

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, January 12, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order.

Roll call was taken, council members present were Daryl Petsche, Val Cromer, Shelley Dietrich, Roger Balk and Mike Schmelzer.

The Pledge of Allegiance was recited.

M/S Cromer/Dietrich To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

015788	ACCESS	LIBRARY	\$78.36
015789	BAKER & TAYLOR	LIBRARY	\$33.05
015790	CENGAGE LEARNING INC/GALE	LIBRARY	\$116.60
015791	CENTER POINT LARGE PRINT	LIBRARY	\$93.48
015792	DEMCO	LIBRARY	\$73.63
015793	JUNIOR LIBRARY GUILD	LIBRARY	\$48.80
015794	MIDAMERICA BOOKS	LIBRARY	\$86.80
015795	PENWORTHY COMPANY	LIBRARY	\$139.93
015796	ROBINSON, LISA	LIBRARY	\$92.80
015798	AUTOMATIC SYSTEMS	PW REPAIRS	\$921.00
015799	B & M ELECTRIC LLC	BLDG MAINT	\$76.10
015800	BADGER METER	METER READS	\$23.22
015801	BROWN SUPPLY CO	PW SUPPLIES	\$55.00
015802	CAMP POWERSPORTS-NAPA	PW SUPPLIES	\$126.51
015803	COMELEC SERVICES INC	SIREN	\$97.00
015804	COMMUNITY SAVINGS BANK	LOAN INT	\$4,378.02
015805	ELECTRIC MOTOR SHOP INC	SIREN	\$298.53
015806	EUROFINS TESTAMERICA	TESTING	\$504.00
015807	FEHR GRAHAM	ENGINEERING	\$1,750.00
015808	GARNAVILLO AUTO & TIRE	PW SUPPLIES	\$159.00
015809	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$534.23
015810	GPM	SEWER	\$468.00

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015811	GUTTENBERG PRESS	PUBLICATIONS	\$267.47
015812	IHDE S	FUEL/VEHICLE	\$318.50
015813	IOWA PRISON INDUSTRIES	PLAQUES	\$115.60
015814	KEYSTONE LABORATORIES INC	TESTING	\$241.80
015815	KLUESNER SANITATION LLC	TRASH	\$4,542.15
015816	KUEMPPEL HARDWARE	PW SUPPLIES	\$25.70
015817	MEUSER LUMBER-ELKADER	CH SUPPLIES	\$14.99
015818	MEUSER LUMBER-GUTTENBERG	PW SUPPLIES	\$65.72
015819	THE SHRED MASTER	SHRED	\$50.00
015820	THREE RIVERS FS CO	FUEL	\$880.38
015821	ALLIANT ENERGY	UTILITY	\$294.14
015822	TYLER ANDREAE	CDL RMBS	\$622.68
015832	BAKER & TAYLOR	LIBRARY	\$16.52
015833	CENGAGE LEARNING INC/GALE	LIBRARY	\$99.01
015834	CENTER POINT LARGE PRINT	LIBRARY	\$93.48
015835	CONSUMER REPORTS	LIBRARY	\$32.10
015836	AIRGAS USA LLC	EMS	\$223.25
015837	ALLIANT ENERGY	UTILITY	\$311.85
015838	B & M ELECTRIC LLC	BLDG MAINT	\$11.65
015839	BADGER METER	ANNUAL	\$923.16
015840	BODENSTEINER IMPLEMENT	TRACTOR	\$232.47
015841	COMELEC SERVICES INC	INTERNET	\$10.00
015842	COMMUNITY SAVINGS BANK	LOCK BOX	\$12.00
015843	DEARBORN NATIONAL LIFE	PREMIUMS	\$122.40
015844	ETHAN KOEHN CONSTRUCTION	MANHOLES	\$800.00
015845	EUROFINS TESTAMERICA	TESTING	\$504.00
015846	FARMERS CULLIGAN	FD	\$9.80
015847	FEHR GRAHAM	ENGINEERING	\$5,576.00
015848	GARNAVILLO AUTO & TIRE	PW SUPPLIES	\$5.37
015849	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$660.86
015850	GLENNS LOCK SERVICE	BLDG MAINT	\$48.99
015851	GUTTENBERG PRESS	PUBLICATIONS	\$192.39
015852	HAWKINS WATER TREATMENT	WATER	\$137.50
015853	I.S.C.I.A.	PD CLASS	\$150.00
015854	IAMU	DUES	\$326.05
015855	IHDE S	FUEL/VEHICLE	\$124.19

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015856	IOWA PRISON INDUSTRIES	PLAQUES	\$99.75
015857	KEYSTONE LABORATORIES INC	TESTING	\$12.80
015858	KLUESNER SANITATION LLC	TRASH	\$4,542.15
015859	MFL AMBULANCE	MEMORIAL	\$100.00
015860	RICOH USA INC	COPIES	\$174.51
015861	SHIELD TECHNOLOGY CORP	PD	\$195.00
015862	STONEY CREEK HOTEL	PD CLASS	\$315.84
015863	TEE JAY CENTRAL	DOOR REPAIR	\$548.80
015864	THREE RIVERS FS CO	FUEL	\$691.85
000386E	ALLIANT ENERGY	UTILITY	\$5,546.18
000387E	BLACK HILLS ENERGY	UTILITY	\$379.13
000389E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$3,741.67
000390E	IPERS	CONTRIBUTION	\$2,262.31
000391E	ALPINE COMMUNICATIONS	PHONE	\$64.94
000392E	TREASURER STATE OF IOWA	WET	\$1,275.00
000397E	IPERS	CONTRIBUTION	\$2,013.34
000398E	POSTMASTER	POSTAGE	\$178.00
000400E	AFLAC	PREMIUMS	\$83.40
000401E	ALPINE COMMUNICATIONS	PHONE	\$852.02
000402E	WELLMARK	PREMIUMS	\$3,102.20
000403E	US CELLULAR	PHONE	\$255.50
000404E	IOWA FINANCE AUTHORITY	LOAN INT	\$2,690.63
000405E	IOWA FINANCE AUTHORITY	LOAN INT	\$533.75
000406E	BLACK HILLS ENERGY	UTILITY	\$627.33
000408E	POSTMASTER	POSTAGE	\$26.60
000413E	ALPINE COMMUNICATIONS	PHONE	\$64.78
000414E	COMMUNITY SAVINGS BANK	ADJ	\$0.02
000415E	COMMUNITY SAVINGS BANK	LOAN INT	\$2,737.50
000416E	COMMUNITY SAVINGS BANK	LOAN INT	\$4,378.02
000417E	TREASURER STATE OF IOWA	WITHHOLDINGS	\$1,729.00
000418E	TREASURER STATE OF IOWA	SALES TAX	\$4,013.00
000419E	TREASURER STATE OF IOWA	WET	\$1,077.00
000420E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$3,964.12
000421E	ALLIANT ENERGY	UTILITY	\$5,368.46
000422E	WALMART	PD SUPPLIES	\$18.19
000423E	POSTMASTER	POSTAGE	\$218.00

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000424E	TREASURER STATE OF IOWA	WET	\$1,202.24
000425E	MENARDS	PW SUPPLIES	\$35.94
000426E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$966.46
000427E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$1,747.19
000428E	IPERS	CONTRIBUTION	\$2,302.11
000429E	BLACK HILLS ENERGY	UTILITY	\$1,401.40
000430E	ALPINE COMMUNICATIONS	PHONE	\$850.91

Treasurer Report

FY22 DEC Fund Balances			
ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$ 21,207.63	\$ 40,235.72	\$ (1,685,058.31)
RUT Fund	\$ 1,168.67	\$ 7,597.77	\$ (124,134.34)
Employee Benefit Fund	\$ 2,956.53	\$ 1,485.54	\$ (46,984.70)
Emergency Fund	\$ 0.45	\$ 371.22	\$ (8,877.15)
TIF Fund	\$ -	\$ -	\$ 24,605.70
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ 7,651.69	\$ 1,997.31	\$ (37,840.10)
Capital Project Fund	\$ 1,828.00	\$ 156.00	\$ 216,412.54
Storm Water Utility Fund	\$ 9.14	\$ 1,268.92	\$ (83,203.15)
Water Fund	\$ 9,413.22	\$ 20,378.88	\$ (458,325.51)
Water Sinking Fund	\$ 7,068.65	\$ -	\$ 14,854.62
Sewer Fund	\$ 13,920.38	\$ 21,242.55	\$ (744,922.83)
	\$ 65,224.36	\$ 94,733.91	\$ (2,954,617.95)

Citizen Comment

Residents addressed the council regarding the following items:

Speed and the vehicles failing to yield for pedestrians on Main St/Hwy 52. Council discussed and asked engineer to look into crosswalk options and costs.

Nuisance property status. Attorney Kruse stated that we are waiting for the judge to rule.

City of Garnavillo

Old Business

None

New Business

Annual Appointments

City Administrator Atkinson stated that there are a few boards/commissions that still need to be filled and asked council members and residents to help find residents to serve.

M/S Petsche/Schmelzer To approve Resolution 2022-01 A resolution authorizing official appointments.

Roll Call

Aye: Cromer, Dietrich, Petsche, Balk, Schmelzer

Nay: None

Absent: None

Abstention: None

Bank Designation & Signature Card 2022

City Administrator Atkinson stated that this is an annual resolution that designates Community Savings Bank as the city's bank and updates the signature card.

M/S Petsche/Dietrich To approve Resolution 2022-02 A resolution designating Community Savings Bank as the official bank of the City of Garnavillo an authorizing the persons for the signature card.

Roll Call

Aye: Dietrich, Petsche, Balk, Schmelzer, Cromer

Nay: None

Absent: None

Abstention: None

City of Garnavillo

FY23 Proposed Property Tax Max Levy Notice

City Administrator Atkinson explained that this will be the first public hearing of the FY23 Budget process.

M/S Dietrich/Balk To approve Resolution 2022-03 A resolution setting the FY23 proposed property tax levy public hearing for Wednesday, February 9th, 2022 at 6:00 pm.

Roll Call

Aye: Petsche, Balk, Schmelzer, Cromer, Dietrich

Nay: None

Absent: None

Abstention: None

FY23 Budget Support Requests

City Administrator Atkinson explained that this resolution approves the request for the next fiscal year and is done as part of the budget process.

M/S Petsche/Schmelzer To approve Resolution 2022-04 A resolution approving support/contribution requests for the FY23 Budget.

Aye: Balk, Schmelzer, Cromer, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

FY23 Budget Workshop 02/02/2022

City Administrator Atkinson explained to council that she would like to reschedule the workshop originally scheduled for 12/29/2022 to 02/02/2022 instead of 01/26/2022 as listed on the agenda.

M/S Petsche/Schmelzer To set budget workshop Wednesday, February 02, 2022 at 6:00 pm.

Aye: 5 Nay: 0 None: 0 Absent: 0

City of Garnavillo

Industrial Road Improvement Project

Engineer Ertl provided council with preliminary plans for the Industrial Road Improvement Project and discussed the late start date.

M/S Petsche/Schmelzer To approve Resolution 2022-05 A resolution to provide for a notice of hearing contract and estimate of cost for the Industrial Road Improvements Project, and the taking of bids therefor, Wednesday, February 9, 2022 at 6:00 pm.

Roll Call

Aye: Schmelzer, Cromer, Dietrich, Petsche, Balk

Nay: None

Absent: None

Abstention: None

Library Board of Trustee Appointment

Mayor Schmelzer presented the Library Board of Trustees selection for the open position, Sharon Schmelzer.

M/S Dietrich/Petsche To approve Resolution 2022-06 A resolution appointing Sharon Schmelzer to the Library Board of Trustees.

Roll Call

Aye: Cromer, Balk, Dietrich, Schmelzer, Petsche

Nay: None

Absent: None

Abstention: None

Northeast Iowa Community Action Corporation 28E Agreement

City Administrator Atkinson explained that current state auditors are now requiring some sort of documentation that supports the relationship between cities and organizations such as a 28E or resolution.

M/S Petsche/Dietrich To approve Resolution 2022-07 A resolution approving the 28E agreement with Northeast Iowa Community Action Corporation (NEICAC).

Roll Call

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Aye: Balk, Dietrich, Schmelzer, Petsche, Cromer

Nay: None

Absent: None

Abstention: None

Dearborn Life Insurance Co, Life Insurance & ADD Policy Renewal

City Administrator Atkinson explained that this is the annual renewal for the city policy.

M/S Dietrich/Balk To approve Resolution 2022-08 A resolution approving Dearborn Life Insurance Co. Policy/Rates effective 04/01/2022.

Roll Call

Aye: Dietrich, Schmelzer, Petsche, Cromer, Balk

Nay: None

Absent: None

Abstention: None

Shop Heater Installation Proposal

Public Works Superintendent and council discussed the proposal received and would like more information from the county, they would like have County Engineer Koopman attend a meeting to answer questions. Council would also like the 28E agreement reviewed and updated to fit the current use.

M/S Schmelzer/Petsche To table the action on the Shop Heater Installation Proposal. Aye: 5
Nay: 0 Absent: 0 Abstention: 0

Attorney Report

Attorney Kruse reported that the trial was held in December on the nuisance property and that she is waiting for the judge to issue his decision, she stated that he has three months to complete it.

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Department Reports

Police Department, Chief of Police Kari Hoyheim, explained that the second speed sign has been repaired and is being sent back, it will be installed as soon as weather permits once we get it back.

Public Works Department, Superintendent Chad Schroyer, informed council that the Christmas lights were taken down today. He also explained that he is having difficulties with the salt/sand mix the county is providing, he stated that it doesn't seem to be working.

City Administrator/Clerk Atkinson provided council with a written report and asked if there were any questions, there were none.

City Council Member Comments

Council Member Balk asked about several topics:

Sidewalks – How do we take care of them when they are not shoveled and who is responsible for the step on Main Street. Atkinson stated that we have a policy that requires a complaint to be filed and Attorney Kruse stated that the step on Main Street is the property owner's responsibilities. Council discussed the options and directed City Administrator/Clerk Atkinson to update the policy for the next meeting.

Clayton Ridge School Bus Barn – What can be done about the junk around the building? Administrator/Clerk Atkinson stated that a complaint should be filed and a letter can be sent, PWS Schroyer and Chief Hoyheim stated that a phone call to Superintendent Wahls would probably take care of it.

City Administrator/Clerk role and authority? – Council and staff briefly discussed.

Dump truck – Why isn't it road worthy and why are we still driving it if it isn't? PWS Schroyer stated that he was told that it would be more that it was worth. Council discussed and directed PWS Schroyer to take it somewhere and get an actual estimate to have it repaired so we know how much it would be.

