

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, January 13, 2021 at 7:00 pm in the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order.

Roll Call was taken. Council Members Bob Bodish, Mat Mueller and Val Cromer were present. Bonnie Dietrich and Daryl Petsche attended by phone.

The Pledge of Allegiance was recited.

M/S Cromer/Bodish To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0
Abstention: 0

Claims

000159	ALPINE COMMUNICATIONS	\$ 63.63	PHONE
000160	POSTMASTER	\$ 26.35	POSTAGE
000161	ALPINE COMMUNICATIONS	\$ 853.64	PHONE
000162	COMELEC SERVICES INC	\$ 10.00	ROUTER RENT
000163	POSTMASTER	\$ 140.00	POSTAGE
000164	COMMUNITY SAVINGS BANK	\$ 4,708.43	INTEREST
000165	IOWA FINANCE AUTHORITY	\$ 2,821.87	INTEREST
000166	IOWA FINANCE AUTHORITY	\$ 621.25	INTEREST
000167	BLACK HILLS ENERGY	\$ 512.89	UTILITY
000168	COMELEC SERVICES INC	\$ 10.00	ROUTER RENT
000169	TREASURER STATE OF IOWA	\$ 888.00	EXCISE TAX
000170	ALLIANT ENERGY	\$ 5,170.75	UTILITY
000171	POSTMASTER	\$ 6.95	POSTAGE
000172	ALPINE COMMUNICATIONS	\$ 65.32	PHONE
000173	WELLMARK	\$ 1,590.57	PREMIUMS
000174	WELLMARK	\$ 1,590.57	PREMIUMS
000175	WELLMARK	\$ 1,590.57	PREMIUMS
000176	US CELLULAR	\$ 220.21	PHONE
000177	POSTMASTER	\$ 7.50	POSTAGE
000178	IRS	\$ 3,695.51	WITHHOLDINGS
000179	ALPINE COMMUNICATIONS	\$ (28.62)	CREDIT
000180	IPERS	\$ 2,347.92	RETIREMENT

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000181	AFLAC	\$ 83.40	PREMIUMS
000182	POSTMASTER	\$ 8.70	POSTAGE
000183	US CELLULAR	\$ 220.21	PHONE
000184	POSTMASTER	\$ 140.00	POSTAGE
000185	ALPINE COMMUNICATIONS	\$ 853.30	PHONE
000186	IRS	\$ 3,945.58	WITHHOLDINGS
000187	TREASURER STATE OF IOWA	\$ 1,947.00	WITHHOLDINGS
000188	US CELLULAR	\$ 220.21	PHONE
000189	MENARDS	\$ 212.22	MINI BLINDS
000190	ALLIANT ENERGY	\$ 6,015.98	UTILITY
000191	BLACK HILLS ENERGY	\$ 799.22	UTILITY
000192	DOLLAR GENERAL	\$ 89.56	STORAGE TOTES
000193	POSTMASTER	\$ 195.00	POSTAGE
000194	AFLAC	\$ 83.40	PREMIUMS
015334	BAKER & TAYLOR	\$ 139.37	LIBRARY
015335	CENGAGE LEARNING INC/GALE	\$ 115.40	LIBRARY
015336	CENTER POINT LARGE PRINT	\$ 91.08	LIBRARY
015337	CLAYTON CO LIBRARY ASSOC	\$ 1,000.00	LIBRARY
015338	REMINISCE	\$ 12.98	LIBRARY
015339	THREE RIVERS CO	\$ 236.94	FUEL
015340	ALLIANT ENERGY	\$ 237.31	UTILITY
015341	BOWMAN & ASSOCIATES INC	\$ 747.86	PW SUPPLIES
015342	CLAYTON CO DEVELOPMENT	\$ 1,000.00	SUPPORT
015343	COMELEC SERVICES INC	\$ 1,291.38	SQUAD
015344	EUROFINS TESTAMERICA	\$ 567.00	TESTING
015345	FEHR GRAHAM	\$ 2,361.75	ENGINEER FEES
015346	GARNAVILLO AUTO & TIRE	\$ 320.06	VEHICLE
015347	GUTTENBERG PRESS	\$ 397.60	PUBLICATIONS
015348	IHDE S	\$ 277.63	FUEL
015349	KEYSTONE LABORATORIES INC	\$ 25.00	TESTING
015350	KLUESNER CONSTRUCTION INC	\$ 2,710.80	PATCH
015351	KLUESNER SANITATION LLC	\$ 4,839.30	TRASH
015352	METERING & TECHNOLOGY	\$ 9,901.00	METER READER
015353	MEUSER LUMBER	\$ 1.08	PW SUPPLIES
015354	RICOH USA INC	\$ 148.89	COPIES
015355	TANDEM TIRE & AUTO SERVICE	\$ 2,005.99	TIRES
015356	THE SHRED MASTER	\$ 50.00	SHREDDING
015357	TOP GUN CUSTOMS	\$ 86.43	VEHICLE

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015361	ACCESS	\$	67.26	LIBRARY
015362	BETTER HOMES & GARDENS	\$	18.00	LIBRARY
015363	CENGAGE LEARNING INC/GALE,	\$	74.22	LIBRARY
015364	CENTER POINT LARGE PRINT	\$	151.08	LIBRARY
015365	CONSUMER REPORTS	\$	31.03	LIBRARY
015366	JUNIOR LIBRARY GUILD	\$	32.00	LIBRARY
015367	PENWORTHY COMPANY	\$	110.06	LIBRARY
015368	PETTY CASH - LIBRARY	\$	2.66	LIBRARY
015377	3E-ELECTRICAL ENGINEERING &	\$	152.00	FIRE DEPT
015378	ALLIANT ENERGY	\$	331.95	UTILITY
015379	BODENSTEINER IMPLEMENT	\$	1,007.47	TRACTOR
015380	COMMUNITY SAVINGS BANK	\$	12.00	LOCK BOX
015381	DEARBORN NATIONAL LIFE	\$	122.40	PREMIUMS
015382	FEHR GRAHAM	\$	302.75	ENGINEER FEES
015383	GARNAVILLO AUTO & TIRE	\$	302.33	VEHICLE
015384	GARNAVILLO OIL INC	\$	27.45	OIL
015385	HACH COMPANY	\$	958.26	PW SUPPLIES
015386	HAWKINS WATER TREATMENT	\$	509.75	PW SUPPLIES
015387	IAMU	\$	326.05	DUES
015388	IHDE S	\$	215.00	FUEL
015389	IOWA ONE CALL	\$	18.00	LOCATES
015390	KARI HOYHEIM	\$	49.76	IPAD CHARGER
015391	KLUESNER SANITATION LLC	\$	9,678.60	TRASH
015392	METERING & TECHNOLOGY	\$	40.00	METER READER
015393	MEUSER LUMBER-GUTTENBERG	\$	27.16	PW SUPPLIES
015394	THREE RIVERS FS CO	\$	374.40	FUEL
015395	VISU-SEWER		1,300.00	LOCATE

Treasurer Report

ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$ 21,052.85	\$ 59,232.20	\$ (1,534,829.34)
RUT Fund	\$ 6,848.21	\$ 9,136.60	\$ (80,493.63)
Employee Benefit Fund	\$ 2,594.25	\$ 1,888.81	\$ (64,062.87)
Emergency Fund	\$ -	\$ 366.94	\$ (2,747.01)
TIF Fund	\$ -	\$ 2,640.56	\$ 37,902.83
Urban Renewal Fund	\$ -	\$ -	\$ (12,904.72)
Debt Service Fund	\$ 5,329.68	\$ 2,636.85	\$ (38,733.52)

City of Garnavillo

Capital Project Fund	\$ 1,034.00	\$ 91,092.56	\$ 176,905.31
Storm Water Utility Fund	\$ -	\$ 1,255.57	\$ (69,718.86)
Water Fund	\$ 13,141.91	\$ 19,572.39	\$ (332,487.16)
Water Sinking Fund	\$ 2,821.87	\$ -	\$ (35,524.86)
Sewer Fund	\$ 13,834.78	\$ 20,834.25	\$ (626,451.50)
	\$ 66,657.55	\$ 208,656.73	\$ (2,583,145.33)

Special Presentation

Garnavillo Economic Development Group – Lanny Kuehl

Lanny Kuehl addressed the council regarding the Garnavillo Economic Development Group, he stated that due to lack of interest they are no longer active. He encouraged the council to work on building a new group that will lead the economic development of the community into the future. Kuehl stated that he would be interested being part of the group but he can no longer do it all.

407 W Niagara Street, Jerry Scheppele, Notice to Abate Junk Vehicles Hearing

M/S Cromer/Mueller To table 407 W Niagara St, Jerry Scheppele, Notice to Abate Junk Vehicles Hearing until we can get ahold of Mr. Scheppele. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Old Business

19-854 Caspersen Sanitary Sewer Project

Ronald & Linda Caspersen addressed the council regarding the proposed project, the stated the will not sign an agreement that makes them responsible for the maintenance of any work that will help prevent sewage backup at their property. Caspersen's stated the potential maintenance would devalue their property. They told council that they would prefer city install a valve in the sewer line which would engage and shut off their sewer line when there was high flow even though they would have limited use of the sewer system. Council discussed the option with Public Works Superintendent Schroyer and Engineer Wicks who both stated that the valve would work to a point and be cheaper.

City of Garnavillo

M/S Bodish/Cromer To direct Engineer Wicks and PWS Schroyer to obtain an estimate for a sewer valve to be installed. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chapter 92 Water Rates Ordinance – Final Reading

M/S Mueller/Petsche To approve the final reading of Ordinance 10-2020 Chapter 92 Water Rates.

Roll Call

Aye: Bodish, Cromer, Dietrich, Mueller, Petsche

Nay: None

Absent: None

Abstention: None

Chapter 99 Sewer Rates Ordinance – Final Reading

M/S Mueller/Petsche To approve the final reading of Ordinance 11-2020 Chapter 99 Sewer Rates.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche, Bodish

Nay: None

Absent: None

Abstention: None

New Business

Annual Appointments

Council members discussed the proposed annual appointments and updates were made.

M/S Mueller/Petsche To approve Resolution 2021-01 A resolution authorizing official appointments.

Roll Call

Aye: Dietrich, Mueller, Petsche

Nay: Bodish, Cromer

Absent: None

City of Garnavillo

Abstention: None

Bank Designations

M/S Bodish/Dietrich To approve Resolution 2021-02 A resolution authorizing and removing signatures on the City of Garnavillo's Signature Card at Community Savings Bank.

Roll Call

Aye: Mueller, Petsche, Bodish, Cromer, Dietrich

Nay: None

Absent: None

Abstention: None

FY22 Proposed Property Tax Levy – Setting Public Hearing

M/S Mueller/Bodish To approve Resolution 2021-03 A resolution setting the FY22 Proposed Property Tax Max Levy Public Hearing for Wednesday, February 10, 2021 at 7 pm.

Roll Call

Aye: Petsche, Bodish, Cromer, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

FY22 Budget Support Requests

M/S Bodish/Mueller To approve Resolution 2021-04 A resolution approving the FY22 Budget Support Requests.

Roll Call

Aye: Bodish, Dietrich, Petsche, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

City of Garnavillo

FY22 Budget Workshop – Set date

M/S Cromer/Mueller To set the date of the FY22 Budget workshop for Wednesday, January 27, 2021 at 7 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Police Records Request Policy

M/S Mueller/Petsche To approve Resolution 2021-05 A resolution approving the Police Records Request Policy setting fees.

Roll Call

Aye: Dietrich, Petsche, Cromer, Bodish, Mueller

Nay: None

Absent: None

Abstention: None

Stars In Motion Dance Team Request

M/S Bodish/Petsche To approve Resolution 2021-06 A resolution approving Stars In Motion Dance Team's use of the community center with signed agreement and \$150.00 a month.

Roll Call

Aye: Petsche, Cromer, Bodish, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

Amy Sadewasser Utility Bill Adjustment

M/S Cromer/Bodish To approve Resolution 2021-07 A resolution denying any adjustment for the utility bill of Amy Sadewasser's rental property at 203 W Harrison St.

Roll Call

Aye: Cromer, Bodish, Mueller, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Chapter 75 ATV, UTV and Snowmobile Ordinance – First Reading

M/S Bodish/Petsche To approve the first reading of Ordinance 01-2021 Chapter 75 ATV, UTV and Snowmobile Ordinance.

Roll Call

Aye: Bodish, Dietrich, Petsche, Cromer

Nay: None

Absent: Mueller

Abstention: None

City of Garnavillo/Clayton County Shared Shop Salt Shed Improvements

Tony Puelz addressed the council regarding the salt shed at the city shop, he stated that the county would like to put up a new 45' x 50' shed, approximately \$80,000, so they can store more supplies and not have to do so much trucking. He said that they would like to split the cost 50/50 and build it in August 2021 if the city approves and has the funding but that date is not a hard date. The council stated that they would look at budgeting for it and let them know.

Kari Hoyheim, 90 day review/wage increase

M/S Mueller/Petsche To approve Resolution 2021-08 A resolution approving a \$1.00/hour wage increase for Kari Hoyheim setting her pay at \$21.00 effectively with the current pay period.

Roll Call

Aye: Mueller, Dietrich, Petsche, Cromer, Bodish

Nay: None

Absent: None

Abstention: None

Hearing of Delegations

None

City of Garnavillo

Attorney Report

Nuisance Properties

Attorney Kruse stated that the Frye property is the only thing we have at this time. PWS Schroyer stated that he has an appointment with Tom to inspect February 9 and he will get pictures at that time, he stated that Tom is making good progress.

Department Reports

City Administrator/Clerk Atkinson reviewed her report with council and provided a written copy.

Public Schroyer reported that the Report provided

Chief Hoyheim reported that the speed sign is up and in spy mode at this time because we are having issues with the software. She also reported that the new squad has had a couple things come up but is back on the road. Hoyheim also reported on the donations received for the camera system, she stated that we have received enough donations to cover the system and the installation.

FD Report, free track skid loader – offered for city use. Nozzle needs to be sent in and repaired. Pancake breakfast 04/11 drive thru/in town delivery

Council Comments

Council Member Bodish asked Chief Hoyheim about the need to hire an additional reserve officer and that we need to review the rate of pay. Hoyheim agreed and stated that she is working on it.

Mayor's Report

None

M/S Bodish/Mueller To adjourn at 8:49 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

City of Garnavillo



Chad Schmelzer, Mayor

ATTEST:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a work session on Wednesday, January 27, 2021 at 7:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order.

Roll Call was taken. Council Members Val Cromer and Daryl Petsche were present. Bonnie Dietrich attended by phone.

The Pledge of Allegiance was recited.

M/S Petsche/Cromer To approve the consent agenda. Aye: 3 Nay: 0 Absent: 2
Abstention: 0

New Business

FY22 Budget Workshop

City Administrator reviewed the proposed budget with council and answered questions.

M/S Petsche/Dietrich To adjourn at 8:04 pm. Aye: 3 Nay: 0 Absent: 2 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, February 17, 2021 at 7:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

Mayor Chad Schmelzer presided.

Roll call was taken, council members present were: Daryl Petsche, Mat Mueller and Val Cromer. Bonnie Dietrich was absent.

The Pledge of Allegiance was recited.

M/S Petsche/Mueller To approve the consent agenda with the removal of 6b. Determination of action due to resignation of Council Member Val Cromer, and 6m. Administrative Policy: Legal Counsel. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1

Claims

195 IPERS	RETIREMENT	\$2,526.09
196 EUROFINs	TESTING	\$567.00
197 EUROFINs	TESTING	\$378.00
198 DOLLAR GENERAL	SUPPLIES	\$12.84
199 IRS	WITHHOLDING	\$4,364.15
200 IRS	WITHHOLDING	\$58.21
201 IPERS	RETIREMENT	\$2,518.73
202 ALPINE	PHONE	\$64.24
204 POSTMASTER	POSTAGE	\$26.35
205 GARNAVILLO AUTO & TIRE	FUEL	\$31.01
206 US CELLULAR	ADJ	\$0.81
207 ALPINE	PHONE	\$8,68.54
208 BLACK HILLS	UTILITY	\$1,248.28
209 ALLIANT	UTILITY	\$5,196.80
210 IWD	UNEMPLOYMENT	\$13.81
211 STATE OF IOWA	SALES TAX	\$1,415.51
212 STATE OF IOWA	EXCISE TAX	\$1,120.00
213 STATE OF IOWA	EXCISE TAX	\$603.33
214 COMELEC	ROUTER	\$10.00
215 COMELEC	ROUTER	\$10.00

City of Garnavillo

216 WELLMARK	PREMIUMS	\$1,590.57
217 US CELLULAR	PHONE	\$221.49
15401 BAKER & TAYLOR	LIBRARY	\$30.79
15402 CENGAGE LEARNING INC	LIBRARY	\$74.22
15403 CENTER POINT LARGE PRINT	LIBRARY	\$91.08
15404 COUNTRY	LIBRARY	\$15.00
15405 COUNTRY WOMAN	LIBRARY	\$14.98
15406 GOOD HOUSEKEEPING	LIBRARY	\$27.81
15407 IOWA OUTDOORS	LIBRARY	\$14.00
15408 IREAD	LIBRARY	\$85.90
15409 JUNIOR LIBRARY GUILD	LIBRARY	\$249.90
15410 KELLY CREATION COMPUTERS	LIBRARY	\$100.00
15411 MARTHA STEWART LIVING	LIBRARY	\$17.00
15412 MIDAMERICA BOOKS	LIBRARY	\$62.85
15413 PENWORTHY CO	LIBRARY	\$120.72
15414 TASTE OF HOME	LIBRARY	\$12.98
15415 THE TIMES-REGISTER	LIBRARY	\$39.00
15416 WOLTER, JUNE	LIBRARY	\$444.01
15417 ALLIANT	UTILITY	\$290.66
15418 ATKINSON, MELISSA	SUPPLIES	\$11.24
15419 BADGER METER	READER	\$1,523.10
15420 BANYON DATA SYSTEMS	ANNUAL FEES	\$1,359.00
15422 BODENSTEINER IMPLEMENT	REPAIRS	\$231.20
15423 BROWN'S	REPAIRS	\$104.45
15424 EUROFINS	TESTING	\$390.60
15425 GARNAVILLO AUTO & TIRE	REPAIRS	\$2,076.46
15426 GARNAVILLO CEMETERY ASSOC	PTAX	\$17.07
15427 GARNAVILLO MILL	SUPPLIES	\$101.50
15428 GUTTENBERG PRESS	PUBS	\$306.27
15429 IHDE'S	FUEL & REPAIRS	\$564.08
15430 IMFOA	DUES	\$50.00
15431 IOWA ONE CALL	LOCATES	\$20.70
15432 KEYSTONE LABORATORIES	TESTING	\$57.80
15433 SCHMITZ JANITORIAL SUPPLY	SUPPLIES	\$82.35
15434 STOREY KENWORTHY	SUPPLIES	\$322.27
15435 TANDEM TIRE & AUTO SERVICE	TIRES	\$828.48
15436 THREE RIVERS CO	FUEL	\$467.72

City of Garnavillo

15438 WEBER PLUMBING, HEATING FURNACE	\$382.74
15439 WILLE WELDING REPAIRS	\$25.00

Treasurer Report

FY21 JAN Fund Balances

	Debit	Credit	BALANCE
General Fund	\$25,325.78	\$18,281.22	\$1,527,784.78
RUT Fund	\$2,565.81	\$8,618.58	\$86,546.40
Employee Benefit Fund	\$2,739.88	\$49.49	\$61,372.48
Emergency Fund		\$9.62	\$2,756.63
TIF Fund		\$0.05	\$-37,902.78
Urban Renewal Fund			\$12,904.72
Debt Service Fund		\$64.81	\$38,798.33
Capital Project Fund		\$80,125.79	\$-96,779.52
Storm Water Utility Fund	\$2.50	\$1,207.84	\$70,924.20
Water Fund	\$8,712.54	\$19,100.45	\$341,872.07
Water Sinking Fund			\$35,524.86
Sewer Fund	\$10,466.94	\$20,260.36	\$636,244.92
	\$49,813.45	\$147,718.21	\$2,680,047.09

Old Business

Chapter 75 ATV, UTV and Snowmobile Ordinance

M/S Cromer/Mueller To approve the second reading of Ordinance 01-2021 Chapter 75 ATV, UTV and Snowmobile Ordinance.

Roll Call

Aye: Petsche, Mueller, Cromer

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

City of Garnavillo

Re-set FY22 Max Levy Notice Public Hearing 03/10

M/S Cromer/Mueller To approve Resolution 2021-09 A resolution re-setting the FY22 Max Levy Notice Public Hearing for March 10, 2021 at 7 pm.

Roll Call

Aye: Mueller, Cromer, Petsche Cromer

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

New Business

Determination of action due to resignation of Council Member Bob Bodish

The mayor, council members and the attorney discussed the legal aspect of the council. Mayor Schmelzer explained his decision to accept Bob Bodish's resignation.

M/S Petsche/Mueller To approve Resolution 2021-10 A resolution directing clerk to publish notice regarding appointment to fill the existing vacancy on the office of council member of the City of Garnavillo, accepting applications until noon Monday, March 8, 2021 and action on said appointment shall be taken at the regularly scheduled meeting March 10, 2021 at 7 pm.

Roll Call

Aye: Petsche, Mueller

Nay: Cromer

Absent: Dietrich

Abstention: None

Vacant: 1.

The resolution failed.

Industrial Rd & S Lincoln St Improvements

M-Petsche to approve Industrial Rd & Lincoln St Improvements resolution, motion failed due to the lack of a second.

M/S Cromer/Mueller To table resolution until next council meeting so engineer can attend.
Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1

City of Garnavillo

Wellmark Insurance Policy Renewal

M/S Cromer/Mueller To approve Resolution 2021-11 A resolution approving the Wellmark Insurance Policy renewal.

Roll Call

Aye: Cromer, Petsche, Mueller

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

Dearborn Life Insurance Policy Renewal

M/S Mueller/Petsche To approve Resolution 2021-12 A resolution approving the Dearborn Life Insurance Policy renewal.

Roll Call

Aye: Petsche, Cromer, Mueller

Nay: None

Absent: Dietrich

Abstention:

None Vacant: 1

PD Equipment Purchase: Watchguard

M/S Mueller/Petsche To approve Resolution 2021-13 A resolution approving PD Equipment Purchase: Watchguard.

Roll Call

Aye: Cromer, Mueller, Petsche

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

City of Garnavillo

PD Mobile Hotspot

M/S Petsche/Cromer To approve Resolution 2021-14 A resolution approving PD Mobile Hotspot, minimum plan.

Roll Call

Aye: Mueller, Petsche, Cromer

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

FD Equipment Repair: Pumper Truck

M/S Cromer/Mueller To approve Resolution 2021-15 A resolution approving FD Equipment Repair: Pumper Truck, not to exceed \$1,500.

Roll Call

Aye: Petsche, Mueller, Cromer

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

CSB ~ Money Market/Checking Acct Transfers

M/S Mueller/Petsche To approve Resolution 2021-16 A resolution approving CSB ~ Money Market/Checking Acct Transfers.

Roll Call

Aye: Mueller, Cromer, Petsche

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

City of Garnavillo

Post Prom Donation

M/S Petsche/Cromer To approve Resolution 2021-17 A resolution approving Post Prom Donation, \$50.00.

Roll Call

Aye: Cromer, Petsche, Mueller

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

Prom Grand March, May 1st, 2021

M/S Mueller/Petsche To approve Resolution 2021-18 A resolution approving Prom Grand March, May 1st, 2021 Street Closure.

Roll Call

Aye: Cromer, Mueller, Petsche

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

Bob's Lawn Care ~ Park Maintenance

M/S Petsche/Mueller To approve Resolution 2021-19 A resolution approving Bob's Lawn Care ~ Park Maintenance.

Roll Call

Aye: Mueller, Petsche, Cromer

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

City of Garnavillo

FY20 Exam

M/S Mueller/Petsche To approve Resolution 2021-20 A resolution approving FY20 Exam.

Roll Call

Aye: Petsche, Mueller, Cromer

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

Vacant: 1

Hearing of Delegations

None

Attorney Report

Nuisance Properties

None

Department Reports

Chief of Police

Chief Hoyheim reported that the new squad up and running good, the catalytic converter has been fixed under warranty. She also stated that she is working with the county to restock the departments ammunition.

Council Member Mueller asked chief about the in-car radio, he said that he heard it doesn't work. Hoyheim stated that she hasn't heard anything from the officers about the radios not working. She stated that she is planning on replacing the portables next fiscal year, they are \$1,500 - \$1,700 each.

City of Garnavillo

City Administrator

Administrator/Clerk Atkinson's report was in the packet and reviewed, there were no questions.

Council Comment

Council Member Mueller asked council if we had any progress on increasing the PD wages. Administrator/Clerk Atkinson and Chief Hoyheim explained that we have reviewed it and have proposed it in the next budget but will also be bringing to council next month.

Mayor's Report

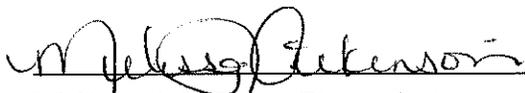
None

M/S Mueller/Cromer To adjournment at 7:57 pm. Aye: 3 Nay: 0 Absent: 1 Abstention: 0
Vacant: 1



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Monday, March 1, 2021 at 7:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

Mayor Chad Schmelzer presided

Roll call was taken, council members in attendance were: Val Cromer, Daryl Petsche and Mat Mueller.

The Pledge of Allegiance was recited.

M/S Cromer/Mueller To approve the consent agenda. Aye: 3 Nay: 0 Absent: 0 Abstention: 0 Vacant: 2

New Business

Determination of action due to resignation of Council Member Bonnie Dietrich

The mayor and council discussed appointing a replacement for Bonnie or having a special election.

M/S Cromer/Mueller To hold a special election to fill both, Bob Bodish and Bonnie Dietrich, vacant positions on April 13th, 2021. Aye: 3 Nay: 0 Absent: 0 Abstention: 0 Vacant: 2

Hearing of Delegations

Former Council Member Bodish addressed the council regarding his decision to resign from council and his displeasure with the mayor and city.

M/S Mueller/Petsche To adjourn at 7:45 pm. Aye: 3 Nay: 0 Absent: 0 Abstention: 0 Vacant: 2

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, March 10, 2021 at 7:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Mat Mueller, Daryl Petsche and Val Cromer.

The Pledge of Allegiance was recited.

M/S Cromer/Petsche To approve the consent agenda. Aye: 3 Nay: 0 Absent: 0 Abstention: 0
Vacant: 2

Claims

224E	ALPINE	LIBRARY	\$64.91
225E	BLACK HILLS	UTILITY	\$1,481.09
226E	WELLMARK	PREMIUMS	\$1,590.57
227E	US CELLULAR	PHONE	\$221.49
228E	ALPINE	PHONE	\$868.85
229E	AFLAC	PREMIUMS	\$83.40
230E	POSTMASTER	POSTAGE	\$35.40
15443	BAKER & TAYLOR	LIBRARY	\$17.35
15444	CENGAGE LEARNING	LIBRARY	\$130.74
15445	CENTER POINT LARGE PRINT	LIBRARY	\$91.08
15446	CK HANDYMAN SERVICES LLC	LIBRARY	\$215.74
15447	GUTTENBERG PRESS	LIBRARY	\$39.00
15448	JUNIOR LIBRARY GUILD	LIBRARY	\$24.00
15449	KELLY CREATION COMPUTERS	LIBRARY	\$100.00
15450	TASTE OF HOME	LIBRARY	\$33.54
15451	AFTER PROM COMMITTEE	DONATION	\$50.00
15452	ALLIANT ENERGY	UTILITY	\$356.15
15453	BADGER METER	FEES	\$23.10
15454	BROWN'S SALES & LEASING	SQUAD	\$301.55
15455	CITY OF GARNAVILLO	PETTY CASH	\$167.92
15456	DUBUQUE GLASS COMPANY	DOOR	\$2,872.50
15457	EDGEWOOD AUTO & TIRE	FIRE TRUCK	\$1,130.35
15458	FEDEX FREIGHT	CAMFIL	\$76.85
15459	FEHR GRAHAM	PROJECT	\$509.00
15460	GARNAVILLO AUTO & TIRE	DUMP TRUCK	\$837.98
15461	GARNAVILLO CEMETERY	PROP TAX	\$52.00
15462	GARNAVILLO EMS	EQUIPMENT	\$82.99
15463	GUTTENBERG PRESS	PUBS	\$344.86

City of Garnavillo

15464	HAWKINS WATER TREATMENT	SUPPLIES	\$469.77
15465	HERITAGE PRINTING	BILLS & CHECKS	\$929.85
15466	IHDE'S	FULE	\$928.30
15467	KEYSTONE LABORATORIES INC.	TESTING	\$12.80
15468	KLUESNER SANITATION LLC	TRASH	\$4,839.30
15469	RICOH USA INC	COPIER	\$81.45
15470	SUBSTANCE ABUSE SERVICES	SUPPORT	\$731.00
15471	THREE RIVERS FS CO	FUE	\$627.24
15472	WATCH GUARD	CAMERAS	\$1,105.00
			\$21,527.12

Treasurer Report

	20-21 EXP Budget	Feb-21 EXP	20-21 YTD	20-21 REV Budget	Feb-21 REV	20-21 YTD
1010 POLICE	\$70,150	\$8,671.88	\$29,936.39	\$650	\$4.65	\$25,169.41
1020 CIVIL DEFENSE	\$250	\$21.40	\$168.97			
1050 FIRE	\$80,525	\$629.29	\$5,131.84	\$57,800	\$217.34	\$16,860.80
1060 FIRST RESPONDERS	\$13,150		\$500.20	\$16,250	\$27.33	\$4,982.31
1090 ANIMAL CONTROL	\$100					
2010 STREETS	\$134,010	\$6,814.64	\$41,074.88	\$95,860	\$6,518.20	\$80,167.04
2030 STREET LIGHTING	\$20,250	\$1,456.83	\$11,996.80			
2040 TRAFFIC CONTROL & SAFETY	\$6,000		\$1,352.65			
2050 SNOW REMOVAL	\$12,500	\$596.21	\$1,805.42			
2090 GARBAGE (NOT ENTERPRISE)	\$60,000		\$33,141.60	\$60,000	\$4,427.95	\$36,517.45
3900 OTHER HEALTH & SOCIAL SERV	\$1,500		\$745.00			
4010 LIBRARY	\$50,377	\$4,610.07	\$27,542.35	\$25,759	\$1,151.56	\$18,900.49
4030 PARKS	\$30,200	\$548.02	\$3,264.77			\$1,000.00
4050 CEMETERY	\$9,000	\$17.07	\$4,440.43		\$52.00	\$69.07
4060 COMMUNITY CENTER	\$6,375	\$400.06	\$3,027.89	\$4,358	\$124.64	\$2,791.67
4900 OTHER CULTURE & REC	\$50					
5020 ECONOMIC DEV	\$500		\$1,450			
5030 HOUSING & URBAN RENEWAL	\$150,000		\$70,768.54	\$150,000		\$73,521.00
6010 MAYOR, COUNCIL	\$7,675		\$6,200.65			
6020 CLERK, TREASURER	\$38,450	\$2,943.91	\$25,197.57			
6040 LEGAL	\$7,000					
6050 CITY HALL & GEN BLDG	\$5,500	\$182.03	\$16,777.40			
6060 TORT LIABILITY	\$45,185		\$1,509	\$46,289	\$237.13	\$27,161.41
6900 OTHER GENERAL GOVT	\$16,275	\$1,204.85	\$18,583.49	\$5,717	\$29.30	\$383,848.02
7010 DEBT SERVICE	\$40,414		\$5,329.68	\$40,309	\$203.90	\$22,854.92

City of Garnavillo

7500 CAPITAL PROJECTS	\$140,000			\$33,993	\$218.58	\$16,611.88
8010 WATER	\$181,760	\$12,282.73	\$88,535.05	\$283,885	\$20,179.76	\$158,072.49
8015 SEWER	\$270,300	\$10,810.72	\$89,758.78	\$304,500	\$21,756.32	\$168,104.88
8065 STORM WATER	\$400,000		\$391,095.01	\$395,950	\$76,058.55	\$255,626.67
9100 TRANSFERS OUT	\$12,727					
9500 NON-PROG GEN REV	\$50,035			\$397,679	\$14,729.57	\$224,724.22
	\$1,860,258	\$51,189.71	\$879,334.36	\$1,918,999	\$145,936.78	\$1,516,983.73

Public Hearing

FY22 Proposed Property Tax Levy

The public hearing for the FY22 Proposed Property Tax Levy opened at 7:00 pm. There were no citizen comments, no council comments and no comments were received at city hall. The public hearing closed at 7:01 pm.

