 A resolution to authorize the opening of a new checking account, signature card authorized signers and transfer of funds at Community Savings Bank.

Roll Call

Aye: Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: Bodish

Abstention: None

Bob's Lawn Care ~ Park Estimate

M/S Mueller/Cromer To approve Resolution 2020-18 A resolution approving the estimate from Bob's Lawn Care for Park Grounds Maintenance, not to exceed \$522.26.

Roll Call

Aye: Mueller, Petsche, Cromer, Dietrich

Nay: None

Absent: Bodish

Abstention: None

Marla Reimer (Carl Kuehl) Request to Waive Sewer Fees

M/S Cromer/Petsche To approve Resolution 2020-19 A resolution approving the waiving of garbage & sewer fees ~ 108 W Harrison St not to exceed, \$123.34.

Roll Call

Aye: Petsche, Cromer, Dietrich, Mueller

Nay: None

Absent: Bodish

Abstention: None

ClayGar Legion Post 723 Community Center Key Request

M/S Cromer/Petsche To approve Resolution 2020-20 A resolution approving issuance of a Community Center Key to ClayGar Post 723 Commander, Larry Moser.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche

Nay: None

City of Garnavillo

Absent: Bodish

Abstention: None

Fire Fighters Association Fundraiser Contribution

M/S Mueller/Petsche To approve Resolution 2020-21 A resolution approving a contribution to the Garnavillo Fire Fighters Association Annual Breakfast Silent Auction, Sunday, March 29,2020, t-shirts for two (2) families.

Roll Call

Aye: Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: Bodish

Abstention: None

Hearing of Delegations

Jason Cromer, 202 S Main St, addressed the council regarding concerns he is having with a neighbor yelling obscenities at his family while they are clearing snow, Chief of Police Dugan asked Mr. Cromer to visit with him after the meeting.

Attorney Report

405 N Washington Street Nonconforming Use

Attorney Kruse provided council with an explanation of nonconforming use and how the property in question can continue as a nonconforming use as long as the use of the property is not expanded in any way. Kruse stated that if the owner wants to expand the use of the property he will need to go to the Zoning Board of Adjustments and get a variance because that is not something the council can approve. Kruse also stated that the council does not need to take any action on this item if they feel confident that the property will continue to be used in the manner that is has been used in the past. The prospective buyer spoke to the council about his intentions. Council briefly discussed and stated that they were satisfied and that no action was necessary.

Nuisance Property Updates

City of Garnavillo

Attorney Kruse reported that the only nuisance property we are working on has not had any change. Public Works Superintendent Schroyer mentioned a couple properties that need to be addressed due to residents living in them with no heat and/or water. PWS Schroyer and Administrator Atkinson will work on a list and get the information to Kruse so letters can be sent.

Department Reports

Public Works Superintendent Schroyer reported on the camera system and stated that he is ready to prepare an RFP for council to approve for the lease/purchase of an end loader.

Police Chief Dugan stated that he is waiting to hear from the school regarding additional assistance to cover the cost of the crosswalk stop sign.

Administrator Atkinson's report was in the packet but she provided council with a brief update on the ADA ramp at City Hall and the Caspersen sewer issue.

Council Comment

None

Mayor's Report

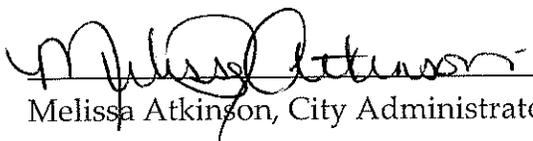
Mayor Schmelzer stated that he would like to have sit down one on ones with everyone, council and staff, to get to know them and review policies and procedures.

M/S Cromer/Petsche To adjourn at 8:05 pm.
Aye: 4 Nay: 0 Absent: 1 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council will meet in a regular session on Wednesday, March 11, 2020 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members in attendance were Bonnie Dietrich, Valerie Cromer, Bob Bodish and Daryl Petsche. Council Member Mueller was absent.

The Pledge of Allegiance was recited.

Public Hearing

Proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$400,000

The public hearing for the Proposal to enter into a General Obligation Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$400,000 opened at 7:00 pm. Resident Chuck Lawson asked what the money was to be used for. City Administrator Atkinson explained that the council has yet to determine whether it will be used for the Storm Water Project or a new project and that the loan is necessary to keep property taxes level, there will be no increase in the levy. Atkinson stated that she had received no comments verbal or written at City Hall. The public hearing closed at 7:02 pm.

M/S Cromer/Dietrich To approve Resolution 2020-22 A resolution authorizing General Obligation Loan Agreement, approving the future issuance of General Obligation Bonds or Notes and providing for the levy of taxes to pay the same.

Roll Call

Aye: Petsche, Bodish, Cromer, Dietrich

Nay: None

Absent: Mueller

Abstention: None

City of Garnavillo

FY21 Budget

The public hearing for the FY21 Budget opened at 7:03 pm. There were no citizen comments. CA Atkinson stated that she had received no comments verbal or written at City Hall. The public hearing closed at 7:03 pm.

M/S Cromer/Dietrich To approve Resolution 2020-23 A Resolution approving the FY21 Budget.

Roll Call

Aye: Bodish, Cromer, Dietrich, Petsche

Nay: None

Absent: Mueller

Abstention: None

Special Presentation

Jill Ohrt New Home Construction Program Request

Resident Jill Ohrt addressed the council regarding her request to receive the benefits of the New Home Construction Program. Ohrt explained that City Administrator Atkinson had denied her request since she was replacing her existing home not building a new home to add to the property tax rolls. Council Member Cromer stated that she did not feel that Ohrt was eligible for exactly the reason given by Atkinson. Council Members Bodish and Petsche felt that since we did not have a clear definition of new construction that it was a gray area and we needed to give her the benefits.

M/S Bodish/Petsche To approve Resolution 2020-24 A resolution approving the Housing Incentive Application, New Home Construction from Jill Ohrt.

Roll Call

Aye: Dietrich, Petsche, Bodish

Nay: Cromer

Absent: Mueller

Abstention: None

City of Garnavillo

Consent Agenda

M/S Bodish/Dietrich To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

10e	ALPINE COMMUNICATIONS	PHONE	\$63.87
13e	ALLIANT ENERGY	UTILITIES	\$6,021.17
14e	BLACK HILLS ENERGY	NATURAL GAS	\$1,264.07
15e	TREASURER STATE OF IOWA	WATER EXCISE TAX	\$1,050.03
16e	IPERS	RETIREMENT	\$2,406.09
15003	ACCESS	LIBRARY	\$68.29
15005	BETTER HOMES & GARDENS	LIBRARY	\$15.00
15006	CENGAGE LEARNING INC/GALE	LIBRARY	\$99.71
15007	CENTER POINT LARGE PRINT	LIBRARY	\$91.08
15008	MARTHA STEWART LIVING	LIBRARY	\$13.00
15009	MIDWEST LIVING MAGAZINE	LIBRARY	\$15.00
15010	STOREY KENWORTHY	LIBRARY	\$246.94
15011	TASTE OF HOME	LIBRARY	\$15.95
15012	WOMANS DAY	LIBRARY	\$8.56
15013	ALLIANT ENERGY	UTILITIES	\$430.05
15014	ELKADER FLORAL SHOP	PUELZ	\$50.00
15015	EUROFINS TESTAMERICA	TESTING	\$327.60
15016	FEHR GRAHAM	ENGINEERING	\$843.25
15017	GARNAVILLO AUTO & TIRE	EMS	\$195.26
15018	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$28.11
15019	GUTTENBERG PRESS	PUBS	\$455.76
15020	HAWKINS WATER TREATMENT	SUPPLIES	\$264.54
15021	IHDE S	FUEL	\$165.95
15022	IOWA PRISON INDUSTRIES	OFFICE	\$36.25
15023	KEYSTONE LABORATORIES INC	TESTING	\$12.50
15025	ROYAL PRODUCTS	FIRE	\$65.60
15026	TEMPLE DISPLAY	CHRISTMAS LIGHTS	\$3,438.76
15027	THREE RIVERS COMPANY	FUEL	\$397.18
15028	UPPER EXPLORERLAND RPC	PROF SERVICES	\$2,025.55

City of Garnavillo

Treasurer Report

	Debits	Credits	Balance
General Fund	\$ 220,539.22	\$ 223,650.69	\$ 682,212.05
RUT Fund	\$ 44,342.22	\$ 9,191.15	\$ 18,750.86
Employee Benefit Fund	\$ 52,451.31	\$ 50,109.02	\$ 67,539.59
Emergency Fund	\$ -	\$ 17.25	\$ 2,132.91
TIF Fund	\$ 100,098.96	\$ 100,197.92	\$ 190,545.71
Urban Renewal Fund	\$ 6,260.00	\$ -	\$ (23,796.92)
Debt Service Fund	\$ -	\$ 34.19	\$ 27,305.27
Capital Project Fund	\$ 5,537.58	\$ 653.54	\$ 77,635.56
Storm Water Utility Fund	\$ 68.30	\$ 1,329.59	\$ 57,339.12
Water Fund	\$ 34,656.73	\$ 44,084.74	\$ 295,763.24
Water Sinking Fund	\$ -	\$ -	\$ 30,370.95
Sewer Fund	\$ 34,980.45	\$ 46,324.04	\$ 527,051.91
Total	\$ 498,934.77	\$ 475,592.13	\$ 1,952,850.25

Old Business

Ordinance 02-2020 Water Rates

M/S Bodish/Cromer To approve the second reading of Ordinance 02-2020 Water Rates.

Roll Call

Aye: Dietrich, Petsche, Bodish, Cromer

Nay: None

Absent: Mueller

Abstention: None

Ordinance 03-2020 Sewer Rates

M/S Cromer/Dietrich To approve the second reading of Ordinance 03-2020 Sewer Rates.

Roll Call

Aye: Dietrich, Petsche, Cromer, Bodish

Nay: None

Absent: Mueller

Abstention: None

City of Garnavillo

New Business

17-926 Drainage Improvements Project, Required Contract Provisions

Engineer Wicks explained that contracts need to have the CDBG language and this resolution will update all of the necessary language.

M/S Bodish/Petsche To approve Resolution 2020-25 A resolution approving the 17-926 Drainage Improvements Project, Required Contract Provisions.

Roll Call

Aye: Petsche, Cromer, Bodish, Dietrich

Nay: None

Absent: Mueller

Abstention: None

17-926 Drainage Improvements Project, Construction Observation, \$31,000 increase to \$40,000

Engineer Wicks explained the proposed increase in the construction observation of the project that was requested by council.

M/S Petsche/Bodish To approve Resolution 2020-26 A resolution approving 17-926 Drainage Improvements Project, Construction Observation \$31,000 to \$40,000.00.

Roll Call

Aye: Cromer, Bodish, Dietrich, Petsche

Nay: None

Absent: Mueller

Abstention: None

Alpine Camera System

City council asked staff to prepare an RFP for a camera system so we can get it out to different vendors and see if we can save on the monthly costs.

City of Garnavillo

Clayton Ridge High School Prom Grand March Request

M/S Cromer/Dietrich To approve Resolution 2020-27 A resolution approving Clayton Ridge High School Prom Grand March Request to use the park and close N Washington St on 04/25/20.

Roll Call

Aye: Dietrich, Bodish, Cromer, Petsche

Nay: None

Absent: Mueller

Abstention: None

Fire Department Memorial Benches

M/S Dietrich/Cromer To approve Resolution 2020-28 A resolution approving the Fire Department Memorial Benches.

Roll Call

Aye: Bodish, Cromer, Petsche, Dietrich

Nay: None

Absent: Mueller

Abstention: None

Ordinance 04-2020 Flood Plain Regulations

Engineer Ryan Wicks provided an explanation of the FEMA requirements stating that even though Garnavillo has no flood plain within city limits we are still required to adopt the ordinance.

M/S Petsche/Bodish To approve the first reading of Ordinance 04-2020 Flood Plain Regulations.

Roll Call

Aye: Cromer, Petsche, Dietrich, Bodish

Nay: None

Absent: Mueller

Abstention: None

City of Garnavillo

Red Cross Facility Use Agreement

City Administrator Atkinson explained that she was contacted by the local Red Cross representative who asked if we could update our agreement.

M/S Petsche/Dietrich To approve Resolution 2020-29 A resolution approving the Red Cross Facility Use Agreement.

Roll Call

Aye: Petsche, Dietrich, Bodish, Cromer

Nay: None

Absent: Mueller

Abstention: None

ADA Compliant Ramp at City Hall Proposal

Public Works Superintendent Schroyer answered council questions regarding the proposal received. City Administrator Atkinson stated that the contractor can start the project as soon as the weather and soil conditions are good.