City of Garnavillo

Mayor's Report

Mayor Schmelzer welcomed the new council members, Roger Balk and Mike Schmelzer and returning council member, Shelley Dietrich.

M/S Balk/Petsche To adjourn at 7:20 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met for a budget workshop on Wednesday, February 2, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order.

Roll call was taken, council members present were Daryl Petsche, Shelley Dietrich and Mike Schmelzer. Val Cromer and Roger Balk were absent, Balk showed up after roll call.

The Pledge of Allegiance was recited.

M/S Petsche/Dietrich To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

New Business

FY23 Proposed Budget Review

Mayor, council and staff reviewed the proposed budget.

M/S Balk/Petsche To adjourn at 7:25 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in regular session on Wednesday, February 9, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order at 6:00 pm.

Roll call was taken, council members present were Roger Balk, Val Cromer, Daryl Petsche, Mike Schmelzer and Shelley Dietrich.

The Pledge of Allegiance was recited.

M/S Cromer/Dietrich To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

- 431e BLACK HILLS ENERGY, UTILITY, \$2,510.07
- 432e ALPINE COMMUNICATIONS, PHONE, \$847.07
- 434e WELLMARK, PREMIUMS, \$3,446.85
- 435e AFLAC, PREMIUMS, \$83.40
- 438e US CELLULAR, PHONE, \$175.17
- 443e STOREY KENWORTHY, SUPPLIES, \$199.44
- 444e SAMS CLUB, SUPPLIES, \$187.56
- 445e ALPINE COMMUNICATIONS, PHONE, \$63.77
- 15873 3E-ELECTRICAL ENGINEERING, REPAIRS, \$697.90
- 15874 AFTER PROM COMMITTEE, CONTRIBUTION, \$50.00
- 15875 Void, \$0.00
- 15876 MELISSA ATKINSON, TIMECLOCK INK, \$19.56
- 15877 BADGER METER, READS, \$23.16
- 15878 BAKER & TAYLOR, LIBRARY, \$58.63
- 15879 BANYON DATA SYSTEMS, ANNUAL FEES, \$1,404.00
- 15880 BOB'S LAWN CARE, PARK, \$593.99
- 15881 CENGAGE LEARNING, LIBRARY, \$151.69
- 15882 CENTER POINT LARGE PRINT, LIBRARY, \$93.48
- 15883 CLAYTON COUNTY AUDITOR, ELECTION, \$743.27
- 15884 COMELEC SERVICES INC, ROUTER, \$10.00

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15885 CORBINS WINDOW CLEANING, CITY HALL, \$40.00
15886 COUNTRY, SUBSCRIPTION, \$17.00
15887 COUNTRY WOMAN, SUBSCRIPTION, \$16.98
15888 DEARBORN NATIONAL LIFE INS., PREMIUMS, \$136.00
15889 DEMCO, LIBRARY, \$92.24
15890 FEHR GRAHAM, FEES, \$8,865.00
15891 GALLS LLC, FIRE, \$662.24
15892 GARNAVILLO CEMETERY ASSOC, PROP TAX, \$68.28
15893 GOOD HOUSEKEEPING, SUBSCRIPTION, \$26.72
15894 GUTTENBERG PRESS, SUBSCRIPTION, \$39.00
15895 GUTTENBERG PRESS, PUBLICATIONS, \$343.41
15896 HAWKINS WATER TREATMENT, SUPPLIES, \$329.60
15897 IAMU, DUES, \$1,046.66
15898 IHDE'S, FUEL, \$433.60
15899 IOWA ONE CALL, LOCATES, \$12.60
15900 JUNIOR LIBRARY GUILD, LIBRARY, \$249.90
15901 KARI HOYHEIM, TRAINING, \$351.35
15902 KLUESNER SANITATION LLC, TRASH, \$4,542.15
15903 KUEMPEL HARDWARE, SUPPLIES, \$4.60
15904 MEUSER LUMBER, SUPPLIES, \$5.29
15905 NANCY'S COMPUTER SERVICE, LIBRARY, \$52.50
15906 PENWORTHY COMPANY, LIBRARY, \$106.71
15907 QUILL CORP, LIBRARY, \$227.49
15908 LINDA RADEMACHER, SUPPLIES, \$24.18
15909 CHAD SCHROYER, UNIFORM, \$121.94
15910 TASTE OF HOME, SUBSCRIPTION, \$26.73
15911 THREE RIVERS COMPANY, FUEL, \$906.48
15912 TYLER ANDREAE, UNIFORM, \$106.99
15913 ALLIANT ENERGY, UTILITY, \$388.74

City of Garnavillo

Treasurer Report

FY22 JAN Fund Balances

<u>Fund</u>	<u>Debit</u>	<u>Credit</u>	<u>BALANCE</u>
General	\$23,535.26	\$28,193.69	\$(1,689,716.74)
RUT	\$ 2,139.71	\$ 8,648.25	\$ (130,642.88)
Employee Benefit	\$ 3,969.01	\$ 157.99	\$ (43,173.68)
Emergency		\$ 38.46	\$ (8,915.61)
TIF			\$ 24,605.70
Urban Renewal			\$ (21,144.72)
Debt Service		\$ 206.93	\$ (38,047.03)
Capital Project	\$ 5,576.00	\$ 74.76	\$ 221,913.78
Storm Water Utility	\$ 1.71	\$ 1,243.07	\$ (84,444.51)
Water	\$ 9,135.88	\$19,142.04	\$ (468,331.67)
Water Sinking			\$ 14,854.62
Sewer	\$10,404.44	\$21,004.46	\$ (755,522.85)
Totals	\$54,762.01	\$78,709.65	\$(2,978,565.59)

Public Hearings

FY23 Proposed Property Tax Max Levy

The public hearing for the FY23 Proposed Property Tax Max Levy opened at 6:01 pm. There were no citizen comments stated or received by the city clerk. There were no council comments either. The public hearing closed at 6:01 pm.

M/S Petsche/Balk To approve Resolution 2022-09 A resolution to approve the FY23 Property Tax Max Levy.

Roll Call

Aye: Balk, Cromer, Dietrich, Petsche, Schmelzer

Nay: None

Absent: None

Abstention: None

City of Garnavillo

21-1016 Industrial Road Improvements Project

The public hearing for the 21-1016 Industrial Road Improvements Project opened at 6:02 pm. Engineer Ertl presented the final plans, explained that there were 12 bidders and the lowest bid, Skyline Construction, was 23% below their estimate, \$225,968.20. Ertl also explained that the council could extend the project since it came in \$68,000 below the engineer estimate. Resident Tony Puelz asked where the project was being done and if it was chip/seal or asphalt. Engineer Ertl explained that it was for Industrial Road and would be asphalt. Public Hearing closed at 6:04 pm.

M/S Cromer/Balk To approve Resolution 2022-10 A resolution Finally Approving and Confirming Plans, Specifications, Form of Contract and Estimate of Cost: 21-1016 Industrial Rd Improvements Project contingent on engineer review and to award contract to Skyline Construction, lowest responsible bidder, \$225,968.20.

Roll Call

Aye: Cromer, Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: None

Abstention: None

Citizen Comment

None

Old Business

Annual Appointments

City Administrator/Clerk Atkinson explained to council that we hadn't appointed anyone to the Emergency Management Commission or the E-911 Board at the last meeting.

M/S Balk/Petsche To approve Resolution 2022-11 A resolution regarding Annual Appointments: Emergency Management and E911.

Roll Call

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Aye: Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: None

Abstention: Cromer

New Business

Set Public Hearing for FY23 Budget, 03-09-2022

M/S Petsche/Dietrich To approve Resolution 2022-12 A resolution to Set Public Hearing for FY23 Budget, 03-09-2022.

Roll Call

Aye: Petsche, Schmelzer, Balk, Cromer, Dietrich

Nay: None

Absent: None

Abstention: None

Wellmark Health Insurance Renewal

City Administrator/Clerk Atkinson explained that the monthly premiums effective April 1, 2022 were \$724.36 single plan and \$1,810.97 family plan, a 5.08% change.

M/S Dietrich/Cromer To approve Resolution 2022-13 A resolution approving the Wellmark Health Insurance Renewal.

Roll Call

Aye: Schmelzer, Balk, Cromer, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Morales Water Bill Assistance Request

Resident Pedro Morales explained that his furnace had failed and his water pipes had frozen, asked them for their assistance with the bill. Council discussed and determined that they could not give an adjustment but presented a payment plan.

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M/S Balk/Cromer To approve Resolution 2022-14 A resolution denying Morales Water Bill Assistance Request and approving payment plan.

Roll Call

Aye: Balk, Dietrich, Schmelzer, Cromer, Petsche

Nay: None

Absent: None

Abstention: None

Bissell Water Bill Assistance Request

Resident Chris Bissell addressed council regarding his water bill, he stated that he did not think he should have to pay minimum bills since he wasn't living in the home just working on it. City Administrator/Clerk Atkinson explained the history of the property and stated that in November Public Works Superintendent Schroyer turned the water on at the curb. Bissell stated that he needed the water on so he could check and fix water leaks, he also stated that he was turning the water off and on at the curb himself. Administrator Atkinson stated that it is illegal for a resident to turn their own water off and on at the curb and does not exclude them from billing once the city has turned it on.

M/S Cromer/Schmelzer To approve Resolution 2022-15 A resolution denying Bissell Water Bill Assistance Request.

Roll Call

Aye: Dietrich, Schmelzer, Cromer, Petsche, Balk

Nay: None

Absent: None

Abstention: None

Post Prom Donation Request

M/S Cromer/Balk To approve Resolution 2022-16 A resolution approving the Post Prom Donation Request, \$50.00.

Roll Call

Aye: Schmelzer, Cromer, Dietrich, Balk, Dietrich

Nay: None

City of Garnavillo

Absent: None

Abstention: None

Fire Truck

Fire Chief Puelz and council discussed the purchase of a new fire truck/equipment truck, they discussed what the proper procedure should be in the future.

M/S Dietrich/Schmelzer To approve Resolution 2022-17 A resolution approving the purchase of a Fire Truck, not to exceed \$64,000.

Roll Call

Aye: Cromer, Petsche, Balk, Dietrich, Schmelzer

Nay: None

Absent: None

Abstention: None

Snow & Ice Control Policy Update

City Administrator/Clerk Atkinson presented the proposed changes to the policy with council.

M/S Schmelzer/Petsche To approve Resolution 2022-18 A resolution updating the Snow & Ice Policy.

Roll Call

Aye: Petsche, Balk, Dietrich, Schmelzer, Cromer

Nay: None

Absent: None

Abstention: None.

Tyler Andreae Wage

Mayor Schmelzer explained to council that when Andreae was hired they offered to give him a \$0.50 raise at 90 days as long as he obtained a CDL.

City of Garnavillo

M/S Petsche/Dietrich To approve Resolution 2022-19 A resolution to approve Tyler Andreae Wage increase, \$0.50 effective 90 day anniversary.

Roll Call

Aye: Balk, Schmelzer, Petsche, Dietrich, Cromer

Nay: None

Absent: None

Abstention: None

Attorney Report

Attorney unable to make meeting.

Department Reports

Public Works Superintendent Schroyer reported –

It's time for Tyler Andreae's 90 day review

Dump truck has been repaired for less than \$5,000

North Speed sign up and running

V-plow broke a few weeks ago, it has been fixed and he is working with Hiniker to get the work covered by warranty.

Police Department – Report was in packet

City Administrator – Report was packet

Engineer Ertl presented crosswalk plan information and grant options.

Fire Chief Puelz reported that the fire department and police department would like to sell their unneeded equipment, council stated that sealed bid would be best. He also reported –

April 3rd Annual Pancake breakfast

Pumper Truck needs to be replaced sooner than later

Used equipment government auction

Pumper tanker needs to be replaced

City of Garnavillo

Library Director Wolter reported that she is working on the paperwork to renew the library's accreditation, required every three years.

Council Comments

Council Member Schmelzer asked about the meters and their capabilities. PWS Schroyer and CA Atkinson explained the current options and that we recently discussed upgrades.

Council Member Balk asked Chief Puelz why wasn't there anyone on call Saturday when we needed them for the fire. PWS Schroyer discussed it with council.

Mayor's Report

None

M/S Schmelzer/Dietrich To adjournment at 7:47 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

ATTEST:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Monday, February 28, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order at 6:00 pm.

Roll call was taken, council members present were Roger Balk, Mike Schmelzer, Daryl Petsche, Val Cromer and Shelley Dietrich.

The Pledge of Allegiance was recited.

M/S Cromer/Petsche To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

New Business

Re-set Public Hearing for FY23 Budget Max Property Tax Levy, 03-15-2022

M/S Cromer/Petsche To approve Resolution 2022-20 A resolution re-setting the public hearing for the FY23 Budget Max Property Tax Levy for 03-15-2022 at 6:00 pm.

Roll Call

Aye: Cromer, Dietrich, Balk, Petsche, Schmelzer

Nay: None

Absent: None

Abstention: None

M/S Cromer/Petsche To adjourn at 6:01 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Tuesday, March 15, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order at 6:00 pm.

Roll call was taken, council members present were Mike Schmelzer, Daryl Petsche and Shelley Dietrich. Council Member Roger Balk attended by phone, Val Cromer was absent.

The Pledge of Allegiance was recited.

M/S Schmelzer/Petsche To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

New Business

Public Hearing for FY23 Budget Max Property Tax Levy

The public hearing opened at 6:01 pm. There were no citizen comments, council comments and no comments had been received in the clerk's office.

M/S Balk/Petsche To close the public hearing at 6:02 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

M/S Balk/Petsche To approve Resolution 2022-28 A resolution approving the FY23 Budget Max Property Tax Levy.

Roll Call

Aye: Balk, Schmelzer, Petsche, Dietrich,

Nay: None

Absent: Cromer

Abstention: None

M/S Petsche/Schmelzer To adjourn at 6:03 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

City of Garnavillo

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, March 9, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order at 6:00 pm.

Roll call was taken, council members present were Mike Schmelzer, Roger Balk, Shelley Dietrich and. Val Cromer and Daryl Petsche were absent.

The Pledge of Allegiance was recited.

M/S Balk/Schmelzer To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check #	Vendor	Description	Amount
000431E	BLACK HILLS ENERGY	UTILITY	\$ 2,510.07
000446E	IPERS	CONTRIBUTIONS	\$ 2,489.93
000447E	ALPINE COMMUNICATIONS	PHONE	\$ 5,767.03
000448E	ALPINE COMMUNICATIONS	PHONE	\$ 64.13
000449E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 600.11
000450E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 1,732.51
000451E	POSTMASTER	POSTAGE	\$ 178.00
015915	GREAT LAKES SURPLUS EQUIPMENT	FIRE TRUCK	\$ 59,000.00
015920	ACCESS	LIBRARY	\$ 84.81
015921	BAKER & TAYLOR	LIBRARY	\$ 31.90
015922	BETTER HOMES & GARDENS	LIBRARY	\$ 18.00
015923	CENGAGE LEARNING INC/GALE	LIBRARY	\$ 48.73
015924	CENTER POINT LARGE PRINT	LIBRARY	\$ 93.48
015925	JUNIOR LIBRARY GUILD	LIBRARY	\$ 40.00
015926	PETTY CASH - LIBRARY	LIBRARY	\$ 3.63
015927	3E-ELECTRICAL ENGINEERING & EQ	FD GENERATOR	\$ 2,701.35
015928	ALLIANT ENERGY	UTILITY	\$ 403.18
015929	ATKINSON, MELISSA	POSTAGE	\$ 3.75
015930	BADGER METER	READS	\$ 23.28
015931	BAKER, RYAN	REFUND	\$ 150.00
015932	BIG WHEELS REPAIR LLC	DUMP	\$ 2,658.10
015933	BROWN S SALES & LEASING	VEHICLE REPAIR	\$ 854.25
015934	COMELEC SERVICES INC	ROUTER	\$ 10.00
015935	ETHAN KOEHN CONSTRUCTION	MAIN BREAK	\$ 725.82
015936	FEHR GRAHAM	ENGINEERING	\$ 1,992.00
015937	FISK FARM & HOME	PW SUPPLIES	\$ 34.73
015938	GARNAVILLO AUTO & TIRE	PW SUPPLIES	\$ 88.84
015939	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 81.36

City of Garnavillo

015940	GARNAVILLO MILL	ICE MELT	\$ 101.50
015941	GUTTENBERG PRESS	PUBLICATIONS	\$ 290.52
015942	IHDE S	WIPERS	\$ 19.95
015943	KEYSTONE LABORATORIES INC	TESTING	\$ 14.25
015944	LINK HYDRAULIC	PLOW	\$ 1,431.27
015945	MID-AMERICAN RESEARCH CHEMICAL	PW SUPPLIES	\$ 362.93
015946	REGION 1 AWWA	PW MEETING	\$ 70.00
015947	RICOH USA INC	COPIES	\$ 168.51
015948	THREE RIVERS COMPANY	FUEL	\$ 911.77
015949	EUROFINS ENVIRONMENT TESTING	TESTING	\$ 403.20
015950	IMFOA	DUES	\$ 50.00

Treasurer Report

Government Activities

Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Revenue-General		Expenses-General		Revenue-Special		Expenses-Special	
<u>Public Safety</u>							
\$ 45,122	\$ 31,920.85	\$ 176,225	\$ 137,029.90			\$ 12,800	\$ 2,544.61
<u>Public Works</u>							
\$ 60,500	\$ 36,490.24	\$ 239,575	\$ 115,629	\$ 95,360	\$ 71,084.26	\$ 148,835	\$ 31,051.30
<u>Health & Social Services</u>							
		\$ 850					
<u>Culture & Recreation</u>							
\$ 41,356	\$ 41,235.97	\$ 75,027	\$ 67,352.51			\$ 6,600	\$ 4,401.17
<u>Community & Economic Development</u>							
		\$ 1,000	\$ 1,000	\$ 150,000	\$ 8,240	\$ 150,000	
<u>General Government</u>							
\$ 64,900	\$ 37,391.77	\$ 92,875	\$ 38,203.37			\$ 9,000	\$ 8,537.81
<u>Debt Service</u>							
Revenue-Debt		Expenses-Debt					
\$ 32,9743	\$ 18,947.28		\$ 7,649.27				
<u>Capital Project</u>							
\$ 55,000	\$ 10,884.60	\$ 500,000	\$ 176,951.04				
<u>Business Type</u>							
Revenue-Business Type		Expenses-Business Type					
\$ 549,170	\$ 344,788.62	\$ 477,625	\$ 180,508.80				

City of Garnavillo

New Business

Re-Set Public Hearing for FY23 Budget, 03-29-2022

City Administrator Atkinson explained that due to missing the date and time of the original Max Levy Public Hearing Notice we had to reschedule both hearings.

M/S Dietrich/Balk To approve Resolution 2022-21 A resolution re-setting the public hearing for FY23 Budget for 03-29-2022 at 6 pm.

Roll Call

Aye: Balk, Dietrich, Schmelzer

Nay: None

Absent: Cromer, Petsche

Abstention: None

City Hall Office Hours

Council Member Balk, Personnel Committee Member, explained to council that they would like to change the office hours to be Tuesday – Friday 7:30 am – 5:30 pm.

M/S Balk/Dietrich To approve Resolution 2022-22 A resolution setting city hall office hours to Tuesday – Friday, 7:30 am – 5:30 pm effective April 1, 2022.

Roll Call

Aye: Dietrich, Schmelzer, Balk

Nay: None

Absent: Cromer, Petsche

Abstention: None

Council Member Petsche arrived at 6:08 pm.

PD Equipment: Radios

City Administrator explained that the radios previously approved have risen in cost and the prior resolution had a not to exceed amount. Council discussed the need and wanted to make sure they would be compatible with the new system the county is putting in.

M/S Balk/Dietrich To approve Resolution 2022-23 A resolution approving the purchase of new police radios.

Roll Call

Aye: Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: Cromer

Abstention: None

Equipment Sale: 2003 Trailblazer & Fire Vehicle

City of Garnavillo

City Administrator Atkinson explained to council that both the Fire and Police Departments have vehicles that they would like to sell since they are no longer needed.

M/S Schmelzer/Petsche To approve Resolution 2022-24 A resolution approving the sale of city vehicles by sealed bid.

Roll Call

Aye: Dietrich, Schmelzer, Balk, Petsche

Nay: None

Absent: Cromer

Abstention: None

EMC Municipal Insurance Renewal

City Administrator Atkinson presented the renewal information to the council. The council had several questions regarding the county's part in the shared shop and determined that they would like to speak to the county and update the 28E agreement.

M/S Dietrich/Schmelzer To table EMC Municipal Insurance Renewal. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

FY21 Exam

City Administrator Atkinson explained to council that the exam is done and available for review.

M/S Balk/Petsche To approve Resolution 2022-25 A resolution approving the FY21 Annual Exam.

Roll Call

Aye: Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: Cromer

Abstention: None

Exam RFP

City Administrator Atkinson asked council to approve an RFP for a five year agreement so it doesn't have to be revisited every year.

M/S Petsche/Dietrich To approve Resolution 2022-26 A resolution approving the Annual Exam RFP.

Roll Call

Aye: Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: Cromer

Abstention: None

City of Garnavillo

Well Maintenance, Northway Well & Pump Estimate

M/S Petsche/Dietrich To approve Resolution 2022-27 A resolution approving the proposal from Northway Well & Pump for well maintenance, not to exceed estimate and freight.

Roll Call

Aye: Petsche, Schmelzer, Balk, Dietrich

Nay: None

Absent: Cromer

Abstention: None

Attorney Report

Nuisance Properties

Attorney Kruse was unable to attend the meeting.

Department Reports

Public Works Superintendent Schroyer provided council with updates on the equipment repairs that have been recently made.

Citizen comments

None

Council Comments

Council Member Balk mentioned that the Personnel Committee is meeting to review and updates several items, more information will come soon.

Mayor's Report

None

M/S Schmelzer/Petsche To adjourn at 6:58 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Tuesday, March 29, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order at 6:00 pm.

Roll call was taken, council members present were Mike Schmelzer, Daryl Petsche and Roger Balk. Council Member Shelley Dietrich was absent and one position is vacant.

The Pledge of Allegiance was recited.

M/S Petsche/Schmelzer To approve the consent agenda. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1

New Business

Public Hearing for FY23 Budget

The public hearing opened at 6:01 pm. There were no citizen comments, council comments and no comments had been received in the clerk's office. The public hearing closed at 6:02 pm.

M/S Petsche/Balk To approve Resolution 2022-29 A resolution approving the FY23 Budget.

Roll Call

Aye: Schmelzer, Petsche, Balk

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

Nikki Groth showed up to answer questions about the municipal policy and Clayton County Supervisor Sharon Kuehner showed up to have a discussion regarding the 28E agreement.

M/S Petsche/Schmelzer To adjourn at 6:58 pm. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1

City of Garnavillo

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, April 13, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

Mayor Chad Schmelzer called the meeting to order at 6:00 pm.

Roll call was taken, council members present were Mike Schmelzer, Roger Balk, Daryl Petsche and Shelley Dietrich.

The Pledge of Allegiance was recited.

M/S Balk/Dietrich To approve the consent agenda. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1

Claims

CHECK	VENDOR	DETAIL	AMOUNT
475E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$503.66
476E	BLACK HILLS ENERGY	UTILITY	\$2,543.39
477E	ALPINE COMMUNICATIONS	PHONE	\$64.76
478E	ALLIANT ENERGY	UTILITY	\$5,948.20
479E	ALPINE COMMUNICATIONS	PHONE	\$848.97
15958	BAKER & TAYLOR	LIBRARY	\$32.49
15959	CENGAGE LEARNING INC/GALE	LIBRARY	\$191.37
15960	CENTER POINT LARGE PRINT	LIBRARY	\$93.48
15961	CLAYTON CO LIBRARY ASSOC	LIBRARY	\$10.00
15962	CLAYTON COUNTY REGISTER	LIBRARY	\$41.00
15963	IREAD	LIBRARY	\$100.46
15964	MIDAMERICA BOOKS	LIBRARY	\$119.70
15965	WOLTER, JUNE	LIBRARY	\$33.00
15966	WOMANS DAY	LIBRARY	\$21.37
15967	ALLIANT ENERGY	UTILITY	\$403.84
15968	B & M ELECTRIC LLC	PW	\$100.00
15969	BADGER METER	READS	\$23.28
15970	COMELEC SERVICES INC	ROUTER/RADIOS	\$622.00
15971	EUROFINS ENVIRONMENT TESTING	TESTING	\$806.40
15972	FEHR GRAHAM	ENGINEER	\$517.00
15973	FRIEDLEIN EXCAVATING	SNOW REMOVAL	\$550.00
15974	GARNAVILLO CEMETERY ASSOC	PTAX	\$513.97
15975	GUTTENBERG PRESS	PUBS	\$412.35

City of Garnavillo

15976	HACH COMPANY	PW SUPPLIES	\$392.21
15977	HACKETTS PORTA POTTY RENTAL	2021 SEPT-OCT	\$270.00
15978	IHDE S	FUEL	\$140.50
15979	IMFOA	CERTIFICATIONS	\$175.00
15980	JC CROSS CO	SEWER	\$2,375.92
15981	KEYSTONE LABORATORIES INC	TESTING	\$479.50
15982	KIRKWOOD COMMUNITY COLLEGE	CLASSES	\$1,485.00
15983	KLUESNER SANITATION LLC	TRASH/RECYCLING	\$4,499.70
15984	KUEMPEL HARDWARE	PW SUPPLIES	\$403.15
15985	SIMON FIRE EQUIPMENT & REPAIR	FIRE	\$500.00
15986	THREE RIVERS COMPANY	DUST CONTROL	\$396.00
15987	THREE RIVERS FS CO	FUEL	\$882.52
15988	CLAYTON COUNTY DEVELOPMENT	MARKETING	\$500.00
15989	GARNAVILLO AUTO & TIRE	VEHICLES	\$174.84

Citizen Comment

Residents addressed council regarding several topics: Adams Court New Development, Crosswalk Concerns and Main Street Parking.

New Business

Determination of action due to resignation of Council Member Val Cromer

City Council Members discussed the options, City Administrator/Clerk Atkinson sent a message to Attorney Kruse who was unable to attend the meeting in person and waited for her response.

Jessica Werger, 208 W Chestnut St

City Council Members discussed the request from Jessica Werger to clean up the rocks in her yard or pay for Cody Brandel to do it. They discussed that if they do it for one resident they would have to do it for all and that would be very expensive. PWS Chad Schroyer explained how he plows and how they handled the cleanup in the alley.

M/S Schmelzer/Petsche To approve Resolution 2022-30 A resolution denying Jessica Werger's, 208 W Chestnut St, request to clean up the rock in her yard due to snow removal.

Roll Call

Aye: Schmelzer, Dietrich, Balk, Petsche

City of Garnavillo

Nay: None
Absent: None
Abstention: None
Vacant: 1

Sandra Schaefers, 202 E Niagara St

City Council Members discussed the request from Sandra Schaefers, 202 E Niagara St, to remove her sidewalk and not replace it.

M/S Petsche/Balk To approve Resolution 2022-31 A resolution approving the removal of the sidewalk at 202 E Niagara St contingent upon receipt of letter from adjacent property owners approving the removal of the sidewalk as well.

Roll Call

Aye: Dietrich, Balk, Petsche, Schmelzer
Nay: None
Absent: None
Abstention: None
Vacant: 1

City/County 28E Agreement Update

City Council Members reviewed and discussed the proposed 28E agreement prepared by City Administrator/Clerk Atkinson and reviewed by Attorney Kruse.

M/S Petsche/Dietrich To approve Resolution 2022-32 A resolution to approve the Shared Facility (Shop) 28E agreement.

Roll Call

Aye: Dietrich, Balk, Petsche, Schmelzer
Nay: None
Absent: None
Abstention: None
Vacant: 1

City of Garnavillo

EMC Municipal Insurance Policy Renewal

M/S Schmelzer/Petsche To approve Resolution 2022-33 A resolution approving the EMC Municipal Insurance Policy Renewal.

Roll Call

Aye: Balk, Petsche, Schmelzer, Dietrich

Nay: None

Absent: None

Abstention: None

Vacant: 1

Policy Update: City Council

City Administrator/Clerk explained to council that the Council Policy needed to be updated due to the change in office hours.

M/S Balk/Dietrich To approve Resolution 2022-34 A resolution approving the updated City Council Policy.

Roll Call

Aye: Petsche, Schmelzer, Dietrich, Balk

Nay: None

Absent: None

Abstention: None

Vacant: 1

Set Public Hearing for FY22 Budget Amendment, 05/11/2022

City Administrator/Clerk Atkinson explained that we need to do a budget amendment to be in compliance with State Code.

M/S Petsche/Schmelzer To approve Resolution 2022-35 A resolution to set the public hearing for the FY22 Budget Amendment.

Roll Call

Aye: Petsche, Balk, Dietrich, Schmelzer

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Vacant: 1

Attorney Report

Nuisance Properties

No report, attorney unable to attend.

Department Reports

Public Works Department

PWS Schroyer provided council with updates regarding public work activities: Street sweeper has been out, sticks picked up at the park, community center heat vent fixed and the shop light has been fixed.

Police Department

Chief of Police unable to attend the meeting.

City Administrator/Clerk

City Administrator/Clerk provided a written report in the packet and reported that there are issues with the PD squad that we are selling. Council directed staff to have it looked at by Ihde's to troubleshoot.

Council Comments

Council Member Balk asked PWS Schroyer about crosswalk painting, Schroyer stated he would research the cost.

New Business continued

Determination of action due to resignation of Council Member Val Cromer

M/S Dietrich/Petsche To approve Resolution 2022-30 A resolution to appoint a resident to the council seat vacated by Val Cromer.

City of Garnavillo

Roll Call

Aye: Dietrich, Balk

Nay: Petsche, Schmelzer

Absent: None

Abstention: None

Vacant: 1

M/S Petsche/Schmelzer To approve Resolution 2022-31 A resolution to hold a special election to fill the council seat vacated by Val Cromer.

Roll Call

Aye: Schmelzer, Petsche

Nay: Dietrick, Balk

Absent: None

Abstention: None

Vacant: 1

Council members discussed both options and were not able to come to an agreement either way so by default the City will hold a special election.

Mayor's Report

None

M/S Petsche/Schmelzer To adjourn at 7:18 pm. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, May 11, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members present were Mike Schmelzer, Shelley Dietrich and Daryl Petsche. Council Member Roger Balk was absent.

The Pledge of Allegiance was recited.

M/S Dietrich/Petsche To approve consent agenda. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1

Claims

Check	Vendor	Comment	Amount
000478E	ALLIANT ENERGY	UTILITY	\$ 5,948.20
000480E	ALPINE COMMUNICATIONS	UTILITY	\$ 63.67
000481E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 611.33
000484E	COMELEC SERVICES INC	ROUTER	\$ 10.00
000486E	AFLAC	PREMIUM	\$ 83.40
000487E	ALPINE COMMUNICATIONS	UTILITY	\$ 1,030.89
000489E	POSTMASTER	KEYSTONE LABS	\$ 26.95
000490E	IPERS	CONTRIBUTIONS	\$ 3,086.36
000491E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 1,548.73
000492E	POSTMASTER	POSTAGE	\$ 218.00
000494E	WEEBLY.COM	WEBSITE	\$ 105.93
015990	BISCHOFF INSURANCE AGENCY	PREMIUM	\$ 75,007.00
015991	KUEMPEL HARDWARE	SUPPLIES	\$ 58.15
015992	KUEMPEL MASONRY	LIBRARY	\$ 345.00
015996	BAKER & TAYLOR	LIBRARY	\$ 33.06
015997	CENGAGE LEARNING INC/GALE	LIBRARY	\$ 76.47
015998	CENTER POINT LARGE PRINT	LIBRARY	\$ 93.48
015999	DEMCO	LIBRARY	\$ 129.09
016000	JUNIOR LIBRARY GUILD	LIBRARY	\$ 30.00
016001	KOONS-RUFF, CINDY	LIBRARY	\$ 38.38
016002	MIDAMERICA BOOKS	LIBRARY	\$ 71.85

City of Garnavillo

016003	PENWORTHY COMPANY	LIBRARY	\$ 232.93
016004	QUILL CORP	LIBRARY	\$ 56.98
016005	WOLTER HEATING, PLUMBING &	LIBRARY	\$ 50.00
016006	WOLTER, JUNE	LIBRARY	\$ 154.26
016007	AIRGAS USA LLC	EMS	\$ 416.70
016008	ALLIANT ENERGY	UTILITY	\$ 360.66
016009	BADGER METER	READS	\$ 23.28
016010	BODENSTEINER IMPLEMENT	MOWER	\$ 71.38
016011	COMELEC SERVICES INC	PD RADIOS	\$ 18,488.00
016012	EUROFINS ENVIRONMENT TESTING	TESTING	\$ 504.00
016013	FEHR GRAHAM	FEES	\$ 2,986.25
016014	GUTTENBERG PRESS	PUBLICATIONS	\$ 756.51
016015	HACH COMPANY	SUPPLIES	\$ 483.25
016016	HAWKINS WATER TREATMENT	SUPPLIES	\$ 415.20
016017	IDNR WATER SUPPLY	TESTING	\$ 30.00
016018	IHDE S	FUEL	\$ 284.30
016019	KLUESNER SANITATION LLC	TRASH	\$ 4,542.15
016020	KUEMPEL HARDWARE	SUPPLIES	\$ 73.34
016021	MIDWEST BREATHING AIR LLC	FIRE DEPT	\$ 490.23
016022	SMITTYS OIL AND TIRE	FIRE DEPT	\$ 659.00
016023	THREE RIVERS COMPANY	FUEL	\$ 536.54
016024	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 3,729.25

Public Hearing

The FY22 Budget Amendment #1 Public Hearing opened at 6:01 pm. The mayor asked for comments, there were none. The public hearing closed at 6:02 pm.

M/S Dietrich/Petsche To approve Resolution 2022-36 A resolution to approve FY22 Budget Amendment #1.

Roll Call

Aye: Petsche, Dietrich, Schmelzer

Nay: None

Absent: Balk

Abstention: None

Vacant: 1

City of Garnavillo

Council Member Balk arrived at 6:05 pm.

Citizen Comment

Residents discussed several items with council: Nuisance Properties and pea gravel in yards from snow removal

Old Business

FD Vehicle

Council discussed options for the sale of the fire vehicle since no there have been no bids received. Council members suggested using an auction house.

M/S Balk/Petsche To approve the re-advertising of the fire vehicle. Aye: 4 Nay: 0
Absent: 0 Abstention: 0 Vacant: 1

PD Vehicle

Council discussed options for the sale of the police vehicle since no there have been no bids received. City Administrator/Clerk Atkinson explained that she had two people contact her but that they were not interested in it since it needs work. Council members suggested using an auction house.

M/S Petsche/Dietrich To approve the re-advertising of police vehicle. Aye: Nay: 0 Absent:
0 Abstention: 0 Vacant: 1

5 year Exam Contract

City Administrator/Clerk Atkinson explained that the contract would secure 5 years of exam services.

M/S Petsche/Schmelzer To approve Resolution 2022-37 A resolution approving the proposal for exam services, 5 year contract, from Hogan Hansen.

Roll Call

City of Garnavillo

Aye: Petsche, Balk, Schmelzer, Dietrich

Nay: None

Absent: None

Abstention: None

Vacant: 1

New Business

Record Retention Policy Document Destruction

City Administrator/Clerk Atkinson explained that the resolution is not necessary since we have a policy in place but felt that it was necessary to have a record of what was destroyed.

M/S Petsche/Schmelzer To approve Resolution 2022-38 A resolution approving Record Retention Policy Document Destruction.

Roll Call

Aye: Balk, Schmelzer, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Vacant: 1

Chip & Seal RFP

Council and staff discussed the issues with last years work, Schroyer is to work with Council Member Petsche to provide a list of streets.

M/S Petsche/Dietrich To approve Resolution 2022-39 A resolution to approve the Chip & Seal RFP.

Roll Call

Aye: Schmelzer, Dietrich, Petsche, Balk

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Vacant: 1

NEICAC Letter of Support, Community Support Block Grant

City Administrator/Clerk explained the request from NEICAC.

M/S Dietrich/Schmelzer To approve Resolution 2022-40 A resolution approving NEICAC Letter of Support, Community Block Grant Request.

Roll Call

Aye: Dietrich, Balk, Schmelzer, Petsche

Nay: None

Absent: None

Abstention: None

Vacant: 1

Attorney Report

Nuisance Properties

Attorney Kruse discussed several nuisance properties with council and will address them at the direction of the council: Scheppele/Colsch – Vehicles, Colsch – Animals at Large, Neylan – abandoned property.

Department Reports

PWS Schroyer provided council with a verbal report, he discussed the following: crosswalk paint, park bathroom is up and running but will need new toilets next year.

City Administrator/Clerk Atkinson provided council with a written report, she highlighted the City/County 28E agreement, the Junior Fire Fighter & Police Ride-Along Proposed policies.

City of Garnavillo

Council Comments

Council Member Petsche asked about the housing development, Attorney Kruse stated that the documents have been sent to the clerk and the mayor for final review and they stated that they are ready to be signed pending any changes.

Council Member Balk let PWS Schroyer know that the speed sign next to the school is leaning and he asked when the speed sign on the north end of town was going to be fixed. City Administrator/Clerk Atkinson stated that the PD Chief Hoyheim has an appointment scheduled with the company to troubleshoot. Balk also asked about the Junior Fire Fighter Program details.

Council Member Schmelzer asked about the policy on youth riding with the police officers and the city's liability, Attorney Kruse stated that she received a signed waiver previously but stated that it should be done every time. Schmelzer also asked for an update on the burnt trailer, Attorney Kruse stated that she will look into it and provide council an update.

Mayor's Report

Mayor Schmelzer expressed his concerns regarding the PD's ticket vs contact percentage over the last few months. Schmelzer also stated that he talked to Andy Wille and said that the AC support for the library should be done in the next two weeks.

M/S Petsche/Dietrich To adjourn at 7:30 pm. Aye: 4 Nay: None Absent: None Abstention: None Vacant: 1

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, June 8, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo, Iowa 52049.

The meeting was called to order by Mayor Schmelzer at 6:00 pm.

Council members in attendance were Roger Balk, Shelley Dietrich and Mike Schmelzer. Council member Daryl Petsche was absent.

The Pledge of Allegiance was recited.

M/S Dietrich/Schmelzer To approve the consent agenda. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1

Claims

Check	Vendor	Details	Amount
000495E	ALPINE COMMUNICATIONS	PHONES	\$ 64.65
000505E	WELLMARK	PREMIUMS	\$ 3,621.94
000508E	US CELLULAR	CELL PHONES	\$ 175.02
000509E	IOWA FINANCE AUTHORITY	LOANS	\$ 19,459.38
000510E	COMMUNITY SAVINGS BANK	LOANS	\$ 22,737.50
000515E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$ 503.85
000518E	ALPINE COMMUNICATIONS	PHONES	\$ 844.46
000520E	BLACK HILLS ENERGY	UTILITIES	\$ 1,023.00
000521E	IOWA FINANCE AUTHORITY	LOANS	\$ 10,686.25
000526E	AFLAC	PREMIUMS	\$ 160.32
000528E	IPERS	RETIREMENT	\$ 2,301.32
000529E	TREASURER STATE OF IOWA	SALES TAX	\$ 600.45
000530E	TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 1,062.87
000531E	AMAZON.COM	GLASS BEADS	\$ 80.20
016028	CENGAGE LEARNING	LIBRARY	\$ 48.73
016029	CENTER POINT LARGE PRINT	LIBRARY	\$ 143.48
016030	DEMCO	LIBRARY	\$ 72.34
016031	JUNIOR LIBRARY GUILD	LIBRARY	\$ 28.00
016033	WOLTER HEATING, PLUMBING	LIBRARY	\$ 701.80
016034	JUNE WOLTER	LIBRARY	\$ 361.50
016035	WERGES, BILL	PARK	\$ 100.00
016036	JIM FREY FISH HATCHERY	FISH	\$ 654.84
016037	BADGER METER	READS	\$ 46.44

City of Garnavillo

016038	BANYON DATA SYSTEMS	ANNUAL FEE	\$ 1,680.00
016039	BODENSTEINER IMPLEMENT	EQUIPMENT	\$ 65.82
016040	BROWN SUPPLY CO	SUPPLIES	\$ 65.00
	CLAYTON COUNTY SECONDARY		
016041	ROADS	PAINT	\$ 198.00
016042	COMELEC SERVICES INC	ROUTER	\$ 10.00
	EUROFINS ENVIRONMENT		
016043	TESTING	TESTING	\$ 403.20
016044	FASSBINDERS SMALL ENGINES	EQUIPMENT	\$ 84.59
016045	FISK FARM & HOME	SUPPLIES	\$ 820.95
016046	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$ 750.96
016047	GARNAVILLO MILL	FLAGS	\$ 129.20
016048	GUTTENBERG PRESS	PUBS	\$ 84.83
016049	HAWKINS WATER TREATMENT	SUPPLIES	\$ 314.59
016050	HOGAN HANSEN	EXAM	\$ 5,377.04
016051	IDNR WATER SUPPLY	TESTING	\$ 30.00
016052	IHDE S	FUEL	\$ 289.60
016053	IOWA ONE CALL	LOCATES	\$ 20.70
016054	IOWA PUMP WORKS	SEWER	\$ 3,061.25
016055	IOWA STATE UNIVERSITY	2022 ACADEMY	\$ 195.00
016056	KEYSTONE LABORATORIES INC	TESTING	\$ 45.25
	KIRKWOOD COMMUNITY		
016057	COLLEGE	CONFERENCES	\$ 270.00
016058	KLUESNER SANITATION LLC	TRASH	\$ 4,892.89
016059	MEUSER LUMBER-ELKADER	SUPPLIES	\$ 8.67
016060	MEUSER LUMBER-GUTTENBERG	SUPPLIES	\$ 22.55
	MID-AMERICAN RESEARCH		
016061	CHEMICAL	SUPPLIES	\$ 128.08
016062	NANCYS COMPUTER SERVICE	PD COMPUTER	\$ 188.99
016063	POSTMASTER	POSTAGE	\$ 54.00
016064	RICOH USA INC	COPIES	\$ 142.68
016065	SCHMITZ JANITORIAL SUPPLY	SUPPLIES	\$ 246.80
016066	SHERWIN WILLIAMS	PAINT	\$ 557.80
016067	WINDRIDGE IMPLEMENT	EQUIPMENT	\$ 64.94
016068	ALLIANT ENERGY	UTILITIES	\$ 229.71
016069	ALLEN VERNON & HOSKINS PLC	FEES	\$ 3,409.11
016070	BROWN SUPPLY CO	SUPPLIES	\$ 218.00
016071	FASSBINDERS SMALL ENGINES	EQUIPMENT	\$ 65.13
016072	OFFICE OF AUDITOR OF STATE	EXAM	\$ 175.00
016073	THREE RIVERS FS CO	FUEL	\$ 738.97

City of Garnavillo

Treasurer Report

FY22 MAY Fund Balances			
ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$ 44,645.05	\$ 51,602.52	\$ (1,683,457.45)
RUT Fund	\$ 5,464.97	\$ 8,763.62	\$ (150,530.72)
Employee Benefit Fund	\$ 3,009.03	\$ 1,659.45	\$ (27,072.62)
Emergency Fund	\$ -	\$ 414.67	\$ (11,729.95)
TIF Fund	\$ -	\$ -	\$ 24,605.70
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ -	\$ 2,231.14	\$ (53,189.80)
Capital Project Fund	\$ 2,059.25	\$ 74.85	\$ 235,017.22
Storm Water Utility Fund	\$ -	\$ 1,229.09	\$ (89,495.46)
Water Fund	\$ 9,153.47	\$ 19,869.18	\$ (503,299.89)
Water Sinking Fund	\$ -	\$ -	\$ 14,854.62
Sewer Fund	\$ 8,686.04	\$ 20,736.02	\$ (793,153.05)
	\$ 73,017.81	\$ 106,580.54	\$ (3,058,596.12)

Citizen Comments

Residents discussed the following items with the mayor & council: Radar Signs & Crosswalk issues.

Council Member Petsche arrived at 6:09 pm.

Old Business

None

New Business

FY23 Employee Wages

The council and mayor determined that they would like to have the annual reviews done before they approve any wage increases.

City of Garnavillo

M/S Petsche/Schmelzer To table the FY23 Employee Wages discussion until the next meeting. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1

FY22 Fiscal Year End Transfers

City Administrator/Clerk Atkinson asked council to table until the next meeting so she can better calculate transfer amounts after all payments and deposits for FY22 are in.

M/S Petsche/Dietrich To table the final approval of FY22 Year End Transfers to the July meeting. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1

2022 Cash Management Exposure Limits, CSB

City Administrator/Clerk explained that the exposure limits need to be approved annually and are set by the bank based on the account transactions.

M/S Schmelzer/Petsche To approve Resolution 2022-41 A resolution approving the 2022 Cash Management Exposure Limits for Community Savings Bank.

Roll Call

Aye: Schmelzer, Balk, Petsche, Dietrich

Nay: None

Absent: None

Abstention: None

Vacant: 1

Community Center Door Replacement

City Administrator/Clerk Atkinson and Public Works Superintendent Schroyer explained that the east door handle is falling apart, PW has tried to repair it several times but it keeps falling apart and needs to be replaced.

M/S Balk/Petsche To approve Resolution 2022-42 A resolution approving the proposal from Dubuque Glass for the Community Center replacement door.

Roll Call

Aye: Balk, Petsche, Dietrich, Schmelzer

Nay: None

City of Garnavillo

Absent: None

Abstention: None

Vacant: 1

Junior Firefighter Program Policy/Procedure

The mayor, council, Fire Chief Puelz and residents discussed the program and the benefits of it. They agreed to set the minimum age as 16, and discussed that the firemen will review it and determine if any additional changes to the proposed program policy/procedure.

M/S Petsche/Dietrich To approve Resolution 2022-43 A resolution approving the Junior Firefighter Program Policy/Procedures with discussed changes and the fireman's review.

Roll Call

Aye: Petsche, Schmelzer, Balk, Dietrich

Nay: None

Absent: None

Abstention: None

Vacant: 1

Police Department Ride-Along Program Policy/Procedure

The mayor, council and staff discussed the current suspended program and whether or not they should approve the program policy/procedure. There were concerns regarding the safety of the civilians who participate in the ride-along.

M/S Balk/(none) To approve Resolution 2022-44 A resolution approving the Police Department Ride-Along Program Policy/Procedure. The motion failed for a lack of a second.

M/S Petsche/Dietrich To table the discussion to the next meeting to allow for more research and discussion. Aye: 2 Nay: 2 Absent: 0 Abstention: 0 Vacant: 1

CARES Funding

Council and staff discussed several options for the CARES Funding: GIS, Frye Water Main, Stormwater, Park Bathrooms and Sewer lift pumps.

City of Garnavillo

Attorney Report

Nuisance Properties

Attorney Kruse provided council with an update on the current nuisance properties:

Colsch – contempt of court paperwork completed

Neylan – Kruse will send notice for an inspection.

Department Reports

Engineer Report: Fehr Graham Engineer Sam Ertl provided council with an update on the Industrial Road Improvement Project.

City Administrator/Clerk Report: Atkinson provided council a written report in their packet, there were no questions.

Public Works Report: PWS Schroyer provided council with updates:

Industrial Road Improvement Projects, he will complete locates tomorrow.

The waste water pump is down and has been sent for repairs.

Daycare Addition has started.

Tyler Andreae has passed the water treatment certification.

Police Department Report: Chief Hoyheim reported that the speed sign is broken and is being sent back to the company who said they will send a new one.

Council Comments

Council Member Balk asked about vacant property around the waste water treatment plane, he stated that Stade may be interested. PWS Schroyer and City Administrator/Clerk Atkinson explained that we will need to contact the engineer to determine if the city will need the ground for future plant expansion.

City of Garnavillo

Mayor's Report

Mayor Schmelzer asked about the vacant lots on Adams Court and when they will be mowed. PWS Schroyer explained that they got away from them and asked council for permission to ask the prior farmer if he would like to bail it.

M/S Schmelzer/Petsche To adjourn at 7:42 pm. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, July 13, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members present were Shelley Dietrich, Daryl Petsche and Mike Schmelzer. Roger Balk was absent.

The Pledge of Allegiance was recited.

Council Member Balk arrived at 6:01 pm.

M/S Schmelzer/Dietrich To approve the consent agenda. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant : 1

Claims

Check #	Vendor	Comments	
520e	BLACK HILLS ENERGY	UTILITY	\$ 1,023.00
532e	ALLIANT ENERGY	UTILITY	\$ 5,456.88
533e	CITY OF GARNAVILLO	PETTY CASH	\$ 9.82
534e	POSTMASTER	POSTAGE	\$ 160.00
535e	POSTMASTER	POSTAGE	\$ 26.95
546e	IRS	WITHHOLDINGS	\$ 1,609.05
548e	ALPINE COMMUNICATIONS	PHONES	\$ 68.64
549e	US CELLULAR	PHONES	\$ 175.02
551e	IRS	WITHHOLDINGS	\$ 517.14
552e	IRS	WITHHOLDINGS	\$ 1,574.36
553e	IRS	WITHHOLDINGS	\$ 641.28
554e	IPERS	RETIREMENT	\$ 2,191.48
555e	ALPINE COMMUNICATIONS	PHONES	\$ 843.76
560e	TREASURER STATE OF IOWA	WATER EXCISE TAX	\$ 67.48
561e	POSTMASTER	POSTAGE	\$ 58.00
16076	ACCESS	LIBRARY	\$ 94.44
16077	AIRGAS USA LLC	LIBRARY	\$ 252.02
16078	CENGAGE LEARNING	LIBRARY	\$ 149.19
16079	CENTER POINT LARGE PRINT	LIBRARY	\$ 93.48
16080	CLAYTON COUNTY AUDITOR	TIF RMBS	\$ 11,026.00
16081	EUROFINS ENVIRONMENT	TESTING	\$ 504.00
16082	GARNAVILLO AUTO & TIRE	PW	\$ 23.95

City of Garnavillo

16083	HAWKINS WATER TREATMENT	PW	\$	142.60
16084	IAMU	DUES	\$	358.66
16085	IA DEPT OF NATURAL RESOURCE	TEST FEE	\$	30.00
16086	KEYSTONE LABORATORIES INC.	TESTING	\$	14.25
16087	WINDRIDGE IMPLEMENT	PW	\$	70.67
16096	ALLIANT ENERGY	UTILITY	\$	341.74
16097	BADGER METER	READS	\$	23.28
16098	COMELEC SERVICES INC	ROUTER	\$	20.00
16099	DEARBORN NATIONAL LIFE INS.	PREMIUMS	\$	108.80
16100	GARNAVILLO CEMETERY ASSOC	P-TAX	\$	16.01
16101	GLENN'S LOCK & KEY	PARK	\$	165.27
16102	GUTTENBERG PRESS	PUBS	\$	125.75
16103	IAMU	DUES	\$	358.66
16104	IA DEPT OF NATURAL RESOURCES	PERMIT	\$	84.04
16105	IHDE'S	FUEL	\$	280.40
16106	IOWA LEAGUE OF CITIES	DUES	\$	774.00
16107	IOWA ONE CALL	LOCATES	\$	35.10
16108	KLUESNER SANITATION LLC	TRASH/RECYCLE	\$	4,542.15
16109	KUEMPEL HARDWARE	PAINT	\$	351.80
16110	MEUSER LUMBER-ELKADER	PAINT	\$	43.16
16111	MEUSER LUMBER-GUTTENBERG	PAINT	\$	10.99
16112	NANCY'S COMPUTER SERVICE	IT SERVICES	\$	164.99
16113	NEICAC	SUPPORT	\$	763.00
16114	PLAY-PRO RECREATION	PARK	\$	815.64
16116	THREE RIVERS FS CO	FUEL	\$	606.14
16117	FEHR GRAHAM	INDUSTRIAL Rd	\$	8,220.00

Treasurer Report

FY22 JUN Fund Balances			
ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$ 305,120.01	\$ 24,933.06	\$ (1,403,270.50)
RUT Fund	\$ 5,542.70	\$ 13,379.80	\$ (158,367.82)
Employee Benefit Fund	\$ 10,084.87	\$ 23,210.42	\$ (40,198.17)
Emergency Fund	\$ 11,738.96	\$ 9.01	\$ -
TIF Fund	\$ 0.30	\$ 24,606.00	\$ -
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ 33,423.75	\$ 48.55	\$ (19,814.58)
Capital Project Fund	\$ -	\$ 235,089.34	\$ (72.12)
Storm Water Utility Fund	\$ 0.06	\$ 1,271.02	\$ (90,766.42)

City of Garnavillo

Water Fund	\$ 69,543.53	\$ 21,584.85	\$ (455,341.21)
Water Sinking Fund	\$ 44,533.15	\$ 59,387.77	\$ -
Sewer Fund	\$ 14,906.46	\$ 21,683.92	\$ (799,930.51)
	\$ 494,893.79	\$ 425,203.74	\$ (2,988,906.05)

Citizen Comments

Citizens addressed council regarding several items:

Burnt trailer. The council and Attorney Kruse discussed the status of the trailer, council directed Attorney Kruse to send a notice to abate with a 30 day deadline.

Crosswalk. The council and staff discussed the costs of the temporary signs.

Full-time Police. The residents discussed that they would like council to consider a full-time officer to establish a better presence in town before things get bad.

Old Business

FY22 Fiscal Year End Transfers

City Administrator/Clerk Atkinson explained that some of the transfers are budgeted, some are remaining budget monies to be transferred to the money market and transfers from the money market to the checking account to cover fund balances.

M/S Balk/Petsche To approve Resolution 2022-45 A resolution approving FY22 Fiscal Year End Transfers.

Roll Call

Aye: Petsche, Balk, Schmelzer, Dietrich

Nay: None

Absent: None

Abstention: None

Vacant: 1

Chip & Seal

M/S Schmelzer/Petsche A motion to set aside the money budgeted for the FY23 chip and seal work for use next year. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1

City of Garnavillo

FY23 Employee Wages

Mayor Schmelzer presented council with his recommendations for the employee FY23 wages.

M/S Dietrich/Schmelzer To approve Resolution 2022-46 A resolution approving FY23 employee wages.

Council Member Balk asked if council would consider an addition increase for Officer Hoeger.

M/S Balk/Petsche To amend Resolution 202-46 A resolution approving the FY23 employee wages and additional pay for Officer Hoeger.

Roll Call

Aye: Balk, Schmelzer, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Vacant: 1

Squad Car Sale

City Administrator/Clerk Atkinson explained that the City received on bid for the trailblazer.

M/S Petsche/Schmelzer To approve Resolution 2022-47 A resolution approving the sale of the trailblazer to Gene Bischoff for \$1,500.00.

Roll Call

Aye: Schmelzer, Dietrich, Petsche, Balk

Nay: None

Absent: None

Abstention: None

Vacant: 1

New Business

Emergency Management Commission Appointment

M/S Balk/Dietrich To approve Resolution 2022-48 A resolution approving the appointment of Mike Schmelzer to the Emergency Management Commission.

Roll Call

Aye: Dietrich, Petsche, Balk, Schmelzer

City of Garnavillo

Nay: None
Absent: None
Abstention: None
Vacant: 1

Engineer Report

City Administrator/Clerk Atkinson reported that Engineer Ertl was unable to attend the meeting but sent a written report for council. She explained that Engineer Ertl will be up later this week if not early next week to do a final walk through with public works.

Industrial Road Improvements PPE#1, \$101,588.28

M/S Petsche/Schmelzer To approve Resolution 2022-49 A resolution approving Industrial Road Improvements Partial Pay Estimate #1, \$101,588.28.

Roll Call

Aye: Petsche, Schmelzer, Balk, Dietrich
Nay: None
Absent: None
Abstention: None
Vacant: 1

Attorney Report

Attorney Kruse reported on the current nuisance properties:

Colsch, Kruse will work with PWS Schmelzer to look at the properties that need to be addressed.

Neylan, Atkinson stated that we are trying to get an inspector to come look at the property. Kruse explained the process of legal action against the property owner. Council asked Kruse to reach out to the realtor to let them know that the city is trying to clean up the property.

Department Report

PWS Schroyer presented his report to council:

Park: bathroom locks have been updated and the faucets have been ordered to replace the leaking ones. He also explained that he is having issues with someone tampering with the light timers, he is going to work with Chief Hoyheim to see if we can catch who is doing it.

City of Garnavillo

Council Comment

Council Member Petsche asked what more had been done to replace the bathroom at the park with a handicapped accessible one. PWS Schroyer explained that it needs to be researched and added to the next budget and that we need to put one at Gem Park as well.

Council Member Dietrich asked for an update on the speed sign, City Administrator/Clerk Atkinson stated that we have confirmation that the solar panel was received but that we have not received notice that a new one has been sent.

Council Member Balk asked if the Junior Fire Fighter Program has been implemented and in order. Atkinson explained that she had talked to Chief Puelz who stated that the program has been implemented and he will provide the city with copies of the applications.

Mayor's Report

Mayor Schmelzer discussed several items:

Board openings, he suggested putting it in the newsletter, Facebook and/or in the newspaper.

Milk weeds in yards, Schmelzer asked if we could send letters to address them? PWS Schroyer and City Administrator/Clerk Atkinson explained that they are butterfly habitats and cannot be removed, we removed some a few years ago and did not receive a good response.

Funeral Home ditch, he wants to know if we can mow it since they are not. City Administrator/Clerk Atkinson explained that the ditch is actually in the county so we can ask but really cannot do anything. Atkinson stated that she did not think the city should use tax payer monies to mow it because it could cause others to request the same service.

M/S Petsche/Schmelzer To adjourn at 7:36 pm. Aye: 4 Nay: 0 Absent: 0 Abstention: 0 Vacant: 1

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Wednesday, August 3, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members present were Shelley Dietrich, Daryl Petsche, Mike Schmelzer and Roger Balk.

The Pledge of Allegiance was recited.

M/S Schmelzer/Petsche To approve the consent agenda. Aye: 4 Nay: 0 Absent: 0 Abstention: 0
Vacant: 1

Old Business

City/County Shared Shop 28E Agreement

County Attorney Zach & County Engineer Koopman were present to discuss the proposed 28E agreement. Council and the county representatives discussed the agreement and changes both sides would like to see, Attorney Kruse will update the 28E and submit to both parties for review/approval.

M/S Petsche/Dietrich To adjournment at 6:54 pm Aye: 4 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, August 10, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was completed. Council members present were Roger Balk, Shelley Dietrich, Daryl Petsche, Bill Rademacher, Mike Schmelzer.

The Pledge of Allegiance was recited.

M/S Schmelzer/Petsche To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check #	Vendor	Comment	Amount
000571E	ALPINE COMMUNICATIONS	LIBRARY	\$70.37
000572E	ALPINE COMMUNICATIONS	PHONE	\$859.72
000573E	AFLAC	PREMIUMS	\$153.12
000574E	BLACK HILLS ENERGY	UTILITY	\$387.94
000575E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$543.61
000576E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$1,567.04
000577E	WELLMARK	PREMIUMS	\$3,621.94
016123	ALLIANT ENERGY	UTILITY	\$321.08
016124	ANDREAE, TYLER	RMBS	\$103.75
016125	ATKINSON, MELISSA	MILEAGE	\$45.63
016126	BACKHOE SPECIALISTS	MAIN REPAIR	\$2,405.00
016127	BADGER METER	READS	\$23.28
016128	BAKER & TAYLOR	LIBRARY	\$80.94
016129	BRUENING ROCK PRODUCTS INC	MAIN REPAIR	\$217.12
016130	CENGAGE LEARNING INC/GALE	LIBRARY	\$219.62
016131	CENTER POINT LARGE PRINT	LIBRARY	\$93.48
016132	COMELEC SERVICES INC	ROUTER	\$10.00
016133	ETHAN KOEHN CONSTRUCTION	MAIN REPAIR	\$1,000.00
016134	EUROFINS ENVIRONMENT TESTING	TESTING	\$403.20
016135	FEHR GRAHAM	PROJECT	\$3,330.50
016136	GARNAVILLO AUTO & TIRE	VEHICLE REPAIRS	\$821.20
016137	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$37.54
016138	GARNAVILLO MILL	FLAGS	\$49.00
016139	GUTTENBERG PRESS	PUBS	\$171.52
016140	HACKETTS PORTA POTTY RENTAL	GEM PARK	\$270.00
016141	HAWKINS WATER TREATMENT	SUPPLIES	\$468.70

City of Garnavillo

016142	IDNR WASTEWATER SECTION	ANNUAL FEE	\$210.00
016143	IHDE S	FUEL	\$348.48
016144	IOWA DEPT. OF NATURAL RESOURCE	ANDREAE	\$30.00
016145	IOWA ONE CALL	LOCATES	\$26.10
016146	JUNIOR LIBRARY GUILD	LIBRARY	\$35.00
016147	KARI HOYHEIM	MILEAGE	\$212.50
016148	KEYSTONE LABORATORIES INC	TESTING	\$125.00
016149	METERING & TECHNOLOGY SOLUTION	METERS	\$515.50
016150	MIDWEST RADAR & EQUIPMENT	RADARS	\$40.00
016151	NUTRIEN AG SOLUTIONS INC	SUPPLIES	\$337.50
016152	SCHUMANN REPAIR LLC	VEHICLE REPAIRS	\$19.50
016153	SKYLINE CONSTRUCTION	PROJECT	\$112,467.66
016154	THREE RIVERS FS CO	FUEL	\$1,239.74
016155	UPPER EXPLORERLAND RPC	DUES	\$25.00
016156	WILLE WELDING	LIBRARY	\$250.00
016157	WOLTER, JUNE	LIBRARY	\$22.00
			\$133,179.28

Treasurer Report

FY22 JUL Fund Balances			
ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 24,117.21	\$ 17,112.72	\$ (1,396,266.01)
Capital Equipment Fund	\$ -	\$ -	\$ -
RUT Fund	\$ 1,023.83	\$ 8,073.81	\$ (165,417.80)
Employee Benefit Fund	\$ 3,491.35	\$ 81.32	\$ (36,788.14)
Emergency Fund	\$ -	\$ 20.32	\$ (20.32)
TIF Fund	\$ -	\$ -	\$ -
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ -	\$ 109.33	\$ (19,923.91)
Capital Project Fund	\$ 109,808.28	\$ 85.94	\$ 109,650.22
Storm Water Utility Fund	\$ 2.48	\$ 1,163.19	\$ (91,927.13)
Water Fund	\$ 11,073.74	\$ 19,664.21	\$ (463,931.68)
Water Sinking Fund	\$ -	\$ -	\$ -
Sewer Fund	\$ 9,314.58	\$ 20,649.36	\$ (811,265.29)
	\$ 158,831.47	\$ 66,960.20	\$ (2,897,034.78)

Citizen Comments

Residents asked council about several items:

Requested to have minutes sent to KCTN, council agreed.

City of Garnavillo

Requested to have minutes read at the council meeting prior to approval, council did not feel it was necessary.

Requested to have the citizen comments moved back to the end of the agenda so they have a chance to speak on agenda items. Mayor Schmelzer explained that the comment section is for things not on that agenda and that he is always willing to let residents speak on agenda items.

Asked about a full-time officer and if any progress has been made on hiring a city planner. Mayor Schmelzer stated that they are still discussing it and City Administrator/Clerk Atkinson explained that the council budgeted for it but have not made a decision yet.

Asked if the council is considering hiring a city planner. City Administrator/Clerk Atkinson explained that a city planner is used to help the council decide the future of the city such as where a new industrial park would go. Council Member Balk stated that he does not feel it is necessary, no one else spoke on the subject.

Old Business

None

New Business

Speed Sign Purchase

Council discussed the sign on the north end of town and stated that they would like to have that fixed before we order a new one.

M/S Petsche/Dietrich To table action on the speed sign purchase until we get the current sign repaired. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

FY22 Annual Financial Report

City Administrator/Clerk Atkinson explained that this is the annual report required every fiscal year by the State of Iowa.

M/S Schmelzer/Petsche To approve Resolution 2022-50 A resolution approving the FY22 Annual Financial Report.

Roll Call

Aye: Dietrich, Petsche, Rademacher, Schmelzer, Balk

Nay: None

Absent: None

Abstention: None

City of Garnavillo

TSIP Grant Application Approval (Crosswalk Sign)

Engineer Ertl presented the grant application to the council and answered questions.

M/S Balk/Schmelzer To approve Resolution 2022-51 A resolution to approve the TSIP Grant Application for a new crosswalk.

Roll Call

Aye: Petsche, Rademacher, Schmelzer, Balk, Dietrich

Nay: None

Absent: None

Abstention: None

Visu-Sewer Sanitary Lift Station Cleaning Proposal

PWS Schroyer presented council the proposal for sewer lift cleaning.

M/S Petsche/Dietrich To approve Resolution 2022-52 A resolution to approve the proposal from Visu-Sewer for the Sanitary Sewer Lift Station Cleaning, not to exceed, \$3,800.00

Roll Call

Aye: Rademacher, Schmelzer, Balk, Dietrich, Petsche

Nay: None

Absent: None

Abstention: None

Industrial Road Improvements Partial Pay Estimate #2, \$112,467.66

Engineer Ertl presented the partial pay estimate to the council for review.

M/S Petsche/Schmelzer To approve Resolution 2022-53 A resolution to approve Industrial Road Improvements Partial Pay Estimate #2, \$112,467.66.

Roll Call

Aye: Schmelzer, Balk, Dietrich, Petsche, Rademacher

Nay: None

Absent: None

Abstention: None

Engineer Ertl presented council with the change order for the tile line repairs for Dale Brandt's place.

City of Garnavillo

City Property Discussion

City Administrator/Clerk Atkinson and Engineer Ertl explained the request received from Scott Stade. Council members agreed that if Mr. Stade is interested in the property he should submit a written proposal for them to consider.

Engineer's Report

Engineer Ertl reiterated that he will follow up with the contract on the Industrial Road Project repair. Ertl will also have Greta prepare a presentation for the council for the next meeting to make a decision on the Diamond GIS Mapping.

Attorney Report

Nuisance Properties

Attorney Kruse was unable to attend the meeting. City Administrator/Clerk Atkinson updated council on the Colsch/Scheppele, Neylan and burnt trailer properties.

Department Reports

PWS Schroyer provided council with a verbal report on several items:

Generator issues after the weekend storms, he is replacing batteries.

Lift Station possibly hit by lightening, Brad Egelseder is making the repairs. He stated that Ron Casperson stated he had back up. City Administrator/Clerk Atkinson and PWS Schroyer mentioned that they had been sent a letter that the city is no longer responsible if they were unwilling to have the recommended upgrades made at the city expense.

Water main repair at cemetery.

City Administrator/Clerk Atkinson provided council with a written report and provided council with a verbal update on the Adams Ct Developer.

Council Comment

Council Member Balk addressed the council regarding the weeds in the sidewalks on Main St. and the condition of the curbs.

Council Member Schmelzer asked about the roof on the salt shed, Petsche recommended checking with Farm Tech in Dyersville and Balk recommended Dubuque Canvas. He also asked

City of Garnavillo

about the city property that is being farmed, City Administrator/Clerk Atkinson explained that she is working with Attorney Kruse.

Mayor's Report

None

M/S Balk/Petsche To adjourn at 7:48 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Wednesday, August 31, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order at 6:00 pm by Mayor Chad Schmelzer.

Roll call was completed. Council members present were Roger Balk, Daryl Petsche, Bill Rademacher, Mike Schmelzer. Council Member Shelley Dietrich was absent.

M/S Schmelzer/Rademacher To approve the consent agenda, approving the new Alcohol License and Tobacco License for Garnavillo Mini Mart LLC. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

M/S Petsche/Balk To adjourn at 6:10 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, September 14, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members present were Mike Schmelzer, Bill Rademacher and Shelley Dietrich. Council members Daryl Petsche and Roger Balk were absent.

The Pledge of Allegiance.

M/S Schmelzer/Dietrich To approve the consent agenda. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

Claims

Check Date	Check #	Vendor	Check Amount	Comments
8/13/2022	000592E	IPERS	\$ 22.25	2022-07
8/18/2022	000574E	BLACK HILLS ENERGY	\$ 387.94	UTILITY
8/22/2022	000578E	INTERNAL REVENUE SERVICE	\$ 1,581.63	WITHHOLDINGS
8/23/2022	000579E	ALLIANT ENERGY	\$ 5,904.00	UTILITY
8/23/2022	000582E	POSTMASTER	\$ 26.95	POSTAGE
8/23/2022	000583E	POSTMASTER	\$ 192.00	POSTAGE
9/1/2022	000587E	INTERNAL REVENUE SERVICE	\$ 1,678.10	WITHHOLDINGS
9/1/2022	000588E	INTERNAL REVENUE SERVICE	\$ 489.94	WITHHOLDINGS
9/1/2022	016158	BELL, CODI	\$ 58.37	REFUND
9/1/2022	016159	KLUESNER SANITATION LLC	\$ 4,542.15	TRASH/RECYCLING
9/2/2022	016163	BAKER & TAYLOR	\$ 15.96	LIBRARY
9/2/2022	016164	CENGAGE LEARNING INC/GALE	\$ 76.47	LIBRARY
9/2/2022	016165	CENTER POINT LARGE PRINT	\$ 93.48	LIBRARY
9/2/2022	016166	GARNAVILLO PUBLIC LIBRARY	\$ 58.00	LIBRARY
9/2/2022	016167	NANCYS COMPUTER SERVICE	\$ 248.25	LIBRARY
9/2/2022	016168	OVERDRIVE INC	\$ 460.23	LIBRARY
9/2/2022	016169	QUILL CORP	\$ 449.08	LIBRARY
9/6/2022	000590E	US CELLULAR	\$ 176.13	CELL PHONES
9/9/2022	000580E	ALPINE COMMUNICATIONS	\$ 104.16	PHONES
9/9/2022	000586E	ALPINE COMMUNICATIONS	\$ 858.71	PHONES
9/13/2022	000594E	IPERS	\$ 3,343.10	2022-08
9/13/2022	000595E	IPERS	\$ 2,423.42	2022-07
9/14/2022	000589E	WELLMARK	\$ 3,621.94	PREMIUMS
9/14/2022	016170	ALLIANT ENERGY	\$ 296.21	UTILITY
9/14/2022	016171	ATKINSON, MELISSA	\$ 1.68	UMGC GRANT PAPERWORK

City of Garnavillo

9/14/2022	016172	B & M ELECTRIC LLC	\$	380.83	GENERATOR
9/14/2022	016173	BADGER METER	\$	23.28	READS
9/14/2022	016174	CLAYTON CO LAW ENFORCEMENT	\$	30.00	DUES
9/14/2022	016175	COMELEC SERVICES INC	\$	20.00	ROUTER
9/14/2022	016176	CULLIGAN WATER	\$	20.60	FIRE
9/14/2022	016177	DUBUQUE FIRE EQUIPMENT INC	\$	1,045.40	EXTINGUISHERS
9/14/2022	016178	EUROFINS ENVIRONMENT TESTING	\$	504.00	TESTING
9/14/2022	016179	GUTTENBERG PRESS	\$	329.23	PUBS
9/14/2022	016180	HAWKINS WATER TREATMENT	\$	380.11	SUPPLIES
9/14/2022	016181	IAMU	\$	395.00	DUES
9/14/2022	016182	IHDE S	\$	698.75	FUEL
9/14/2022	016184	IOWA DEPT. OF NATURAL RESOURCE	\$	30.00	TEST FEE
9/14/2022	016185	J & C OVERHEAD DOORS	\$	95.00	REPAIRS
9/14/2022	016186	J & R SUPPLY	\$	305.00	SUPPLIES
9/14/2022	016187	KARI HOYHEIM	\$	32.99	BATTERY TENDER
9/14/2022	016188	KEYSTONE LABORATORIES INC	\$	42.75	TESTING
9/14/2022	016189	KLUESNER SANITATION LLC	\$	4,542.15	TRASH/RECYCLING
9/14/2022	016190	KUEMPEL HARDWARE	\$	88.76	SUPPLIES
9/14/2022	016191	PRAIRIE ROAD BUILDERS	\$	1,211.10	COLD PATCH
9/14/2022	016192	RICOH USA INC	\$	178.32	COPIES
9/14/2022	016193	SCHUMANN REPAIR LLC	\$	699.22	BATTERY
9/14/2022	016194	SPEEDE SHOP	\$	75.00	REFUND
9/14/2022	016195	THREE RIVERS FS CO	\$	521.74	FUEL
9/14/2022	016196	WINDRIDGE IMPLEMENT	\$	1,201.56	REPAIRS
9/14/2022	016197	IMFOA	\$	125.00	CONFERENCE
9/14/2022	016198	IMFOA	\$	15.00	CERTIFICATION
9/15/2022	000591E	INTERNAL REVENUE SERVICE	\$	1,515.70	WITHHOLDINGS
9/22/2022	000593E	BLACK HILLS ENERGY	\$	413.36	UTILITY

Treasurer Report

FY23 AUG Fund Balances

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 23,421.91	\$ 94,069.77	\$ (1,466,913.87)
RUT Fund	\$ 1,693.45	\$ 7,784.53	\$ (171,508.88)
Employee Benefit Fund	\$ 3,815.90	\$ -	\$ (32,972.24)
Emergency Fund	\$ -	\$ -	\$ (20.32)
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ -	\$ -	\$ (19,923.91)
Capital Project Fund	\$ 115,798.16	\$ 0.15	\$ 225,448.23
Storm Water Utility Fund	\$ -	\$ 1,367.11	\$ (93,294.24)

City of Garnavillo

Water Fund	\$ 14,255.42	\$ 23,335.71	\$ (473,011.97)
Water Sinking Fund	\$ -	\$ -	\$ -
Sewer Fund	\$ 11,595.73	\$ 23,146.05	\$ (822,815.61)
	\$ 170,580.57	\$ 149,703.32	\$ (2,876,157.53)

Citizen Comments

None

Old Business

GIS Presentation, Fehr Graham

Greta Elsbernd with Fehr Graham did a power point presentation for the GIS/Diamond Mapping Program.

M/S Schmelzer/Dietrich To approve Resolution 2022-54 A resolution approving the proposal from Fehr Graham for GIS Mapping Services, Diamond Maps not to exceed \$40,550 and the annual fees.

Roll Call

Aye: Schmelzer, Rademacher, Dietrich

Nay: None

Absent: Balk, Petsche

Abstention: None

New Business

E911 Board Appointments

M/S Dietrich/Rademacher To approve Resolution 2022-55 A resolution to appoint Ken Hoeger as the representative and Melissa Atkinson as the alternate representative to the Clayton County E-911 Service Board.

Roll Call

Aye: Rademacher, Dietrich, Schmelzer

Nay: None

Absent: Balk, Petsche

Abstention: None

City of Garnavillo

Community Savings Bank Origination Agreement

M/S Dietrich/Schmelzer To approve Resolution 2022-56 A Resolution for Banking Purposes: Origination Agreement.

Roll Call

Aye: Dietrich, Schmelzer, Rademacher

Nay: None

Absent: Balk, Petsche

Abstention: None

Community Savings Bank Exposure Limit Increase

M/S Schmelzer/Rademacher To approve Resolution 2022-57 A resolution for Banking Purposes: Cash Management Exposure Limits, Credit & Debit Transactions \$15,000.00.

Roll Call

Aye: Schmelzer, Rademacher, Dietrich

Nay: None

Absent: Balk, Petsche

Abstention: None

Storage Container Ordinance

Mayor Schmelzer discussed his concerns regarding the storage containers in town. Attorney Kruse and council discussed the ordinance, they directed staff to make updates to the proposed ordinance and bring back to the next meeting.

M/S Schmelzer/Dietrich To table the first reading of the Storage Container Ordinance until the next meeting. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

Halloween Trick or Treat Hours

M/S Dietrich/Rademacher To approve Trick or Treat Hours on October 31st, 5 pm – 7 pm. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

City of Garnavillo

Engineer's Report

Industrial Road Improvements Project Contract Change Order #1, \$ 2,008.84

M/S Schmelzer/Dietrich To approve Resolution 2022-58 A resolution approving Industrial Road Improvements Contract Change Order #1, \$2,008.84.

Roll Call

Aye: Rademacher, Schmelzer, Dietrich

Nay: None

Absent: Balk, Petsche

Abstention: None

Industrial Road Improvements Project Partial Pay Estimate #3, \$2,522.25

M/S Schmelzer/Rademacher To approve Resolution 2022-59 A resolution approving Industrial Road Improvements Project Partial Pay Estimate #3, \$2,522.25.

Roll Call

Aye: Schmelzer, Dietrich, Rademacher

Nay: None

Absent: Balk, Petsche

Abstention: None

Industrial Road Improvements Project Final Pay Estimate \$11,398.85

M/S Schmelzer/Dietrich To approve Resolution 2022-60 A resolution approving Industrial Road Improvements Project Final Pay Estimate, \$11,398.85

Roll Call

Aye: Schmelzer, Dietrich, Rademacher

Nay: None

Absent: Balk, Petsche

Abstention: None

Industrial Road Improvements Project Acceptance

M/S Rademacher/Schmelzer To approve Resolution 2022-61 A resolution to accept the Industrial Road Improvements Project as complete.

Roll Call

Aye: Rademacher, Schmelzer, Dietrich

Nay: None

City of Garnavillo

Absent: Balk, Petsche

Abstention: None

Storm Water Improvements Project Maintenance, Sidewalks

Engineer Ertl presented some photographs from the Storm Water Improvements Project sidewalks, he recommended council request that the contractor replace the three broken panels.

M/S Dietrich/Rademacher To approve Resolution 2022-62 A resolution directing Engineer Ertl to contact the contractor for the Storm Water Improvements Project to replace three panels of concrete under the project warranty.

Roll Call

Aye: Schmelzer, Dietrich, Rademacher

Nay: None

Absent: Balk, Petsche

Abstention: None

Attorney Report

Nuisance Properties

Attorney Kruse explained to council that she drove by the Colsch/Scheppele properties and will proceed with contempt of court since neither of the properties have seen much improvement. Kruse also explained that there are a lot of vehicles at one of the properties but the city code does not address the number of vehicles that a resident can have.

Department Reports

City Administrator/Clerk Atkinson

Atkinson stated that her report was in the packet there were no questions.

Atkinson also reported to council that Bill Robinson had stopped in to discuss updating/replacing the bathrooms making them ADA compliant with possible year-round use. Robinson stated that the Lions Club and Booster Club are willing to donate to the project.

Atkinson provided an update on the generators and what work needs to be done.

City of Garnavillo

Chief of Police

Chief Hoyheim's report was in the packet.

Council Comment

Council Member Schmelzer asked if staff had met the new county engineer yet, Atkinson said not yet. Schmelzer asked if we could invite him to the next council meeting, Atkinson stated she would.

Council Member Dietrich asked if the grass/weed issue on Main St in the business district had been taken care of, Atkinson stated that it is being worked on.

Mayor's Report

None

M/S Schmelzer/Dietrich To adjourn at 7:33 pm. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, October 12, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Protem Roger Balk.

Roll call was taken, council members present were Mike Schmelzer, Roger Balk, Daryl Petsche and Bill Rademacher. Council Member Shelley Dietrich was absent.

The Pledge of Allegiance was recited.

M/S Petsche/Schmelzer To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check Number	Vendor	Amount	Details
000605E	US CELLULAR	\$ 176.13	CELL PHONE
000606E	ALPINE COMMUNICATIONS	\$ 859.71	PHONES
000607E	WELLMARK	\$ 3,621.94	PREMIUMS
000608E	AFLAC	\$ 153.12	PREMIUMS
000609E	POSTMASTER	\$ 1.92	IMFOA CERTIFICATION
000610E	COMELEC SERVICES INC	\$ 10.00	ROUTER
000611E	AMAZON.COM	\$ 36.90	SUPPLIES
000612E	IOWA RURAL WATER ASSOC	\$ 360.00	FALL CONFERENCE
000613E	INTERNAL REVENUE SERVICE	\$ 1,484.05	WITHHOLDINGS
000614E	INTERNAL REVENUE SERVICE	\$ 485.47	WITHHOLDINGS
000615E	ALPINE COMMUNICATIONS	\$ 106.04	PHONES
016204	ANDREAE, TYLER	\$ 29.06	FALL IRWA CONFERENCE
016205	BADGER METER	\$ 23.28	READS
016206	BROWN SUPPLY CO	\$ 192.00	SUPPLIES
016207	COMELEC SERVICES INC	\$ 10.00	CITY HALL
016208	DEARBORN NATIONAL LIFE INSURAN	\$ 122.40	PREMIUMS
016209	EUROFINS ENVIRONMENT TESTING	\$ 403.20	TESTING
016210	FEHR GRAHAM	\$ 1,026.75	FEES
016211	GARNAVILLO CEMETERY ASSOC	\$ 864.40	PROP TAX
016212	GUTTENBERG PRESS	\$ 131.98	PUBLICATIONS
016213	HAWKINS WATER TREATMENT	\$ 275.49	SUPPLIES
016214	IAMU	\$ 358.66	DUES
016215	IDNR WATER SUPPLY	\$ 115.00	FEES
016500	IHDE S	\$ 234.75	FUEL
016501	IOWA PUMP WORKS	\$ 6,733.94	SEWER
016502	KEYSTONE LABORATORIES INC	\$ 14.25	TESTING
016503	KLUESNER SANITATION LLC	\$ 5,021.67	TRASH/RECYCLING

City of Garnavillo

016504	SCHUMANN REPAIR LLC	\$ 675.34	REPAIRS
016505	SKYLINE CONSTRUCTION	\$ 11,398.85	21-1016 FINAL
016506	ACCESS	\$ 105.63	LIBRARY
016507	CENGAGE LEARNING INC/GALE	\$ 154.44	LIBRARY
016508	CENTER POINT LARGE PRINT	\$ 95.88	LIBRARY
016509	DEMCO	\$ 178.91	LIBRARY
016510	JUNIOR LIBRARY GUILD	\$ 35.25	LIBRARY
016511	MIDAMERICA BOOKS	\$ 119.70	LIBRARY
016512	PETTY CASH - LIBRARY	\$ 4.58	LIBRARY
		\$ 35,620.69	

Treasurer Report

FY23 SEP Fund Balances

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 20,719.92	\$ 43,853.66	\$ (1,490,047.61)
RUT Fund	\$ 770.85	\$ 11,965.98	\$ (182,704.01)
Employee Benefit Fund	\$ 2,856.98	\$ 3,220.89	\$ (33,336.15)
Emergency Fund	\$ -	\$ 476.94	\$ (497.26)
TIF Fund	\$ -	\$ -	\$ -
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ -	\$ 2,708.91	\$ (22,632.82)
Capital Project Fund	\$ 2,522.25	\$ -	\$ 227,970.48
Storm Water Utility Fund	\$ 9.69	\$ 1,290.47	\$ (94,575.02)
Water Fund	\$ 7,981.57	\$ 22,446.63	\$ (487,477.03)
Water Sinking Fund	\$ -	\$ -	\$ -
Sewer Fund	\$ 9,448.38	\$ 23,399.81	\$ (836,767.04)
	\$ 44,309.64	\$ 109,363.29	\$ (2,941,211.18)

Citizen Comments

None

City of Garnavillo

Old Business

Storage Container Ordinance – First Reading

Council members discussed the language in the proposed ordinance and felt that it needs more work. They asked staff to research other community's ordinances that better addresses containers in residential areas.

M/S Petsche/Rademacher To table to a later date after more research is done. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

City/County Shared Shop 28E Agreement

New County Engineer Casey Stickfort and County Supervisor Sharon Keehner attended the meeting and discussed the proposed 28E agreement. Council, staff and guests determined it would be best if City Administrator Atkinson, Public Works Superintendent Schroyer and County Engineer Stickfort meet and discuss the agreement and bring it back to council at the November meeting.

M/S Schmelzer/Rademacher To table the 28E Agreement until the meeting in November. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

New Business

Lavern Troester, Curb Stop Repair Dispute

Resident Lavern Troester addressed council regarding his bill for repairing the curb stop for his property, he would like the city to pay for half of the repairs. City Administrator Atkinson explained that the code states that the resident is responsible for the maintenance and repair which follows state code. Council members and Troester discussed his request.

M/S Schmelzer/Petsche To approve Resolution 2022-63 A resolution regarding Lavern Troester's request for city assistance to pay for the curb stop repair for his property, request denied.

Roll Call

Aye: Schmelzer, Balk, Petsche, Rademacher

Nay: None

Absent: Dietrich

Abstention: None

City of Garnavillo

Clayton Ridge Community School District Banners

Council members and staff discussed the request received to purchase and put up Clayton Ridge banners, they stated that they are interested but would like to research options and installation requirements.

M/S Schmelzer/Petsche To table the Clayton Ridge Community School District Banners discussion to a meeting in spring after items discussed are researched. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Speed Sign Purchase

Council reviewed the sign proposals received and asked Attorney Kruse to send a letter to SA-SO Solar Traffic Products regarding the malfunctioning sign we have on the north end of town.

M/S Schmelzer/Rademacher To approve Resolution 2022-64 A resolution approving the purchase of a new speed sign from Elan City contingent on whether or not they can get the sign we have to stop flashing and work correctly.

Roll Call

Aye: Petsche, Rademacher, Balk, Schmelzer

Nay: None

Absent: Dietrich

Abstention: None

Meier Addition Restrictive Covenant

City Administrator Atkinson presented the restrictive covenants to the council for review, asking if the council would be interested in changing the covenants to allow for previously lived-in homes to be part of the development. Council, Attorney Kruse and staff discussed the pros and cons of changing the covenants and determined that they were not in favor of this particular change but they would like to have a more in-depth discussion regarding the covenants as a whole. Attorney Kruse will prepare a memo after she reviews the current covenants.

Municipal Farm Ground

City Administrator Atkinson explained to council that Terry Frommelt had been contacted via certified letter in August, 2021 that he could no longer farm city ground but that he is still farming it. Council discussed the action they would like to take.

City of Garnavillo

M/S Schmelzer/Petsche To approve Resolution 2022-65 A resolution regarding municipal farm ground, directing Attorney Kruse to prepare a lease for the 2022 harvest and send a letter explaining to Mr. Frommelt that he needs to sign the lease and pay \$250.00 per acre (8 acres) to be able to harvest this year.

Roll Call

Aye: Schmelzer, Balk, Rademacher, Petsche

Nay: None

Absent: Dietrich

Abstention: None

Engineer's Report

Public Works Superintendent Schroyer provided council with Engineer Wicks update on the stormwater project repairs and the letter that Wicks is going to send to contractor, Ray's Excavating.

Attorney Report

Attorney Kruse reported that she is still working on the Colsch/Scheppele properties.

Department Reports

Public Works Superintendent Schroyer provided council with report. Council asked about the community center door and asked if the bid included installation. PWS Schroyer stated that it did and council stated that they do not feel that they should have to pay for any additional work or have a second contractor help. PWS Schroyer stated that spoke to Jeff Hoeger who said that the current door is still in really good shape that we just need to replace the bar. Schroyer also stated that we measured and believe the door will fit city hall.

City Administrator/Clerk Atkinson provided a written report to council in their packet, she highlighted that she is starting to work on the budget.

Chief of Police Hoyheim provided council a written report in the packet, she was unable to attend.

City of Garnavillo

Council Comment

Council Member Schmelzer asked if staff was able to get an estimate on a new roof for the salt/sand shed. PWS Schroyer stated that since he was off he was unable to work on it. Schmelzer also asked if the dump truck was ready for the winter.

Council Member Balk asked about dirt bikes in town, he said there are quite a few.

Mayor's Report

None

M/S Schmelzer/Petsche To adjourn at 7:25 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Roger Balk, Mayor Protem

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, November 9, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll was taken, council members present were Bill Rademacher, Mike Schmelzer and Shelley Dietrich. Council members absent were Daryl Petsche and Roger Balk.

The Pledge of Allegiance was recited.

Roger Balk arrived at 6:01 pm

M/S Balk/Schmelzer To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check Number	Vendor	Amount	Description
620e	AMAZON.COM	\$ 57.49	HALLOWEEN CANDY
627e	POSTMASTER	\$ 236.00	POSTAGE
617e	ALLIANT ENERGY	\$ 5,323.55	UTILITY
618e	BLACK HILLS ENERGY	\$ 418.05	UTILITY
629e	EBAY	\$ 10.17	GENERATOR PART
630e	AMAZON.COM	\$ 70.60	HALLOWEEN CANDY
619e	INTERNAL REVENUE SERVICE	\$ 1,619.76	WITHHOLDINGS
631e	INTERNAL REVENUE SERVICE	\$ 0.20	AMT CORRECTION
16216	FEHR GRAHAM	\$ 1,728.50	FEES
16217	HAWKINS WATER TREATMENT	\$ 233.74	SUPPLIES
16218	ALLIANT ENERGY	\$ 270.38	UTILITY
16219	COMELEC SERVICES INC	\$ 10.00	ROUTER
616e	WELLMARK	\$ 3,621.94	PREMIUMS
625e	COMELEC SERVICES INC	\$ 10.00	COM
635e	AFLAC	\$ 153.12	PREMIUMS
16223	CENGAGE LEARNING	\$ 50.23	LIBRARY
16224	CENTER POINT LARGE PRINT	\$ 46.74	LIBRARY
16225	LINDA RADEMACHER	\$ 46.65	COMMUNITY CENTER
16226	JUNE WOLTER	\$ 64.22	LIBRARY
16227	MR. LOCK & KEY AND THE VACUUM	\$ 285.00	CAMERAS
16228	THREE RIVERS COMPANY	\$ 544.81	FUEL
624e	INTERNAL REVENUE SERVICE	\$ 600.86	WITHHOLDINGS
636e	US CELLULAR	\$ 175.63	CELL PHONE

City of Garnavillo

622e	ALPINE COMMUNICATIONS	\$ 851.91	PHONES
623e	ALPINE COMMUNICATIONS	\$ 104.73	PHONES
632e	BLACK HILLS ENERGY	\$ 424.76	UTILITY
634e	INTERNAL REVENUE SERVICE	\$ 4,641.24	WITHHOLDINGS
16229	3E-ELECTRICAL ENGINEERING	\$ 6,310.00	GENERATOR MAINT
16230	ALLIANT ENERGY	\$ 282.48	UTILITY
16231	TYLER ANDREAE	\$ 27.46	RMBS
16232	MELISSA ATKINSON	\$ 645.53	HOTEL & MILEAGE
16233	BADGER METER	\$ 23.28	READS
16234	BROWN'S SALES & LEASING	\$ 1,048.38	AMBULANCE
16235	CULLIGAN WATER	\$ 10.30	FIRE DEPT
16236	DUBUQUE GLASS COMPANY	\$ 1,687.50	DOOR
16237	ETHAN KOEHN CONSTRUCTION	\$ 2,975.00	STORM WATER REPAIRS
16238	EUROFINS ENVIRONMENT TESTING	\$ 538.70	TESTING
16239	GARNAVILLO AUTO & TIRE	\$ 1,619.82	CITY SIGN RMBS
16240	GARNAVILLO CEMETERY ASSOC	\$ 4,221.42	PROP TAX
16241	GARNAVILLO MILL	\$ 17.50	GRASS SEED
16242	GUTTENBERG PRESS	\$ 113.24	PUBLICATIONS
16243	IHDE'S	\$ 16.50	FUEL
16244	IOWA DNR	\$ 40.00	CERTIFICATION
16245	IOWA LEAGUE OF CITIES	\$ 50.00	BUDGET CLASS
16246	IOWA WATER ENVIRONMENT ASSOC	\$ 70.00	FALL WATER CONF
16247	IOWA RURAL WATER ASSOC	\$ 225.00	DUES
16248	KARI HOYHEIM	\$ 115.81	UNIFORMS
16249	MICROBAC LABORATORIES INC	\$ 14.25	TESTING
16250	KLUESNER SANITATION LLC	\$ 4,863.15	TRASH
16251	KUEMPEL HARDWARE	\$ 8.99	PD SUPPLIES
16252	LYNDON MEYER	\$ 1,422.58	CITY SIGN RMBS
16253	SCHUMANN REPAIR LLC	\$ 4.25	PW SUPPLIES
16254	THREE RIVERS FS CO	\$ 781.77	FUEL
633e	INTERNAL REVENUE SERVICE	\$ 1,656.34	WITHHOLDINGS

Treasurer Report

FY23 OCT Fund Balances

ACCOUNT NAME	DEBIT	CREDIT	BALANCE
General Fund	\$ 60,532.48	\$ 137,644.58	\$ (1,567,159.71)
Capital Equipment Fund			\$ -
RUT Fund	\$ 910.48	\$ 8,788.38	\$ (190,581.91)
Employee Benefit Fund	\$ 3,052.57	\$ 15,813.00	\$ (46,096.58)
Emergency Fund	\$ -	\$ 2,341.46	\$ (2,838.72)

City of Garnavillo

TIF Fund	\$ -	\$ -	\$ -
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ -	\$ 13,299.35	\$ (35,932.17)
Capital Project Fund	\$ 14,154.10	\$ -	\$ 242,124.58
Storm Water Utility Fund	\$ 2.50	\$ 1,259.34	\$ (95,831.86)
Water Fund	\$ 8,228.99	\$ 20,375.07	\$ (499,623.11)
Water Sinking Fund	\$ -	\$ -	\$ -
Sewer Fund	\$ 15,055.49	\$ 22,108.96	\$ (843,820.51)
	\$ 101,936.61	\$ 221,630.14	\$ (3,060,904.71)

Citizen Comments

None

Old Business

City/County Shared Shop 28E Agreement

City Administrator/Clerk Atkinson and Public Works Superintendent Schroyer explained to council that after discussion with County Engineer Stickfort we would like council to approve the agreement as it stands knowing that we will address the salt shed/sand situation in the spring.

M/S Dietrich/Schmelzer To approve Resolution 2022-66 A resolution approving the City/County Shared Shop 28E Agreement.

Roll Call

Aye: Schmelzer, Dietrich, Balk, Rademacher

Nay: None

Absent: Petsche

Abstention: None

E911 Board Appointment

Council Members Bill Rademacher and Mike Schmelzer volunteered to serve on the board.

M/S Dietrich/Schmelzer To approve Resolution 2022-67 A resolution to appoint a representative and alternate representative to the Clayton County E-911 Service Board.

Roll Call

Aye: Dietrich, Balk, Rademacher, Schmelzer

Nay: None

City of Garnavillo

Absent: Petsche

Abstention: None

Municipal Property: Farm Ground

City council and staff discussed options for the farm ground.

M/S Rademacher/Balk To table until the December 2022 meeting. Aye: 4 Nay: 0 Absent: 1
Abstention: 0

New Business

FG Professional Services Agreement for Municipal Property Survey: S Industrial Park, \$3,500.00

M/S Balk/Rademacher To approve Resolution 2022-68 A Resolution to approve FG Professional Services Agreement for Municipal Property Survey, S Industrial Park, \$3,500.00.

Roll Call

Aye: Balk, Rademacher, Schmelzer, Dietrich

Nay: None

Absent: Petsche

Abstention: None

FG Professional Services Agreement for Municipal Property Survey: Lift Station, \$2,500.00

M/S Balk/Rademacher To approve Resolution 2022-69 A Resolution to approve FG Professional Services Agreement for Municipal Property Survey, Lift Station, \$2,500.00.

Roll Call

Aye: Rademacher, Schmelzer, Dietrich, Balk

Nay: None

Absent: Petsche

Abstention: None

FY22 Street Finance Report

M/S Balk/Dietrich To approve Resolution 2022-70 A Resolution to approve the FY22 Street Finance Report.

Roll Call

Aye: Schmelzer, Balk, Rademacher, Dietrich

Nay: None

City of Garnavillo

Absent: Petsche

Abstention: None

FY22 Annual Urban Renewal Report

M/S Schmelzer/Rademacher To approve Resolution 2022-71 A Resolution to approve the FY22 Annual Urban Renewal Report.

Roll Call

Aye: Balk, Rademacher, Dietrich, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

FY24 Tax Increment Financing County Certification

M/S Dietrich/Schmelzer To approve Resolution 2022-72 A Resolution to approve the FY24 Tax Increment Financing County Certification.

Roll Call

Aye: Rademacher, Dietrich, Schmelzer, Balk

Nay: None

Absent: Petsche

Abstention: None

City County Shop Lights Upgrade Proposal: B & M Electric, \$3,748.16

Public Works Superintendent Schroyer presented the proposal to the council to replace some of the lights in the city/county shop.

M/S Schmelzer/Dietrich To approve Resolution 2022-73 A Resolution approving the proposal from B & M Electric to upgrade the City/County Shop Lights.

Roll Call

Aye: Dietrich, Schmelzer, Balk, Rademacher

Nay: None

Absent: Petsche

Abstention: None

Engineer's Report

Engineer Ertl provided council with his report, he reported on several items.

City of Garnavillo

Industrial Road final drawings are completed and delivered to city hall.

Crosswalk: the city will find out in January if we received funding.

Stormwater Improvement Project Maintenance: Engineer Wicks has notified contractor.

GIS work will start this winter, field work in spring.

Step-up curb – Hwy 52, works needs to be done. Engineer Ertl will follow up with the state to see if there are any plans to make repairs or if there is any funding available.

Attorney Report

Nuisance Property's

No updates.

Department Reports

City Administrator/Clerk Atkinson: The monthly report was in the packet, Clerk Atkinson also discussed the city LED signs and what needs to be done.

Public Works Superintendent Schroyer: PWS Schroyer reported that the park bathrooms have been closed for the season. Schroyer also addressed council regarding hiring another on-call person to help cover some future absences during the winter season. Council discussed and directed staff to look into the options and possibly set a special session to discuss further. Schroyer also stated that PW will be putting up Christmas lights November 23 – 24.

Council Comment

None

Mayor's Report

None

M/S Balk/Rademacher To adjourn at 7:29 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, December 14, 2022 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

City Administrator/Clerk Atkinson was absent, Council Member Schmelzer took minutes.

Roll was taken, council members present were Bill Rademacher, Roger Balk and Mike Schmelzer. Council members absent were Daryl Petsche and Shelley Dietrich.

The Pledge of Allegiance was recited.

Shelley Dietrich arrived at 6:01 pm.

M/S Schmelzer/Dietrich To approve the consent agenda less the claims and treasurer report. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Daryl Petsche arrived at 6:02 pm.

Claims

Unavailable for the meeting.

Treasurer Report

Unavailable for the meeting.

Citizen Comments

A resident asked the council about the containments in the city's water.

Old Business

Farm Ground Lease Advertisement

M/S Petsche/Dietrich To table until the January 2023 meeting after the survey has been completed. Aye: 5 Nay: 0 Absent: 0

City of Garnavillo

New Business

Water Bacterial Sampling Plan Update

M/S Schmelzer/Rademacher To approve Resolution 2022-74 A resolution approving Administrative Plan: Water Bacterial Sampling Plan.

Roll Call

Aye: Balk, Dietrich, Petsche, Rademacher, Schmelzer

Nay: None

Absent: None

Abstention: None

Contract: Snow Removal

M/S Schmelzer/Rademacher To table until the January 2023 meeting for additional research.
Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Budget Work Session 01-25-2023 @ 6:00 pm

M/S Petsche/Dietrich To schedule a Budget Work Session on 01-25-203 at 6:00 pm. Aye: 5 Nay: 0
Absent: 0 Abstention: 0

Engineer's Report

17-926 Storm Water Improvements Project/Rollyn Kraus

Council and staff discussed the request from Mr. Kraus and determined that the City is not responsible for the maintenance of his property. Engineer Ertl will speak to Mr. Kraus.

Attorney Report

Nuisance Properties

No updates.

City of Garnavillo

Department Reports

City Administrator/Clerk – report was in packet.

Chief of Police – report was in packet.

Library Direct – report was in packet.

Public Works – PWS Schroyer provided council with updates on the power washer and shop lights.

Council Comment

None

Mayor's Report

None

M/S Schmelzer/Petsche To adjourn at 6:58 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk