

City of Garnavillo

104 N Main St | PO Box 14  
Garnavillo, Iowa 52049  
P: 563-964-2331  
F: 563-964-9257

Application to the Zoning Board of  
Adjustment

Costs: \$50.00 plus cost of notice and publication

DATE: \_\_\_\_\_

I (we), \_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Address)

Respectfully request that the Board of Adjustments make a determination on the following appeal, which was denied by the Enforcing Officer on (date)\_\_\_\_\_ for the reason that it was a matter which, in his/her opinion, should properly come before the Board of Adjustments.

A ( ) variance ( ) interpretation ( ) exception is requested to Section \_\_\_\_\_ of the Zoning Ordinance for the reason that:

- ( ) It is a request for a variance relating to the \_\_\_\_use \_\_\_\_area \_\_\_\_frontage \_\_\_\_yard or \_\_\_\_provisions
- ( ) It is an appeal for an interpretation of the Ordinance or Map.
- ( ) It is an exception to the Ordinance on which the Board of Adjustment is required to pass.

Remarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The premises affected are located at \_\_\_\_\_ in Zone District \_\_\_\_\_. Legal description of the property involved in this appeal is:

Has any previous application or appeal been filed in connection with these premises? ( ) Yes ( ) No

What is the applicant's interest in the premises affected?  
\_\_\_\_\_  
\_\_\_\_\_

What is the approximate cost of the work involved? \_\_\_\_\_

Explanation as to the use of the property:  
\_\_\_\_\_  
\_\_\_\_\_

Plot plan attached? ( ) Yes ( ) No



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Dear Property Owner,

You have asked for a hearing before the Board of Adjustment to request a variance.

Please address these four criteria to the best of your ability explaining how/why each of the four (4) points relates to your property. The Board will use these explanations when considering your variance.

Please return your request and criteria explanation to the Clerk’s Office as soon as possible to begin the process with the Board. The group meets on demand and the Board Chair will call the meeting. You will be notified of the time and date.

A. **Exceptional Circumstances:** Is your setback problem the same as the neighboring properties? How is your problem different from any setback problem your neighbors have?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. **Preservation of Property Rights:** Is the variance necessary for you as the property owner to have the same use of your property as your neighbors? How? Why?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. **Absence of Detriment:** Will the granting of this variance downgrade the neighborhood and/or be against the public interest? If not, why?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D. **Not of a General Nature:** Is a variance the appropriate remedy for this problem or does the general nature of the problem in the neighborhood indicate a need for a zoning law change?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_