M/S Cromer/Petsche To approve Resolution 2020-30 A resolution approving the proposal from B&R Construction for the replacement of the ramp at City Hall with an ADA compliant ramp.

Roll Call

Aye: Dietrich, Bodish, Petsche, Cromer

Nay: None

Absent: Mueller

Abstention: None

Hearing of Delegations

Resident Roger Balk asked again if we have an Economic Development Group. Council Member Cromer stated that we do have one and asked if he would like to be a part of it with her and Lanny Kuehl, Balk said no. Cromer explained that they are working to get new members and working to keep it moving forward.

City of Garnavillo

Resident Chuck Lawson asked about the military items that are sitting out in the open, he wants to know when it will be cleaned up. Public Works Superintendent Schroyer said it will be cleaned up this summer.

Department Reports

Public Works Superintendent Schroyer provided council with a brief update on the sewer infiltration work that needs to be done, he stated that there are 5 scheduled repairs and 184 that yet to be done.

City Administrator Atkinson's written report was provided to council in the packet.

Chief of Police Dugan was called to a fire call.

Assistant Fire Chief Bodish explained that the agency books are ready if anyone would like to review them, he also stated that the department needs a copy of the hydrant flushing reports.

Council Comment

Council Member Bodish asked about the Caspersen sewer issue, City Administrator Atkinson explained that there is a proposal in the packet for them to review. Atkinson asked that the water/sewer committee to review the proposal before the next council meeting so they can make a recommendation to the council at the next meeting.

Council Member Petsche asked about the Frye property and if we have sent a letter yet, City Administrator Atkinson stated that we are verifying the concerns and will have Attorney Kruse send a letter.

Council Member Cromer asked if the city bills for fire calls as the code states we do, City Administrator Atkinson stated that she has only sent one bill. Council Member Bodish stated that Fire Chief Puelz sends out the bills.

City of Garnavillo

Mayor's Report

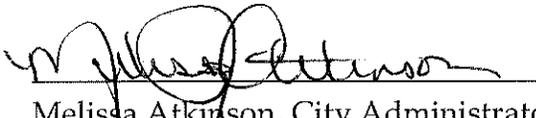
Nothing

M/S Bodish/Petsche To Adjourn at 8:28 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0



Chad Schmelzer, Mayor

ATTEST:



Melissa Atkinson, City Administrator

City of Garnavillo

The City of Garnavillo City Council met in a regular meeting on Wednesday, April 8, 2020 at 7:00 p.m. The meeting was only open to the Mayor, Council Members, and City Administrator. All public were welcome to attend by calling: 1 (872) 240-3212, Access Code: 976-875-909. (PER IOWA CODE 21.8 AN ELECTRONIC MEETING WILL BE HELD AS COVID-19 AND GOVERNORS DIRECTIVE REQUIRING SOCIAL DISTANCING MAKES AN IN-PERSON MEETING IMPRACTICAL OR IMPOSSIBLE.)

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Mat Mueller, Valerie Cromer, Bob Bodish, Daryl Petsche and Bonnie Dietrich who attended via electronic link but due to technical difficulties was unable to hear us.

The Pledge of Allegiance was recited.

M/S Cromer/Bodish To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

17e	ALPINE COMMUNICATIONS	PHONE	\$62.91
18e	ALPINE COMMUNICATIONS	PHONE	\$881.29
19e	BLACK HILLS ENERGY	UTILITY	\$1,024.31
22e	SAMS CLUB	OFFICE SUPPLIES	\$234.01
28e	AFLAC	PREMIUMS	\$83.40
29e	INTERNAL REVENUE SERVICE	PAYROLL	\$3,626.84
30e	TOWN & COUNTRY SANITATION INC	TRASH	\$4,465.50
15032	ACCESS	LIBRARY	\$63.70
15033	ALLIANT ENERGY	UTILITY	\$372.72
15034	BAKER & TAYLOR	LIBRARY	\$15.68
15035	BISCHOFF INSURANCE AGENCY	ANNUAL PREMIUMS	\$52,454.00
15036	BROWN S SALES & LEASING	EMS	\$86.90
15037	CENGAGE LEARNING INC/GALE	LIBRARY	\$178.83
15038	CENTER POINT LARGE PRINT	LIBRARY	\$91.08
15039	COLLABORATIVE SUMMER LIBRARY P	LIBRARY	\$55.95
15040	DEARBORN NATIONAL LIFE INSURAN	LIBRARY	\$122.40
15041	DUBUQUE FIRE EQUIPMENT INC	EXTINGUISHERS	\$358.10
15042	FEHR GRAHAM	FEES	\$1,875.00

City of Garnavillo

15043	GARNAVILLO AUTO & TIRE	DUMP TRUCK	\$236.72
15044	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$138.23
15045	GUTTENBERG PRESS	PUBS	\$136.48
15046	HAWKINS WATER TREATMENT	TESTING	\$422.13
15047	IHDE S	FUEL	\$83.53
15048	J & C OVERHEAD DOORS	FIRE DEPT	\$80.00
15049	KELLY CREATION COMPUTERS	LIBRARY	\$2,801.00
15050	KEYSTONE LABORATORIES INC	TESTING	\$40.50
15051	MEUSER LUMBER	SUPPLIES	\$20.54
15052	NANCYS COMPUTER SERVICE	COMPUTER	\$42.00
15053	RICOH USA INC	COPIES	\$67.85
15054	TASTE OF HOME	LIBRARY	\$10.00
15055	THREE RIVERS COMPANY	DUST CONTROL	\$354.00
15056	UPPER EXPLORERLAND RPC	FEES	\$869.01
			\$71,354.61

Treasurer's Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 23,038.81	\$ 21,742.60	\$ 675,915.84
RUT Fund	\$ 947.96	\$ 3,776.42	\$ 21,579.32
Employee Benefit Fund	\$ 3,316.40	\$ 1,290.69	\$ 65,513.88
Emergency Fund	\$ -	\$ 84.93	\$ 2,217.84
TIF Fund	\$ -	\$ 364.78	\$ 190,910.49
Urban Renewal Fund	\$ 1,230.60	\$ 13,966.00	\$ (11,061.52)
Debt Service Fund	\$ -	\$ 173.37	\$ 27,478.64
Capital Project Fund	\$ 1,213.61	\$ 6,579.05	\$ 83,001.00
Storm Water Utility Fund	\$ 2.50	\$ 1,251.43	\$ 58,588.05
Water Fund	\$ 7,453.48	\$ 18,829.62	\$ 307,139.38
Water Sinking Fund	\$ -	\$ -	\$ 30,370.95
Sewer Fund	\$ 7,544.70	\$ 20,541.80	\$ 540,049.01
	\$ 44,748.06	\$ 88,600.69	\$ 1,991,702.88

Old Business

Ordinance 02-2020 Water Rates

City of Garnavillo

M/S Bodish/Petsche To approve the third and final reading of Ordinance 02-2020 Water Rates.

Roll Call

Aye: Petsche, Bodish, Cromer, Mueller

Nay: None

Absent: Dietrich

Abstention: None

Ordinance 03-2020 Sewer Rates

M/S Cromer/Bodish To approve the third and final reading of Ordinance 03-2020 Sewer Rates.

Roll Call

Aye: Bodish, Cromer, Mueller, Petsche

Nay: None

Absent: Dietrich

Abstention: None

Ordinance 04-2020 Flood Plain Regulations

M/S Mueller/Cromer To approve the second reading of Ordinance 04-2020 Flood Plain Regulations.

Roll Call

Aye: Cromer, Mueller, Petsche, Bodish

Nay: None

Absent: Dietrich

Abstention: None

New Business

Electronic Meeting Procedure Policy

M/S Mueller/Petsche To approve Resolution 2020-31 A resolution approving a city policy: Electronic Meeting Procedure.

Roll Call

Aye: Mueller, Petsche, Bodish, Cromer

City of Garnavillo

Nay: None

Absent: Dietrich

Abstention: None

Emergency Procedures Policy

Council members asked if we should change the wording to address any future pandemics, City Administrator Atkinson explained that this one is to cover the current situation and after this is all over she will re-write the policy to address everything we learn.

M/S Mueller/Petsche To approve Resolution 2020-32 A resolution approving city policy: Emergency Procedures Policy.

Roll Call

Aye: Mueller, Petsche, Cromer, Bodish

Nay: None

Absent: Dietrich

Abstention None

FY20 Budget Amendment #1 Set Public Hearing

M/S Bodish/Petsche To approve Resolution 2020-33 A resolution to set the FY20 Budget Amendment #1 for May 13, 2020 at 7:00 pm.

Roll Call

Aye: Petsche, Cromer, Bodish, Mueller

Nay: None

Absent: Mueller

Abstention: None

RFQ Notice ~ Wheel Loader

M/S Petsche/Cromer To approve Resolution 2020-34 A resolution to approve the RFQ Notice ~ Wheel Loader and to set dates.

Roll Call

Aye: Cromer, Bodish, Mueller, Petsche

Nay: None

City of Garnavillo

Absent: Dietrich

Abstention: None

EMC 2020 Municipal Insurance Policy Renewal

M/S Bodish/Cromer To approve Resolution 2020-35 A resolution to approve the EMC 2020 Municipal Insurance Policy Renewal.

Roll Call

Aye: Bodish, Mueller, Petsche, Cromer

Nay: None

Absent: Dietrich

Abstention: None

Three Rivers Dust Control

M/S Bodish/Cromer To approve Resolution 2020-36 A resolution to approve the Three Rivers Dust Control for 2020.

Roll Call

Aye: Mueller, Petsche, Cromer, Bodish

Nay: None

Absent: Dietrich

Abstention: None

Citywide Cleanup 05/20/2020

City Administrator Atkinson explained that Town & Country Sanitation has decided to cancel all spring cleanups due to the COVID-19 Pandemic, they will not be rescheduling and re-visit the fall cleanup at a later date.

Compost Pickup

Council members discussed whether or not to continue with the curbside pickup, they stated that the compost site should be left unlocked unless we start having problems.

M/S Bodish/Mueller A motion to discontinue the curbside compost pickup. Aye: 4 Nay: 0
Absent: 1 Abstention: 0

City of Garnavillo

Hearing of Delegations

None

Department Reports

City Administrator Atkinson's report was provided to council in their packet and there were no questions.

Council Comments

Council Member Mueller asked if the PW Department could clean the equipment before it is opened back up to the public and if they could do maintenance as well. Mueller also asked if we had any updates on the camera system. City Administrator Atkinson stated that she has not had time to write an RFQ but will put it together before the next meeting. Mueller also asked about the trees to be placed in the park, City Administrator Atkinson stated that she has tried to locate a company that does spading but is not having very much luck, Bodish stated that he thought Wagner Nursery in Dubuque did it. Atkinson will contact them.

Council Member Bodish asked if the PWD had started the hydrant flushing yet, Mayor Schmelzer stated that he thought they were going to start this week but will check into it. Bodish also asked when the PD & PWD were going to hand the speed sign, City Administrator said that she did not know. Bodish asked about the curb painting and if they could scrape the curbs before they painted them this year because the are flaking really bad.

Mayor's Report

None

M/S Bodish/Petsche To adjourn at 8:10 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

City of Garnavillo



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, May 13, 2020 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street. The meeting was only open to no more than 10 people and included the Mayor, Council Members, and City Staff. (Social distancing was followed.)

PER IOWA CODE 21.8 AN ELECTRONIC MEETING WAS HELD AS COVID-19 AND GOVERNORS DIRECTIVE REQUIRING SOCIAL DISTANCING MAKES AN IN-PERSON MEETING IMPRACTICAL OR IMPOSSIBLE.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Mat Mueller, Valerie Cromer, Bob Bodish, Daryl Petsche and Bonnie Dietrich who attended via the GoToMeeting link.

The Pledge of Allegiance was recited.

Public Hearing

FY20 Budget Amendment #1

The FY20 Budget Amendment #1 Public Hearing opened at 7:01 pm. There were no verbal or written comments received. The hearing closed at 7:01 pm.

M/S Cromer/Petsche To approve Resolution 2020-37 A Resolution approving FY20 Budget Amendment #1.

Roll Call

Aye: Petsche, Bodish, Cromer, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

M/S Bodish/Petsche To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

15089	UNITY POINT CLINIC	\$ 42.00	Testing
15090	UPPER EXPLORERLAND RPC	\$ 2,156.89	Grant Admin

City of Garnavillo

15091	WRIGHT, JASON	\$ 16,650.00	Squad Car
13753E	AFLAC	\$ 83.40	Premiums
13754E	INTERNAL REVENUE SERVICE	\$ 3,626.84	Withholdings
13755E	US CELLULAR	\$ 219.51	Cell Phones
17E	ALPINE COMMUNICATIONS	\$ 62.91	Phones
18E	ALPINE COMMUNICATIONS	\$ 881.29	Phones
19E	BLACK HILLS ENERGY	\$ 1,024.31	Utilities
1E	POSTMASTER	\$ 26.35	Water Samples
22E	SAMS CLUB	\$ 234.01	Supplies
30E	TOWN & COUNTRY SANITATION INC	\$ 4,465.50	Trash/Recycling
32E	WELLMARK	\$ 1,590.57	Premiums
33E	US CELLULAR	\$ 219.51	Cell Phones
34E	IPERS	\$ 2,431.36	Retirements
35E	TREASURER STATE OF IOWA	\$ 1,728.00	Withholdings
36E	TREASURER STATE OF IOWA	\$ 1,974.00	Water Excise Tax
37E	TREASURER STATE OF IOWA	\$ 578.00	Sales Tax
38E	ALPINE COMMUNICATIONS	\$ 880.19	Phones
39E	THREE RIVERS FS CO	\$ 510.64	Fuel
40E	ALLIANT ENERGY	\$ 6,450.46	Utilities
41E	POSTMASTER	\$ 195.00	Stamps
42E	INTERNAL REVENUE SERVICE	\$ 5,359.33	Withholdings
42E	WEEBLY.COM	\$ 105.93	Website
43E	ALPINE COMMUNICATIONS	\$ 63.41	Phones
46E	TOWN & COUNTRY SANITATION INC	\$ 4,465.50	Trash/Recycling
47E	LOGMEIN INC	\$ 288.00	Fees
48E	ALLIANT ENERGY	\$ 5,916.26	Utilities
49E	BLACK HILLS ENERGY	\$ 679.78	Utilities
50E	ALPINE COMMUNICATIONS	\$ 875.84	Phones
51E	ALPINE COMMUNICATIONS	\$ 63.30	Phones
52E	WELLMARK	\$ 1,590.57	Premiums

Old Business

Ordinance 04-2020 Flood Plain Regulations

M/S Petsche/Cromer To approve the final reading of Ordinance 04-2020 Flood Plain Regulations.

Roll Call

Aye: Bodish, Cromer, Mueller, Dietrich, Petsche

City of Garnavillo

Nay: None

Absent: None

Abstention: None

Camera RFP

M/S Cromer/Bodish To approve Resolution 2020-38 A resolution approving the Camera RFP.

Roll Call

Aye: Cromer, Mueller, Dietrich, Petsche, Bodish

Nay: None

Absent: None

Abstention: None

New Business

City Hall Improvements: Handrail

M/S Mueller/Petsche To approve Resolution 2020-39 A resolution approving the purchase of handrail for city hall not to exceed \$3,500.00.

Roll Call

Aye: Mueller, Dietrich, Petsche, Bodish, Cromer

Nay: None

Absent: None

Abstention: None

City Hall Improvements: Entryway

M/S Cromer/Petsche To approve 2020-40 A resolution approving city hall improvements: entryway not to exceed \$1,000.00.

Roll Call

Aye: Mueller, Dietrich, Petsche, Bodish, Cromer

Nay: None

Absent: None

Abstention: None

City of Garnavillo

W Oak Street Traffic Issues

Council reviewed and discussed the email received from Chuck Lawson regarding his concerns about the traffic on W Oak Street. After reviewing the ordinance with Attorney Kruse they asked Administrator Atkinson and Kruse to work on an ordinance that would allow them to designate a truck route to help stop traffic on residential streets.

Equipment: Police Vehicle Purchase

M/S Cromer/Bodish To approve Resolution 2020-41 A resolution approving the purchase of a police vehicle, not to exceed \$16,650.00.

Roll Call

Aye: Dietrich, Mueller, Bodish, Petsche, Cromer

Nay: None

Absent: None

Abstention: None

Brandel Lawn & Landscaping Proposal

Council and staff discussed the proposals received for mowing and determined that would not need the services this year.

Equipment: Mower Purchase

M/S Petsche/Cromer To approve Resolution 2020-42 A resolution approving the purchase of a mower not to exceed \$8,900.00.

Roll Call

Aye: Dietrich, Mueller, Bodish, Petsche, Cromer

Nay: None

Absent: None

Abstention: None

Hearing of Delegations

Garnavillo Booster Club members spoke to council regarding the 4th of July celebration, they asked for guidance. After much discussion Mayor Schmelzer stated that the council

City of Garnavillo

will leave the decision to the boosters and that the only way the city would stop it is if the restrictions set by the State of Iowa were such that our insurance would be invalid.

Department Reports

Chief of Police Dugan reviewed his written report with council and address their comments and concerns.

Public Works Superintendent Schroyer provided council with his report and asked what they would like to do about the crosswalk signs. Schroyer stated that they signs are now over \$300 apiece and get run over or damaged frequently, council discussed and determined that they did not feel it was necessary to put the out. Schroyer also updated council on a manhole repair that needs to be done.

City Administrator Atkinson's written report was reviewed and council directed her to proceed with tablets for council to save money and make things easier.

Council Comment

Council Member Mueller stated that the city office needs to be open, Administrator Atkinson stated that we are following what the county offices are doing and that she has been back in the office full time since April 20th. Mueller stated that we aren't the county we are our own entity.

Council Member Cromer stated that she feels that what is being done as far as the city office is fine, there is no reason for people to be just hanging out and that there is nothing that has to be done face to face.

Mayor's Report

Mayor Schmelzer asked if the curbs could be painted twice a year, what would that cost a be and if the curbs could be scraped prior to painted this year. City Administrator Atkinson said that she would talk to public works since PWS Schroyer had left the meeting.

Schmelzer also commented that PWT Puelz asked if the fence by the old waste water plant could be taken out since it is falling down, council agreed that it needs to be done.

City of Garnavillo

M/S Bodish/Petsche To adjournment at 8:56 am. Aye: 5 Nay: 0 Absent: 0
Abstention: 0



Mayor, Chad Schmelzer

Attest:



City Administrator/Clerk, Melissa Atkinson

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, June 10, 2020 at 7:00 pm in the Council Chambers, City Hall, 104 North Main Street. The meeting was open only to 10 people and only include the Mayor, Council Members, and City Staff. (Social distancing was followed.) PER IOWA CODE 21.8 AN ELECTRONIC MEETING WILL BE HELD AS COVID-19 AND GOVERNORS DIRECTIVE REQUIRING SOCIAL DISTANCING MAKES AN IN-PERSON MEETING IMPRACTICAL OR IMPOSSIBLE. GoToMeeting, Access Code: 976-875-909

The meeting was called to order by Mayor Pro Tem Bob Bodish.

Roll call was taken, council members in attendance were Bonnie Dietrich, Daryl Petsche, Val Cromer, Mat Mueller and Bob Bodish.

The Pledge of Allegiance was recited.

M/S Mueller/Dietrich To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Council Member Mat Mueller asked about the Alpine Communications bills, Administrator/Clerk Atkinson explained that there were so many on this claims list because the claims list covers the end of one month and beginning of the next month and based on how they were entered the charges for two months showed on the report.

Claims

000053	POSTMASTER	\$7.50	BAC T SAMPLE
000054	POSTMASTER	\$202.50	OFFICE POSTAGE
000055	GOOGLE	\$21.39	ONLINE STORAGE
000057	IOWA FINANCE AUTHORITY	\$10,911.25	SRF LOAN
000058	IOWA FINANCE AUTHORITY	\$18,796.88	SRF LOAN
000059	BLACK HILLS ENERGY	\$385.57	UTILITIES
000060	IPERS	\$3,441.10	APRIL CONTRIBUTIONS
000061	IPERS	\$2,741.40	MAY CONTRIBUTIONS
000062	TOWN & COUNTRY SANITATION	\$4,461.50	TRASH/RECYCLING
000063	AVG	\$52.99	IT SECURITY
000065	AFLAC	\$125.10	PREMIUMS
000066	COMMUNITY SAVINGS BANK	\$24,022.34	LOAN
000067	TOWN & COUNTRY SANITATION	\$4,469.50	TRASH/RECYCLING
000068	ALLIANT ENERGY	\$5,566.14	UTILITIES
000069	INTERNAL REVENUE SERVICE	\$3,794.72	WITHHOLDINGS
015092	WINDRIDGE IMPLEMENT	\$8,500.00	MOWER
015096	B & M ELECTRIC LLC	\$92.75	LIBRARY
015097	BAKER & TAYLOR	\$107.09	LIBRARY
015098	BALK, KAROLYN	\$273.52	SUMMER READING
015099	CLAYTON CO LIBRARY ASSOC	\$10.00	LIBRARY
015100	PENWORTHY COMPANY	\$203.49	LIBRARY

City of Garnavillo

015101 STOREY KENWORTHY	\$60.16	LIBRARY
015102 WOLTER, JUNE	\$44.99	LIBRARY
015122 ALLIANT ENERGY	\$214.07	UTILITIES
015123 BANYON DATA SYSTEMS	\$1,590.00	ANNUAL FEES
015124 BISCHOFF INSURANCE AGENCY	\$691.00 85	HARSCO ARMY-FIRE
015125 DUBUQUE FIRE EQUIPMENT INC	\$357.65	EXTINGUISHERS
015126 EUROFINS TESTAMERICA	\$409.50	TESTING
015127 GARNAVILLO CEMETERY ASSOC	\$761.55	PROP TAX
015128 GARNAVILLO MILL	\$78.02	FLAGS
015129 GUTTENBERG PRESS	\$80.83	PUBLICATIONS
015130 HAWKINS WATER TREATMENT	\$294.85	SUPPLIES
015131 IAMU	\$345.41	NISA
015132 IHDE S	\$98.85	FUEL
015133 IOWA ONE CALL	\$25.20	LOCATES
015134 KEYSTONE LABORATORIES INC	\$12.50	TESTING
015135 MEUSER LUMBER	\$162.71	SUPPLIES
015136 MEUSER LUMBER-GUTTENBERG	\$8,510.00	305 E VAN BUREN ST
015137 NELSON HARDWOOD LUMBER CO	\$375.00	WOOD CHIPS
015138 POSTMASTER	\$46.00	BOX RENT
015139 RADEMACHER, LINDA	\$24.45	COMMUNITY CENTER
015140 RICOH USA INC	\$51.30	COPIES
015141 THREE RIVERS COMPANY	\$485.64	FUEL
015142 UPPER EXPLORERLAND RPC	\$2,919.69	ADMIN FEES

Treasurer Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 49,386.02	\$ 69,408.17	\$ 712,917.45
RUT Fund	\$ 1,839.23	\$ 7,032.44	\$ 33,943.69
Employee Benefit Fund	\$ 2,772.50	\$ 2,954.48	\$ 65,008.67
Emergency Fund	\$ -	\$ 467.79	\$ 4,264.92
TIF Fund	\$ -	\$ 3,128.14	\$ 234,395.99
Urban Renewal Fund	\$ 1,348.21	\$ 14,534.00	\$ 2,124.27
Debt Service Fund	\$ -	\$ 982.49	\$ 32,317.91
Capital Project Fund	\$ 2,017.81	\$ 44,161.68	\$ 122,597.47
Storm Water Utility Fund	\$ 7.50	\$ 1,254.52	\$ 61,083.86
Water Fund	\$ 12,285.78	\$ 19,486.37	\$ 316,755.75
Water Sinking Fund	\$ -	\$ -	\$ 30,370.95
Sewer Fund	\$ 10,356.76	\$ 21,034.51	\$ 556,878.33
	\$ 80,013.81	\$ 184,444.59	\$ 2,172,659.26

City of Garnavillo

Old Business

Exam RFP

M/S Petsche/Cromer To approve Resolution 2020-43 A Resolution approving Exam Services proposal from Hogan & Hansen not to exceed \$5,000.00.

Roll call

Aye: Petsche, Cromer, Mueller, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

Camera RFP

Council discussed the differences in the proposals and asked additional questions regarding the standalone proposals and asked City Administrator Atkinson to get additional information.

M/S Mueller/Petsche To table decision on Camera RFP to July. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Wheel Loader RFP

Council discussed the affect the pandemic has had and is predicted to have on the city's Road Use Tax and LOST Revenue for the next six months and determined that now is not the time to purchase new equipment when we have equipment that works.

M/S Bodish/Mueller To not accept any Wheel Loader RFP's at this time. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

New Business

FY20 Transfers

M/S Petsche/Cromer To approve Resolution 2020-44 A resolution to approve year end budget transfers for FY2020.

Roll Call

Aye: Bodish, Dietrich, Petsche, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Water Bill Adjustment Request: Bodish, Bob & Susan

Council discussed the request and directed City Administrator/Clerk Atkinson to prepare a policy for the next council meeting that addresses these types of requests.

M/S Mueller/Petsche To approve Resolution 2020-45 A resolution approving the water bill adjustment request: Bodish, Bob & Susan not to exceed \$51.24.

Roll Call

Aye: Dietrich, Petsche, Mueller

Nay: Cromer

Absent: None

Abstention: Bodish

Water bill adjustment request: Helle, Wade & Shawna

Wade & Shawna Helle requested a refund for the stop payment they say they had to issue for a check that they stated was put in the dropbox and lost by staff. Council discussed the request and directed City Administrator/Clerk to contact Helle's to get a copy of the check if possible and proof from the bank that the stop payment is done and what the fee is.

M/S Mueller/Petsche To approve Resolution 2020-46 A Resolution approving an account credit for Wade & Shawna Helle if proper documentation is provided not to exceed the cost of the stop payment.

Roll Call

Aye: Petsche, Cromer, Mueller, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

Ordinance 5-2020 Chapter 61 Traffic Control Devices

M/S Cromer/Bodish To approve the first reading.

Roll Call

Aye: Cromer, Mueller, Bodish, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

M/S Petsche/Cromer To suspend the rules and waive the second and final reading approving on the first reading.

Roll Call

Aye: Mueller, Dietrich, Bodish, Petsche, Cromer

Nay: None

Absent: None

City of Garnavillo

Abstention: None

17-HSG-006 Forgivable Loan #4-Final Payment, \$8,510

M/S Mueller/Petsche To approve Resolution 2020-47 A resolution approving CDBG 17-HSG-006 Forgivable Loan #4 Partial Pay Estimate Final Payment not to exceed \$8,510.00/Meuser Lumber Guttenberg.

Roll Call

Aye: Mueller, Bodish, Dietrich, Petsche, Cromer

Nay: None

Absent: None

Abstention: None

Mortgage Release, Mary Clark

M/S Petsche/Cromer To approve Resolution 2020-48 A resolution approving release of mortgage – Mary Clark.

Roll Call

Aye: Bodish, Dietrich, Petsche, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

Mortgage Release, Paul & Bonnie Puelz

M/S Cromer/Petsche To approve Resolution 2020-49 A resolution approving release of mortgage – Paul & Bonnie Puelz.

Roll Call

Aye: Dietrich, Petsche, Cromer, Mueller, Bodish

Nay: None

Absent: None

Abstention: None

St Peter's Lutheran Church Street Closure Request

Council discussed the request and decided to not approve the multi-week Sunday closures. They stated to safely close the street an officer would have to be present and we have not budgeted for that. The council also stated that they feel that they should be able to follow the state guidelines like the other churches in town without a special exception.

M/S Mueller/Cromer To deny the request from St Peter's Lutheran Church to close Watson Street for five Sundays, 8:30 am – 11:30 am, beginning June 21st. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

City of Garnavillo

Hearings of Delegations

None

Department Reports

Public Works Superintendent Schroyer reported to council that the chip seal program this year will be very limited due to the reductions in revenues due to the pandemic.

Chief of Police Dugan reported that he has received a few applications from a few interested parties and would like to have a special session to hire, he also stated that he would like to work with Attorney Kruse on an employment contract for new hires. Council stated that they would be in favor of a special session and to work with Mayor Schmelzer to set up a date.

City Administrator/Clerk Atkinson provided council with a written report.

Council Comment

None

Mayor's Report

None

M/S Petsche/Bodish To adjourn at 8:14 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0


Chad Schmelzer, Mayor

ATTEST:


Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, July 8, 2020 at 7:00 pm in the Community Center, 106 W Niagara Street.

Roll call was taken. Council Members in attendance were Bonnie Dietrich, Mat Mueller, Val Cromer, Daryl Petsche and Bob Bodish.

The Pledge of Allegiance was recited.

M/S Bodish/Mueller To approve the consent agenda with the verbiage correction of item 6F to Partial Pay Estimate #1 from Final Pay Estimate. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check #	Vendor	Description	Check Amount
000072E	IPERS	RETIREMENT	\$ 2,164.46
000073E	TREASURER STATE OF IOWA	WITHHOLDINGS	\$ 1,967.00
000071E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 3,767.87
015150	ALLIANT ENERGY	UTILITIES	\$ 153.06
015155	BROWN S SALES & LEASING	KEY FOB	\$ 38.49
015160	DEMCO	LIBRARY	\$ 334.98
015159	CLAYTON CO DEVELOPMENT GROUP	PLEDGE	\$ 450.00
015158	CK HANDYMAN SERVICES LLC	LIBRARY	\$ 199.39
015157	CENTER POINT LARGE PRINT	LIBRARY	\$ 91.08
015156	BRUENING ROCK PRODUCTS INC	CONCRETE SAND	\$ 141.21
015162	EUROFINS TESTAMERICA	TESTING	\$ 409.50
015154	BODENSTEINER IMPLEMENT	MOWER	\$ 281.21
015153	BISCHOFF INSURANCE AGENCY	2017 SQUAD	\$ 1,509.00
015151	AUTOMATIC SYSTEMS	REPAIRS	\$ 853.75
015163	FRIEDLEIN EXCAVATING	MANHOLE LIFT	\$ 604.53
015149	AIRGAS USA LLC	OXYGEN	\$ 208.30
015148	ACCESS	LIBRARY	\$ 66.77
000075E	ALPINE COMMUNICATIONS	LIBRARY	\$ 66.62
015152	BAKER & TAYLOR	LIBRARY	\$ 94.14
015181	UPPER EXPLORERLAND RPC	FEES	\$ 1,877.04
015180	THREE RIVERS FS CO	FUEL	\$ 468.34
015161	DUBUQUE FIRE EQUIPMENT INC	EXTINGUISHERS	\$ 280.35
015178	SCHROYER, CHAD	RMBS	\$ 27.00
015164	GARNAVILLO AUTO & TIRE	OIL CHANGE	\$ 33.25
015171	IOWA PRISON INDUSTRIES	SIGNS	\$ 115.72
015165	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 57.77
015166	GUTTENBERG PRESS	PUBS	\$ 436.99
015167	IDNR WATER SUPPLY	PERMIT	\$ 85.08
015168	IHDE S	FUEL	\$ 176.75
015169	IOWA LEAGUE OF CITIES	DUES/TRAINING	\$ 916.00

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015179	STOREY KENWORTHY	LIBRARY	\$	166.94
015170	IOWA ONE CALL	LOCATES	\$	36.00
015176	PETTY CASH LIBRARY		\$	6.32
015172	KEYSTONE LABORATORIES INC	TESTING	\$	25.00
015173	MEUSER LUMBER	CITY HALL	\$	736.30
015175	PENWORTHY COMPANY	LIBRARY	\$	207.41
000076E	ALPINE COMMUNICATIONS	PHONE	\$	881.69
000077E	BLACK HILLS ENERGY	UTILITIES	\$	322.46

Old Business

Clayton Ridge Prom Grand March Street Closure 07/10/2020

M/S Mueller/Petsche To approve Resolution 2020-50 A resolution updating Resolution 2020-27 that approved the closure of N Washington St between W Centre St and W Watson St for Clayton Ridge Prom Grand March that was to be on Sat., Apr. 25, 2020 but had to be rescheduled due to COVID-19 Pandemic-new date Fri., July 10, 2020.

Roll Call

Aye: Mueller, Cromer, Petsche, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

Camera RFP

City Administrator/Clerk Atkinson explained that she had not received a response to the council's question from one of the vendors that submitted a proposal. Council asked Atkinson to follow up with the vendor to see if we can get an answer by the next council meeting.

New Business

Chapter 61 Traffic Control Devices Ordinance

City Attorney Kruse explained the need for the ordinance update, the change is to update the city code to match the council practices/procedures.

M/S Petsche/Mueller To approve the first reading of Ordinance 06-2020 Traffic Control Devices.

Roll Call

Aye: Petsche, Bodish, Dietrich, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

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M/S Cromer/Petsche To waive the second and reading of Ordinance 06-2020 Traffic Control Devices and to approve on the first reading.

Roll Call

Aye: Bodish, Dietrich, Mueller, Cromer, Petsche

Nay: None

Absent: None

Abstention: None

Chapter 66 Truck Route Ordinance

City Attorney also explained the reason for this ordinance update, stating it updates the city code to allow for updates/changes to the truck route to be done by resolution.

M/S Petsche/Bodish To approve the first reading of Ordinance 07-2020 Truck Route.

Roll Call

Aye: Bodish, Petsche, Cromer, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

M/S Cromer/Bodish To waive the second and reading of Ordinance 07-2020 Truck Route and to approve on the first reading.

Roll Call

Aye: Petsche, Cromer, Mueller, Dietrich, Bodish

Nay: None

Absent: None

Abstention: None

Truck Route Updates

City Administrator/Clerk Atkinson reviewed the proposed changes and answered questions with the council, residents and business owners present at the meeting.

M/S Petsche/Cromer To approve Resolution 2020-51 A resolution establishing truck routes.

Roll Call

Aye: Dietrich, Petsche, Mueller, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

FY21 Employee Compensation

M/S Petsche/Cromer To approve Resolution 2020-52 A resolution approving FY21 Employee Compensation.

Roll Call

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Aye: Petsche, Cromer, Dietrich

Nay: Mueller, Bodish

Absent: None

Abstention: None

17-HSG-006 Forgivable Loan #3~Final Payment, \$18,545

M/S Bodish/Cromer To approve Resolution 2020-53 A resolution approving 17-HSG-006 Forgivable Loan #3~Final Payment, \$18,545.

Roll Call

Aye: Mueller, Cromer, Bodish, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

17-HSG-006 Forgivable Loan #6~Partial Pay Estimate #1, \$10,096

M/S Bodish/Cromer To approve Resolution 2020-54 A resolution approving 17-HSG-006 Forgivable Loan #6~PPE#1, \$10,096

Roll Call

Aye: Cromer, Bodish, Dietrich, Petsche, Mueller

Nay: None

Absent: None

Abstention: None

17-HSG-006 Forgivable Loan #5~Final Payment, \$25,658

M/S Cromer/Bodish To approve Resolution 2020-55 A resolution approving 17-HSG-006 Forgivable Loan #5~Final Payment, \$25,658.

Roll Call

Aye: Bodish, Dietrich, Petsche, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

Crosswalk Concerns, Denise Saunders

Public Works Superintendent Schroyer and council discussed the letter and Ms. Saunders' concerns, they understand but are not going to change their mind and replace the crosswalk signs but they will have the lines painted so they are easier to see.

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McGregor Achievement Club Car Cruise, Police Assistance

M/S Petsche/Dietrich To approve Resolution 2020-56 A resolution approving the request from McGregor Achievement Club Car Cruise-Police Assistance for Sat., July 18, 2020.

Roll Call

Aye: Dietrich, Cromer, Petsche, Bodish, Mueller

Nay: None

Absent: None

Abstention: None

Water Leak Adjustment Bill Adjustment

City Administrator/Clerk Atkinson explained that she reached out to several cities and none of them have a policy that allows staff to determine when an adjustment should be given, she stated that very few give adjustment at all and if they do it is done with council approval. Council determined that they would continue to review requests individually as needed.

Adam Niemeyer Water Bill Adjustment

Council stated that without knowing how much it was they would wait to discuss after the next billing cycle.

Hearing of Delegations

Resident Jason Cromer asked council why he hasn't been officially hired by the council even after he was told by the Chief of Police that he was hired. City Administrator/Clerk Atkinson explained that she had asked and was told no that there were things, ie. Contract, that needed to be addressed first. Atkinson stated that the position should be officially posted, interviews concluded and then the council could hire.

Department Reports

City Administrator/Clerk Atkinson explained to council that staff met with the contractor and engineer for the Storm Water Project today. The contractor Ray Peterson, Ray's Excavating, asked to move back the late start date stating that they needed to finish other projects before they could start. Peterson asked council for permission to start sometime between July 27 – August 1. Council discussed and stated that they want this project done in a timely fashion and understand that they can't do anything about it right now they will keep an eye on the project to make sure it doesn't go past the set completion date if at all possible.

Attorney – Nuisance Property Discussion

City Attorney Kruse addressed the council regarding nuisance properties and how they would like to handle them. Council discussed previous situations and explained that the city incurs expenses that should be covered by the property owners not the city, that being said if we aren't going to follow through with

City of Garnavillo

the fines should we do the work? Council discussed and stated that they would like to address the nuisances and follow Kruse's guidance on assessing the costs properly.

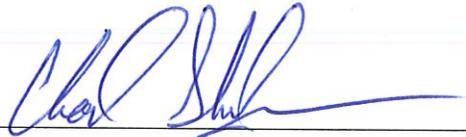
Council Comment

None

Mayor's Comment

None

M/S Mueller/Petsche To adjourn at 8:22 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Chad Schmelzer, Mayor

ATTEST:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Monday, July 13, 2020 at 5:30 pm at City Hall, 104 N Main Street. Social distancing was followed.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members in attendance were Daryl Petsche, Val Cromer and Mat Mueller. Council members Bob Bodish and Bonnie Dietrich were absent.

The Pledge of Allegiance was recited

Consent Agenda

M/S Cromer/Mueller To approve the consent agenda. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

New Business

Law Enforcement Agreement

City Administrator/Clerk Atkinson and Attorney Kruse reported that they received and reviewed the 28E agreement that the city currently has with they Clayton County Sheriff's Department. Attorney Kruse stated that she had it reviewed by the county attorney as well explaining that the city can continue our reserve program since we have this 28E in place and to not need to have a new agreement.

M/S Petsche/Mueller To approve using the Clayton County Sheriff 28E Mutual Aid Agreement until a new chief of police is hired. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

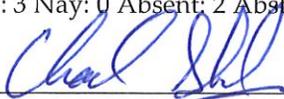
Chief of Police Classified Ad

M/S Cromer/Petsche To approve the classified ad for the chief of police position. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

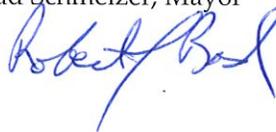
Reserve Officer Classified Ad

M/S Cromer/Petsche To approve the classified ad for the reserve officer position. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

M/S Cromer/Mueller To adjourn at 6:09 pm. Aye: 3 Nay: 0 Absent: 2 Abstention: 0



Chad Schmelzer, Mayor



ATTEST



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, August 12, 2020 at 7:00 pm in the Community Center, 106 W Niagara Street. The meeting was open to the public. Social distancing was followed.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members present were Bonnie Dietrich, Mat Mueller, Daryl Petsche, Val Cromer and Bob Bodish.

The Pledge of Allegiance was recited.

M/S Cromer/Bodish To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

91e	AFLAC	\$83.40	PREMIUMS
111e	AFLAC	\$83.40	PREMIUMS
100e	ALLIANT ENERGY	\$5,098.89	UTILITY
15196	ALLIANT ENERGY	\$259.16	UTILITY
113e	ALLIANT ENERGY	\$6,170.64	UTILITY
79e	ALPINE COMMUNICATIONS	\$63.42	PHONE
99e	ALPINE COMMUNICATIONS	\$896.38	PHONE
15192	B & M ELECTRIC LLC	\$195.04	LIBRARY
15193	BAKER & TAYLOR	\$150.34	LIBRARY
106e	BATTERIES PLUS	\$145.90	LIFT STATION
77e	BLACK HILLS ENERGY	\$322.46	UTILITY
110e	BLACK HILLS ENERGY	\$289.94	UTILITY
15197	BRUENING ROCK PRODUCTS INC	\$509.13	MANHOLE
15194	CENTER POINT LARGE PRINT	\$217.97	LIBRARY
15198	DECORAH MOBILE GLASS INC	\$200.00	TRACTOR
15199	DUBUQUE FIRE EQUIPMENT INC	\$28.00	EXTINGUISHERS
15200	ELEANOR SOULLI	\$10.00	REFUND
15201	EUROFINS TESTAMERICA	\$327.60	TESTING
15202	FEHR GRAHAM	\$1,623.25	FEEES
15203	GARNAVILLO AUTO & TIRE	\$227.10	EMS
15204	GARNAVILLO CEMETERY ASSOC	\$150.28	DISTRIBTUTION
15205	GLENNS LOCK SERVICE	\$88.90	CITY HALL
15206	GUTTENBERG PRESS	\$374.86	PUBLICATIONS
15207	HACH COMPANY	\$526.95	COLORIMETER
15208	HAWKINS WATER TREATMENT	\$365.83	CHEMICALS
15209	IDNR WASTEWATER SECTION	\$210.00	ANNUAL FEE
15210	IHDE S	\$389.15	FUEL & SUPPLIES
78e	INTERNAL REVENUE SERVICE	\$4,344.98	WITHHOLDINGS

City of Garnavillo

15211	IOWA ONE CALL	\$21.60	LOCATES
112e	IPERS	\$2,407.36	RETIREMENT
15212	J & C OVERHEAD DOORS	\$45.00	FIRE STATION
15213	KEYSTONE LABORATORIES INC	\$25.00	TESTING
15214	KURTS PLUMBING & HEATING	\$47.58	FOUNTAIN
15215	MERCYONE ELKADER MEDICAL CENTE	\$92.56	TESTING
15216	MEUSER LUMBER	\$769.85	PAINT/SUPPLIES
15217	MEUSER LUMBER-GUTTENBERG	\$11.04	SUPPLIES
15218	MEUSER LUMBER-GUTTENBERG	\$11,278.00	202 E NIAGARA ST
15219	NORTHEAST IOWA COMMUNITY ACTN	\$745.00	PLEDGE
15195	PETTY CASH - LIBRARY	\$3.16	LIBRARY
102e	POSTMASTER	\$7.50	WATER SAMPLE
104e	POSTMASTER	\$195.00	STAMPS
105e	POSTMASTER	\$10.95	POSTAGE
15220	SCHMITZ JANITORIAL SUPPLY	\$61.00	PAPER TOWELS
103e	TOWN & COUNTRY SANITATION INC	\$4,465.50	TRASH
108e	TOWN & COUNTRY SANITATION INC	\$4,465.50	TRASH
94e	TREASURER STATE OF IOWA	\$1,170.55	TAXES
95e	TREASURER STATE OF IOWA	\$1,159.82	TAXES
96e	TREASURER STATE OF IOWA	\$1,099.00	TAXES
97e	TREASURER STATE OF IOWA	\$588.00	TAXES
15221	UNITY POINT CLINIC	\$42.00	TESTING
15222	UPPER EXPLORERLAND RPC	\$2,623.71	GRANT ADMINISTRATION
90e	US CELLULAR	\$220.15	PHONE
109e	WELLMARK	\$1,590.57	LIBRARY
15223	WINDRIDGE IMPLEMENT	\$623.00	WINDSHIELD

Treasurer Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 24,255.34	\$ 25,156.63	\$ 992,424.93
RUT Fund	\$ 1,079.34	\$ 12,525.57	\$ 48,845.71
Employee Benefit Fund	\$ 2,676.57	\$ 583.00	\$ 60,555.74
Emergency Fund	\$ -	\$ 92.32	\$ -435.25
TIF Fund	\$ -	\$ 0.11	\$ -3,247.05
Urban Renewal Fund	\$ 56,058.25	\$ -	\$ -35,654.99
Debt Service Fund	\$ -	\$ 182.96	\$ 21,659.95
Capital Project Fund	\$ 117.79	\$ 177.36	\$ 122,374.14
Storm Water Utility Fund	\$ 65.39	\$ 1,273.03	\$ 63,515.72
Water Fund	\$ 11,110.30	\$ 20,205.20	\$ 286,504.69
Water Sinking Fund	\$ -	\$ -	\$ 38,346.73

City of Garnavillo

Sewer Fund	\$ 11,265.49	\$ 21,301.05	\$ 578,879.98
	\$ 106,628.47	\$ 81,497.23	\$2,123,770.30

Old Business

RFP Cameras

Council members discussed the proposals and what is the best for city.

M/S Bodish/Petsche To approve Resolution 2020-57 A resolution accepting the proposal from Mr. Lock & Key and The Vacuum Center for security cameras, not to exceed \$12,095.06.

Roll Call

Aye: Dietrich, Mueller, Petsche, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

RFP Solid Waste Contract

Council members discussed the current provider and have no issues but feel that it is necessary to bid out the contract to ensure that the city is getting the best rate for their residents.

M/S Petsche/Dietrich To approve Resolution 2020-58 A resolution approving the RFP Solid Waste Contract.

Roll Call

Aye: Mueller, Petsche, Cromer, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

17-HSG-006 Forgivable Loan #6-Final Payment \$11,278

City Administrator/Clerk Atkinson explained that this is the final payment for this loan.

M/S Mueller/Petsche To approve Resolution 2020-59 A resolution approving 17-HSG-006 Forgivable Loan #6-Final Payment, \$11,278.

Roll Call

Aye: Petsche, Cromer, Bodish, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

City of Garnavillo

CCDG Marketing Contribution

City Administrator/Clerk Atkinson explained that Andrew Reimer represents the City of Garnavillo and they are working on a commercial for Clayton County that will spotlight a few locations in Garnavillo.

M/S Cromer/Petsche To approve Resolution 2020-60 A resolution approving a \$500.00 contribution to the Clayton County Development Group Marketing Program.

Roll Call

Aye: Cromer, Bodish, Dietrich, Mueller, Petsche

Nay: None

Absent: None

Abstention: None

Meter Reader Upgrade

City Administrator/Clerk Atkinson explained that the current meter reader battery no longer takes a charge and that we reached out to the company to get a new one but they said that they are no longer being made and cannot be replaced. She also stated that the software is no longer supported and needs to be replaced. Atkinson provided the estimates to upgrade the system. Council discussed the cost, asking if there were any other options available and if it will be compatible with our software. Public Works Superintendent Schroyer explained that we purchase our meter through this company and they are set up to use their reader.

M/S Mueller/Cromer To approve Resolution 2020-61 A resolution approving the meter upgrade: Metering Technologies, \$9,901.00; Banyon Data Software Meter Interface, \$2,295 and the purchase of a tablet that meets the specs provided by Metering Technologies.

Roll Call

Aye: Bodish, Dietrich, Mueller, Petsche, Cromer

Nay: None

Absent: None

Abstention: None

City Hall Improvements/Furnace & Air Conditioner

Council discussed the proposal received and would like to see a couple additional proposals but not want to hold up the remodel project and told Administrator/Clerk Atkinson to proceed with the remodel. The council directed Atkinson to obtain a couple more proposals, present them to the mayor for review and acceptance.

M/S Petsche/Bodish To approve the purchase of a new furnace/air conditioner for city hall not to exceed \$6,650.46. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Set public hearing on the status of funded activities for Garnavillo Storm Water Improvements Project

City of Garnavillo

City Administrator/Clerk Atkinson explained that Diana with Upper Explorerland Regional Planning Commission stated that it is required as part of the grant to hold a public hearing on the progress of the project.

M/S Mueller/Petsche To Resolution 2020-62 A resolution setting a public hearing on the status of funded activities for Garnavillo Storm Water Improvements Project.

Roll Call

Aye: Bodish, Dietrich, Petsche, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

Chapter 69 No Parking

City Administrator/Clerk Atkinson explained that the original ordinance had a type based upon the addresses listed on Beacon Schneider.

M/S Bodish/Cromer To approve the first reading of Ordinance 08-2020 An ordinance relating parking regulations.

Roll Call

Aye: Dietrich, Petsche, Mueller, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

M/S Mueller/Petsche To waive and approve on the first reading Ordinance 08-2020 An ordinance relating to parking regulations.

Roll Call

Aye: Mueller, Cromer, Bodish, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Hearing of Delegations

Charles Lawson, Truck Route Concerns

Charles handed out packets to council containing the e-mail correspondences he had with City Administrator/Clerk Atkinson and Tom Ertl, Guttenberg Industries, regarding the truck traffic on Oak Street. Lawson expressed his displeasure with the council for updating the truck route and not stopping it from running by his property. Council, Lawson and business owners discussed the situation and they are

City of Garnavillo

willing to work together to address his concerns. Council directed staff to order some speed limit signs to put up.

Don Koss, Community Concerns

Don discussed his concerns with the council regarding the empty houses in town, the lack of community promotion and his displeasure that the city no longer picks up compost.

Attorney Report

Attorney Kruse provided council with updates on the two pending nuisances;
309 E Niagara St ~ Zoning Violation, Municipal Infraction
303 S Adams St ~ 657A Proceedings

Department Reports

Public Works Superintendent Schroyer provided council with a brief update on the storm water project.

City Administrator/Clerk Atkinson provided her report in writing and an update on the handrail at city hall stating that it should be done within a month.

Reserve Officer Hoeger provided council with an update on the squad car, staff is working to finish obtaining the additional items needed to get it ready for service.

Council Comments

Council Member Cromer asked if there was any progress on the new home/new resident program, Atkinson stated no but that she would work on it and a new ordinance for tax abatement for the next council meeting.

Council Member Bodish asked about purchasing additional speed signs and getting the one we have installed. Bodish also asked about the dumpsters at the compost site, Schroyer explained that the hauler leaves them so they have some on hand when residents need to rent them.

Mayor's Report

Mayor Schmelzer briefly discussed the lack of applicants for the open chief position, they discussed reaching out to adjacent department to see if they would be interested in a 28E agreement for shared chief.

M/S Petsche/Cromer To adjourn at 8:56 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

City of Garnavillo



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, September 9, 2020 at 7:00 pm in the Community Center, 106 W Niagara Street.

The meeting was called to order by Mayor Pro-Tem Bob Bodish.

Roll call was taken and council members in attendance were Bonnie Dietrich, Bob Bodish, Mat Mueller and Daryl Petsche. Mayor Chad Schmelzer and Council Member Val Cromer were absent.

Public Hearing

Status of Funded Activities for Garnavillo Storm Water Improvements Project

The public hearing opened at 7:01 pm, Diana Johnson from Upper Explorerland Regional Planning Commission read the following statement.

CITIZEN PARTICIPATION REQUIREMENTS

To comply with the participation requirements of Section 508 of the Housing and Community Development Act of 1987, local government applicants and recipients must do the following:

- 1) Conduct at least one public hearing on the status of funded activities. The hearing on the status of funded activities must include a review of:
 - a. a general description of accomplishments to date: The project is approximately 50% complete. The contractor started on August 3rd and has the subdrain installed from the outlet to Washington Street. The channel is shaped and reseeded from the outlet to Van Buren Street and the culvert crossing Van Buren Street is installed. Channel shaping from Van Buren to Washington is to be completed and all work upstream yet to be initiated.
 - b. a summary of expenditures to date: The latest pay estimate is current through April 15, 2020 and indicates that Community Development Block Grant (CDBG) reimbursable construction expenditures to date are at \$25,230 in terms of work completed and administrative expenditures are at \$9,445. The total CDBG expenditures requested-to-date is at 16%. Local match expenditures since July 30th have been \$29,028. There are still \$175,917 grant funds available to draw down.
 - c. a general description of remaining work: Work left to be completed includes the storm sewer from Washington Street to South Main Street (US 52), along with installation of the permeable pavers along South Main Street and the associated sidewalk and street repair. In addition, the installation of the two raingardens is remaining to be done.
 - d. a general description of changes made to the project budget, performance targets, activity schedules, project scope, location, objectives or beneficiaries: Since the CDBG end date is set for July 31, 2021 and the project is currently at 50%, there should be no need for an extension of the timeline of this project. We do not anticipate any changes in project scope, location, objections, or beneficiaries and expect field work to be completed this fall.

The public hearing closed at 7:03 pm.

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M/S Mueller/Petsche To approve the consent agenda with the removal of item 7c. FY20 Street Finance Report. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

000114 TREASURER STATE OF IOWA, \$1,091.00
000115 ALPINE COMMUNICATIONS, \$893.05
000116 INTERNAL REVENUE SERVICE, \$3,547.99
000117 IPERS, \$2,166.67
000118 POSTMASTER, \$140.00-STAMPS
000119 POSTMASTER, \$26.35-SAMPLES
000120 ALPINE COMMUNICATIONS, \$98.54
000121 BLACK HILLS ENERGY, \$290.34
015228 ALLIANT ENERGY, \$217.01
015229 BAKER & TAYLOR, \$137.68-LIBRARY
015230 BANYON DATA SYSTEMS, \$2,295.00-SOFTWARE
015231 BODENSTEINER IMPLEMENT, \$67.96-MOWER
015232 BRINKS TREE SERVICE LLC, \$1,000.00-ELECTRICAL
015233 CENGAGE LEARNING INC/GALE, \$74.22-LIBRARY
015234 CENTER POINT LARGE PRINT, \$44.34-LIBRARY
015235 DUBUQUE FIRE EQUIPMENT INC, \$168.00-EXTINGUISHERS
015236 EUROFINS TESTAMERICA, \$346.50-TESTING
015237 FEHR GRAHAM, \$7,878.25-ENGINEERING
015238 GARNAVILLO AUTO & TIRE, \$178.35-VEHICLE
015239 GREG CROMER, \$245.00-AERIAL PHOTO
015240 GUTTENBERG PRESS, \$271.47-PUBLICATIONS
015241 IAMU, \$345.41-DUES
015242 IHDE S, \$113.65 FUEL
015243 KEYSTONE LABORATORIES INC, \$12.50-TESTING
015244 MIDWEST RADAR & EQUIPMENT, \$40.00-RADAR
015245 OVERDRIVE INC, \$372.10-LIBRARY
015246 PETTY CASH - LIBRARY, \$54.70-POSTAGE
015247 RADEMACHER, LINDA, \$24.08-COMMUNITY CENTER
015249 STATE LIBRARY OF IOWA, \$62.00-LIBRARY
015250 THREE RIVERS FS CO, \$400.85-FUEL
015251 UPPER EXPLORERLAND RPC, \$2,839.75-GRANT ADMIN

Treasurer Report

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 18,880.60	\$ 17,286.02	\$ 990,830.35
Capital Equipment Fund	\$ -	\$ -	\$ -
RUT Fund	\$ 994.12	\$ 7,883.30	\$ 55,734.89
Employee Benefit Fund	\$ 2,272.63	\$ -	\$ 58,283.11
Emergency Fund	\$ -	\$ -	\$ (435.25)

City of Garnavillo

TIF Fund	\$ -	\$ 0.05	\$ (53,247.00)
Urban Renewal Fund	\$ 13,078.12	\$ 49,299.00	\$ 565.89
Debt Service Fund	\$ -	\$ -	\$ 21,659.95
Capital Project Fund	\$ 7,901.09	\$ 177.54	\$ 114,650.59
Storm Water Utility Fund	\$ -	\$ 1,273.87	\$ 64,789.59
Water Fund	\$ 8,943.81	\$ 20,355.19	\$ 297,916.07
Water Sinking Fund	\$ -	\$ -	\$ 38,346.73
Sewer Fund	\$ 9,173.87	\$ 21,613.39	\$ 591,319.50
	\$ 61,244.24	\$ 117,888.36	\$ 2,180,414.42

Old Business

RFP Solid Waste Contract Approval

The council discussed the proposals received from Town & Country and Kluesner Sanitation.

M/S Mueller/Petsche To approve Resolution 2020-63 A resolution approving the Kluesner Sanitation proposal for a 5 year contract with weekly trash pick up and bi-weekly recycling pick up beginning October 1st, 2020.

Roll Call

Aye: Bodish, Dietrich, Petsche, Mueller

Nay: None

Absent: Cromer

Abstention: None

New Business

Resolution setting date for the sale of General Obligation Street Improvement Bonds, Series 2020 and authorizing the use of a Term Sheet in connection therewith

M/S Petsche/Mueller To approve Resolution 2020-64 A resolution setting date for the sale of General Obligation Street Improvement Bonds, Series 2020 and authorizing the use of Term Sheet in connection therewith.

Roll Call

Aye: Dietrich, Petsche, Mueller, Bodish

Nay: None

Absent: Cromer

Abstention: None

City of Garnavillo

17-926 Storm Water Drainage Improvements PPE#1, \$82,138.60

M/S Mueller/Petsche To approve Resolution 2020-65 A resolution approving 17-926 Storm Water Drainage Improvements PPE#1, \$82,138.60.

Roll Call

Aye: Petsche, Mueller, Bodish, Dietrich

Nay: None

Absent: Cromer

Abstention: None

City Hall Improvements: ADA Front Door

M/S Mueller/Petsche To approve Resolution 2020-66 A resolution approving City Hall Improvements: ADA Front Door from Dubuque Glass not to exceed \$ 5,695.00.

Roll Call

Aye: Mueller, Bodish, Dietrich, Petsche

Nay: None

Absent: Cromer

Abstention: None

Old Water Tower Building Improvements/Roof

Public Works Superintendent Schroyer explained to council that the roof on the building next to old water tower is leaking and needs to be replaced.

M/S Petsche/Mueller To approve Resolution 2020-67 A resolution approving the old water tower building roof not to exceed \$1,800.00.

Roll Call

Aye: Mueller, Bodish, Dietrich, Petsche

Nay: None

Absent: Cromer

Abstention: None

Hearing of Delegations

Chuck Lawson ~ addressed the council regarding the storm water project and his concerns.

Attorney Report

Nuisance Properties

Attorney Kruse provided council with an update on the nuisance properties she is working on.

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Department Reports

Fire Department

Chief Puelz provided council with an update on the department:

July ~ 6 emergency calls with 36 members responding, 15 members attended meetings & training

August ~ 4 emergency calls with 27 members responding, 15 members attended meetings & training

Pancake breakfast turn out was approximately 600-650 people.

Public Works Department

PWS Schroyer discussed the request from Jordan Meyer, Garnavillo Chiropractic, to install a driveway as part of the storm water project. After a conference call and research it was determined that there has been no permit issued by the State of Iowa, city council meeting minutes show that the council stated that they were not opposed to the installation of a driveway as long as they received permit approval from the state and plans submitted to the city. Council discussed and stated that they are still not opposed to its installation but based on the recommendation of the engineer the cost is greater than the benefit for the city. If Meyer chooses to continue the burden is on him to obtain the permits, easements etc, whatever necessary for its installation.

Schroyer addressed the council regarding recent events with the squad car keys and his displeasure with how it was addressed. Council stated they would look into it and set up a policy if need be.

Schroyer also addressed the council regarding the proposal he received from Kluesner Construction for the repairs on Industrial Road.

City Administrator Report

CA Atkinson reviewed her report with council.

Library FY20 End of Year Report

Head Librarian Wolter provided council a written report.

Council Comment

Council Member Mueller stated that he has been approached by several residents regarding the yard waste pick up, he proposed setting a policy with rules and a fee that could be added to their water bill. Council directed CA Atkinson to research and place it to the October agenda to review.

Council Member Bodish asked if we had made any progress on replacing trees in the park, he asked PWS Schroyer to check into how much it would cost to have trees spaded by the guy from West Union.

Council Member Bodish provided council with an update regarding the progress on hiring a chief and reserve officers.

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Mayor's Report

No report.

M/S Mueller/Petsche To adjourn at 8:26 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0



Chad Schmelzer, Mayor

Attest:


Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Wed, Sept. 23, 2020 at 7:00 pm in the Community Center, 106 W Niagara St. The meeting was open to the public social distancing was followed.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members present were Mat Mueller, Daryl Petsche (by phone) and Val Cromer. Bonnie Dietrich and Bob Bodish were absent.

The Pledge of Allegiance was recited.

M/S Cromer/Mueller To approve the consent agenda with the emergency addition of Garnavillo Auto & Tire Alcohol License. Aye: 3 Nay: 0 Absent: 2

Old Business

FY20 Street Finance Report

M/S Mueller/Petsche To approve Resolution 2020-68 A resolution approving the FY20 Street Finance Report.

Roll Call

Aye: Cromer, Mueller, Petsche

Nay: None

Absent: Bodish, Dietrich

Abstention: None

New Business

Resolution awarding the sale of General Obligation Street Improvement Bonds, Series 2020

M/S Cromer/Petsche To approve Resolution 2020-69 A resolution awarding the sale of General Obligation Street Improvement Bonds, Series 2020.

Roll Call

Aye: Mueller, Petsche, Cromer

Nay: None

Absent: Bodish, Dietrich

Abstention: None

17-926 Stormwater Drainage Improvements Contract Change Order #1, not to exceed \$4000.00

M/S Mueller/Cromer To approve Resolution 2020-70 A resolution approving 17-926 Stormwater Drainage Improvements Contract Change Order #1, not to exceed \$4000.00.

Roll Call

Aye: Petsche, Cromer, Mueller

City of Garnavillo

Nay: None

Absent: Bodish, Dietrich

Abstention: None

Ordinance 09-2020 Solid Waste Fees

M/S Mueller/Petsche To approve the first reading of Ordinance 09-2020 Solid Waste Fees.

Roll Call

Aye: Cromer, Petsche, Mueller

Nay: None

Absent: Bodish, Dietrich

Abstention: None

M/S Petsche/Mueller To waive and approve on the first reading Ordinance 09-2020 Solid Waste Fees.

Roll Call

Aye: Petsche, Mueller, Cromer

Nay: None

Absent: Bodish, Dietrich

Abstention: None

Chief of Police

M/S Petsche/Mueller To approve Resolution 2020-71 A resolution hiring Kari Hoyheim as the part-time Garnavillo Chief of Police.

Roll Call

Aye: Mueller, Cromer, Petsche

Nay: None

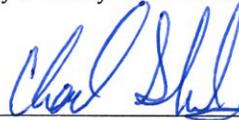
Absent: Bodish, Dietrich

Abstention: None

Reserve Officer

Reserve Officer tabled until Chief of Police can review applicants.

M/S Mueller/Cromer To adjourn at 7:45 pm. Aye: 3 Nay: 0 Absent: 2 Abstention: 0



Chad Schmelzer, Mayor

ATTEST:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Tues, Sept. 29, 2020 at 5:30 pm in the Community Center, 106 W Niagara St. The meeting was open to the public social distancing was followed.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members present were Bonnie Dietrich, Daryl Petsche and Val Cromer. Mat Mueller and Bob Bodish were absent.

The Pledge of Allegiance was recited.

M/S Cromer/Petsche To approve the consent. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

New Business

Resolution requesting reimbursement from the Iowa COVID-19 Government Relief Fund.

M/S Petsche/Dietrich To approve Resolution 2020-71 A resolution requesting reimbursement from the Iowa COVID-19 Government Relief Fund.

Roll Call

Aye: Petsche, Dietrich, Cromer

Nay: None

Absent: Bodish, Mueller

Abstention: None

Chief of Police

Mayor Chad Schmelzer swore in Kari Hoyheim as the Garnavillo Chief of Police.

M/S Petsche/Dietrich To adjourn at 5:36 pm. Aye: 3 Nay: 0 Absent: 2 Abstention: 0



Chad Schmelzer, Mayor

ATTEST:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, October 14, 2020 at 7:00 pm in the Community Center, 106 W Niagara Street. The meeting was be open to the public and social distancing was followed.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members present were Val Cromer, Bob Bodish, Daryl Petsche, Bonnie Dietrich and Mat Mueller.

The Pledge of Allegiance was recited.

M/S Cromer/Mueller To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

15255	3E-ELECTRICAL ENGINEERING & EQ	GENERATORS	\$ 2,880.62
15256	ACCESS	LIBRARY COPIER	\$ 79.91
15257	ALLIANT ENERGY	UTILITY	\$ 266.10
15258	ALPINE COMMUNICATIONS	PHONE	\$ 28.62
15259	AUTO XTRAS	SQUAD	\$ 600.00
15260	AUTOMATIC SYSTEMS	WASTE WATER	\$ 3,184.00
15261	B & M ELECTRIC LLC	BLDG MAINTENANCE	\$ 1,519.23
15262	BAKER & TAYLOR	BOOKS	\$ 0.53
15263	CENGAGE LEARNING INC/GALE	BOOKS	\$ 74.22
15264	CENTER POINT LARGE PRINT	BOOKS	\$ 93.48
15265	CLAYTON CO LAW ENFORCEMENT	DUES	\$ 40.00
15266	DEARBORN NATIONAL LIFE INSURAN	PREMIUMS	\$ 122.40
15267	DUBUQUE GLASS COMPANY	DOWN PAYMENT	\$ 2,872.50
15268	EUROFINS TESTAMERICA	TESTING	\$ 447.30
15269	FANNON WELDING LLC	RAILING	\$ 2,200.00
15270	FEHR GRAHAM	PROF SERVICES	\$14,295.25
15271	FUSION PRODUCTS	PLEXIGLASS	\$ 394.00
15272	GARNAVILLO AUTO & TIRE	VEHICLE	\$ 34.75
15273	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 327.66
15274	GARNAVILLO MILL	PARK	\$ 14.50
15275	GUTTENBERG PRESS	PUBLICATIONS	\$ 156.44
15276	HAWKINS WATER TREATMENT	SUPPLIES	\$ 334.83
15277	IHDE S	FUEL	\$ 221.30
15278	KEYSTONE LABORATORIES INC	TESTING	\$ 12.50
15279	MEUSER LUMBER	SUPPLIES	\$ 204.64
15280	MEUSER LUMBER-GUTTENBERG	SUPPLIES	\$ 907.36
15281	MR. LOCK & KEY AND THE VACUUM	DOWN PAYMENT	\$ 6,421.74
15282	NORTHEAST IOWA COUNCIL ON AGIN	BODISH MEMORIAL	\$ 50.00
15283	RETYLING SPECIALIST	BLDG UPDATES	\$ 7,220.50
15284	RICOH USA INC	COPIER	\$ 55.71

City of Garnavillo

15285	STATE LIBRARY OF IOWA	DUES	\$ 69.70
15286	STOREY KENWORTHY	SUPPLIES	\$ 253.66
15287	THREE RIVERS FS CO	FUEL	\$ 568.64
15288	UPPER EXPLORERLAND RPC	PROF SERVICES	\$ 3,006.02
128E	GARNAVILLO AUTO & TIRE	ICE	\$ 1.70
129E	POSTMASTER	STAMPS	\$ 235.00
130E	ALLIANT ENERGY	UTILITY	\$ 5,116.55
131E	POSTMASTER	POSTAGE	\$ 23.35
132E	TOWN & COUNTRY	TRASH	\$ 4,465.50
134E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 3,493.54
135E	BLACK HILLS	UTILITY	\$ 298.27
136E	US CELLULAR	PHONE	\$ 220.16
137E	WELLMARK	PREMIUMS	\$ 1,590.57
138E	ALPINE COMMUNICATIONS	PHONE	\$ 894.56
139E	AFLAC	PREMIUMS	\$ 125.10

Treasurer Report

	Debit	Credit	Total
GENERAL FUND	\$ 22,654.05	\$ 2,452.83	\$ 976,107.58
ROAD USE TAX	\$ -	\$ -	\$ 65,255.05
EMPLOYEE BENEFIT	\$ 542.45	\$ -	\$ 56,373.90
EMERGENCY FUND	\$ -	\$ -	\$ (250.69)
TAX INCREMENT FINANCING	\$ -	\$ -	\$ (53,185.93)
URBAN RENEWAL	\$ -	\$10,537.00	\$ 9,470.72
DEBT SERVICE	\$ -	\$ -	\$ 22,907.75
CAPITAL PROJECT FUNDS	\$115,081.52	\$ -	\$ (91,508.36)
STORM WATER UTILITY FUND	\$ 41.96	\$ 41.96	\$ 66,098.41
WATER FUND	\$ 5,729.71	\$ 924.72	\$ 304,845.79
WATER SINKING FUND	\$ -	\$ -	\$ 38,346.73
SEWER FUND	\$ 8,169.36	\$ 1,015.69	\$ 597,382.34
	\$152,219.05	\$14,972.20	\$ 1,991,843.29

Old Business

19-854 Sanitary Sewer Agreement

City Administrator/Clerk Atkinson explained that this agreement is for the Caspersen Sewer Project to prevent the sewer backups in her house, she stated that Attorney Kruse prepared the document for the Caspersen's to agree to and sign before action is taken to make the updates. Council Member Petsche verified that the resolution just approves the proposed agreement which is to be presented to Caspersen's, Atkinson stated yes.

City of Garnavillo

M/S Petsche/Bodish To approve Resolution 2020-72 A resolution approving the 19-854 Sanitary Sewer Agreement for the Caspersen Sewer Project.

Roll Call

Aye: Cromer, Petsche, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

New Business

Resolution authorizing and approving a Loan Agreement, providing for issuance of \$380,000 General Obligation Street Improvement Bonds, Series 2020 and providing for the levy of taxes to pay the same

City Administrator/Clerk Atkinson explained that the resolution on the agenda is required by the bond attorney to finish the GO Bond process.

M/S Petsche/Cromer To approve Resolution 2020-73 A resolution authorizing and approving a Loan Agreement, providing for issuance of \$380,000 General Obligation Street Improvement Bonds, Series 2020 and providing for the levy of taxes to pay the same.

Roll Call

Aye: Bodish, Petsche, Dietrich, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

17-926 Storm Water Improvements PPE#2, \$97,780.25

City Administrator/Clerk Atkinson explained that this is the second request for the project and Diana Johnson with Upper Explorerland has asked us to approve but hold the check until she receives the paperwork she needs for the grant documentation.

M/S Bodish/Dietrich To approve Resolution 2020-73 A resolution approving 17-926 Storm Water Improvements PPE#2, \$97,780.25.

Roll Call

Aye: Petsche, Dietrich, Mueller, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

Trick or Treat Hours

M/S Cromer/Petsche To set Halloween Trick or Treat time to be Saturday, October 31, 2020, 4 pm to 7 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

City of Garnavillo

Mortgage Release, Travis Dettmann

M/S Cromer/Petsche To approve Resolution 2020-74 A resolution approving the Mortgage Release for Travis Dettmann.

Roll Call

Aye: Dietrich, Mueller, Cromer, Bodish, Petsche

Nay: None

Absent: None

Abstention: None

Mortgage Release, Marvin & Wilma Rodenberg

M/S Mueller/Petsche To approve Resolution 2020-74 A resolution approving the Mortgage Release for Marvin & Wilma Rodenberg.

Roll Call

Aye: Mueller, Cromer, Bodish, Petsche, Dietrich

Nay: None

Absent: None

Abstention: None

Mortgage Release, Dale Thein

M/S Mueller/Cromer To approve 2020-76 A resolution approving the Mortgage Release for Dale Thein.

Roll Call

Aye: Cromer, Petsche, Mueller, Bodish, Dietrich

Nay: None

Absent: None

Abstention: None

November Meeting Date Change from 11/11/2020 to 11/18/2020

City Administrator/Clerk Atkinson explained to council that 11/11/2020, Veterans Day, is a city holiday and asked if council would consider moving the meeting one week

M/S Cromer/Petsche To approve Resolution 2020-77 A resolution approving the November Meeting Date Change from 11/11/2020 to 11/18/2020 due to Veterans Day is a city holiday.

Roll Call

Aye: Petsche, Mueller, Bodish, Dietrich, Cromer

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Chapter 92 Water Rates Ordinance

City Administrator/Clerk presented the proposed ordinances changes to council.

M/S Petsche/Bodish To approve the first reading of Ordinance 10-2020 Chapter 92 Water Rates.

Roll Call

Aye: Mueller, Bodish, Dietrich, Cromer, Petsche

Nay: None

Absent: None

Abstention: None

Chapter 99 Sewer Rates Ordinance

City Administrator/Clerk presented the proposed ordinances changes to council.

M/S Bodish/Petsche To approve the first reading of Ordinance 11-2020 Chapter 99 Sewer Rates.

Roll Call

Aye: Bodish, Dietrich, Cromer, Petsche, Mueller

Nay: None

Absent: None

Abstention: None

Solid Waste Agency Waiver Request

Council Member Cromer volunteered to attend the Board of Supervisors next meeting to discuss a waiver, she will report back to the council at the next meeting.

2020 Winneshiek County Landfill Comprehensive Plan

City Administrator/Clerk Atkinson explained to council that state law sets the Solid Waste Agency boundaries within the state and that the city is required to take our trash to the landfill in our agency so that makes us part of the comprehensive plan.

M/S Bodish/Petsche To approve Resolution 2020-78 A resolution approving the 2020 Winneshiek County Landfill Comprehensive Plan.

Roll Call

Aye: Dietrich, Cromer, Petsche, Mueller, Bodish

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Street Repairs, Industrial Street

Public Works Superintendent Schroyer explained that the repairs in the proposal start at the east drive of trailer park until the lift station curve. PWS and council discussed the proposal and determined that they would like Engineer Wicks to look at the area and discuss water issues. PWS Schroyer will set up a meeting with Wicks.

M/S Cromer/Petsche To table item-Street Repairs, Industrial Street, until we can discuss with the engineer and get a clear plan. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Vehicle Repairs: Tires

PWS Schroyer and council discussed the two options.

M/S Bodish/Petsche To approve Resolution 2020-79 A resolution approving the purchase of new tires from Garnavillo Auto & Tire not to exceed \$1,976.34 plus \$19.00 per tire mount and balance.

Roll Call

Aye: Mueller, Dietrich, Petsche, Bodish, Cromer

Nay: None

Absent: None

Abstention: None

FY21 Budget Amendment #1

M/S Petsche/Cromer To approve Resolution 2020-80 A resolution setting the public hearing date for FY21 Budget Amendment #1 for 11/18/20 at 7 pm.

Roll Call

Aye: Dietrich, Petsche, Bodish, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

Hearing of Delegations

Ivan Meisner, 203 W Oak Street

Mr. Meisner addressed council regarding a driveway for his property. Attorney Kruse recommended an encroachment agreement, council directed Kruse to prepare one for the next council meeting.

Rick Meisner, 206 W Watson Street

Not present

City of Garnavillo

Brad Egleseder, 402 N Roosevelt Street, Zoning Question

Mr. Egleseder asked council for advice on how he should address the zoning issues with a property he is interested in purchasing to build a shop for his business. Egleseder, council and staff discussed the options, rezoning the whole property or do a parcel split and rezone only the section necessary for his business. Council directed Egleseder to work with the attorney and city administrator.

Jason Cromer, 202 S Main Street

Mr. Cromer addressed the council regarding the new garbage totes, he stated that if a resident doesn't like the size of his toter they can call Kluesner Sanitation.

Attorney Report

Nuisance Properties

Tom Frye, house needs to be inspected. Council directed and PWS Schroyer volunteered to inspect the property if someone gives him a list. Attorney Kruse was directed to set a deadline of 10/30/20 for the inspection of Tom Frye's property.

Department Reports

Chief of Police, Kari Hoyheim

Chief Hoyheim stated that we are moving forward and provided council with an update on the department. Hoyheim stated she is working on getting out and doing her meet and greets with the community.

Public Works Superintendent, Chad Schroyer

PWS Schroyer told council that he sent me the picture for the plow and would like to get it up for sale.

City Administrator/Clerk, Melissa Atkinson

CA/C Atkinson stated that her report was in the packet and if there were any questions.

Council Comment

Council Member Mueller asked Chief Hoyheim if she had had a chance to complete an inventory of the police equipment. Hoyheim stated that she is meeting with the officers and working on it. Mueller also asked about the Visu-Sewer project and where we are with contacting residents. PWS Schroyer stated that he is going to work with CAC Atkinson to get the list and letters out.

City of Garnavillo

Council Member Bodish stated that he would like the sewer letters out as soon as possible.

Council Member Petsche stated that he looked at the trees in the park and he thinks that there are four trees that need to be removed, he would like us to contact someone to look at them and get estimates for replacement.

Mayor's Report

None

M/S Bodish/Mueller To adjourn at 8:09 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Chad Schmelzer, Mayor

Attest


Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, November 18, 2020 at 7:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Protem Bob Bodish.

Roll call was taken. Council Members Val Cromer and Bob Bodish were present. Council Member Bonnie Dietrich called in to attend.

The Pledge of Allegiance was recited.

Council Member Daryl Petsche called in to attend.

M/S Cromer/Dietrich To approve the consent agenda except Garnavillo Auto & Tire Liquor License request that was approved contingent upon receipt of IABD completed permit application. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

15293	ALLIANT ENERGY	UTILITY	\$224.91
15294	ATKINSON, MELISSA	RMBS	\$51.75
15295	AUTOMATIC SYSTEMS	SEWER	\$185.06
15296	BAKER & TAYLOR	LIBRARY	\$29.65
15297	BRUENING ROCK PRODUCTS INC	ROCK	\$308.00
15298	CENGAGE LEARNING INC/GALE	LIBRARY	\$74.22
15299	CENTER POINT LARGE PRINT	LIBRARY	\$135.42
15300	COMELEC SERVICES INC	WI-FI	\$281.67
15301	DUBUQUE FIRE EQUIPMENT INC	EXTINGUISHER	\$28.00
15302	EUROFINS TESTAMERICA	TESTING	\$283.50
15303	FEHR GRAHAM	PROF SRVS	\$16,839.00
15304	GARNAVILLO AUTO & TIRE	PART	\$345.67
15305	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$3,887.65
15306	GLENNS LOCK SERVICE	DOOR	\$30.00
15307	GUTTENBERG PRESS	PUBS	\$204.37
15308	HAWKINS WATER TREATMENT	CHEMICALS	\$509.71
15309	IAMU	DUES	\$345.41
15310	IDNR WATER SUPPLY	PERMIT	\$95.00
15311	IHDE S	FUEL	\$274.73
15312	IOWA LAW ENFORCEMENT ACADEMY	PROF SRVS	\$150.00
15313	IOWA ONE CALL	LOCATES	\$26.10
15314	IRWA	DUES	\$225.00
15315	J & C OVERHEAD DOORS	SHOP	\$89.50
15316	KEYSTONE LABORATORIES INC	TESTING	\$156.50

City of Garnavillo

15317	KLUESNER CONSTRUCTION INC	PATCH	\$330.00
15318	KLUESNER SANITATION LLC	TRASH	\$5,227.20
15319	MEUSER LUMBER	SUPPLIES	\$142.92
15320	NANCYS COMPUTER SERVICE	LAPTOPS	\$3,588.43
15322	SMART APPLE MEDIA	LIBRARY	\$60.89
15323	SPEER FINANCIAL INC	PROF SRVS	\$4,950.00
15324	THREE RIVERS FS CO	FUEL	\$274.12
15325	UPPER EXPLORERLAND RPC	PROF SRVS	\$1,264.44
15326	WEBER PLUMBING, HEATING AND AC	FURNACE/AIR	\$2,820.53
			\$43,439.35

Treasurer Report

Fund	Debit	Credit	Current Balance
General	\$ 34,500.85	\$496,627.09	\$ 1,458,435.04
Road Use Tax	\$ 1,595.20	\$ 6,442.89	\$ 70,102.74
Employee Benefit	\$ 3,269.05	\$ 11,162.66	\$ 64,809.96
Emergency	\$ -	\$ 2,168.67	\$ 1,917.98
TIF	\$ -	\$ 12,642.50	\$ (40,543.43)
Urban Renewal	\$ -	\$ 13,971.00	\$ 12,904.72
Debt Service	\$ -	\$ 15,399.06	\$ 38,306.81
Capital Project	\$115,081.52	\$ 142.59	\$ (91,365.77)
Storm Water Utility	\$ 44.74	\$ 1,177.70	\$ 67,231.37
Water	\$ 14,118.43	\$ 19,270.63	\$ 314,802.98
Water Sinking	\$ -	\$ -	\$ 38,346.73
Sewer	\$ 17,351.61	\$ 20,679.07	\$ 607,863.47
	\$185,961.40	\$599,683.86	\$ 2,542,812.60

Public Hearing

FY21 Budget Amendment Public Hearing opened at 7:08 pm. Mayor Protem Bodish asked if there were any comments, there were none. The public hearing closed at 7:08 pm.

M/S Dietrich/Cromer To approve Resolution 2020-81 A resolution approving FY21 Budget Amendment #1.

Roll Call

Aye: Bodish, Cromer, Petsche, Dietrich

Nay: None

Absent: Mueller

Abstention: None

City of Garnavillo

Old Business

Chapter 92 Water Rates Ordinance

M/S Cromer/Petsche To approve the second reading of Ordinance 10-2020 Chapter 92 Water Rates.

Roll Call

Aye: Cromer, Petsche, Bob, Dietrich

Nay: None

Absent: Mueller

Abstention: None

Chapter 99 Sewer Rates Ordinance

M/S Bodish/Dietrich To approve the second reading of Ordinance 11-2020 Chapter 99 Sewer Rates.

Roll Call

Aye: Petsche, Bodish, Cromer, Dietrich

Nay: None

Absent: Mueller

Abstention: None

New Business

4H Clayton Country Crew Community Center Meetings

Council discussed the request made by the 4H group to use the community center for their monthly meetings.

M/S Petsche/Cromer To approve Resolution 2020-82 A resolution approving the 4H group using the community center for their monthly meetings for \$25.00. No vote was taken.

M/S Bodish/Cromer To amend Resolution 2020-82 changing the rate from \$25.00 a month to free as long as the community center is clean after each use.

Roll Call

Aye: Dietrich, Cromer, Petsche, Bodish

Nay: None

Absent: Mueller

Abstention: None

City of Garnavillo

Ivan Meisner, Encroachment Agreement

Council reviewed the agreement prepared by Attorney Kruse at the direction of the council at the last meeting.

M/S Petsche/Dietrich To approve Resolution 2020-83 A resolution approving the Encroachment Agreement for Ivan Meisner, 203 W Oak St.

Roll Call

Aye: Petsche, Bodish, Cromer, Dietrich

Nay: None

Absent: None

Abstention: None

Steve Bernhard, 106 W Van Buren St, Curb & Gutter

Lisa Bernhard asked the council for permission to install a new curb & gutter at 106 W Van Buren St as well as a new side walk. PWS Schroyer explained that they would like the sidewalk to be adjacent to the curb not along the property line since it is so close to the house. Council discussed that they have approved curb & gutter installation by residents in the past and that they have no issue with this one or the placement of the sidewalk.

M/S Petsche/Cromer To approve Resolution 2020-84 A resolution approving the curb and gutter and sidewalk back of curb installation at 106 W Van Buren St.

Roll Call

Aye: Bodish, Dietrich, Cromer, Petsche

Nay: None

Absent: Mueller

Abstention: None

FY20 Annual Urban Renewal Report

City Administrator/Clerk Atkinson explained to council that the report is required to show what the city is using the TIF monies received for.

M/S Bodish/Dietrich To approve Resolution 2020-85 A resolution approving the FY20 Annual Urban Renewal Report.

Roll Call

Aye: Cromer, Petsche, Bodish, Dietrich

Nay: None

Absent: Mueller

Abstention: None

City of Garnavillo

Fire Equipment Replacement/Helmets, \$4,931.20

Fire Chief Puelz explained to council that the current helmets are out of date and need to be replaced for safety reasons.

M/S Bodish/Dietrich To approve Resolution 2020-86 A resolution approving the purchase of new helmets for the fire department not to exceed \$4,931.20.

Roll Call

Aye: Bodish, Petsche, Cromer, Dietrich

Nay: None

Absent: Mueller

Abstention: None

17-926 Storm Water Improvements Contract Change Order #2

Fehr Graham Engineer Ryan Wicks provided council with an explanation of the items in the change order, he also explained that there may be an additional one in spring but we have negotiation room on that one.

M/S Petsche/Dietrich To approve Resolution 2020-87 A resolution approving 17-926 Storm Water Improvements Contract Change Order #2, \$1,363.93.

Roll Call

Aye: Cromer, Bodish, Petsche, Dietrich

Nay: None

Absent: Mueller

Abstention: None

17-926 Storm Water Improvements Partial Pay Estimate #3, \$158,128.24

M/S Petsche/Dietrich To approve Resolution 2020-88 A resolution approving 17-926 Storm Water Improvements Partial Pay Estimate #3, \$158,128.24.

Roll Call

Aye: Bodish, Petsche, Dietrich, Cromer

Nay: None

Absent: Mueller

Abstention: None

Hearing of Delegations

Tony Puelz addressed the council regarding city/county shared shop expenditures, he stated that County Engineer Koopman has stated he is willing to split the cost of spray

City of Garnavillo

foam insulation and a heated power washer for the shop. City Administrator Atkinson stated that since the item is not on the agenda and that we have no clear cost we cannot approve anything tonight but she will put it on the agenda for the December meeting.

Resident Ky Clefisch, 205 W Niagara St, addressed the council regarding the storm water project. Clefisch does not feel that it is doing what it is supposed to be doing, stating that his yard is still wet. Engineer Wicks discussed his concerns with him and that we will inspect the project in March or April to see if there are items that need to be addressed prior to accepting the project as complete.

Attorney Report

Nuisance Properties

Attorney Kruse reported on the Frye property, she stated the PWS Schroyer has inspected the property and stated that he has made tremendous progress. PWS Schroyer stated that Frye is willing to do monthly inspections until the remodel is complete.

Department Reports

City Administrator/Clerk Atkinson stated that her report was in the packet, there were no questions.

Engineer Wicks reported on the meeting he had with PWS Schroyer, PWA Puelz and CA/C Atkinson regarding the waste water & water systems. Wicks stated that staff is doing everything that needs to be done and that here is no reason to rush the permit process with the DNR.

Public Works Superintendent Schroyer provided council with the waste water lagoon sludge test report. Schroyer informed council that public works with the help of the county put up Christmas lights next week while the weather is decent. Schroyer also stated that Bill Robinson asked if public works staff could help the Lions Club put up the Christmas decorations in the park this year since the normal volunteers are unable to help. Council members discussed and stated that they are not opposed as long as staff is done with their duties.

Council Comment

Council Member Dietrich asked about the fire siren, she wanted to know if it was fixed. Fire Chief Puelz stated that it has been repaired and is working.

City of Garnavillo

Mayor's Report

None

M/S Petsche/Cromer To adjourn at 7:57 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Bob Bodish, Mayor Protem

ATTEST:

Melissa Atkinson