M/S Cromer/Petsche To approve Resolution 2021-30 A resolution approve the FY22 Proposed Property Tax Levy.

Roll Call

Aye: Petsche, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

Vacant: 2

New Business

From Grand March Additional Street Closure, May 1st, 2021

This item was addressed out of order so the representative could leave for another meeting.

Erin Schmelzer addressed the council regarding the request to close an additional street for parking for the grand march. She stated that they would like the parking along Centre Street between Main Street and Washington St for student parking.

M/S Petsche/Cromer To approve Resolution 2021-31 A resolution approving the closure of the parking along Centre St between Main St and Washington St.

Roll Call

Aye: Mueller, Petsche, Cromer

Nay: None

City of Garnavillo

Absent: None
Abstention: None
Vacant: 2

Old Business

Chapter 75 ATV, UTV and Snowmobile Ordinance

M/S Cromer/Petsche To approve the final reading of Ordinance 01-2021 An Ordinance pertaining to Chapter 75 ATV, UTV and Snowmobile updates.

Roll Call

Aye: Mueller, Cromer, Petsche
Nay: None
Absent: None
Abstention: None
Vacant: 2

Industrial Rd & S Lincoln St Improvements

Sam Ertl, Fehr Graham, reviewed the project with council and answered questions. Council members discussed other streets and directed the Streets Committee to meet and review.

M/S Cromer/Petsche To table action on the item until the streets committee meets and reviews other options. Aye: 3 Nay: 0 Absent: 0 Abstention: 0 Vacant: 2

New Business continued

FY22 Budget, Set Public Hearing

M/S Mueller/Petsche To approve Resolution 2021-32 A resolution setting the FY22 Budget Public Hearing for Monday, March 29, 2021 at 7:00 pm.

Roll Call

Aye: Petsche, Cromer, Mueller
Nay: None
Absent: None
Abstention: None
Vacant: 2

City of Garnavillo

Special Election date change per county request

Administrator/Clerk Atkinson informed council that when she contacted the county they asked if we could move the election to April 20th instead of April 13th.

M/S Mueller/Petsche To approve Resolution 2021-33 A resolution re-setting the special election date to April 20th, per the county's request.

Roll call

Aye: Petsche, Cromer, Mueller

Nay: None

Absent: None

Abstention: None

Vacant: 2

Police Department Wages

City Administrator/Clerk Atkinson explained to council that after reviewing the current status of the budget and discussing with the chief of police we feel that the new base wage could be implemented now.

M/S Petsche/Mueller To approve Resolution 2021-34 A resolution setting wages for police department employees.

Roll call

Aye: Mueller, Petsche, Cromer

Nay: None

Absent: None

Abstention: None

Vacant: 2

City Yard Waste Pick Up Policy

City Administrator/Clerk Atkinson explained that Council Member Mueller asked to have this item placed on the agenda. Atkinson stated that she researched policies from several cities and discussed it with the public works department.

M/S Mueller/Petsche To approve Resolution 2021-35 A resolution approving Administrative Policy: City Yard Waste Pick Up, setting guidelines and fees.

Roll Call

Aye: Petsche, Cromer, Mueller

Nay: None

City of Garnavillo

Absent: None

Abstention: None

Vacant: 2

Hearing of Delegations

Resident Denise Saunders spoke to council regarding her concerns about the speed on Highway 52 through Garnavillo. Council and staff discussed options available to try and slow people down.

Department Reports

City Administrator/Clerk Atkinson's report was provided in the packet.

Chief Hoyheim's report was provided in the packet.

Public Works Superintendent Schroyer, no report.

Council Comment

None

Mayor's Report

None

M/S Petsche/Cromer To adjourn at 7:48 pm. Aye: 3 Nay: 0 Absent: 0 Abstention: 0 Vacant: 2



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson
City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Monday, March 29, 2021 at 7:03 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Mat Mueller and Daryl Petsche. Val Cromer was absent.

The Pledge of Allegiance was recited.

M/S Mueller/Petsche To approve the consent agenda. Aye: 2 Nay: 0 Absent: 1 Abstention: 0 Vacant: 2

Public Hearing

FY22 Budget Public Hearing

The public hearing opened at 7:06 pm. There were not citizen comments, council comments or clerk comments. The public hearing closed at 7:07 pm.

M/S Mueller/Petsche To approve Resolution 2021-36 A resolution to approve the FY22 budget.

Roll Call

Aye: Mueller, Petsche

Nay: None

Absent: Cromer

Abstention: None

Vacant: 2

M/S Petsche/Mueller To adjourn at 7:09 pm. Aye: 2 Nay: 0 Absent: 1 Abstention: 0 Vacant: 2

Mayor Chad Schmelzer recorded the minutes.



Chad Schmelzer, Mayor

City of Garnavillo

Attest:


Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, April 14, 2021 at 7:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council Members Daryl Petsche and Mat Mueller were available. Council Member Val Cromer was absent.

The Pledge of Allegiance was recited.

M/S Mueller/Petsche To approve the consent agenda. Aye: 2 Nay: 0 Absent: 1 Abstention: 0
Vacant: 2

Claims

236E	ALPINE	LIBRARY	\$65.20
15476	ACCESS	LIBRARY	\$73.26
15477	CENGAGE LEARNING	LIBRARY	\$93.61
15478	CENTER POINT LARGE PRINT	LIBRARY	\$207.92
15479	DEMCO	LIBRARY	\$120.27
15480	JUNE WOLTER	LIBRARY	\$213.99
15481	MIDWEST LIVING MAGAZINE	LIBRARY	\$12.00
15482	SMART APPLE MEDIA	LIBRARY	\$55.89
15483	ALLIANT ENERGY	UTILITY	\$270.64
244E	ALLIANT ENERGY	UTILITY	\$6,010.84
238E	ALPINE	UTILITY	\$857.06
15484	AUTOMATIC SYSTEMS	SYSTEM UPDATE	\$1,584.25
15485	B & M ELECTRIC LLC	REPAIRS	\$1,060.46
15486	BADGER METER	FEES	\$23.10
15487	BODENSTEINER IMPLEMENT	TRACTOR	\$1,053.80
15488	BRUENING ROCK PRODUCTS INC	ROCK	\$491.55
15489	DEARBORN NATIONAL LIFE INS	PREMIUMS	\$122.40
15490	DORSEY & WHITNEY LLP	FEES	\$6,500.00
15491	EDGEWOOD AUTO & TIRE	VEHICLE	\$83.00
15492	EMC INSURANCE	PREMIUMS	\$266.90
15493	EUROFINS TESTAMERICA	TESTING	\$340.20
15494	FARMERS CULLIGAN	FIRE DEPT	\$29.40
15495	FASSBINDERS SMALL ENGINES	EQUIPMENT	\$6.63
15496	FRIEDLEIN EXCAVATING	SNOW	\$600.00

City of Garnavillo

15497	GARNAVILLO AUTO & TIRE	VEHICLE	\$131.90
15498	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$485.28
15499	GARNAVILLO MILL	FLAGS	\$104.71
15500	GUTTENBERG PRESS	PUBS	\$337.54
15501	IAMU	DUES	\$644.00
15502	IHDE'S	FUEL & VEHICLE	\$668.00
239E	IPERS	RETIREMENT	\$2,455.02
15503	KEYSTONE LABORATORIES INC	TESTING	\$40.80
15504	NORTH END AUTO WRECKING INC	VEHICLE	\$160.00
15505	SAFE LIFE DEFENSE	UNIFORM	\$485.10
15506	SCHMITZ JANITORIAL SUPPLY	SUPPLIES	\$177.55
15507	THREE RIVERS CO	DUST CONTROL	\$360.00
15508	THREE RIVERS FS CO	FUEL	\$391.88
240E	TREASURER STATE OF IOWA	SALES TAX	\$586.00
241E	TREASURER STATE OF IOWA	WITHHOLDINGS	\$2,008.00
242E	TREASURER STATE OF IOWA	EXCISE TAX	\$1,004.00
15509	WERGES, BILL	PARK	\$100.00
15510	ZARNOTH BRUSH WORKS	EQUIPMENT	\$126.50
15511	BISCHOFF INSURANCE	PREMIUMS	\$65,172.01

Old Business

Street Improvements

Council reviewed the proposals for Adams Court from Engineer Wicks, Fehr Graham.

M/S Mueller/Petsche To approve Resolution 2021-37 A resolution approving street project: Adams Court (HMA).

Roll Call

Aye: Mueller, Petsche

Nay: None

Absent: Cromer

Abstention: None

Vacant: 2

City of Garnavillo

New Business

PD Equipment: Speed Signs

Chief Hoyheim presented the speed sign she selected for placement on Highway 52 to replace the one recently installed which will be moved to Centre St near the school.

M/S Petsche/Mueller To approve Resolution 2021-38 A resolution approving the purchase of PD Equipment: Speed Signs (2) not to exceed \$4,375 each.

Roll Call

Aye: Mueller, Petsche

Nay: None

Absent: Cromer

Abstention: None

Vacant: 2

PW Equipment: Snowplow

PWS Schroyer presented council with the proposal from Garnavillo Auto for a snowplow.

M/S Mueller/Petsche To approve Resolution 2021-39 A resolution approving the purchase of PW Equipment: Snowplow.

Roll Call

Aye: Petsche, Mueller

Nay: None

Absent: Cromer

Abstention: None

Vacant: 2

Chip & Seal Request for Proposals

City Administrator/Clerk Atkinson explained the proposed proposal for chip & seal stating that once the list of streets is provided by PWS Schroyer she will send it out.

M/S Petsche/Mueller To approve Resolution 2021-40 A resolution approving the Chip & Seal Request for Proposals.

Roll Call

Aye: Petsche, Mueller

Nay: None

Absent: Cromer

City of Garnavillo

Abstention: None

Vacant: 2

Sign (No Bikes, Skateboards) Installation, Larry Moser/Legion

Larry Moser asked council if they could put up signs in the monument area at the park because the lights are getting broken. Council and PWS Schroyer discussed options with Moser. They directed staff to check into pricing with Iowa Prison Industries for a sign that would work.

M/S Mueller/Petsche To approve Resolution 2021-41 A resolution approving the purchase and installation of signs for the Veteran Memorial in the park.

Roll Call

Aye: Petsche, Mueller

Nay: None

Absent: Cromer

Abstention: None

Vacant: 2

Shop Improvements: Heaters

PWS Schroyer explained the proposals received from the county for the heaters and council asked staff to set up a meeting with the county to discuss the proposals and to work on a new 28E agreement for the shared use of the property.

M/S Petsche/Mueller To table the City/County Shared Shop Heater improvements. Aye: 2 Nay: 0 Absent: 1 Abstention: 0 Vacant: 2

Caspersen Agreement & Backflow Valve Installation

Council discussed the ongoing issue/possible sewer project with the Caspersen's, they would like to have this resolved but would like a signed agreement so they directed City Attorney Kruse and City Administrator/Clerk Atkinson to prepare and send a final notice letter.

M/S Mueller/Petsche To table the Caspersen Agreement & Backflow Valve Installation. Aye: 2 Nay: 0 Absent: 1 Abstention: 0 Vacant: 2

City of Garnavillo

Equipment Disposal

City Administrator/Clerk Atkinson explained that she had been cleaning and put together a list of items that we no longer need and need to dispose of.

M/S Mueller/Petsche To approve Resolution 2021-42 A resolution approving the disposal of unused equipment and the costs incurred not to exceed \$200.

Roll Call

Aye: Mueller, Petsche

Nay: None

Absent: Cromer

Abstention: None

Vacant: 2

Record Retention Policy Document Destruction

City Administrator/Clerk Atkinson explained that per the city's record retention policy she has prepared a list of documents that can be destroyed, she explained that the confidential items will be shredded by the professional service we use.

M/S Mueller/Petsche To approve Resolution 2021-43 A resolution acknowledging the destruction of documents per the City of Garnavillo Record Retention Policy.

Roll Call

Aye: Petsche, Mueller

Nay: None

Absent: Cromer

Abstention: None

Vacant: 2

Administrative Policy Update: Purchasing

City Administrator/Clerk Atkinson explained that the previous policy was approved in 2013 and needed to be reviewed and updated.

M/S Petsche/Mueller To approve Resolution 2021-44 A resolution approving Administrative Policy Update: Purchasing.

Roll Call

Aye: Mueller, Petsche

Nay: None

City of Garnavillo

Absent: Cromer
Abstention: None
Vacant: 2

EMC Municipal Insurance Policy Renewal

City Administrator/Clerk Atkinson presented the policy renewal received from Bischoff Insurance.

M/S Mueller/Petsche To approve Resolution 2021-45 A resolution approving the 2021 EMC Municipal Insurance Policy Renewal, \$65,172.

Roll Call

Aye: Mueller, Petsche
Nay: None
Absent: Cromer
Abstention: None
Vacant: 2

Hearing of Delegations

Resident Chuck Lawson, asked if his street was going to be included on the list for chip & seal project this year and if the city is going to address the drainage issue in front of his property. PWS Schroyer said they are reviewing the streets and the prioritizing them.

Department Reports

Police Chief Hoyhiem reviewed her report with council. Mayor Schmelzer asked about the window tint on the squad, Hoyheim explained that she will take it to a shop to have it removed so it is done right and documented.

Public Works Superintendent explained that he has opened the parks and will be getting estimates for some well maintenance that needs to be done. Mayor Schmelzer asked him how the sewer lateral repair letters are going. PWS Schroyer stated that the list is done, City Administrator/Clerk Atkinson explained that Attorney Kruse reviewed the proposed letter and it is ready to go. Council Member Mueller asked how we expect residents to pay for the repairs, he asked if the city could pay for it and the resident could pay the city back. City Administrator/Clerk Atkinson stated that it wouldn't be in the city's best interest because we would have to come up with the money and assess the property and allow residents 10 years to pay it back. Atkinson explained private sewer maintenance is no different than other house maintenance such as roofs.

City of Garnavillo

Council Comment

Council Member Mueller asked council to place hiring a part-time employee to cover the office instead of closing it when Administrator/Clerk Atkinson has time off.

Council Member Petsche explained that he talked to Moser Tree Service about several trees that need work in the park, City Administrator/Clerk Atkinson explained that she would have to check the budget.

M/S Mueller/Petsche To adjourn at 8:18 pm. Aye: 2 Nay: 0 Absent: 1 Abstention: 0 Vacant: 2



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, May 12, 2021 at 7:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Council Members present were Mat Mueller, Val Cromer, Shelley Dietrich, Daryl Petsche and Luke Clefish.

The Pledge of Allegiance was recited.

M/S Cromer/Dietrich To approve the consent agenda removing Zoning Board of Adjustment Variance, 106 W Watson St Review.

Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

245E IPERS, CONTRIBUTION, \$3619.90
246E POSTMASTER, POSTAGE, \$26.35
247E BLACK HILLS, \$1442.89
248E POSTMASTER, POSTAGE, \$275.00
249E IA DCI, BACKGROUND, \$15.00
250E ALPINE, \$966.60
251E BLACK HILLS, \$778.89
252E ALPINE, \$64.55
253E COMELEC, ROUTER RENT, \$10.00
254E COMELEC, ROUTER RENT, \$10.00
255E COMELEC, ROUTER RENT, \$10.00
256E US CELLULAR, \$256.01
257E US CELLULAR, \$259.40
258E WEEBLY, WEBSITE, \$105.93
259E ALLIANT, \$5212.88
15516 CENGAGE LEARNING INC, LIBRARY, \$206.41
15517 CENTER POINT LARGE PRINT, LIBRARY, \$73.55
15518 CLAYTON CO LIBRARY ASSOC, LIBRARY, \$10.00
15519 PENWORTHY CO, LIBRARY, \$190.81
15520 QUILL CORP, LIBRARY, \$191.69
15521 REMINISCE, LIBRARY, \$20.00
15522 WOLTER, JUNE, LIBRARY, \$368.85
15523 ALLIANT, \$308.40
15524 BADGER METER, READS, \$23.10
15525 BODENSTEINER, FILTER KIT, \$71.38

City of Garnavillo

15526 CCDG, SUPPORT, \$500.00
15527 FEHR GRAHAM, 17-926 PROJECT, \$1824.50
15528 GUTTENBERG PRESS, PUBS, \$267.19
15529 HAWKINS WATER TREATMENT, CHEMICALS, \$389.81
15530 HOGAN HANSEN, EXAM, \$5142.03
15531 IHDE'S, FUEL, \$230.00
15532 IOWA LEAGUE OF CITIES, WORKSHOP, \$50.00
15533 KARI HOYHEIM, RMBS, \$128.54
15534 KEYSTONE LABORATORIES INC, TESTING, \$12.80
15535 KLUESNER SANITATION LLC, TRASH, \$9678.60
15536 MEUSER LUMBER-ELKADER, SUPPLIES, \$31.91
15537 MEUSER LUMBER-GUTTENBERG, SUPPLIES, \$112.68
15538 MR. LOCK & KEY AND THE VACUUM, CAMERAS, \$5673.33
15539 NICKS SALVAGE, FEES, \$214.00
15540 RADEMACHER, LINDA, RMBS, \$27.77
15542 RIVER CITY PAVING, STREETS, \$369.51
15543 THREE RIVERS FS CO, FUEL, \$866.14
15544 TRAFFIC SAFETY WAREHOUSE, SIGN, \$4375.00

Old Business

17-926 Storm Water Drainage Improvements, Contract Change Order #3, \$539.71

Ryan reviewed the contract change order and provided council with the details.

M/S Petsche/Cromer To approve Resolution 2021-46 A resolution approving 17-926 Storm Water Drainage Improvements Project, Contract Change Order #3, \$539.71.

Roll Call

Aye: Petsche, Mueller, Cromer, Clefisch, Dietrich

Nay: None

Absent: None

Abstention: None

17-926 Storm Water Drainage Improvements, Partial Pay Estimate #4, \$6,631.41

M/S Petsche/Dietrich To approve Resolution 2021-47 A resolution approving 17-926 Storm Water Drainage Improvements Project, Partial Pay Estimate #4, \$6631.41.

Roll Call

Aye: Mueller, Cromer, Clefisch, Dietrich, Petsche

Nay: None

Absent: None

City of Garnavillo

Abstention: None

17-926 Storm Water Drainage Improvements, Project Acceptance

Engineer Wicks explained that the council needs to accept the project as complete in order to start the maintenance bond and close out for the grants. Wicks stated that he will keep a close eye on the condition of the improvements and recommend fixes if necessary through out the bond period.

M/S Cromer/Mueller To approve Resolution 2021-48 A resolution approving 17-926 Storm Water Drainage Improvements Project, Project Acceptance.

Roll Call

Aye: Cromer, Clefisch, Dietrich, Petsche, Mueller

Nay: None

Absent: None

Abstention: None

17-926 Storm Water Drainage Improvements, Final Pay Estimate, \$18,140.97

M/S Cromer/Mueller To approve Resolution 2021-49 A resolution approving 17-926 Storm Water Drainage Improvements Project, Final Pay Estimate, \$18140.97.

Roll Call

Aye: Clefisch, Dietrich, Petsche, Mueller, Cromer

Nay: None

Absent: None

Abstention: None

New Business

Set Public Hearing for Adams Court Improvements

M/S Petsche/Dietrich To approve Resolution 2021-50 A resolution setting Adams Court Improvements Project Public Hearing for June 9, 2021 at 7 pm.

Roll Call

Aye: Dietrich, Petsche, Mueller, Cromer, Clefisch

Nay: None

Absent: None

Abstention: None

City of Garnavillo

PD Reserve Officer Hire, Mary Bissell

Council Member Cromer stated that she is opposed to the hiring of this applicant due to unsatisfactory reference check, Cromer would like to have Chief Hoyheim present to discuss her reasons for hiring this individual and why did she not know that the city had an open position. City Administrator/Clerk Atkinson stated that the council has discussed at several council meetings the need for more officers.

M/S Mueller/Cromer To table PD Reserve Officer Hire, Mary Bissell.
Aye: 5 Nay 0 Absent: 0 Abstention: 0

Library Board of Trustee Appointment, Gary Hatcher

M/S Petsche/Mueller To approve Resolution 2021-51 A resolution appointing Gary Hatcher to the Library Board of Trustees.

Roll Call

Aye: Dietrich, Mueller, Clefisch, Cromer, Petsche
Nay: None
Absent: None
Abstention: None

Agreement for Maintenance and Repair of Primary Roads in Municipalities, State of Iowa DOT

M/S Petsche/Mueller To approve Resolution 2021-51 A resolution approving the Agreement for Maintenance and Repair of Primary Roads in Municipalities, State of Iowa DOT.

Roll Call

Aye: Mueller, Clefisch, Cromer, Petsche, Dietrich
Nay: None
Absent: None
Abstention: None

Exam RFP

M/S Cromer/Petsche To approve Resolution 2021-52 A resolution approving the Exam RFP.

Roll Call

Aye: Clefisch, Cromer, Petsche, Dietrich, Mueller
Nay: None
Absent: None
Abstention: None

City of Garnavillo

PW Equipment, Mower

PWS Schroyer explained to council that we budgeted for a new mower in FY21 and that he didn't seek out other bids because the attachments for this mower will fit the one he got an estimate for.

M/S Cromer/Mueller To approve Resolution 2021-53 A resolution approving the purchase of a new John Deere lawn mower from Bodensteiner not to exceed \$9,300.00.

Roll Call

Aye: Cromer, Petsche, Dietrich, Mueller, Clefisch

Nay: None

Absent: None

Abstention: None

Bulk Water Policy

M/S Petsche/Dietrich To approve Resolution 2021-54 A resolution approving the Bulk Water Policy.

Roll Call

Aye: Petsche, Dietrich, Mueller, Clefisch, Cromer

Nay: None

Absent: None

Abstention: None

Part-time City Hall Staff

Council Members and residents discussed their reasons for and against hiring part-time person for City Hall so it can always be open. Council Member Petsche asked if it would work if we hired someone to fill in for public works not just city hall, would it be easier to justify. Administrator/Clerk Atkinson stated that a person with that kind of qualifications would want more money and something more than part time. Council asked Attorney Kruse for her opinion, Kruse stated that you didn't budget for it so you will have to amend the budget and figure out where the funds will come from. Council Member Cromer asked Administrator/Clerk Atkinson what her opinion was and she stated that it would be nice to have someone to cover when she was out so it didn't upset people but does not feel that it is a justifiable expense that the city needs to incur. Resident Roger Balk stated that he doesn't think it is necessary to hire a person just to fill in when the clerk is out. Balk stated that many State offices are still closed to the public and some are not opening back up, he said that there is nothing wrong with leaving a message and having someone get back to you. Resident Bonnie Tuecke stated that if we could post

City of Garnavillo

hours/closings on social media that would help. Council Member Cromer stated that she gets a lot of complaints that the office is closed. Mayor Schmelzer stated that he has had two people say something about the office being closed since the pandemic started and Petsche stated he had one.

M/S Petsche/Clefisch To not hire a part-time employee for city hall.

Roll Call

Aye: Petsche, Clefisch, Dietrich

Nay: Cromer, Mueller

Absent: None

Abstention: None

Hearing of Delegations

Resident Roger Balk, asked if we could put a set of flags at the Adams Court and a basketball court. Council discussed and agreed that it was a good idea, they directed PWS Schroyer to look into it.

Resident Roger Balk, asked if he could purchase a lot and build a garage on it. Administrator/Clerk Atkinson explained how that could be done and remain compliant with the city code.

Attorney's Report

Attorney Kruse asked for an update on the Tom Frye property, PWS Schroyer stated that nothing has been done since. Council directed Kruse to send a letter and explain that he is in violation of the building code, give him until the end of June with an inspection.

Department Reports

Public Works Department

Public Works Superintendent Schroyer provided council with an update on the department activities, project: sidewalk panels in the park and needs: new power washer to clean buildings and park equipment. He also asked council for permission to assist the Legion with the flags for Memorial Day, the council agreed that would be fine.

City of Garnavillo

Police Department

Chief Hoyheim's report was in the council packet.

Officer Hoeger report that he has received his vest and the body camera are operational.

City Administrator/Clerk

City Administrator/Clerk Atkinson provided council with a written report in their packet and reported that she had received a call from Linda Caspersen regarding the sewer project stating the Caspersen refuses to sign any agreement but wants the project done. Council directed Attorney Kruse and Atkinson to send a letter explaining that this is the last offer and unless she signs an agreement, we will not do the project

Council Comment

Council Member Dietrich asked the council to consider an earlier time for a meeting. Council directed Administrator/Clerk Atkinson to update the ordinance and put it on the next agenda.

Mayor's Report

None

M/S Petsche/Clefisch To adjourn at 8:18 pm.

Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wed., June 9, 2021 at 7:00 pm at the Community Center, 106 W Niagara St, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer. Council members present were Daryl Petsche, Luke Clefish, Val Cromer, Shelley Dietrich, Mat Mueller.

The Pledge of Allegiance was recited.

M/S Cromer/Petsche To approve consent agenda.

Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

000264 TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 1,174.28
000265 INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 4,177.63
000268 IPERS	CONTRIBUTIONS	\$ 3,619.90
000269 TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 1,044.00
000270 US CELLULAR	CELL PHONE	\$ 256.01
000271 IOWA FINANCE AUTHORITY	DEBT PAYMENT	\$18,628.12
000272 IOWA FINANCE AUTHORITY	DEBT PAYMENT	\$10,798.75
000273 IOWA LEAGUE OF CITIES	REGISTRATION	\$ 195.00
000274 ALPINE COMMUNICATIONS	PHONES	\$ 862.33
000275 ALPINE COMMUNICATIONS	PHONES	\$ 64.23
000277 IOWA LAND RECORDS	RECORDING FEES	\$ 20.00
000288 WELLMARK	PREMIUMS	\$ 1,723.42
000289 AFLAC	PREMIUMS	\$ 83.40
000290 BLACK HILLS ENERGY	UTILITY	\$ 633.16
000291 COMMUNITY SAVINGS BANK	DEBT PAYMENT	\$24,682.71
000292 COMMUNITY SAVINGS BANK	DEBT PAYMENT	\$18,372.50
015551 BAKER & TAYLOR	LIBRARY	\$ 157.50
015552 CENGAGE LEARNING INC/GALE	LIBRARY	\$ 184.21
015553 CENTER POINT LARGE PRINT	LIBRARY	\$ 102.01
015554 JUNIOR LIBRARY GUILD	LIBRARY	\$ 57.30
015555 PETTY CASH – LIBRARY	POSTAGE	\$ 55.00
015556 QUILL CORP	LIBRARY	\$ 22.99
015557 WOLTER, JUNE	LIBRARY	\$ 483.33
015558 WOMANS DAY	LIBRARY	\$ 10.70
015559 BADGER METER	METER READS	\$ 23.10
015560 BANYON DATA SYSTEMS	ANNUAL FEES	\$ 1,590.00
015561 BODENSTEINER IMPLEMENT	MOWER	\$ 84.08

City of Garnavillo

015562 BUG BUSTER	BUG TREATMENT	\$ 65.00
015563 CLAYTON COUNTY AUDITOR	ELECTION	\$ 1,317.19
015564 CLAYTON RIDGE COMMUNITY	YEARBOOK	\$ 48.00
015565 COMELEC SERVICES INC	SQUAD CAR	\$ 1,994.84
015566 EDGEWOOD AUTO & TIRE	PLOW	\$ 6,284.00
015567 EUROFINS TESTAMERICA	TESTING	\$ 504.00
015568 FARMERS CULLIGAN	FIRE DEPT	\$ 9.80
015569 FASSBINDERS SMALL ENGINES	FIRE/PW	\$ 81.04
015570 FEHR GRAHAM	ENGINEERING	\$11,797.00
015571 GUTTENBERG PRESS	PUBLICATIONS	\$ 107.59
015572 IHDE S	FUEL & PARTS	\$ 336.08
015573 IOWA ONE CALL	LOCATES	\$ 21.60
015574 KLUESNER SANITATION LLC	TRASH/RECYCLING	\$ 4,513.85
015575 MID-AMERICAN RESEARCH	PW SUPPLIES	\$ 510.21
015576 POSTMASTER	POSTAGE	\$ 48.00
015577 RAYS EXCAVATING LLC	17-926 FINAL PYMNT	\$18,140.97
015578 RICOH USA INC	COPIES	\$ 161.11
015579 TOP GUN CUSTOMS	SERVICES	\$ 193.68
015580 WEBER PLUMBING, HEATING AND	CENTRAL AIR	\$ 4,997.21
015581 WELTER STORAGE EQUIPMENT CO	FILE CABINET	\$ 410.00
155581 ALLIANT ENERGY	UTILITY	\$ 191.45

Public Hearing

Adams Court Reconstruction Project

The public hearing for the Adams Ct Reconstruction Project was opened at 7:01 pm.

Engineer Sam Ertl reviewed the project with council.

The public hearing closed at 7:06 pm.

M/S Petsche/Clefisch To approve Resolution 2021-55 A resolution approving the plans, specs and form of contract for the Adams Ct Reconstruction Project.

Roll Call

Aye: Clefisch, Cromer, Dietrich, Mueller, Petsche

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Old Business

Exam Agreement

City Administrator/Clerk Atkinson presented council with the proposal received from Hogan Hansen.

M/S Cromer/Mueller To approve Resolution 2021-56 A resolution approving the Hogan Hansen FY21 Exam Services proposal, not to exceed \$5,250.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche, Clefisch

Nay: None

Absent: None

Abstention: None

Chip & Seal Contract

City Administrator/Clerk Atkinson presented the only proposal received and discussed the difference between chips and pea gravel.

M/S Mueller/Cromer To approve Resolution 2021-57 A resolution approving the chip & seal proposal from Prairie Road Builders, not to exceed \$90,000.

Roll Call

Aye: Dietrich, Mueller, Petsche, Clefisch, Cromer

Nay: None

Absent: None

Abstention: None

New Business

Adams Court Reconstruction Project ~ Award Contract

Fehr Graham Engineer Sam Ertl presented the contract details to the council and discussed the project.

M/S Cromer/Petsche To approve Resolution 2021-58 A resolution awarding the contract to Ethan Koehn Construction, \$127,282.32, contingent upon engineer review.

Roll Call

Aye: Mueller, Petsche, Clefisch, Cromer, Dietrich

Nay: None

City of Garnavillo

Absent: None

Abstention: None

Ordinance 02-2021 Chapter 17 Council

City Administrator/Clerk Atkinson explained the proposed changes to Chapter 17 regarding council meetings.

M/S Petsche/Cromer To approve Ordinance 02-2021 Chapter 17 Council Section 4 Meeting times on the first reading.

Roll Call

Aye: Petsche, Clefisch, Cromer, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

M/S Cromer/Mueller To suspend the rules and waive the second and final reading approving on the first reading Ordinance 02-2021 Chapter 17 Council Section 4 Meeting times.

Roll Call

Aye: Petsche, Mueller, Dietrich, Cromer, Clefisch

Nay: None

Absent: None

Abstention: None

M/S Mueller/Cromer To approve Resolution 2021-59 A resolution setting regular council meeting date & time, second Wednesday at 6:00 pm each month.

Roll Call

Aye: Mueller, Dietrich, Cromer, Clefisch, Petsche

Nay: None

Absent: None

Abstention: None

City Policy: Record Retention Policy Update

City Administrator/Clerk Atkinson explained the updates to the Record Retention Policy.

M/S Petsche/Cromer To approve Resolution 2021-60 A resolution approving administrative policy: Record Retention.

Roll Call

Aye: Shelley, Cromer, Clefisch, Petsche, Mueller

City of Garnavillo

Nay: None

Absent: None

Abstention: None

City Policy: Identity Theft Program Policy Update

City Administrator/Clerk Atkinson explained the updates to the Identity Theft Program Policy.

M/S Cromer/Mueller To approve Resolution 2021-61 A resolution approving administrative policy: Identity Theft Program.

Roll Call

Aye: Cromer, Clefisch, Petsche, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

FY22 Employee Wages

Council members discussed that they would like to do annual reviews before approving wage increases.

M/S Cromer/Mueller To table FY22 Employee Wages until annual reviews can be completed.
Aye: 5 Nay: 0 Absent: 0 Abstention: 0

FY21 Fiscal Year End Transfers

City Administrator/Clerk Atkinson presented the proposed fiscal year end transfers.

M/S Petsche/Mueller To approve Resolution 2021-62 A resolution approving the FY21 Fiscal Year End Transfers.

Roll Call

Aye: Clefisch, Petsche, Cromer, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

Committee Appointments

M/S Cromer/Mueller To approve Resolution 2021-63 A resolution approving the committee appointments for the city council.

City of Garnavillo

Roll Call

Aye: Petsche, Cromer, Dietrich, Mueller, Clefisch

Nay: None

Absent: None

Abstention: None

City of Clayton/Chad Schroyer Operator Affidavit Request

Public Works Superintendent Schroyer discussed the request he had received from the City of Clayton.

M/S Cromer/Mueller To approve Resolution 2021-64 A resolution approving Public Works Superintendent Schroyer's request and a memorandum to temporarily act as the Affidavit Operator for the City of Clayton until August 31, 2021.

Roll Call

Aye: Cromer, Dietrich, Mueller, Clefisch, Petsche

Nay: None

Absent: None

Abstention: None

Hearing of Delegations

Residents addressed the council regarding several things:

Black & white dog in trailer court is a nuisance, it has attacked two people this summer, Attorney recommended resident work with City Clerk to complete complaint paperwork and start a municipal infraction.

Scheppele property on W Niagara St, Attorney Kruse stated that the City can inspect properties for code violations and issue a notice to abate.

Neylan property, dangerous and needs mowed.

Storm water structure on Dale Thein's property stating it looks terrible.

Radar signs, Administrator/Clerk Atkinson explained that one has been ordered/paid for and we are waiting for delivery and a second sign will be ordered closer to the new fiscal year.

Department Reports

Attorney Report

Tom Frye property, property no longer qualifies for a dangerous and abandoned building. Attorney Kruse has paperwork for the mayor to sign so we can post the property.

City of Garnavillo

Public Works Superintendent Report

Public Works Superintendent Schroyer stated that the curbs are being painted and he has purchased a new power washer purchased, he also stated that Roger Balk donated the flag pole for the lower park. Schroyer suggested that the city consider putting in a basketball court at Gem Park for the kids, he stated that it could possibly be done in conjunction with the street project.

City Administrator/Clerk

City Administrator/Clerk Atkinson's report was in the packet for council, there were no comments.

Council Comments

Council Member Cromer stated that it was good meeting tonight.

Mayor Comments

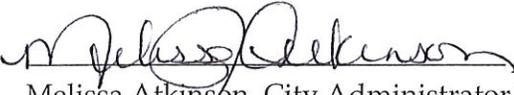
Mayor Schmelzer asked about sending grass/weed notices to residents, council discussed the need to change the grass/weed height from ten inches to eight inches.

M/S Petsche/Clefisch To adjourn at 8:10 pm.
Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, July 14, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Council members present were Luke Clefish, Val Cromer and Shelley Dietrich. Council members absent were Mat Mueller and Daryl Petsche

The Pledge of Allegiance was recited.

M/S Cromer/Clefish To approve the consent agenda.

Aye: 3 Nay: 0 Absent: 2 Abstention: 0

Claims

Check #	Vendor	Description	Amount
15611	AIRGAS USA LLC	EMS	\$161.08
15612	ALLIANT ENERGY	UTILITY	\$216.36
311E	ALLIANT ENERGY	UTILITY	\$5,774.07
312E	ALPINE	PHONE	\$64.07
313E	ALPINE	PHONE	\$858.68
15613	MELISSA ATKINSON	PD SUPPLIES	\$50.59
15614	AUTOMATIC SYSTEMS	SEWER	\$1,409.20
15615	B & M ELECTRIC LLC	PARK	\$136.02
15616	BADGER METER	WATER	\$23.16
314E	BLACK HILLS ENERGY	UTILITY	\$382.05
15617	BODENSTEINER IMPLEMENT	MOWER	\$9,472.86
15618	BROWN SUPPLY CO	PW	\$36.00
15619	CK HANDYMAN SERVICES LLC	FANS	\$214.84
15620	EUROFINS TESTAMERICA	TESTING	\$403.20
15621	FEHR GRAHAM	FEES	\$3,298.00
15622	FISK FARM & HOME	PW	\$329.91
15623	GUTTENBERG PRESS	PUBS	\$546.49
15624	HACH COMPANY	CHLORINE	\$249.22
15625	HAWKINS WATER TREATMENT	AZONE	\$382.81
15626	IA DEPT OF NATURAL RESOURCES	PERMIT	\$84.90
15627	IHDE'S	FUEL	\$268.00

City of Garnavillo

316E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$4,099.57
315E	IPERS	CONTRIBUTION	\$2,577.73
15628	IOWA LEAGUE OF CITIES	DUES	\$938.00
15629	KEYSTONE LABORATORIES INC.	TESTING	\$12.80
15630	KUEMPEL HARDWARE	PW	\$523.28
15631	MEUSER LUMBER-GUTTENBERG	PW	\$79.92
15632	NELSON HARDWOOD LUMBER CO.	MULCH	\$1,125.00
15633	THREE RIVERS FS CO	FUEL	\$308.20
15634	TRAFFIC SAFETY WAREHOUSE	SIGN	\$4,375.00
317E	TREASURER STATE OF IOWA	WITHHOLDINGS	\$2,163.57
318E	TREASURER STATE OF IOWA	SALES TAX	\$528.00
15635	WINDRIDGE IMPLEMENT	MOWER	\$198.50
			\$41,291.08

Treasurer Report

	Credits	Debits	
GENERAL FUND	\$ 32,334.14	\$ 44,560.44	\$ 608,431.82
ROAD USE TAX	\$ 9,685.05	\$ 41,228.87	\$ 83,579.62
EMPLOYEE BENEFIT	\$ 648.50	\$ 3,170.65	\$ 49,585.20
EMERGENCY FUND	\$ 48.97	\$ -	\$ 5,445.84
TAX INCREMENT FINANCING	\$ -	\$ -	\$ (24,659.05)
URBAN RENEWAL	\$ -	\$ -	\$ 12,904.72
DEBT SERVICE	\$ 726.55	\$ 29,567.75	\$ 26,995.59
CAPITAL PROJECT FUNDS	\$ -	\$ 29,670.97	\$ 104,501.55
STORM WATER UTILITY FUND	\$ 1,247.38	\$ -	\$ 52,765.10
WATER FUND	\$ 20,535.96	\$ 8,933.40	\$ 171,910.90
WATER SINKING FUND	\$ -	\$ 43,310.83	\$ (7,785.97)
SEWER FUND	\$ 20,067.17	\$ 11,036.87	\$ 139,872.88
	\$ 85,293.72	\$ 211,479.78	\$ 1,223,548.20

Old Business

None

City of Garnavillo

New Business

Cody & Samantha Brandel Septic System Reimbursement

Cody Brandel addressed the council, he asked for the council to consider reimbursing him for the septic system he had to install because he was over 100 feet from the main and it was too expensive to connect.

City Administrator/Clerk Atkinson and Attorney Kruse explained that the city is not responsible for reimbursing residents who have to install a septic system. Atkinson also explained that the Brandel's applied for and received all, except the sewer credits, of the benefits for a new home builder. She also explained that the council could do three things; nothing, apply the sewer minimum bill credit, \$288.82 or pay for a portion of the septic system bill.

M/S Cromer/Dietrich To approve Resolution 2021-65 A resolution approving a minimum sewer bill credit to Cody & Samantha Brandel's utility bill for 105 S Roosevelt Street, \$288.82.

Roll Call

Aye: Cromer, Dietrich

Nay: Clefisch

Absent: Mueller, Petsche

Abstention: None

Garnavillo Daycare Request

Bill Robinson addressed the council regarding the proposed daycare expansion, he stated that they would like to establish their own water and sewer connection so it is not run through the gym.

M/S Cromer/Dietrich To approve Resolution 2021-66 A Resolution to waive the sewer/water connection fees for the daycare expansion project.

Roll Call

Aye: Clefisch, Cromer, Dietrich

Nay: None

Absent: Mueller, Petsche

Abstention: None

City of Garnavillo

Bill Robinson also addressed the council regarding a project on school property and would like the council's permission to contact the city engineer for assistance with the feasibility study. The council agreed to Robinson's request.

Ordinance Update – 03-2021 Chapter 52 Grass & Weeds

City Administrator/Clerk Atkinson explained the proposed change is updating the height of grass and weeds to eight inches from ten inches.

M/S Clefisch/Cromer To approve the first reading of Ordinance 03-2021 Chapter 52 Grass & Weeds.

Roll Call

Aye: Cromer, Dietrich, Clefisch

Nay: None

Absent: Mueller, Dietrich

Abstention: None

M/S Cromer/Clefisch To suspend the rules waiving the additional readings and approving Ordinance 03-2021 Chapter 52 Grass & Weeds on the first reading.

Roll Call

Aye: Dietrich, Clefisch, Cromer

Nay: None

Absent: Mueller, Petsche

Abstention: None

Ordinance Update – 04-2021 Chapter 53 Property Maintenance

City Administrator/Clerk Atkinson explained the proposed change is updating the height of grass and weeds to eight inches from ten inches.

M/S Clefisch/Dietrich To approve the first reading of Ordinance 04-2021 Chapter 53 Property Maintenance.

Roll Call

Aye: Cromer, Clefisch, Dietrich

Nay: None

Absent: Mueller, Petsche

Abstention: None

City of Garnavillo

M/S Dietrich/Cromer To suspend the rules waiving the additional readings and approving Ordinance 04-2021 Chapter 53 Property Maintenance on the first reading.

Roll Call

Aye: Dietrich, Cromer, Clefisch

Nay: None

Absent: Mueller, Petsche

Abstention: None

PD Equipment Purchase/Grant approval

Chief of Police Hoyheim explained to council that she is applying for a grant to help cover the cost of 4 new portable radios, approximately \$17,600, and as part of the grant application she needs council approval to purchase the radios and to apply for the grant.

M/S Dietrich/Clefisch To approve Resolution 2021-67 A resolution approving the purchase of four portable radios, \$17,600, and approving the grant application to Upper Mississippi Gaming.

Roll Call

Aye: Cromer, Clefisch, Dietrich

Nay: None

Absent: Mueller, Petsche

Abstention: None

Stormwater Project Rip Rap Replacement Estimate

Fehr Graham Engineer Sam Ertl presented the estimate to replace the rip rap from the Stormwater Project on Dale Their's property.

M/S Dietrich/Cromer To approve Resolution 2021-68 A Resolution approving the Stormwater Project Rip Rap Replacement Estimate not to exceed \$1,150.

Roll Call

Aye: Clefisch, Dietrich, Cromer

Nay: None

Absent: Mueller, Petsche

Abstention: None

City of Garnavillo

Recodification Proposals

City Administrator/Clerk Atkinson explained the proposals from Iowa Codification and UERPC.

M/S Cromer/Dietrich To approve Resolution 2021-69 A resolution approving the proposal from Iowa Codification including the digital service.

Roll Call

Aye: Dietrich, Cromer, Clefisch

Nay: None

Absent: Mueller, Petsche

Abstention: None

Project 21-440 Adams Court Improvements Project Contract Change Order #1

Fehr Graham Engineer Sam Ertl presented the Adams Court Improvements Contract Change Order #1, he explained that the change order removes and replaces all of the concrete panels instead of just the bad ones.

M/S Clefisch/Mueller To approve Resolution 2021-70 A resolution approving Project 21-440 Adams Court Improvements Project Contract Change Order #1, \$9,999.13.

Roll Call

Aye: Dietrich, Cromer, Clefisch, Mueller (arrived at 6:44 pm)

Nay: None

Absent: Petsche

Abstention: None

EMC On Call Nurse Program

City Administrator/Clerk Atkinson explained that the EMC On Call Nurse Program is a free program for the city to assist in worker's compensation claims.

M/S Cromer/Mueller To approve Resolution 2021-71 A resolution approving the city's enrollment in the EMC On Call Nurse Program.

Roll Call

Aye: Mueller, Clefisch, Cromer, Dietrich

Nay: None

Absent: Petsche

Abstention: None

City of Garnavillo

Policy: Special City Council Meeting Procedures & Fees

M/S Clefisch/Dietrich To approve Resolution 2021-72 A resolution approving the Special City Council Meeting Procedures & Fees.

Roll Call

Aye: Mueller, Clefisch, Cromer, Dietrich

Nay: None

Absent: Petsche

Abstention: None

PD Hire, Mary Bissell

Chief of Police Hoyheim recommended hiring Mary Bissell as a reserve officer and answered questions from council.

M/S Mueller/Clefisch To approve Resolution 2021-73 A resolution hiring Mary Bissell as a Garnavillo Reserve Officer at \$15.00.

Roll Call

Aye: Clefisch, Cromer, Dietrich, Mueller

Nay: None

Absent: Petsche

Abstention: None

Attorney Report

Nuisance Properties

Frye – Attorney Kruse addressed the current status of the order to abate, council directed Kruse to start working on getting and inspection as well as address the property itself; weeds, junk, etc.

Neylan – Attorney Kruse requested direction from council regarding this property, council directed her to address the outside property issues and see if we can get an inspection of the house.

Vicious Dog – Order to Abate has been issued.

City of Garnavillo

Junk & Junk Vehicle Properties – Orders to Abate have been sent.

Hearing of Delegations

Bill Robinson asked council to consider changing the size of the Zoning Board of Adjustment to three as well, City Administrator/Clerk Atkinson stated she would put it on the next agenda for council to consider. Robinson also informed council that he has asked Atkinson to check into CARES funding for daycares.

Residents addressed council regarding several things:

Why do residents who are watering lawns get billed for the water that doesn't go down the sewer. City Administrator/Clerk Atkinson explained that there is no way for the city to accurately determine how much didn't go down the sewer. She stated that the council recently passed a residential bulk water policy that would allow a resident to have the outdoor water metered and billed separately.

There is a typo in the minutes from the previous meeting, Atkinson said she would fix it.

The location of the minutes on the website is confusing, Atkinson stated she would look at it and fix it.

Is council going to address the speeding on Oak Street and where are the speed signs going. Chief of Police Hoyheim explained that we have put out the speed trailer to help and will continue to work on it. Hoyheim also explained where she is planning on installing the new speed signs on Main Street/Hwy 52.

Department Reports

City Administrator/Clerk Atkinson stated that in addition to her report in the packet she wanted to let council know that she has submitted the city's request for the American Rescue Plan monies.

Public Work Superintendent Schroyer provided council with a written report in the packet. Schroyer introduced the representative from Visu Sewer who explained that there are issues with the measurements so they are coming to re-video the sewer lines and several areas in town.

Chief of Police Hoyheim stated that in addition to her report in the packet the squad car's catalytic converter is acting up again and she is getting it worked on.

City of Garnavillo

Council Comment

None

Mayor's Report

None

M/S Mueller/Clefisch To adjourn at 7:29 pm.
Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, August 11, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Council members present were Daryl Petsche, Luke Clefish, Val Cromer, Mat Mueller and Shelley Dietrich.

The Pledge of Allegiance was recited.

M/S Mueller/Cromer To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check #	Vendor	Details	Amount
000320E	ALPINE COMMUNICATIONS	PHONE	\$64.57
000321E	TREASURER STATE OF IOWA	TAXES	\$1,119.00
000322E	COMELEC SERVICES INC	ROUTER	\$10.00
000323E	COMELEC SERVICES INC	ROUTER	\$10.00
000324E	COMELEC SERVICES INC	ROUTER	\$10.00
000325E	ALPINE COMMUNICATIONS	PHONE	\$859.96
000326E	ALLIANT ENERGY	UTILITY	\$6,120.94
000327E	BLACK HILLS ENERGY	UTILITY	\$374.74
000330E	POSTMASTER	CERTIFIEDS	\$35.00
000331E	IOWA LAND RECORDS	RECORDING	\$10.00
000332E	DOLLAR GENERAL	SUPPLIES	\$4.28
000314E	BLACK HILLS ENERGY	UTILITY	\$382.05
000333E	POSTMASTER	POSTAGE	\$19.10
000334E	POSTMASTER	POSTAGE	\$26.35
000337E	ALLIANT ENERGY	UTILITY	\$5,355.60
000335E	POSTMASTER	POSTAGE	\$108.00
000340E	AFLAC	PREMIUMS	\$83.40
000342E	WELLMARK	PREMIUMS	\$1,723.42
015640	BAKER & TAYLOR	LIBRARY	\$15.11
015641	CENGAGE LEARNING INC/GALE	LIBRARY	\$113.61
015642	CENTER POINT LARGE PRINT	LIBRARY	\$91.08
015643	WOLTER, JUNE	LIBRARY	\$58.66
015644	ALLIANT ENERGY	UTILITY	\$410.82

City of Garnavillo

015645	ATKINSON, MELISSA	REIMBURSEMENT	\$518.78
015646	COMELEC SERVICES INC	SIREN	\$175.00
015647	DEARBORN NATIONAL LIFE INSURAN	PREMIUMS	\$81.60
015648	DUBUQUE FIRE EQUIPMENT INC	EXTINGUISHERS	\$243.95
015649	EUROFINS TESTAMERICA	TESTING	\$403.20
015650	FEHR GRAHAM	FEES	\$2,381.00
015651	GARNAVILLO AUTO & TIRE	EMS	\$88.46
015652	GUTTENBERG PRESS	PUBS	\$162.76
015653	HACH COMPANY	SUPPLIES	\$124.40
015654	HACKETTS PORTA POTTY RENTAL	PARK	\$405.00
015655	HAWKINS WATER TREATMENT	SUPPLIES	\$257.84
015656	IAMU	DUES	\$326.06
015657	IDNR WASTEWATER SECTION	PERMIT	\$210.00
015658	IHDE S	FUEL	\$293.70
015659	IOWA DEPT. OF NATURAL RESOURCE	CERTIFICATION	\$156.00
015660	IOWA ONE CALL	LOCATES	\$21.60
015661	KEYSTONE LABORATORIES INC	TESTING	\$12.80
015662	KUEMPEL HARDWARE	SUPPLIES	\$7.85
015663	THREE RIVERS FS CO	FUEL	\$595.44
015664	UPPER EXPLORERLAND RPC	DUES	\$25.00

Old Business

None

New Business

Set Public Hearing for re-zoning 504 E Van Buren Street

City Administrator/Clerk Atkinson explained that Brad Eglseder submitted a request to the Planning & Zoning Commission to rezone 504 E Van Buren Street. The Planning & Zoning Commission met and recommend to the council to change the zoning to Highway Commercial from Agricultural.

M/S Petsche/Clefisch To approve Resolution 2021-74 A resolution setting the public hearing for 504 E Van Buren Street rezoning for Wednesday, September 8, 2021 at 7:00 pm.

Roll Call

Aye: Petsche, Mueller, Dietrich, Cromer, Clefish

Nay: None

City of Garnavillo

Absent: None

Abstention: None

Zoning Board of Adjustment Ordinance Update

City Administrator/Clerk Atkinson explained that at the last meeting council asked her to update the ordinance so that the required number of members was three instead of five.

M/S Mueller/Petsche To approve the first reading of Ordinance 06-2021 An Ordinance regarding the Zoning Board of Adjustments.

Roll Call

Aye: Mueller, Dietrich, Cromer, Clefisch, Petsche

Nay: None

Absent: None

Abstention: None

M/S Cromer/Petsche To suspend the rules, waiving the second and final reading, approving Ordinance 06-2021 An Ordinance regarding the Zoning Board of Adjustments.

Roll Call

Aye: Dietrich, Cromer, Clefisch, Petsche, Mueller

Nay: None

Absent: None

Abstention: None

Commission Appointment, Jason Cromer

City Administrator/Clerk Atkinson explained that Cromer had asked to serve on the Zoning Board of Adjustments but since the council has changed the required number of members to three we have a full board but that there is an opening on the Planning & Zoning Commission and asked to have him appointed there instead.

M/S Mueller/Dietrich To approve Resolution 2021-75 A resolution to appoint Jason Cromer to the Planning & Zoning Commission.

Roll Call

Aye: Cromer, Clefisch, Petsche, Mueller, Dietrich

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Library Board of Trustees Re-appointments, Cathy McLane & Gary Hatcher

M/S Cromer/Mueller To approve Resolution 2021-76 A resolution to re-appoint Cathy McLane & Gary Hatcher to the Library Board of Trustees.

Roll Call

Aye: Clefisch, Petsche, Mueller, Dietrich, Cromer

Nay: None

Absent: None

Abstention: None

Public Works Technician Help Wanted Ad

City Administrator/Clerk Atkinson explained that she will put it in the Guttenberg Press for two weeks, post it on Facebook, garnavilloia.com and at the normal agenda posting places; Post office, Bank and City Hall.

Council Member Mueller asked if Public Works Superintendent Schroyer was going to be involved in the interview process, Mayor Schmelzer said yes.

M/S Mueller/Clefisch To approve Resolution 2021-77 A resolution approving the classified ad for the Public Works Technician position.

Roll Call

Aye: Petsche, Mueller Dietrich, Cromer, Clefisch

Nay: None

Absent: None

Abstention: None

City Council Policy Update

City Administrator/Clerk Atkinson explained that she had to update the policy to include the new time and to change the agenda order per council request.

M/S Cromer/Dietrich To approve Resolution 2021-78 A resolution approving the City Council Policy updates.

Roll Call

Aye: Petsche, Clefisch, Mueller, Cromer, Dietrich

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Employee Handbook Update

City Administrator/Clerk Atkinson explained that she discovered a couple typos and discrepancies between section regarding who is contacted in certain situations.

M/S Cromer/Petsche To approve Resolution 2021-79 A Resolution approving the Employee Handbook Policy updates.

Roll Call

Aye: Clefisch, Mueller, Cromer, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

FY22 Employee Wages

Mayor Schmelzer addressed the council regarding the employee reviews that had been completed and recommend the budgeted 3% increase for all employees, he also explained that he has asked City Administrator/Clerk Atkinson to do a wage study in communities that are close to our size.

M/S Cromer/Petsche To approve Resolution 2021-80 A resolution approving FY22 employee wage increases, 3% retroactive to first payroll of July.

Roll Call

Aye: Mueller, Cromer, Dietrich, Petsche, Clefisch

Nay: None

Absent: None

Abstention: None

Attorney Report

Nuisance Properties

Frye – all concerns have been addressed and the property is in compliance.

Scheppele – council discussed this situation and feels that it is appropriate to give them more time since the appear to be making progress, the property will continue to be on the nuisance list until it is resolved.

City of Garnavillo

Neylan – Public Works Superintendent Schroyer explained to council that he met with Kevin Neylan and that they are working on the property to get it back into shape so they can sell it. Attorney Kruse stated that she is working with them as well to make sure they stay on track.

Dog – Attorney Kruse stated that the notice was sent and City Administrator/Clerk Atkinson explained that it was signed for and that there have been no more complaints.

Hearing of Delegations

Residents addressed the council regarding several items:

Public Records Request – can residents request employee benefits, etc. City Administrator/Clerk Atkinson stated yes, there is a process/paperwork.

Website – a resident stated that they are having difficulties finding items on the website, Atkinson will work on it so it is easier.

Office Hours – residents asked if the hours are posted, City Administrator/Clerk Atkinson stated yes. The office hours are posted each month on the door and on the website and updated whenever necessary then reposted.

Adams Court – residents asked why the street project was changed from Industrial Rd to Adams Court when it services a lot few people and no businesses. Council explained that the street has deteriorated to the point it became a hazard and was the worst in town so they decided to do it first.

Roger Balk provided the council and residents present with a brief update on the project that he will be starting at the mill.

Department Reports

Public Works Superintendent – Schroyer provided council with an update on the new lights at the library, explained that the street project has started and that he has a solar rep coming in August.

City Administrator/Clerk – Atkinson's report was in the packet and there were no questions.

City of Garnavillo

Council Comments

Council Member Petsche explained to council that he feels the well houses need work and that the city should be focusing on that.

Council Member Mueller asked if the Police Department Ride-a-longs have been approved. Attorney Kruse stated that she will follow up with Chief Hoyheim and make sure everything is in order.

Mayor's Report

None

M/S Mueller/Cromer To adjourn at 6:52 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, September 8, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Luke Clefish, Shelley Dietrich, Mat Mueller and Daryl Petsche. Council Member Val Cromer was absent.

The Pledge of Allegiance was recited.

M/S Mueller/Petsche To approve the consent agenda moving the Public Hearing to the end so it can be held at the appropriate time. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check #	Vendor	Description	Amount
327e	BLACK HILLS ENERGY	UTILITY	\$ 374.74
15665	JOSH FUNK	LIBRARY	\$ 869.96
15672	ALLIANT ENERGY	UTILITY	\$ 260.86
15673	BADGER METER	METER READS	\$ 23.22
15674	BISCHOFF INSURANCE AGENCY INC	AUDIT FEE	\$ 580.00
15675	COMELEC SERVICES INC	ROUTER	\$ 10.00
15676	EUROFINS TESTAMERICA	TESTING	\$ 504.00
15677	FEHR GRAHAM	ADAMS CT	\$ 6,070.50
15678	GUTTENBERG PRESS	PUBLICATIONS	\$ 214.30
15679	IHDE'S	FUEL	\$ 91.25
15680	IOWA ONE CALL	LOCATES	\$ 24.30
15681	KEYSTONE LABORATORIES INC.	TESTING	\$ 12.80
15682	KLUESNER SANITATION LLC	FEEES	\$ 13,541.55
15683	MARK BEHREND	REFUND	\$ 50.00
15684	MEUSER LUMBER-ELKADER	SUPPLIES	\$ 33.36
15685	PRAIRIE ROAD BUILDERS	CHIP & SEAL	\$ 41,616.70
15686	RICOH USA INC	COPIES	\$ 54.57
15687	THREE RIVERS FS CO	FUEL	\$ 449.26
15688	ACCESS	LIBRARY	\$ 81.64
15689	BAKER & TAYLOR	LIBRARY	\$ 61.56
15690	CENGAGE LEARNING	LIBRARY	\$ 161.25
15691	CENTER POINT LARGE PRINT	LIBRARY	\$ 91.08
15692	DEMCO	LIBRARY	\$ 173.10

City of Garnavillo

15693	JOSH FUNK	LIBRARY	\$ 550.00
15694	JUNIOR LIBRARY GUILD	LIBRARY	\$ 63.00
15695	KREGEL ELECTRIC INC	LIBRARY	\$ 2,760.96
15696	MIDAMERICA BOOKS	LIBRARY	\$ 37.90
15697	NANCY'S COMPUTER SERVICE	LIBRARY	\$ 105.00
15698	GARNAVILLO PUBLIC LIBRARY	LIBRARY	\$ 48.00
326e	ALLIANT ENERGY	UTILITY	\$ 6,120.94
343e	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 3,522.00
344e	ALPINE COMMUNICATIONS	PHONE	\$ 860.38
345e	US CELLULAR	CELL PHONE	\$ 255.83
346e	BLACK HILLS ENERGY	UTILITY	\$ 372.28
347e	ALPINE COMMUNICATIONS	PHONE	\$ 64.40

Special Presentation

Rachelle Howe, Northeast Iowa Regional Housing Trust Fund (NEIRHTF)

Ms. Howe spoke to the council regarding NEIRHTF and the opportunities available to residents of Garnavillo. Howe explained how the trust works and answered council questions.

M/S Petsche/Mueller To approve Resolution 2021-81 A resolution approving a letter of support and contribution for Northeast Iowa Regional Housing Trust Fund, \$4,000.

Roll Call

Aye: Clefisch, Dietrich, Mueller, Petsche

Nay: None

Absent: Cromer

Abstention: None

Citizen Comment

Residents addressed the council regarding several items:

Alley Vacate Process: City Administrator/Clerk Atkinson and Attorney Kruse explained the process.

Thein Storm Water: Public Works Superintendent Schroyer explained that as soon as the street project is done the contractor will replace the riprap with clean.

City of Garnavillo

Old Business

None

New Business

Ordinance 07-2021 Chapter 106 Solid Waste Collection Fees – First Reading

M/S Mueller/Petsche To approve the first reading of Ordinance 07-2021 An ordinance regarding Chapter 106 Solid Waste Collection Fees.

Roll Call

Aye: Mueller, Petsche, Clefisch, Dietrich

Nay: None

Absent: Cromer

Abstention: None

Board, Commission & Committee Application

City Administrator/Clerk Atkinson explained that is it good practice to have an application form for all city positions so that we have accurate information on file.

M/S Mueller/Dietrich To approve Resolution 2021-82 A resolution approving the Board, Commission and Committee Application

Roll Call

Aye: Petsche, Clefisch, Dietrich, Mueller

Nay: None

Absent: Cromer

Abstention: None

Ordinance 09-2021 Chapter 56 Urban Chicken Issuance of Permit – First Reading

City Administrator/Clerk Atkinson explained that the code requires that a permit always have council approval, and that this is the only permit that does so. She recommended changing to state that the clerk has authority to approve unless there are complaints/issues.

M/S Petsche/Clefisch To approve the first reading of Ordinance 09-2021 An ordinance regarding Chapter 56 Urban Chicken Issuance of Permit.

Roll Call

Aye: Clefisch, Dietrich, Petsche, Mueller

Nay: None

City of Garnavillo

Absent: Cromer

Abstention: None

City Council Work Session Dates

City Administrator/Clerk Atkinson explained that she would like council to consider setting up work sessions periodically to allow council more discussion regarding projects, budget & other topics as necessary.

M/S Petsche/Clefisch To approve Resolution 2021-83 A resolution setting work session dates for 2021.

Roll Call

Aye: Dietrich, Petsche, Mueller, Clefisch

Nay: None

Absent: Cromer

Abstention: None

Community Savings Bank Exposure Limit

City Administrator/Clerk Atkinson explained that the bank, Community Savings Bank, requests council exposure limit approval every year.

M/S Mueller/Clefisch To approve Resolution 2021-84 A resolution for banking purposes.

Roll Call

Aye: Petsche, Mueller, Clefisch, Dietrich

Nay: None

Absent: Cromer

Abstention: None

IAMU Iowa Safety Education Program Participant Agreement

Public Works Superintendent Schroyer briefly explained that IAMU provides training sessions that count as continuing education classes and do mock inspections to help the city know where improvements need to be made.

M/S Mueller/Petsche To approve Resolution 2021-85 A resolution authorizing Mayor Chad Schmelzer to sign the participant agreement with Iowa Association of Municipal Utilities Iowa Safety Education Program Participant Agreement.

Roll Call

Aye: Mueller, Clefisch, Dietrich, Petsche

City of Garnavillo

Nay: None

Absent: Cromer

Abstention: None

21-440 Adams Ct Partial Pay Estimate #1

Fehr Graham Engineer Sam Ertl provided a project update and presented the partial pay estimate to council.

M/S Petsche/Clefisch To approve Resolution 2021-86 A resolution approving 21-440 Adams Court Improvement Project Partial Pay Estimate #1, \$136,331.21.

Roll Call

Aye: Mueller, Clefisch, Dietrich, Petsche

Nay: None

Absent: Cromer

Abstention: None

Attorney Report

Nuisance Properties

Frye: Attorney Kruse asked if there were any additional items regarding this property or can we let them know that they are done, council directed Kruse to let them know they are done.

Scheppele/Colsch/Kelly: Council directed Attorney Kruse to work with staff to make sure all properties involved are addressed and file the municipal infraction with the courts since it appears that they are shuffling cars between properties and more have arrived.

Colsch: Council directed Attorney Kruse to also file on this property as well, nothing has been resolved.

Neylan: Mr. Neylan has provided Attorney Kruse with documentation removing him as an owner of this property so all future correspondences will be addressed to Ms. Neylan and Kathleen Neylan's estate.

Department Reports

City Administrator Report: Administrator/Clerk Atkinson provided council with a written report in the packet.

City of Garnavillo

Public Works Superintendent Report: PWS Schroyer provided council with a verbal report, reporting that the chip & seal work has been completed for 2021 and that Kluesner will be back next week to complete the asphalt patches. Schroyer also reported that compost pile started on fire, the fire department was called and he has been in communication with Stade Propane regarding the incident.

Chief of Police Report: Chief Hoyheim provided a written report as part of the packet.

Fire Chief Report: Chief Puelz reported on the compost fire, training and equipment. Puelz stated that the city will need to start planning to replace the tanker truck, he agreed to come to the work session in September.

Council Comment

None

Mayor's Report

Mayor Schmelzer reported that the chip & seal streets done with pea gravel look really good. Streets look good

Public Hearing

504 E Van Buren St Rezoning, Agriculture to Highway Commercial

The public hearing opened at 6:56 pm by Mayor Schmelzer. Bonnie Tuecke asked for address verification, City Administrator/Clerk Atkinson explained that Beacon Schneider has the wrong address and that she had discussed it with Attorney Kruse who stated we are okay to proceed with the rezoning and we will fix the address later. Atkinson stated that Lanny Kuhse brought that concern to her office as well. Roger Balk encouraged council to approve the request stating that it is good for the city. The public hearing closed at 7:00 pm.

Ordinance 08-2021 Chapter 165 Zoning Map

M/S Clefish/Mueller To approve the first reading of Ordinance 08-2021 An ordinance regarding Chapter 165 Zoning Map.

Roll Call

Aye: Dietrich, Mueller, Petsche, Clefish

Nay: None

Absent: Cromer

City of Garnavillo

Abstention: None

M/S Mueller/Petsche To suspend the rules, waiving additional readings and approving on the first reading of Ordinance 08-2021 An ordinance regarding Chapter 165 Zoning Map.

Roll Call

Aye: Dietrich, Mueller, Petsche, Clefish

Nay: None

Absent: Cromer

Abstention: None

Citizen Comment continued

Residents addressed the council regarding additional items:

Building Permit Requirement: City Administrator/Clerk Atkinson explained that she would check and let the resident know if they need one or not.

Dollar General: City Administrator/Clerk Atkinson explained that Attorney Kruse provide her with a contact several months ago and that she reached out to them with a few properties that may work for them, since then she has heard nothing other than rumor. The city will not know more details unless they contact us and let us know.

M/S Petsche/Mueller To adjourn at 7:08 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson/City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Wednesday, September 15, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were, Val Cromer, Shelley Dietrich, Mat Mueller and Daryl Petsche. Council Member Luke Clefisch was absent.

The Pledge of Allegiance was recited.

M/S Cromer/Mueller To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

New Business

Public Works Technician Hire

M/S Cromer/Petsche To approve Resolution 2021-87 A resolution to hire Tyler Andreae as a Public Works Technician.

Roll Call

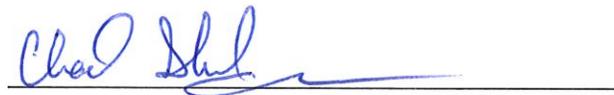
Aye: Dietrich, Petsche, Mueller, Cromer

Nay: None

Absent: Clefisch

Abstention: None

M/S Cromer/Petsche To adjourn at 6:19 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a work session on Wednesday, September 29, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were, Val Cromer, Shelley Dietrich, Mat Mueller and Daryl Petsche. Council Member Luke Clefisch was absent.

The Pledge of Allegiance was recited.

M/S Cromer/Petsche To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

The city council met in a work session to discuss items for next year's budget.

Wellhouse Improvements
Park Bathrooms
Park Basketball Court & Lights
New Park Equipment the following fiscal year
Dump Truck set aside & increase snow removal budget
Full-time chief
Increase wages, 5%, percentage awarded based on annual review
Additional security cameras/portable/wi-fi
Part time office, \$15.00/20 hours a week
Industrial Road improvements
Speed sign for Clayton Highway
City Hall office hours

M/S Cromer/Petsche To adjourn at 8:02 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa J Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, October 13, 2021 at 6:03 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members in attendance were Shelley Dietrich, Daryl Petsche and Val Cromer. Council Members Luke Clefish and Mat Mueller were absent.

The Pledge of Allegiance was recited.

M/S Cromer/Dietrich To approve the consent agenda. Aye: 3 Nay: 0 Absent: 2 Abstention:0

Claims

Check #	Vendor	Amount	Description
000357E	IPERS	\$2,422.56	RETIREMENT
000346E	BLACK HILLS ENERGY	\$372.28	UTILITY
000353E	ALLIANT ENERGY	\$5,804.40	UTILITY
000365E	POSTMASTER	\$232.00	POSTAGE
000368E	SECRETARY OF STATE	\$30.00	NOTARY ATKINSON
000366E	POSTMASTER	\$107.85	POSTAGE
000367E	POSTMASTER	\$26.35	POSTAGE
000351E	INTERNAL REVENUE SERVICE	\$4,654.30	WITHHOLDINGS
000352E	IPERS	\$22.00	RETIREMENT
000360E	WELLMARK	\$1,723.42	PREMIUMS
000374E	AFLAC	\$125.10	PREMIUMS
015704	BAKER & TAYLOR	\$41.51	LIBRARY
015705	CENTER POINT LARGE PRINT	\$91.08	LIBRARY
015706	NANCYS COMPUTER SERVICE	\$21.00	LIBRARY
015707	OVERDRIVE INC	\$434.10	LIBRARY
015708	QUILL CORP	\$44.55	LIBRARY
015709	STOREY KENWORTHY	\$53.60	LIBRARY
015710	WOLTER, JUNE	\$2,154.79	LIBRARY
000361E	WELLMARK	\$1,723.42	PREMIUMS
000350E	ALPINE COMMUNICATIONS	\$63.92	PHONE
000354E	ALPINE COMMUNICATIONS	\$857.95	PHONE
000370E	TREASURER STATE OF IOWA	\$2,639.00	WATER EXCISE TAX
000371E	TREASURER STATE OF IOWA	\$592.00	SALES TAX
000372E	TREASURER STATE OF IOWA	\$1,898.00	WITHHOLDINGS
000373E	IPERS	\$2,964.61	RETIREMENT

City of Garnavillo

015712	3E-ELECTRICAL ENGINEERING & EQ	\$3,070.00	GENERATORS
015713	ALLIANT ENERGY	\$175.53	UTILITY
015714	BACKHOE SPECIALISTS	\$575.00	CEMETERY CURBSTOP
015715	BADGER METER	\$23.22	READS
015716	BROWN SUPPLY CO	\$874.61	METAL DETECTOR
015717	DUBUQUE FIRE EQUIPMENT INC	\$511.60	INSPECTION
015718	FEHR GRAHAM	\$4,116.25	PROJECT
015719	GARNAVILLO CEMETERY ASSOC	\$1,001.76	PROPERTY TAX
015720	GUTTENBERG PRESS	\$97.81	PUBLICATIONS
015721	HACKETTS PORTA POTTY RENTAL	\$135.00	RENTAL
015722	HAWKINS WATER TREATMENT	\$500.68	SUPPLIES
015723	IDNR WATER SUPPLY	\$95.00	ANNUAL FEE
015724	IHDE S	\$173.85	FUEL/BATTERY
015725	IOWA WATER ENVIRONMENT ASSOC	\$70.00	CONFERENCE
015726	KEYSTONE LABORATORIES INC	\$122.80	TESTING
015727	KLUESNER SANITATION LLC	\$4,528.00	TRASH/RECYCLE
015728	KUEMPEL HARDWARE	\$30.95	SHOP SUPPLIES
015729	METERING & TECHNOLOGY SOLUTION	\$608.42	METERS
015730	MEUSER LUMBER-ELKADER	\$36.98	GARBAGE BAGS
015731	MEUSER LUMBER-GUTTENBERG	\$22.80	FLAG ROPE
015732	MIDWEST RADAR & EQUIPMENT	\$80.00	RADAR CALIBRATION
015733	SCHMITZ JANITORIAL SUPPLY	\$142.60	SUPPLIES
015734	STOREY KENWORTHY	\$324.90	PAPER
015735	THREE RIVERS COMPANY	\$552.02	FUEL
015736	US CELLULAR	\$255.83	PHONE
015738	EUROFINS TESTAMERICA	\$403.20	TESTING
015739	KLUESNER SANITATION LLC	\$361.39	CLEAN UP DAY
000369E	BLACK HILLS ENERGY	\$464.87	UTILITY

Treasurer Report

	Revenues	Expenses
General Fund	\$ 34,910.63	\$ 74,383.40
Road Use Tax Fund	\$ 12,695.15	\$ 1,017.70
Employee Benefit Fun	\$ 1,794.43	\$ 3,119.29
Emergency Fund	\$ 448.27	\$ -
TIF Fund	\$ -	\$ -
Urban Renewal Fund	\$ -	\$ -
Debt Service Fund	\$ 2,412.55	\$ -
Capital Project Fund	\$ 96.86	\$ 140,037.64
Storm Water Utility Fund	\$ 1,221.58	\$ -

City of Garnavillo

Water Fund	\$ 19,675.54	\$ 7,586.75
Water Sinking Fund	\$ -	\$ -
Sewer Fund	\$ 20,480.16	\$ 9,020.55
	\$ 93,735.17	\$ 235,165.33

Citizen Comment

Residents addressed the council regarding several items:

Comment section should be at the end of the agenda so the residents have time to respond to agenda items and they don't understand the three minute limit. Council Member Cromer explained that her thoughts on having it at the top of the agenda and Mayor Schmelzer explained that the time limit is flexible and at his discretion.

Website still has the incorrect meeting time, Administrator/Clerk Atkinson stated that she missed it and will get it fixed.

Resident dispute with a council member over a private property issue, Mayor Schmelzer explained that the city does not get involved in private matters.

Old Business

Ordinance 07-2021 Chapter 106 Solid Waste Collection Fees – Second Reading

M/S Cromer/Petsche To approve the second reading of Ordinance 07-2021 Chapter 106 Solid Waste Collection Fees.

Roll Call

Aye: Cromer, Petsche, Dietrich

Nay: None

Absent: Clefisch, Mueller

Abstention: None

Ordinance 09-2021 Chapter 56 Urban Chicken Issuance of Permit – Second Reading

M/S Cromer/Petsche To approve the second reading of Ordinance 08-2021 Chapter 56 Urban Chicken Issuance of Permit.

Roll Call

Aye: Cromer, Petsche, Dietrich

City of Garnavillo

Nay: None

Absent: Clefisch, Mueller

Abstention: None

New Business

21-440 Adams Court Contract Change Order #2, \$6,236.59

Engineer Sam Ertl explained the items in the change order.

M/S Petsche/Cromer To approve Resolution 2021-88 A resolution approving 21-440 Adams Court Improvements Contract Change Order #2, \$6,236.59.

Roll Call

Aye: Petsche, Clefisch (arrived at 6:09 pm), Dietrich, Cromer

Nay: None

Absent: Mueller

Abstention: None

21-440 Adams Court Partial Pay Estimate #2, \$2,374.99

Engineer Sam Ertl provided the details of the partial pay estimate.

M/S Petsche/Dietrich To approve Resolution 2021-89 A resolution approving 21-440 Adams Court Improvements Partial Pay Estimate #2, \$2,374.99.

Roll Call

Aye: Clefisch, Dietrich, Cromer, Petsche

Nay: None

Absent: Mueller

Abstention: None

21-440 Adams Court Final Pay Estimate, \$7,175.91

Engineer Sam Ertl provided the details of the final estimate and City Administrator/Clerk Atkinson explained that the payment will be made 30 days after the council accepts the project.

M/S Petsche/Cromer To approve Resolution 2021-90 A resolution approving 21-440 Adams Court Improvements Final Partial Pay Estimate, \$7,175.91.

Roll Call

City of Garnavillo

Aye: Dietrich, Cromer, Petsche, Clefish

Nay: None

Absent: Mueller

Abstention: None

21-440 Adams Court Project Acceptance

Engineer Sam Ertl explained that the project is complete and once it is accepted by the council the maintenance bond kicks in.

M/S Petsche/Dietrich To approve Resolution 2021-91 A resolution formally accepting 21-440 Adams Court Improvements as complete.

Roll Call

Aye: Petsche, Dietrich, Cromer, Clefish

Nay: None

Absent: Mueller

Abstention: None

Street Improvement Project: Industrial Road or South Lincoln Street

Council, Engineer Ertl and staff discussed the proposals for both projects and the finances available for the project.

M/S Petsche/Dietrich To approve Resolution 2021-92 A resolution approving the Industrial Road Improvement Project.

Roll Call

Aye: Petsche, Dietrich, Cromer, Clefish

Nay: None

Absent: Mueller

Abstention: None

Fehr Graham Professional Project Services Agreement, Street Project

M/S Cromer/Petsche To approve Resolution 2021-93 A resolution approving the professional services agreement for engineering services with Fehr Graham Engineering & Environmental for street project: Industrial Road Improvements.

Roll Call

Aye: Dietrich, Cromer, Clefish, Petsche

City of Garnavillo

Nay: None

Absent: Mueller

Abstention: None

Speed Sign Placement

Public Works Superintendent explained to council where he and Chief Hoyheim discussed putting the signs: 35 mph sign southbound and 25 mph sign northbound, he stated that if council approves the locations we can get them up next week.

M/S Cromer/Petsche To approve Resolution 2021-94 A resolution approving the location of the two speed signs on Highway 52: 35 mph sign southbound and 25 mph sign northbound.

Roll Call

Aye: Cromer, Clefisch, Petsche, Dietrich

Nay: None

Absent: Mueller

Abstention: None

Clayton County Hazard Mitigation Plan

M/S Petsche/Clefisch To approve Resolution 2021-95 A resolution adopting the Clayton County, Iowa Multi-Jurisdictional Multi-Hazard Mitigation Plan.

Roll Call

Aye: Clefisch, Petsche, Dietrich, Cromer

Nay: None

Absent: Mueller

Abstention: None

NEICAC Low Income Household Water Assistance Program Vendor Agreement

M/S Cromer/Petsche To approve Resolution 2021-96 A resolution authorizing Mayor Schmelzer to sign the Northeast Iowa Community Action Corporation (NEICAC) Low-Income Housing Water Assistance Program (LIHWAP) Agreement.

Roll Call

Aye: Clefisch, Cromer, Dietrich, Petsche

Nay: None

Absent: Mueller

Abstention: None

City of Garnavillo

Cromer Utility Bill Adjustment

Resident Val Cromer addressed the council regarding her high water bill, she stated that someone turned on their outdoor spigot causing it to run without them realizing it. She asked council to waive a portion of the sewer bill since it was outside and did not go down a drain.

Council Member Clefisch motioned to deny the request to waive a portion of Cromer's water bill. There was no second, the motion failed due to lack of a second. There was no additional action.

Halloween Trick or Treat Date & Time

M/S Petsche/Dietrich To set the date and time for trick or treating to be Sunday, October 31, 2021, 4 pm to 7 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Simmering-Cory & Iowa Codification Code Updates

M/S Cromer/Dietrich To set a codification work session for Wednesday, October 20th, 2021 at 6:00 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Estes Point Flag Letter of Support

Mayor Schmelzer addressed council regarding this topic, he stated that after discussion with Chuck Lawson they may not need the letter as they are working through some legal matters with the state. Schmelzer stated that he would still like the council permission to prepare a letter of support just in case they need it.

M/S Cromer/Petsche To approve Resolution 2021-97 A resolution approving the City of Garnavillo's letter of support to save the Estes Point Flag.

Roll Call

Aye: Cromer, Dietrich, Petsche, Clefisch

Nay: None

Absent: Mueller

Abstention: None

City Hall Office Hours

Mayor Schmelzer explained that at the budget session it was discussed that it would be nice to offer better hours so the residents could get to the office when it is open, he stated that the recommendation was Monday – Thursday, 7:30 am – 5:30 pm.

City of Garnavillo

M/S Cromer/Petsche To approving Resolution 2021-98 A resolution setting office hours to be Monday – Thursday, 7:30 am – 5:30 pm, effective 10/18/21

Roll Call

Aye: Dietrich, Petsche, Clefisch, Cromer

Nay: None

Absent: Mueller

Abstention: None

Attorney Report

Nuisance Properties

Attorney Kruse via phone provided council with a brief update, stating that the current properties are in litigation and not up for discussion, she will provide council updates as the courts proceed with the cases.

Department Reports

Public Works

Public Works Superintendent Schroyer introduced Tyler Andreae, our new Public Works Assistant. Schroyer stated they have been able to get caught up on the mowing, cleaning the shop and next week they will be flushing hydrants. He also stated that he will be sending notices to the residents who need to trim their trees and they will close the park bathrooms by the end of the month. Schroyer also informed council that he discovered that Guttenberg Industries had a leak that was using approximately 60,000 gallons of water a day.

Police Department

Chief Hoyheim's report was provided to council in the packet. Officer Ken Hoeger reported that they are currently working on a couple cases in town.

City Administrator/Clerk

City Administrator/Clerk Atkinson's report was provided to council in the packet, she added that the census numbers show that Garnavillo has grown 18 people since the 2010 census bringing our population up to 763.

City of Garnavillo

City Council Comment

None

Mayor's Report

Mayor Schmelzer addressed the council and staff reminding them that they are to remain professional in all interactions with residents and others.

M/S Cromer/Petsche To adjourn at 7:00 pm. Aye: 3 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a work session on Wednesday, October 20, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Schmelzer at 6:05 pm.

The Pledge of Allegiance was recited.

Council members in attendance were Mat Mueller, Shelley Dietrich and Val Cromer. Council members absent were Luke Clefish and Daryl Petsche.

M/S Cromer/Dietrich To approve the consent agenda. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

Work Session

Re-codification Discussion

The council discussed the code of ordinance and made recommendations for updates.

M/S Mueller/Cromer To adjourn at 7:13 pm. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, November 10, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

Mayor Chad Schmelzer called the meeting to order.

Roll call was taken, council members present were Luke Clefish, Mat Mueller, Val Cromer and Daryl Petsche. Shelley Dietrich was absent at roll call but showed up at 6:04 pm.

The Pledge of Allegiance was recited.

M/S Cromer/Clefish To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check	Vendor	Details	Amount
000376E	ALPINE COMMUNICATIONS	PHONE	\$ 64.78
000378E	ALPINE COMMUNICATIONS	PHONE	\$ 854.11
000379E	COMELEC SERVICES INC	INTERNET	\$ 10.00
000380E	COMELEC SERVICES INC	INTERNET	\$ 10.00
000386E	ALLIANT ENERGY	UTILITY	\$ 5,546.18
000387E	BLACK HILLS ENERGY	UTILITY	\$ 379.13
000388E	POSTMASTER	POSTAGE	\$ 26.60
015747	BAKER & TAYLOR	LIBRARY	\$ 99.74
015748	CENGAGE LEARNING INC/GALE	LIBRARY	\$ 273.01
015749	CENTER POINT LARGE PRINT	LIBRARY	\$ 93.48
015750	CLAYTON CO LIBRARY ASSOC	LIBRARY	\$ 1,000.00
015751	JUNIOR LIBRARY GUILD	LIBRARY	\$ 42.00
015752	NANCYS COMPUTER SERVICE	LIBRARY	\$ 200.00
015753	PETTY CASH - LIBRARY	LIBRARY	\$ 3.63
015754	QUILL CORP	LIBRARY	\$ 336.06
015755	REMINISCE	LIBRARY	\$ 32.00
015756	3E-ELECTRICAL ENGINEERING & EQ	GENERATOR	\$ 2,211.25
015757	ALLIANT ENERGY	UTILITY	\$ 136.69
015758	AUTOMATIC SYSTEMS	SEWER	\$ 4,241.81
015759	B & M ELECTRIC LLC	SUPPLIES	\$ 215.55
015760	BADGER METER	READS	\$ 23.22
015761	BROWN S SALES & LEASING	EMS	\$ 705.87
015762	CLAYTON CO DEVELOPMENT GROUP		VOID
015763	EDGEWOOD AUTO & TIRE	F350	\$ 114.15
015764	ETHAN KOEHN CONSTRUCTION	PROJECTS	\$ 9,484.11

City of Garnavillo

015765	EUROFINS TESTAMERICA	TESTING	\$ 403.20
015766	FARMERS CULLIGAN	SALT	\$ 9.80
015767	FEHR GRAHAM	FEES	\$ 1,336.25
015768	GARNAVILLO AUTO & TIRE	ANTIFREEZE	\$ 31.59
015769	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 4,160.96
015770	GUTTENBERG PRESS	PUBLICATIONS	\$ 37.94
015771	HAWKINS WATER TREATMENT	TESTING	\$ 506.80
015772	HOYHEIM HUNTER	MEMORIAL	\$ 50.00
015773	IAMU	DUES	\$ 326.04
015774	IHDE S	FUEL	\$ 94.59
015775	IRWA	DUES	\$ 225.00
015776	J & R SUPPLY	COAT	\$ 40.00
015777	KEYSTONE LABORATORIES INC	TESTING	\$ 12.80
015778	KLUESNER CONSTRUCTION INC	PATCHES	\$ 5,075.00
015779	KLUESNER SANITATION LLC	TRASH/RECYCLING	\$ 4,528.00
015780	KUEMPEL HARDWARE	SUPPLIES	\$ 104.96
015781	MEUSER LUMBER-GUTTENBERG	SUPPLIES	\$ 39.54
015782	THREE RIVERS FS CO	FUEL	\$ 558.67
015783	CLAYTON CO DEVELOPMENT GROUP	DUES	\$ 1,000.00

Treasurer Report

ACCOUNT NAME	<u>FY22 OCT Fund Balances</u>		
	DEBIT	CREDIT	BALANCE
General Fund	\$76,516.32	\$126,274.14	\$1,591,486.86
RUT Fund	\$884.19	\$8,475.74	\$117,277.94
Employee Benefit Fund	\$2,284.12	\$9,227.33	\$49,736.95
Emergency Fund	\$	\$2,305.71	\$8,222.37
TIF Fund	\$	\$	\$-24,605.70
Urban Renewal Fund	\$	\$	\$21,144.72
Debt Service Fund	\$	\$12,406.08	\$41,966.23
Capital Project Fund	\$6,491.24	\$92.44	\$-206,317.40
Storm Water Utility Fund	\$	\$1,238.25	\$82,197.97
Water Fund	\$11,924.99	\$19,877.06	\$433,444.60
Water Sinking Fund	\$	\$	\$-7,785.97
Sewer Fund	\$10,472.03	\$21,312.65	\$730,492.55
	\$108,572.89	\$201,209.40	\$2,837,261.12

Citizen Comment

City of Garnavillo

Residents addressed council regarding the semis jake braking on the Clayton Highway, South Monroe Street and the people running the stop sign on West Oak Street.

Old Business

Ordinance 07-2021 Chapter 106 Solid Waste Collection Fees – Final Reading

M/S Petsche/Mueller To approve the final reading of Ordinance 07-2021 Chapter 106 Solid Waste Collection Fees.

Roll Call

Aye: Clefisch, Cromer, Petsche, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

Ordinance 09-2021 Chapter 56 Urban Chicken Issuance of Permit – Final Reading

M/S Petsche/Cromer To approve the final reading of Ordinance 09-2021 Chapter 56 Urban Chicken Issuance of Permit.

Roll Call

Aye: Cromer, Petsche, Dietrich, Mueller, Clefisch

Nay: None

Absent: None

Abstention: None

Cromer Utility Bill Adjustment

Council discussed Cromer's request and whether or not the policy should be revised.

M/S Petsche/Clefisch To approve Resolution 2021-99 A resolution to deny Cromer request for a utility bill adjustment for sewer usages.

Roll Call

Aye: Petsche, Dietrich, Mueller, Clefisch

Nay: None

Absent: None

Abstention: Cromer

City of Garnavillo

New Business

Meier Addition Lots/Development

Alex Strahura addressed the council, he and his partners would like to obtain lots from the city to build four new homes in the Meier Addition at a reduced rate. Council discussed his request and the cities options with City Attorney Kruse.

M/S Petsche/Mueller To approve Resolution 2021-100 a resolution to sell four lots to Mr. Strahura and his partners for \$500.00 per lot plus closing costs and direct Attorney Kruse to prepare an agreement.

Roll Call

Aye: Dietrich, Mueller, Clefisch, Cromer, Petsche

Nay: None

Absent: None

Abstention: None

FY21 Street Finance Annual Report

City Administrator/Clerk Atkinson explained that the street finance report is required by the State of Iowa to report the road use tax monies expenditures.

M/S Mueller/Petsche To approve Resolution 2021-101 A resolution approving the FY21 Annual Street Finance Report.

Roll Call

Aye: Mueller, Clefisch, Cromer, Petsche, Dietrich

Nay: None

Absent: None

Abstention: None

FY21 Annual Finance Report

City Administrator/Clerk Atkinson explained that the annual finance report is required by the State of Iowa to report the revenues and expenditures of the city.

M/S Cromer/Mueller To approve Resolution 2021-102 A resolution approving the FY21 Annual Finance Report.

Roll Call

Aye: Dietrich, Mueller, Petsche, Clefisch, Cromer

City of Garnavillo

Nay: None

Absent: None

Abstention: None

FY23 Annual Tax Increment Finance Allocation

City Administrator/Clerk Atkinson explained that the Tax Increment Finance Allocation is required to request TIF monies from property taxes, the city does not have any TIF debt at this time so it is a zero dollar request.

M/S Cromer/Dietrich To approve Resolution 2021-103 A resolution approving the FY23 Annual Tax Increment Finance Allocation, \$0.00.

Roll Call

Aye: Mueller, Petsche, Clefisch, Cromer, Dietrich

Nay: None

Absent: None

Abstention: None

FY21 Annual Urban Renewal Report

City Administrator/Clerk Atkinson explained that the Annual Urban Renewal Report is required by the State of Iowa, it reports the revenues and expenditures received through TIF.

M/S Clefisch/Petsche To approve Resolution 2021-104 A resolution approving the FY21 Urban Renewal Report.

Roll Call

Aye: Petsche, Clefisch, Cromer, Dietrich, Mueller

Nay: None

Absent: None

Abstention: None

Russell Werges New Home Incentive Request

City Administrator/Clerk Atkinson explained that the city's application form states that a home must cost \$60,000 in order to receive the benefits from the New Home Incentive Program, Werges home was purchased for less than that but it is his first home.

M/S Petsche/Dietrich To approve Resolution 2021-105 A resolution approving the Russell Werges New Home Incentive Request.

City of Garnavillo

Roll Call

Aye: Clefisch, Cromer, Dietrich, Mueller, Petsche

Nay: None

Absent: None

Abstention: None

Vaughn Utility Bill Adjustment

City Administrator/Clerk Atkinson and PWS Schroyer explained that she had received a request from Karen Vaughn regarding the sewer portion of her bill, she had a water line break under the trailer and hadn't realized it.

M/S Cromer/Mueller To approve Resolution 2021-106 A resolution denying Karen Vaughn's request for a utility bill adjustment for sewer usages.

Roll Call

Aye: Cromer, Dietrich, Mueller, Petsche, Clefisch

Nay: None

Absent: None

Abstention: None

Library Assistant, NaDyne Meyer

M/S Clefisch/Petsche To approve Resolution 2021-107 A resolution setting the wage for a new Library Assistant, NaDyne Meyer, \$9.23.

Roll Call

Aye: Mueller, Clefisch, Dietrich, Cromer, Petsche

Nay: None

Absent: None

Abstention: None

Attorney Report

Attorney Kruse reported that the nuisance property is going to trial, December 13th, 2021 at 10:30 am.

Department Report

Public Works Report, PWS Schroyer reported that hydrants have been flushed, one needs to be replaced and one needs to be fixed, Christmas decorations are going up, Community Center door

City of Garnavillo

and light are broken and needs to be replaced and Fire Siren on Industrial Road is not working, he is contacting Alliant for assistance to get it down and repaired. Schroyer & Tony Puelz mentioned that Clayton County Secondary Roads are helping put up Christmas lights and will store the lift in our cold storage until spring.

Fire Department Report, Tony Puelz reported that the fundraiser letters went out and that the department is going to need a heavy rescue truck in the future so they would like to start researching options.

Library Department Report, June Wolter reported that things are going well.

City Council Comment

None

Mayor Report

None

M/S Mueller/Petsche To adjourn at 6:44 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council meeting scheduled for Wednesday, December 8, 2021 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo was cancelled due to a lack of a quorum.



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk