

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, January 11, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members present were Mike Schmelzer, Daryl Petsche, Bill Rademacher and Roger Balk. Council members absent were Shelley Dietrich.

The Pledge of Allegiance was recited.

M/S Balk/Petsche To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims ~ December & January

Check	Vendor	Amount	Details
000616E	WELLMARK	\$ 3,621.94	PREMIUMS
000622E	ALPINE COMMUNICATIONS	\$ 851.91	PHONE
000623E	ALPINE COMMUNICATIONS	\$ 104.73	PHONE
000624E	INTERNAL REVENUE SERVICE	\$ 600.86	WITHHOLDINGS
000625E	COMELEC SERVICES INC	\$ 10.00	ROUTER
000632E	BLACK HILLS ENERGY	\$ 424.76	UTILITY
000633E	INTERNAL REVENUE SERVICE	\$ 1,656.34	WITHHOLDINGS
000634E	INTERNAL REVENUE SERVICE	\$ 4,641.24	WITHHOLDINGS
000635E	AFLAC	\$ 153.12	PREMIUMS
000636E	US CELLULAR	\$ 175.63	CELL PHONES
000637E	ALLIANT ENERGY	\$ 4,939.67	UTILITY
000638E	POSTMASTER	\$ 27.70	POSTAGE
000639E	POSTMASTER	\$ 148.00	POSTAGE
000641E	MACLE TECH LLC	\$ 32.95	PUBLIC WORKS
000642E	NAPA AUTO PARTS GUTTENBERG	\$ 13.90	PUBLIC WORKS
000643E	TRACTOR SUPPLY	\$ 634.98	GUN SAFE
000644E	INTERNAL REVENUE SERVICE	\$ 1,756.65	WITHHOLDINGS
000645E	AMAZON.COM	\$ 12.45	OFFICE SUPPLIES
000646E	IPERS	\$ 2,452.61	CONTRIBUTIONS
000647E	IPERS	\$ 2,227.71	CONTRIBUTIONS
000648E	ADOBE	\$ 254.27	ANNUAL FEE
016223	CENGAGE LEARNING INC/GALE	\$ 50.23	LIBRARY
016224	CENTER POINT LARGE PRINT	\$ 46.74	LIBRARY
016226	WOLTER, JUNE	\$ 64.22	LIBRARY
016227	MR. LOCK & KEY AND THE VACUUM	\$ 285.00	CAMERAS

City of Garnavillo

016228	THREE RIVERS COMPANY	\$ 544.81	FUEL
016229	3E-ELECTRICAL ENGINEERING & EQ	\$ 6,310.00	ANNUAL MAINTENANCE
016230	ALLIANT ENERGY	\$ 282.48	UTILITY
016231	ANDREAE, TYLER	\$ 27.46	RMBS
016232	ATKINSON, MELISSA	\$ 645.53	RMBS
016233	BADGER METER	\$ 23.28	READS
016234	BROWN S SALES & LEASING	\$ 1,048.38	POLICE
016235	CULLIGAN WATER	\$ 10.30	FIRE DEPT
016236	DUBUQUE GLASS COMPANY	\$ 1,687.50	DOOR
016237	ETHAN KOEHN CONSTRUCTION	\$ 2,975.00	STORM WATER REPAIRS
016238	EUROFINS ENVIRONMENT TESTING	\$ 538.70	PUBLIC WORKS
016239	GARNAVILLO AUTO & TIRE	\$ 1,619.82	CITY SIGN RMBS
016240	GARNAVILLO CEMETERY ASSOC	\$ 4,221.42	PROP TAX
016241	GARNAVILLO MILL	\$ 17.50	PUBLIC WORKS
016242	GUTTENBERG PRESS	\$ 113.24	PUBLICATIONS
016243	IHDE S	\$ 16.50	FUEL
016244	IOWA DNR OPERATOR CERT	\$ 40.00	FEE
016245	IOWA LEAGUE OF CITIES	\$ 50.00	BUDGET WORKSHOP
016246	IOWA WATER ENVIRONMENT ASSOC	\$ 70.00	DUES
016247	IRWA	\$ 225.00	DUES
016248	KARI HOYHEIM	\$ 115.81	RMBS
016249	KEYSTONE LABORATORIES INC	\$ 14.25	PUB
016250	KLUESNER SANITATION LLC	\$ 4,863.15	TRASH/RECYCLING
016251	KUEMPEL HARDWARE	\$ 8.99	PUBLIC WORKS
016252	MEYER, LYNDON	\$ 1,422.58	SIGN ELECTRIC
016253	SCHUMANN REPAIR LLC	\$ 4.25	PUBLIC WORKS
016254	THREE RIVERS FS CO	\$ 781.77	FUEL
000666E	ALPINE COMMUNICATIONS	\$104.76	PHONES
000667E	INTERNAL REVENUE SERVICE	\$1,872.51	WITHHOLDINGS
000668E	INTERNAL REVENUE SERVICE	\$425.34	WITHHOLDINGS
000669E	INTERNAL REVENUE SERVICE	\$544.05	WITHHOLDINGS
000672E	BLACK HILLS ENERGY	\$1,912.24	UTILITY
000673E	ALPINE COMMUNICATIONS	\$854.55	PHONES
000674E	WELLMARK	\$3,621.94	PREMIUMS
000675E	US CELLULAR	\$213.96	CELL PHONES
000676E	AFLAC	\$153.12	PREMIUMS
016298	CENGAGE LEARNING INC/GALE	\$50.98	LIBRARY
016299	CENTER POINT LARGE PRINT	\$46.74	LIBRARY
016300	CLAYTON CO LIBRARY ASSOC	\$10.00	LIBRARY

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016301	CONSUMER REPORTS	\$30.00	LIBRARY
016302	DEMCO	\$177.19	LIBRARY
016303	JUNIOR LIBRARY GUILD	\$302.45	LIBRARY
016304	ALLIANT ENERGY	\$458.86	UTILITY
016305	B & M ELECTRIC LLC	\$935.00	PUBLIC WORKS
016306	BADGER METER	\$923.40	METER READS/ANNUAL
016307	CLAYTON COUNTY AUDITOR	\$1,669.19	SPECIAL ELECTION
016308	DEARBORN NATIONAL LIFE INSURAN	\$122.40	PREMIUMS
016309	EUROFINS ENVIRONMENT TESTING	\$413.10	PUBLIC WORKS
016310	GARNAVILLO CEMETERY ASSOC	\$696.29	PROP TAX
016311	GARNAVILLO MILL	\$101.50	PUBLIC WORKS
016312	GUTTENBERG PRESS	\$33.32	PUBLICATIONS
016313	HACKETTS PORTA POTTY RENTAL	\$405.00	PARKS
016314	HAWKINS WATER TREATMENT	\$353.39	PUBLIC WORKS
016315	IHDE S	\$344.00	FUEL
016316	IOWA LAW ENFORCEMENT ACADEMY	\$25.00	TRAINING
016317	KEYSTONE LABORATORIES INC	\$39.25	PUBLIC WORKS
016318	KLUESNER SANITATION LLC	\$4,632.03	TRASH/RECYCLING
016319	KUEMPEL HARDWARE	\$113.10	PUBLIC WORKS
016320	SCHUMANN REPAIR LLC	\$17.60	PUBLIC WORKS
016321	THREE RIVERS FS CO	\$1,552.20	FUEL
016322	UPPER EXPLORERLAND RPC	\$4,000.00	HOUSING

Treasurer Report

FY23 NOV Fund Balances

ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$ 32,712.23	\$ 66,693.34	\$ (1,601,140.82)
RUT Fund	\$ 1,082.47	\$ 8,298.76	\$ (197,798.20)
Employee Benefit Fund	\$ 3,154.08	\$ 2,214.59	\$ (45,157.09)
Emergency Fund	\$ -	\$ 327.90	\$ (3,166.62)
TIF Fund	\$ -	\$ -	\$ -
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ -	\$ 1,862.59	\$ (37,794.76)
Capital Project Fund	\$ 17.50	\$ -	\$ 242,142.08
Storm Water Utility Fund	\$ 2,987.50	\$ 1,259.17	\$ (94,103.53)

City of Garnavillo

Water Fund	\$ 8,779.89	\$ 19,441.52	\$ (510,284.74)
Water Sinking Fund	\$ -	\$ -	\$ -
Sewer Fund	\$ 13,964.23	\$ 21,607.88	\$ (851,464.16)
	\$ 62,697.90	\$ 121,705.75	\$ (3,119,912.56)

FY23 DEC Fund Balances

ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$ 29,560.45	\$ 39,935.50	\$ (1,611,470.87)
RUT Fund	\$ 4,322.76	\$ 8,946.37	\$ (202,421.81)
Employee Benefit Fund	\$ 2,986.24	\$ 2,648.12	\$ (44,818.97)
Emergency Fund	\$ -	\$ 392.12	\$ (3,558.74)
TIF Fund	\$ -	\$ -	\$ -
Urban Renewal Fund	\$ -	\$ -	\$ (21,144.72)
Debt Service Fund	\$ 3,033.75	\$ 2,227.20	\$ (36,988.21)
Capital Project Fund	\$ 2,798.00	\$ -	\$ 244,940.08
Storm Water Utility Fund	\$ 51.54	\$ 1,335.06	\$ (95,387.05)
Water Fund	\$ 9,072.65	\$ 21,120.10	\$ (522,332.19)
Water Sinking Fund	\$ 6,512.94	\$ -	\$ 6,512.94
Sewer Fund	\$ 12,230.93	\$ 23,497.49	\$ (862,730.72)
	\$ 70,569.26	\$ 100,101.96	\$ (3,149,400.26)

Citizen Comment

Council was asked about the speed sign on the north end of town and if it is working. PWS Schroyer stated that it was when they worked with the programmer to get it set up and that the solar battery needed to be fully charged but with the clouds we have had it has taken longer. Schroyer stated he will check into why it's not picking up until you are right at the sign.

Old Business

Farm Ground Lease Advertisement

Engineer Sam Ertl addressed the council regarding the tillable acres next the waste water plant on S Lincoln Street.

M/S Petsche/Rademacher To approve the Farm Ground Lease Advertisement. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

City of Garnavillo

Contract: Snow Removal

Public Works Superintendent Schroyer presented council with the proposal from Brandel and discussed what the expectations are.

M/S Schmelzer/Petsche To approve the Emergency Snow Removal Proposal from Brandel Landscaping for February 14, 2023 thru March 15, 2023. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

New Business

FY24 Proposed Max Property Tax Levy Public Hearing: 02/08/2023

M/S Petsche/Rademacher To approve Resolution 2023-01 A resolution setting the FY24 Proposed Max Property Tax Levy Public Hearing for Wednesday, February 8, 2023 at 6:00 pm.

Roll Call

Aye: Petsche, Rademacher, Schmelzer, Balk

Nay: None

Absent: Dietrich

Abstention: None

2023 Annual Appointments

Mayor Schmelzer presented his recommendations for the annual appointments for discussion.

M/S Schmelzer/Rademacher To approve Resolution 2023-02 A resolution approving the annual appointments for 2023.

Roll Call

Aye: Petsche, Rademacher, Schmelzer, Balk

Nay: None

Absent: Dietrich

Abstention: None

Bank Designation & Signature Card 2023

City Administrator/Clerk Atkinson explained that the bank signature card needs to be updated annually with the appointments.

M/S Schmelzer/Petsche To approve Resolution 2023-03 A resolution approving the updates for the 2023 Bank Designation & Signature Card 2023.

City of Garnavillo

Roll Call

Aye: Rademacher, Schmelzer, Balk, Petsche

Nay: None

Absent: Dietrich

Abstention: None

Guttenberg Press, Official Newspaper Designation

City Administrator/Clerk Atkinson explained that this is an annual request from Guttenberg Press.

M/S Petsche/Balk To approve Resolution 2023-04 A resolution designating Guttenberg Press as the official newspaper designation for 2023.

Roll Call

Aye: Schmelzer, Balk, Petsche, Rademacher

Nay: None

Absent: Dietrich

Abstention: None

Dearborn Life Insurance Co, Life Insurance & ADD Policy Renewal

City Administrator/Clerk Atkinson explained that we received the annual policy renewal and presented it to the council.

M/S Balk/Petsche To approve Resolution 2023-05 A resolution to approve renewal of the Dearborn Life Insurance Co life insurance and ADD Policy, effective 04/01/2023.

Roll Call

Aye: Balk, Petsche, Schmelzer, Rademacher

Nay: None

Absent: Dietrich

Abstention: None

Snow & Ice Policy Updates

City Administrator/Clerk Atkinson explained that there were a few typos that needed to be corrected and that she updated the amount that city will reimbursement for damaged mailbox.

M/S Petsche/Schmelzer To approve Resolution 2023-06 A resolution approving the updates to the Snow & Ice Policy.

City of Garnavillo

Roll Call

Aye: Petsche, Schmelzer, Rademacher, Balk

Nay: None

Absent: Dietrich

Abstention: None

City of Clayton Clerk Assistance Request

City Administrator/Clerk Atkinson explained that she received a request from the mayor of Clayton to help them out since their clerk has quit.

M/S Petsche/Schmelzer To deny request from the City of Clayton for clerk assistance. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Engineer's Report

Engineer Sam Ertl provided council with a brief update regarding the Kraus property and the Crosswalk Project. Ertl stated that the city has been awarded a \$30,000 grant through TSIP for the crosswalk project, we will have more information at a later meeting.

Attorney Report

Nuisance Properties

Attorney Kruse provided updates on the two nuisance properties.

Department Reports

Chief of Police

Chief Hoyheim's report for December 2022 and 2022 Annual Report were in the packet for review.

City Administrator/Clerk

City Administrator/Clerk Atkinson's report for December 2022 was in the packet for council to review.

City of Garnavillo

Fire Chief

No report

Library Director

Library Director Wolters' report for December 2022 was in the packet for review.

Public Works Superintendent

Public Works Superintendent Schroyer provided council with a verbal report for December 2022.

Council Comment

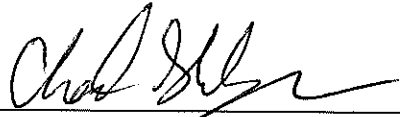
Council Member Schmelzer asked where we are with the 28E agreement with the county. City Administrator/Clerk Atkinson stated that she will follow up with Engineer Stickfort to see when the county is going to approve it.

Council Member Petsche asked about the park bathrooms improvements and where we are with them. City Administrator/Clerk Atkinson stated that she is working on the details and will have more at the budget workshop since they are scheduled to be done in FY24.

Mayor's Report

No report.

M/S Petsche/Schmelzer To adjourn at 6:51 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met for a budget work session on Wednesday, January 25, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members present were Mike Schmelzer, Shelley Dietrich and Roger Balk. Council members absent were Bill Rademacher and Daryl Petsche.

M/S Dietrich/Schmelzer To approve the consent agenda. Aye: 3 Nay: 0 Absent: 2 Abstention: 0

New Business

FY24 Budget


Council members reviewed the proposed budget and discussed areas to update.

Council Member Daryl Petsche arrived at 6:48 pm.

M/S Petsche/Schmelzer To adjourn at 8:38 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0


Chad Schmelzer, Mayor

Attest:


Melissa J Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, February 8, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members present were Shelley Dietrich, Bill Rademacher, Mike Schmelzer and Roger Balk. Council members absent was Daryl Petsche.

The Pledge of Allegiance was recited.

M/S Schmelzer/Dietrich To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check	Vendor	Amount	Comment
000680E	BLACK HILLS ENERGY	\$3,704.33	UTILITY
000681E	INTERNAL REVENUE SERVICE	\$1,625.30	WITHHOLDINGS
000682E	INTERNAL REVENUE SERVICE	\$587.44	WITHHOLDINGS
000683E	AFLAC	\$153.12	PREMIUMS
000684E	ALPINE COMMUNICATIONS	\$858.32	UTILITY
000685E	COMELEC SERVICES INC	\$10.00	ROUTER
000686E	ALPINE COMMUNICATIONS	\$105.76	UTILITY
000687E	COMELEC SERVICES INC	\$10.00	ROUTER
016326	BADGER METER	\$23.40	METER READS
016327	BANYON DATA SYSTEMS	\$1,404.00	ANNUAL
016328	BETTER HOMES & GARDENS	\$24.00	LIBRARY
016329	BOBS LAWN CARE	\$783.75	PARK
016330	BODENSTEINER IMPLEMENT	\$164.77	EQUIPMENT
016331	CENGAGE LEARNING INC/GALE	\$76.47	LIBRARY
016332	CENTER POINT LARGE PRINT	\$95.88	LIBRARY
016333	DEARBORN NATIONAL LIFE INSURAN	\$122.40	PREMIUMS
016334	EUROFINS ENVIRONMENT TESTING	\$688.50	SEWER
016335	FEHR GRAHAM	\$2,556.25	ENGINEERING
016336	FISK FARM & HOME	\$103.39	SUPPLIES
016337	GARNAVILLO CEMETERY ASSOC	\$72.56	DISTRIBUTION
016338	GOOD HOUSEKEEPING	\$32.07	LIBRARY
016339	GUTTENBERG PRESS	\$493.53	PUBLICATIONS
016340	HAWKINS WATER TREATMENT	\$184.18	TESTING
016341	IAMU	\$395.00	DUES
016342	IHDE S	\$413.00	FUEL
016343	IOWA DNR OPERATOR CERT	\$60.00	ANDREAE
016344	IOWA ONE CALL	\$7.20	LOCATES

City of Garnavillo

016345	IOWA PRISON INDUSTRIES	\$24.00	SIGN
016346	KEYSTONE LABORATORIES INC	\$15.50	TESTING
016347	KLUESNER SANITATION LLC	\$4,632.03	TRASH/RECYCLING
016348	QUILL CORP	\$212.49	LIBRARY
016349	SCHUMANN REPAIR LLC	\$1,370.63	BRAKES
016350	STOREY KENWORTHY	\$91.89	LIBRARY
016351	THREE RIVERS COMPANY	\$894.06	FUEL
016352	WOLTER, JUNE	\$47.58	LIBRARY

Treasurer Report

FY23 JAN Fund Balances	
ACCOUNT NAME	BALANCE
General Fund	\$ (1,619,220.74)
Capital Equipment Fund	\$ -
RUT Fund	\$ (207,782.98)
Employee Benefit Fund	\$ (41,817.41)
Emergency Fund	\$ (3,599.62)
TIF Fund	\$ -
Urban Renewal Fund	\$ (17,144.72)
Debt Service Fund	\$ (37,220.38)
Capital Project Fund	\$ 244,940.08
Storm Water Utility Fund	\$ (96,723.27)
Water Fund	\$ (533,723.76)
Water Sinking Fund	\$ 6,512.94
Sewer Fund	\$ (875,568.16)
	\$ (3,181,348.02)

Jan-23	Revenues		Expenses	
	Budget	YTD	Budget	YTD
General - 001	\$ 566,463	\$ 426,465.80	\$ 811,463	\$ 210,515.56
Public Safety	\$ 78,200	\$ 73,397.21	\$ 152,525	\$ 67,578.48
Public Works	\$ 74,200	\$ 41,314.94	\$ 162,725	\$ 67,693.85
Health & Social Services			\$ 1,581	\$ 763.00
Culture & Recreation	\$ 48,348	\$ 32,220.54	\$ 72,030	\$ 36,003.81
Community Economic Development			\$ 1,500	\$ 1,000.00
General Government	\$ 48,475	\$ 27,478.93	\$ 123,525	\$ 37,476.42
Transfers			\$ 297,577	
Non Program	\$ 317,240	\$ 252,054.18		
Special Revenue - 110, 112, 119, 145	\$ 153,625	\$ 89,268.24	\$ 212,747	\$ 38,634.22
Public Safety			\$ 30,050	\$ 1,801.91
Public Works	\$ 96,525	\$ 61,414.65	\$ 157,775	\$ 22,207.03
Culture & Recreation			\$ 8,500	\$ 3,101.16
Community Economic Development				\$ 4,000.00

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General Government	\$ 6,422	\$ 3,599.62	\$ 10,000	\$ 7,524.12
Transfers			\$ 6,422	
Non Program	\$ 50,678	\$ 24,253.97		
TIF - 125 General Government			\$ 11,296	
Debt Service - 200	\$ 37,095	\$ 20,439.55	\$ 36,459	\$ 3,033.75
Capital Project - 301 Debt Service	\$ 362,525	\$ 86.09	\$ 361,525	\$ 238,969.79
Proprietary - 400, 600, 601, 610				
Business Type Activities	\$ 513,400	\$ 309,789.79	\$ 417,796	\$ 156,325.68
	\$ 1,633,108	\$ 846,049.47	\$ 1,851,286	\$ 647,479.00

Public Hearing

FY24 Proposed Max Property Tax Levy

Mayor Schmelzer opened the public hearing at 6:01 pm.

Citizen Katie Pik asked the if the council was going up, City Administrator/Clerk Atkinson stated that the levy is not going to change.

There were no council comments and there were no comments received at City Hall.

The public hearing closed at 6:02 pm.

M/S Dietrich/Schmelzer To approve Resolution 2023-06 A resolution approving the FY24 Max Property Tax dollars.

Roll Call

Aye: Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

Citizen Comments

None

Old Business

Farm Ground 3 Year Lease Award

City Administrator/Clerk Atkinson provided council with a bid tab for review.

City of Garnavillo

M/S Schmelzer/Rademacher To approve Resolution 2023-07 A resolution awarding Farm Ground Lease.

Roll Call

Aye: Rademacher, Schmelzer, Balk, Dietrich

Nay: None

Absent: Petsche

Abstention: None

New Business

NEICAC 28E Agreement

City Administrator/Clerk Atkinson explained the need for the 28E agreement with NEICAC.

M/S Balk/Rademacher To approve Resolution 2023-08 A resolution approving the 28E agreement with Northeast Iowa Community Action Corporation (NEICAC).

Roll Call

Aye: Schmelzer, Balk, Dietrich, Rademacher

Nay: None

Absent: Petsche

Abstention: None

NEICAC Financial Support

City Administrator/Clerk Atkinson stated that NEICAC provides a lot of support to our community and the city has provided support for many years.

M/S Dietrich/Balk To approve Resolution 2023-09 A resolution approving NEICAC support request for the FY24 Budget.

Roll Call

Aye: Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

Wellmark Policy Renewal

City of Garnavillo

City Administrator/Clerk Atkinson provided council with the Wellmark Policy Renewal information.

M/S Schmelzer/Dietrich To approve Resolution 2023-10 A resolution approving Wellmark Policy/Rates.

Roll Call

Aye: Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

Policy-Emergency Action Plan Update

City Administrator/Clerk Atkinson explained that the Emergency Action Plan was originally written in 2014 but was never approved, she stated that she brought it current and asked council to approve it.

M/S Dietrich/Schmelzer To approve Resolution 2023-11 A resolution approving Emergency Action Plan update.

Roll Call

Aye: Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

Urban Chicken Limit

Resident Angie Schroyer addressed the council regarding her request to increase the amount of urban chickens allowed. Attorney Kruse reviewed the ordinance with and council and discussed the request. Council directed Attorney Kruse to prepare an ordinance to change the amount from six to fifteen.

Multimodal Transportation Grant Application

Engineer Sam presented council with the details of the grant and the proposed project discussed with City Administrator/Clerk Atkinson. The grant requires a quick turnaround, applications can be submitted February 1st to February 28th. The proposed project is to replace the sidewalk/curb/ramps on both sides of Main Street from Watson Street to Van Buren St.

City of Garnavillo

M/S Rademacher/Balk To approve Resolution 2023-12 A resolution authorizing support and endorsing preparation and submittal of Multimodal Transportation Grant Application.

Roll Call

Aye: Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

Engineer's Report – Sam Ertl, Fehr Graham

Engineer Ertl provided council updates on the current projects.

TSIP Grant. Engineer Ertl explained that at the request of City Administrator/Clerk Atkinson he checked with the grant administrators to see if we could switch the location to where the school crosswalk is. He stated that they approved the change especially since the bank is rebuilding in a different location and we always want to maintain a safe crossing for the children.

GIS. Engineer Ertl stated that the teams have started working in town on finishing the GIS for the City. Ertl asked if Public Works could mark the curb stops with blue paint when conditions allow so they and get the locations set.

City Surveys. Ertl stated that most of the field work is completed, there is one pin that needs to be set. He will prepare the plats and bring them to council for approval.

Attorney's Report – Anne Kruse

Nuisance Properties

Attorney Kruse provided updates on the ongoing nuisance property, she will file a contempt of court for one of the properties and that the trial is set for May.

Department Reports

City Administrator/Clerk, Melissa Atkinson

Atkinson provided council with a written report, she also mentioned that she has been asked to move the council meetings to city hall, council directed her to talk to an electrician about fixing the plugins in the floor and a contractor to get a door on the furnace room door.

City of Garnavillo

Chief of Police, Kari Hoyheim

Chief Hoyheim's report was in the packet for council review.

Public Works Superintendent, Chad Schroyer

Public Works Superintendent explained that he worked on the north speed sign and got it working for a little while but it has since quit. He stated that he would talk to Chief Hoyheim about contacting support. He also mentioned that they have moved 142 loads of snow so far this year and that he has contacted Northway Well & Pump about getting the approved improvements scheduled.

Fire Chief, Casey Goerd

Chief Goerd provided council with the bunker gear and truck information discussed at the budget session.

Library Director, June Wolter

Director Wolter's report was in the packet.

Council Comments

Council Member Mike Schmelzer asked for an update on the storm water project repairs. He also asked if we had any updates on the previously sold lots on Adams Court and what we can do about them not being developed as required. Atkinson stated she had not had a chance to talk to Attorney Kruse.

Council Member Roger Balk asked what was being done with the brick in the parking, he said that he is being told that it is very slick. Balk also asked about the other sign and if we had any progress on getting our money back, Atkinson stated she will work with Chief Hoyheim and Attorney Kruse on it.

Council Member Shelley Dietrich asked where we were with the developer, Atkinson stated that she hadn't heard anything but believes that they are no longer going to go forward with the project.

City of Garnavillo

Council Member Bill Rademacher asked about the squad car repairs, he wanted to know when it will be back up an running and why was it so much. Mayor Schmelzer explained that they are working on it and assured us that it will be back as soon as possible.

Mayor's Report

Mayor Chad Schmelzer presented council with the proposed park bathroom layouts, he stated that we provide information as we get it.

M/S Schmelzer/Dietrich To adjourn at 7:04 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0


Chad Schmelzer, Mayor

Attest:


Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, March 8, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order at 6:00 pm by Mayor Chad Schmelzer.

Roll call was taken, council members present were Roger Balk, Daryl Petsche, Mike Schmelzer, Bill Rademacher and Shelley Dietrich.

The Pledge of Allegiance was recited.

M/S Petsche/Schmelzer To approve the consent agenda, moving New Business: Plats and the Engineer Report to the top of the meeting so he can leave for another meeting. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check	Vendor	Check Amount	Description
000711E	ALPINE	\$ 105.40	PHONE
000712E	AFLAC	\$ 153.12	PREMIUMS
000714E	ALLIANT	\$ 5,543.60	UTILITY
000715E	ALPINE	\$ 857.36	PHONE
000716E	BLACK HILLS ENERGY	\$ 3,151.84	UTILITY
000717E	COMELEC SERVICES INC	\$ 10.00	ROUTER
000718E	COMELEC SERVICES INC	\$ 10.00	ROUTER
000719E	IRS	\$ 547.48	WITHHOLDINGS
000720E	IRS	\$ 93.52	WITHHOLDINGS
000721E	IRS	\$ 1,559.11	WITHHOLDINGS
000722E	IRS	\$ 1,718.78	WITHHOLDINGS
000723E	IRS	\$ 492.35	WITHHOLDINGS
000724E	IPERS	\$ 2,425.07	RETIREMENT
000725E	IPERS	\$ 2,398.73	RETIREMENT
000727E	US CELLULAR	\$ 201.13	PHONE
000728E	WELLMARK	\$ 3,621.94	PREMIUMS
016356	ACCESS	\$ 94.51	LIBRARY
016357	BIRDS AND BLOOMS	\$ 20.00	LIBRARY
016358	CENTER POINT LARGE PRINT	\$ 95.88	LIBRARY
016359	IREAD	\$ 123.70	LIBRARY
016360	PENWORTHY CO	\$ 211.17	LIBRARY
016361	QUILL CORP	\$ 56.90	LIBRARY
016362	TASTE OF HOME	\$ 20.00	LIBRARY
016363	ALLIANT	\$ 699.53	UTILITY

City of Garnavillo

016364	AUTOMATIC SYSTEMS	\$	2,740.00	SEWER
016365	B & M ELECTRIC LLC	\$	580.45	CITY HALL
016366	BADGER METER	\$	23.46	READS
016367	BODENSTEINER IMPLEMENT	\$	738.87	EQUIPMENT
016368	EDGEWOOD AUTO & TIRE	\$	881.82	EQUIPMENT
016369	EUROFINS ENVIRONMENT TESTING	\$	550.80	SEWER
016370	GARNAVILLO CEMETERY ASSOC	\$	58.86	PROP TAX
016371	GARNAVILLO MILL	\$	101.50	SNOW
016372	GUTTENBERG PRESS	\$	233.21	PUBLICATIONS
016373	HAWKINS WATER TREATMENT	\$	229.74	WATER
016374	IHDE S	\$	221.00	FUEL
016375	KEYSTONE LABORATORIES INC	\$	15.50	WATER
016376	KLUESNER SANITATION LLC	\$	4,632.03	TRASH
016377	KUEMPEL HARDWARE	\$	27.99	PW SUPPLIES
016378	MEYER COLLISION	\$	2,854.49	PD VEHICLE
016379	RADEMACHER, LINDA	\$	23.81	RMBS
016380	RICOH USA INC	\$	185.31	COPIES
016381	SCHUMANN REPAIR LLC	\$	11.88	PW SUPPLIES
016382	THREE RIVERS FS CO	\$	770.08	FUEL
016383	WINDRIDGE IMPLEMENT	\$	64.50	EQUIPMENT

Treasurer Report

FY23 FEB Fund Balances

General Fund	\$ (1,615,568.09)
RUT Fund	\$ (214,758.04)
Employee Benefit Fund	\$ (38,945.12)
Emergency Fund	\$ (3,599.62)
Urban Renewal Fund	\$ (17,144.72)
Debt Service Fund	\$ (37,367.61)
Capital Project Fund	\$ 244,940.08
Storm Water Utility Fund	\$ (98,058.81)
Water Fund	\$ (535,865.37)
Water Sinking Fund	\$ 6,512.94
Sewer Fund	\$ (885,898.76)
	\$ (3,195,753.12)

City of Garnavillo

23-Feb	Revenues		Expenditures	
	Budget	YTD	Budget	YTD
General – 001	\$ 566,463	\$ 450,093.87	\$ 811,463	\$ 250,143.35
Public Safety	\$ 78,200	\$ 74,205.98	\$ 152,525	\$ 73,885.56
Public Works	\$ 74,200	\$ 49,053.31	\$ 162,725	\$ 85,419.54
Health & Social Services	\$ -	\$ -	\$ 1,581	\$ 763.00
Culture & Recreation	\$ 48,348	\$ 32,645.44	\$ 72,030	\$ 43,509.47
Community Economic Development	\$ -	\$ -	\$ 1,500	\$ 1,000.00
General Government	\$ 48,475	\$ 27,744.08	\$ 123,525	\$ 45,565.78
Non Program	\$ 317,240	\$ 266,445.06	\$ -	\$ -
Special Revenue – 110, 112, 119, 145	\$ 153,625	\$ 89,443.30	\$ 212,747	\$ 44,075.35
Public Safety	\$ -	\$ -	\$ 30,050	\$ 1,904.03
Public Works	\$ 96,525	\$ 61,414.65	\$ 157,775	\$ 27,069.17
Culture & Recreation	\$ -	\$ -	\$ 8,500	\$ 3,578.03
Community Economic Development	\$ -	\$ -	\$ -	\$ 4,000.00
General Government	\$ 6,422	\$ 3,599.62	\$ 10,000	\$ 7,524.12
Transfers	\$ -	\$ -	\$ 6,422	\$ -
Non Program	\$ 50,678	\$ 24,429.03	\$ -	\$ -
TIF – 125	\$ -	\$ -	\$ 11,296	\$ -
Debt Service – 200	\$ 37,095	\$ 20,586.78	\$ 36,459	\$ 3,033.75
Capital Project – 301	\$ 362,525	\$ 86.09	\$ 361,525	\$ 238,969.79
Proprietary – 400, 600, 601, 610	\$ 513,400	\$ 353,019.34	\$ 417,796	\$ 192,799.10

New Business

Plat of Survey Section 18-T93N-R3W

Engineer Ertl presented the plat details to council, he explained that they will come back and set the final pin once the area has been brushed back.

M/S Petsche/Rademacher To approve Resolution 2023-13 A resolution to approve Plat of Survey Section.

Roll Call

Aye: Dietrich, Rademacher, Schmelzer, Petsche, Balk

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Retracement Plat of Survey Section 19-T93N-R3W

M/S Petsche/Dietrich To approve Resolution 2023-14 A resolution to approve Retracement Plat of Survey Section 19-T93N-R3W.

Roll Call

Aye: Rademacher, Schmelzer, Petsche, Balk, Dietrich

Nay: None

Absent: None

Abstention: None

Engineer Report

Engineer Sam Ertl provided council with updates on several items:

Meier Court Sink Hole – he explained that he does not believe it is linked to any storm sewer or utility and that we will have to have someone dig it up to see what is going on and fix.

Crosswalk Grant – Ertl stated that we are waiting on paperwork

Main St Sidewalk/Ramp Grant Application submitted waiting for review, council asked about the city's match and the timeline.

GIS, the Fehr Graham team is working on it and that Public Works is marking curb stops for the water system.

Citizen Comments

Resident asked about PD hours.

New Business

Fire Chief Appointment

M/S Schmelzer/Petsche To approve Resolution 2023-15 A resolution to appoint Fire Chief Goerdt.

Roll Call

Aye: Schmelzer, Petsche, Balk, Dietrich, Rademacher

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Set FY24 Budget Public Hearing, April 12, 2023

City Administrator/Clerk Atkinson explained that she is working on the final changes to the budget and will get the final proposed budget out to council but they need to set the public hearing.

M/S Petsche/Rademacher To approve Resolution 2023-16 A resolution setting FY24 Budget Public Hearing for April 12, 2023 at 6 pm.

Roll Call

Aye: Petsche, Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: None

Abstention: None

Ordinance 01-2023 Chapter 56 Urban Chicken, limit

City Administrator/Clerk Atkinson explained there is a pending state law that would set the minimum allowed number of chickens a property can have so Attorney Kruse asked to table until we know if that law is passed or tabled. Atkinson stated that we will know by the next meeting.

M/S Petsche/Schmelzer To table the first reading of Ordinance 01-2023 Chapter 56 Urban Chicken, limit. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Attorney Report

Nuisance Properties

City Administrator/Clerk Atkinson provided Attorney Kruse's report to council since she was out sick.

Department Reports

City Administrator/Clerk Atkinson provided council a written report.

Fire Chief Goerdts reported that they had four calls, they have completed a grant for UMGC for 15 sets of gear and that the pancake breakfast is April 16.

Chief of Police Hoyheim provided council with a written report.

City of Garnavillo

Council Comment

Council Member Petsche asked about the park bathrooms and the progress.

Council Member Balk asked for updates on several items:

Non-working Speed Sign, City Administrator/Clerk Atkinson stated they is working with the attorney

Road for compost site, City Administrator/Clerk Atkinson explained that nothing has been done since PWS Schroyer is out of the office.

Water main repair contract, City Administrator/Clerk Atkinson stated that she did not think there had been any progress.

Excavator, Atkinson stated that she was told the tractor inspection was done but didn't know any more.

Salt/Sand Shed, he stated that Ted Berns said that the City owns the ground and the County built the shed. Council asked to have County Engineer Stickfort attend our next meeting to start discussing.

City Hall updates: City Administrator/Clerk Atkinson explained that the floor plug-ins have been replaced, just need to find someone to put in a door.

Council Member Rademacher voiced his concerns about police coverage.

Mayor's Report

None

M/S Petsche/Schmelzer To adjourn at 6:54 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, April 12, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order at 6:00 pm by Mayor Chad Schmelzer.

Roll call was taken, council members present were Shelley Dietrich, Bill Rademacher, Mike Schmelzer, Daryl Petsche and Roger Balk.

The Pledge of Allegiance was recited.

M/S Schmelzer/Petsche To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check	Vendor	Details	Amount
000739E	ALPINE COMMUNICATIONS	PHONE	\$ 856.71
000740E	BLACK HILLS ENERGY	UTILITY	\$ 2,482.66
000741E	COMELEC SERVICES INC	ROUTER	\$ 10.00
000742E	COMELEC SERVICES INC	ROUTER	\$ 10.00
000743E	WELLMARK	PREMIUMS	\$ 3,796.22
000744E	AFLAC	PREMIUMS	\$ 229.68
016387	ALPINE COMMUNICATIONS	PHONE	\$ 107.07
016388	CENGAGE LEARNING INC/GALE	LIBRARY	\$ 305.12
016389	CENTER POINT LARGE PRINT	LIBRARY	\$ 239.24
016390	JUNIOR LIBRARY GUILD	LIBRARY	\$ 24.00
016391	MIDAMERICA BOOKS	LIBRARY	\$ 85.80
016392	WOMANS DAY	LIBRARY	\$ 21.37
016393	AFTER PROM COMMITTEE	CONTRIBUTION	\$ 50.00
016394	ALLIANT ENERGY	UTILITY	\$ 372.93
016395	AUTOMATIC SYSTEMS	PW	\$ 196.48
016396	B & M ELECTRIC LLC	PW	\$ 188.21
016397	BADGER METER	READS	\$ 323.46
016398	BODENSTEINER IMPLEMENT	PW	\$ 80.06
016399	BRANDEL LAWN & LANDSCAPE	SNOW	\$ 270.00
016400	EMC INSURANCE	DEDUCTIBLE	\$ 1,000.00
016401	EUROFINS ENVIRONMENT TESTING	PW	\$ 688.50
016402	FEHR GRAHAM	ENGINEER	\$ 3,640.00
016403	GARNAVILLO CEMETERY ASSOC	P-TAX	\$ 107.25
016404	GARNAVILLO MILL	PW	\$ 101.50
016405	GUTTENBERG PRESS	PUBLICATIONS	\$ 294.83
016406	HAWKINS WATER TREATMENT	PW	\$ 281.30
016407	HOGAN HANSEN	EXAM	\$ 5,493.74

City of Garnavillo

016408	IAMU	DUES	\$ 722.00
016409	J & R SUPPLY	PW	\$ 40.00
016410	KEYSTONE LABORATORIES INC	PW	\$ 49.50
016411	KLUESNER SANITATION LLC	TRASH/RECYCLING	\$ 4,632.03
016412	KUEMPEL HARDWARE	PW	\$ 7.04
016413	MERCYONE ELKADER MEDICAL CENTE	PW	\$ 190.66
016414	MIDWEST BREATHING AIR LLC	FIRE	\$ 585.12
016415	MOSER MECHANICAL LLC	PW	\$ 1,795.00
016416	OFFICE OF AUDITOR OF STATE	EXAM	\$ 350.00
016417	SCHUMANN REPAIR LLC	PW	\$ 715.48
016418	THREE RIVERS FS CO	FUEL	\$ 605.99
016419	UNITY POINT CLINIC	PW	\$ 84.00
016420	WINDRIDGE IMPLEMENT	PW	\$ 106.86

Treasurer Report

		Revenues		Expenditures	
	Fund Balance	Budget	YTD	Budget	YTD
General Fund	\$(1,611,686.51)	\$1,371,291	\$ 471,407	\$ 811,463	\$ 262,991
Public Safety		\$ 78,200	\$ 74,627	\$ 152,525	\$ 76,165
Public Works		\$ 74,200	\$ 56,600	\$ 162,725	\$ 88,375
Health & Social Services				\$ 1,581	\$ 763
Culture & Recreation		\$ 48,348	\$ 33,458	\$ 72,030	\$ 46,375
Community Economic Development				\$ 1,500	\$ 1,000
General Government		\$ 853,303	\$ 28,200	\$ 123,525	\$ 50,313
Transfers				\$ 297,577	
Non Program		\$ 317,240	\$ 278,522		
Special Revenue - 110, 112, 119, 145		\$ 153,625	\$ 103,698	\$ 212,747	\$ 48,712
RUT Fund	\$ (218,133.64)				
Employee Benefit Fund	\$ (35,758.08)				
Emergency Fund	\$ (3,660.03)				
Urban Renewal Fund	\$ (17,144.72)				
Public Safety				\$ 30,050	\$ 2,195
Public Works		\$ 96,525	\$ 75,201	\$ 157,775	\$ 28,620
Culture & Recreation				\$ 8,500	\$ 4,018
Community Economic Development					\$ 4,000
General Government		\$ 6,422	\$ 3,660	\$ 10,000	\$ 9,880
Transfers				\$ 6,422	

City of Garnavillo

Non Program		\$ 50,678	\$ 24,837		
TIF Fund				\$ 11,296	
Debt Service Fund	\$ (37,710.72)	\$ 37,095	\$ 20,930	\$ 36,459	\$ 3,034
Capital Project Fund	\$ 244,940.08	\$ 99,411		\$ 361,525	\$ 238,970
Proprietary - 400, 600, 601, 610		\$ 513,400	\$ 400,101	\$ 417,796	\$ 206,641
Storm Water Utility Fund	\$ (99,392.06)				
Water Fund	\$ (549,602.75)				
Water Sinking Fund	\$ 6,512.94				
Sewer Fund	\$ (897,017.08)				

Public Hearing

FY24 Budget Hearing

The FY24 Budget Public Hearing was opened by Mayor Schmelzer at 6:02 pm. Mayor Schmelzer asked for citizen, council and staff comments, there were none. The public hearing was closed at 6:03 pm.

M/S Petsche/Dietrich To approve Resolution 2023-17 A resolution approving the FY24 Budget
Roll Call
Aye: Petsche, Balk, Dietrich, Rademacher, Schmelzer
Nay: None
Absent: None
Abstention: None

Citizen Comments

None

Old Business

Ordinance 01-2023 Chapter 56 Urban Chicken, limit – First Reading

M/S Petsche/Rademacher To approve the first reading of Ordinance 01-2023 Chapter 56 Urban Chicken, limit increased to 15 from six (6).
Roll Call
Aye: Balk, Dietrich, Rademacher, Schmelzer, Petsche
Nay: None
Absent: None
Abstention: None

City of Garnavillo

M/S Petsche/Schmelzer To suspend rules and approve Ordinance 01-2023 Chapter 56 Urban Chicken, limit on the first reading.

Roll Call

Aye: Dietrich, Rademacher, Schmelzer, Petsche, Balk

Nay: None

Absent: None

Abstention: None

New Business

City/County Salt Shed

Clayton County Engineer, Casey Stickfort, council and staff discussed the shared salt/sand shed and the improvements that need to be made. The council directed staff to work with Engineer Stickfort to come up with a cost for the improvements that need to be made, including electrical and gather cost estimates.

All Systems Overweight Route/Permit Approval

Casey Stickfort addressed the council regarding the All Systems Overweight Route/Permit info. Stickfort explained that we need to approve the route in town or it will be illegal to travel into town. The county has approved the Clayton Highway outside of city limits but they cannot approve within city limits. Pete Kuehl addressed the council regarding the benefits for the business and their customers.

M/S Rademacher/Petsche To approve Resolution 2023-18 A resolution approving the All Systems Overweight Route and approve the permit application.

Roll Call

Aye: Schmelzer, Petsche, Balk, Dietrich, Rademacher

Nay: None

Absent: None

Abstention: None

EMC Municipal Insurance Policy Renewal

M/S Balk/Schmelzer To approve Resolution 2023-19 A resolution to EMC Municipal Insurance Policy Renewal, \$2,500 deductible, \$86,681.

Roll Call

Aye: Petsche, Schmelzer, Balk, Rademacher, Dietrich

Nay: None

Absent: None

Abstention: None

Kluesner Sanitation

City of Garnavillo

Kluesner Representative Adam and Mayor Schmelzer discussed the complaints he has received about recycling no being picked up. Kluesner stated that they lost a driver and have just one who does Garnavillo, he does trash first, takes it to the Winneshiek Landfill and then comes back to do the recycling. Kluesner stated that Garnavillo recycling is some of the dirtiest that they pick up and they are getting charged extra by the sorting facility. Kluesner will create a flyer to mail out to residents to help with recycling and toter placement.

Garnavillo Day Care Water Bill Adjustment

Bill Robinson addressed the council regarding his request. Mayor Schmelzer suggested that he work out a deal the school regarding the shared meter. Council directed Robinson to work it out with the school.

PW Equipment: Endloader

M/S Balk/Petsche To approve Resolution 2023-20 A resolution approving the purchase of the Case Endloader and trade-in of the John Deere Tractor, not to exceed \$ 32,430 with 4 year warranty and 2 yard bucket.

Roll Call

Aye: Balk, Rademacher, Dietrich, Petsche, Schmelzer

Nay: None

Absent: None

Abstention: None

Water System Repairs Quote

M/S Schmelzer/Rademacher To approve Resolution 2023-21 A resolution approving the water system repairs and Industrial Road exploration quote from Ethan Koehn, not to exceed \$7,490

Roll Call

Aye: Rademacher, Dietrich, Petsche, Schmelzer, Balk

Nay: None

Absent: None

Abstention: None

Lagoon/Compost Site Road Improvements Quote

Council discussed the improvement, and

M/S Balk/ To not accept the proposal if we aren't going to do it all. Failed due to lack of a second

M/S Petsche/ To approve Resolution 2023-22 A resolution approving the Lagoon/Compost Site Road Improvements from Ethan Koehn, minus the ¾" rock layer, not to exceed \$24,050. Failed due to lack of a second

City of Garnavillo

M/S Rademacher/Schmelzer To table the Lagoon/Compost Site Road Improvements until the next meeting.
Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Park Bathrooms

Bill Robinson addressed the council regarding the Main St Park Bathrooms, he stated that there are concerns with the handicap accessibility of the current structure. Robinson stated that there are three options: 1. Addition 2. Remodel 3. New. Robinson also stated that the Lions Club has committed \$2,000 and will apply for a grant with Upper Mississippi Gaming Corporation for the funds if the city is willing to commit the additional monies to meet the required 25% match for the grant. Robinson estimates that a new structure will cost \$36,000.

M/S Petsche/Dietrich To approve Resolution 2023-23 A resolution approving the commitment of \$7,000 for the Garnavillo Lions Clubs Upper Mississippi Gaming Corporation Grant Application for a new bathroom for the Main Street Park.

Roll

Aye: Dietrich, Rademacher, Schmelzer, Petsche

Nay: Balk

Absent: None

Abstention: None

DOT-TSIP Grant Agreement

Engineer Ertl reviewed the updates that he made to the DOT TSIP Grant Agreement that need to be addressed prior to the City signing the agreement.

M/S Schmelzer/Petsche To table the DOT-TSIP Grant Agreement approval until the revisions have been reviewed and approved by the DOT. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Library Building Improvements

Lisa Robinson, Library Board of Trustees President, addressed the council regarding their concerns about the portico on the front of the library. Robinson stated that they would like to remove and replace it because it is rotting and the runoff in the winter is creating a hazard on the sidewalk. She stated that the library does have memorial funds available to do the project but are looking for direction and approval from the council. Robinson also asked if the library would even be responsible for the costs since the building was owned by the city. City Administrator/Clerk Atkinson stated that she will have to look into it because she is unsure as well. City Attorney Kruse commented that we will need to check with the DOT about whether or not we can replace it if it is removed, Atkinson stated she will look in to it for them.

Chip/Seal RFP

City of Garnavillo

Council and staff discussed the list of streets in need of work prepared by Public Works Superintendent Schroyer. Council asked Schroyer to prioritize the list before sending out.

M/S Dietrich/Petsche To approve Resolution to 2023-24 A resolution approving the Chip/Seal RFP not to exceed \$80,000

Roll Call

Aye: Rademacher, Dietrich, Balk, Petsche, Schmelzer

Nay: None

Absent: None

Abstention: None

Engineer Report

Engineer Sam Ertl provided council with updates on several items:

STBG Grant Application for Main St Curb & Sidewalk Project was not recommended for funding during this round.

GIS Project is moving forward, Ertl will reach out to council and staff when they are done and ready to train on the software.

Attorney Report

Nuisance Properties

Attorney Kruse is working on the assessment for the junk car nuisance properties as directed at the last meeting and the nuisance vacant property still has a pending sale but is moving forward slowly.

Department Reports

Public Works Superintendent, Chad Schroyer

Mowers have been serviced and ready for the season.

Brandel Landscaping is going to dethatch and sweep the park.

South Lift Station is still giving us fits, he has had a lot of electrical/wiring issues.

City Administrator/Clerk, Melissa Atkinson reviewed the written report provided to council in their packet.

Council Comment

Council Member Petsche commented on the speed of traffic on Highway 52.

Council Member Balk addressed several items:

PD – Are we going to look for additional officers so we have more coverage?

City of Garnavillo

Park Bathrooms – Are we going to do anything about the need for an actual bathroom at Gem Park or just address the Main Street Park Bathrooms?

Citizen Complaint Policy, he recommended that council members remember and use the Citizen Complaint Policy so we are following our own rules.

Attorney Contact Policy, he asked if we had a policy about who can/cannot contact the city attorney. Atkinson explained that we do not and Attorney Kruse stated that she does not feel we need one at this time.

Storm Water Improvement Project Repairs, Balk asked if we had any update from Ray Peterson about when they repairs will be made. Engineer Ertl will follow up with him.

Council Member Rademacher asked if we have a viscous dog ordinance. City Administrator/Clerk Atkinson stated that we do have a viscous dog ordinance, it is not breed specific. Attorney Kruse explained the benefits of not being breed specific. Rademacher also addressed the council regarding his concerns with our police coverage, he stated that he there are unlicensed dirt bikes on the street and that he has video evidence.

Mayor's Report

None

M/S Petsche/Rademacher To adjourn at 8:57 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, May 10, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order at 6:00 pm by Mayor Chad Schmelzer.

Roll call was taken. Council members present were Shelley Dietrich, Bill Rademacher, Mike Schmelzer and Roger Balk. Council Member Daryl Petsche was absent.

The Pledge of Allegiance was recited.

M/S Balk/Dietrich To approve the updated consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check	Vendor	Details	Amount
000755E	BLACK HILLS ENERGY	UTILITY	\$1,481.90
000756E	ALLIANT ENERGY	UTILITY	\$5,148.29
000757E	TREASURER STATE OF IOWA	WET	\$1,089.04
000758E	TREASURER STATE OF IOWA	SALES TAX	\$197.78
000759E	POSTMASTER	CERTIFIED LETTERS	\$9.56
000760E	IPERS	RETIREMENT	\$2,206.28
000761E	US CELLULAR	UTILITY	\$200.70
000762E	COMELEC SERVICES INC	ROUTER	\$10.00
000763E	COMELEC SERVICES INC	ROUTER	\$10.00
000764E	ALPINE COMMUNICATIONS	UTILITY	\$855.19
000765E	WELLMARK	PREMIUMS	\$3,796.23
000766E	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$3,351.09
016425	CENGAGE LEARNING INC/GALE	LIBRARY	\$76.47
016426	CENTER POINT LARGE PRINT	LIBRARY	\$95.88
016427	CLAYTON COUNTY REGISTER	LIBRARY	\$43.00
016428	DEMCO	LIBRARY	\$520.42
016429	MIDAMERICA BOOKS	LIBRARY	\$43.90
016430	QUILL CORP	LIBRARY	\$32.68
016431	WOLTER, JUNE	LIBRARY	\$308.17
016432	ALLIANT ENERGY	UTILITY	\$294.55
016433	AUTOMATIC SYSTEMS	LIFT STATION	\$3,425.00
016434	BADGER METER	READS	\$23.46
016435	BROWN S SALES & LEASING	VEHICLE	\$21.89
016436	CLAYTON CO DEVELOPMENT GROUP	SUPPORT	\$500.00
016437	EUROFINS ENVIRONMENT TESTING	TESTING	\$550.80

City of Garnavillo

016438	FEHR GRAHAM	ENGINEER	\$5,690.00
016439	GARNAVILLO CEMETERY ASSOC	PROP TAX	\$3,709.18
016440	GARNAVILLO MILL	FLAGS	\$110.70
016441	GUTTENBERG PRESS	PUBLICATIONS	\$361.91
016442	HACH COMPANY	TESTING SUPPLIES	\$904.70
016443	HAWKINS WATER TREATMENT	TESTING	\$241.74
016444	IAMU	DUES	\$395.00
016445	IHDE S	FUEL	\$63.30
016446	IOWA DNR OPERATOR CERT	ANDREA WWT1	\$20.00
016447	IOWA PRISON INDUSTRIES	NEWSLETTERS	\$387.50
016448	J & R SUPPLY	PW SUPPLIES	\$156.00
016449	KEYSTONE LABORATORIES INC	TESTING	\$15.50
016450	KLUESNER SANITATION LLC	TRASH/RECYCLING	\$4,632.03
016451	KUEMPEL HARDWARE	PW SUPPLIES	\$177.00
016452	LAWSON, CHARLES & ANGELA	DEPOSIT REFUND	\$150.00
016453	METERING & TECHNOLOGY SOLUTION	METERS	\$71.26
016454	MOSER TREE SERVICE	PARK	\$900.00
016455	NICKS SALVAGE	ELECTRONICS	\$54.00
016456	SCHMITZ JANITORIAL SUPPLY	PW SUPPLIES	\$358.75
016457	SCHUMANN REPAIR LLC	VEHICLE	\$21.25
016458	SECRETARY OF STATE	NOTARY	\$30.00
016459	THREE RIVERS COMPANY	DUST CONTROL	\$426.00
016460	THREE RIVERS FS CO	FUEL	\$894.11
016461	ZARNOTH BRUSH WORKS	PW SUPPLIES	\$741.50

Treasurer Report

FY23 APR Fund Balances

General Fund	\$ (1,685,955.19)
RUT Fund	\$ (224,893.03)
Employee Benefit Fund	\$ (46,789.22)
Emergency Fund	\$ (5,729.41)
Urban Renewal Fund	\$ (17,144.72)
Debt Service Fund	\$ (49,464.87)
Capital Project Fund	\$ 244,940.08
Storm Water Utility Fund	\$ (100,696.67)
Water Fund	\$ (560,789.08)
Water Sinking Fund	\$ 6,512.94
Sewer Fund	\$ (908,418.21)
	\$ (3,348,427.38)

City of Garnavillo

Funds	Fund Balance	Revenues		Expenditures	
		Budget	Year To Date	Budget	Year To Date
General	\$(1,685,955.19)	\$ 566,463	\$578,151.41	\$831,463	\$295,466.72
Public Safety		\$ 78,200	\$ 80,318.59	\$172,525	\$ 79,643.76
Public Works		\$ 74,200	\$ 63,888.24	\$162,725	\$ 99,704.94
Health & Social Services				\$ 1,581	\$ 763.00
Culture & Recreation		\$ 48,348	\$ 41,260.11	\$ 72,030	\$ 51,247.18
Community Economic Development				\$ 1,500	\$ 1,000.00
General Government		\$ 48,475	\$ 43,828.25	\$123,525	\$ 63,107.84
Transfers				\$297,577	
Non Program		\$ 317,240	\$348,856.22		
Special Revenue - 110, 112, 119, 145		\$ 153,625	\$128,289.92	\$212,747	\$ 53,444.25
Road Use Tax	\$ (224,893.03)				
Employee Benefit	\$ (46,789.22)				
Emergency	\$ (5,729.41)				
Urban Renewal	\$ (17,144.72)				
Public Safety				\$ 30,050	\$ 2,258.46
Public Works		\$ 96,525	\$ 83,747.78	\$157,775	\$ 31,905.74
Culture & Recreation				\$ 8,500	\$ 4,451.98
Community Economic Development					\$ 4,000.00
General Government		\$ 6,422	\$ 5,729.41	\$ 10,000	\$ 10,828.07
Transfers				\$ 6,422	
Non Program		\$ 50,678	\$ 38,812.73		
Tax Increment Financing				\$ 11,296	
Debt Service	\$ (49,464.87)	\$ 37,095	\$ 32,684.04	\$ 36,459	\$ 3,033.75
Capital Project	\$ 244,940.08	\$362,525	\$ 86.09	\$361,525	\$245,098.29
Proprietary - 400, 600, 601, 610		\$513,400	\$443,745.05	\$417,796	\$226,392.17
Storm Water Utility	\$ (100,696.67)				
Water	\$ (560,789.08)				
Water Sinking	\$ 6,512.94				
Sewer	\$ (908,418.21)				
	\$(3,348,427.38)				

Citizen Comments

None

Old Business

Chip/Seal Contract

M/S Balk/Schmelzer To approve Resolution 2023-26 A resolution awarding the 2023 Chip & Seal contract to Prairie Road Builders, not to exceed \$80,000.

City of Garnavillo

Roll Call

Aye: Rademacher, Schmelzer, Dietrich, Balk

Nay: None

Absent: Petsche

Abstention: None

New Business

Andreae Wage Increase

M/S Balk/Rademacher To approve Resolution 2023-27 A resolution approving a wage increase of \$1.50 for Tyler Andreae effective 05/7/2023 with no performance increase until FY25.

Roll Call

Aye: Schmelzer, Dietrich, Balk, Rademacher

Nay: None

Absent: Petsche

Abstention: none

Engineer Report

Engineer Ertl reported on several items:

Storm Water Project – Monday, traffic control 7 am to start work on the pavers

TSIP/Crosswalk agreement next meeting. Need to determine if we want to proceed.

Surveys have been recorded/last pin will be set next time someone is in town.

GIS almost complete, training will begin soon

Compost site pad, engineer probable cost

Attorney Report

Nuisance Properties

Attorney unable to attend meeting.

Department Reports

Public Works Superintendent, Chad Schroyer reported on several items:

Sewer Inspection scheduled today was postponed.

Staff is working on cleaning streets, mowing, filling potholes.

City of Garnavillo

Schroyer also reported that the excavator should be delivered in June.

City Administrator/Clerk, Melissa Atkinson's report was provided to council in their packet, council directed Atkinson to send a letter to Morris Funeral Home about mowing the ditch.

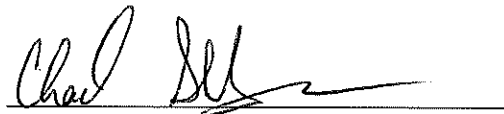
Council Comment

Council Member Balk, discussed the Main St park restroom upgrade with the rest of the council to determine what they would like to see in the building. Council would the structure to include two stalls per gender, block wall/texture out, no heat and no 150 amp service. Balk and council also discussed the restroom situation at Gem Park.

Mayor's Report

Nothing

M/S Rademacher/Schmelzer To adjourn at 7:35 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0


Chad Schmelzer, Mayor

Attest:


Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, June 14, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer at 6:00 pm.

Council members present were Daryl Petsche, Roger Balk, Mike Schmelzer, Bill Rademacher and Shelley Dietrich.

The Pledge of Allegiance was recited.

M/S Petsche/Dietrich To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check	Vendor	Amount	Details
000768E	ALPINE COMMUNICATIONS	\$100.81	PHONE
000774E	COMELEC SERVICES INC	\$10.00	ROUTER
000775E	IOWA FINANCE AUTHORITY	\$19,279.38	LOAN
000776E	IOWA FINANCE AUTHORITY	\$11,573.75	LOAN
000777E	IPERS	\$2,317.24	RETIREMENT
000778E	ALPINE COMMUNICATIONS	\$911.87	PHONE
000779E	COMMUNITY SAVINGS BANK	\$22,587.50	LOAN
000780E	AFLAC	\$153.12	PREMIUMS
000781E	US CELLULAR	\$200.70	PHONE
000782E	STAPLES	\$40.64	NOTARY STAMP
000783E	CITY OF GARNAVILLO	\$11.72	DG-BATTERIES
000784E	CITY OF GARNAVILLO	\$20.85	POSTMASTER-POSTAGE
000785E	CITY OF GARNAVILLO	\$15.00	HWY 52-FLOWERS
000786E	ALLIANT ENERGY	\$5,609.06	UTILITY
000787E	BLACK HILLS ENERGY	\$571.60	UTILITY
000788E	COMELEC SERVICES INC	\$10.00	CITY HALL ROUTER
016465	ACCESS	\$93.58	LIBRARY
016466	CENGAGE LEARNING INC/GALE	\$164.28	LIBRARY
016467	CENTER POINT LARGE PRINT	\$95.88	LIBRARY
016468	DEMCO	\$200.72	LIBRARY
016469	JUNIOR LIBRARY GUILD	\$60.00	LIBRARY
016470	MIDAMERICA BOOKS	\$134.70	LIBRARY
016471	PENWORTHY COMPANY	\$185.72	LIBRARY
016472	QUILL CORP	\$222.49	LIBRARY
016473	WOLTER, JUNE	\$1,594.54	LIBRARY

City of Garnavillo

016474	ALLIANT ENERGY	\$254.59	UTILITY
016475	BADGER METER	\$23.52	READS
016476	BANYON DATA SYSTEMS	\$1,680.00	ANNUAL FEES
016477	BISCHOFF INSURANCE AGENCY	\$84,355.00	TORT INSURANCE
016478	BRANDEL LAWN & LANDSCAPE	\$350.00	PARK DETHATCH
016479	CHRIS FUNK CONSTRUCTION	\$1,122.18	SIDEWALK
016480	EUROFINS ENVIRONMENT TESTING	\$550.80	PW
016481	FEHR GRAHAM	\$25,127.80	ENGINEERING FEES
016482	GARNAVILLO CEMETERY ASSOC	\$1,142.34	PROP TAX
016483	GARNAVILLO FIREMENS ASSOC	\$132.77	FUEL
016484	HACH COMPANY	\$904.70	PW
016485	HAWKINS WATER TREATMENT	\$152.12	PW
016486	IHDE S	\$529.13	FUEL
016487	IMFOA	\$50.00	DUES
016488	IOWA DNR OPERATOR CERT	\$240.00	LICENSE
016489	IOWA ONE CALL	\$22.50	LOCATES
016490	IOWA PRISON INDUSTRIES	\$0.05	NEWSLETTERS
016491	IOWA STATE UNIVERSITY	\$195.00	ATKINSON
016492	JIM FREY FISH HATCHERY	\$459.00	FISH
016493	KLUESNER SANITATION LLC	\$4,632.03	TRASH/RECYCLE
016494	POSTMASTER	\$60.00	POSTAGE
016495	PRAIRIE ROAD BUILDERS	\$45,000.00	RES 2023-26 \$80,000
016496	RICOH USA INC	\$56.37	COPIES
016497	SIMMERING-CORY I IOWA CODIFICATION	\$1,500.00	CODIFICATION
016498	THREE RIVERS FS CO	\$523.85	FUEL

Treasurer Report

		Revenues		Expenditures	
		Budget	Year To Date	Budget	Year To Date
General Fund					
	Public Safety	\$ 78,200	\$ 86,344.65	\$ 172,525	\$ 82,590.14
	Public Works	\$ 74,200	\$ 80,376.56	\$ 162,725	\$ 160,067.33
	Health & Social Services			\$ 1,581	\$ 763.00
	Culture & Recreation	\$ 48,348	\$ 55,409.99	\$ 72,030	\$ 67,632.14
	Community Economic Development			\$ 1,500	\$ 1,500.00
	General Government	\$ 48,475	\$ 48,581.59	\$ 123,525	\$ 167,737.21
	Transfers			\$ 297,577	
	Non Program	\$ 317,240	\$ 384,210.30		
Special Revenue - 110, 112, 119, 145		\$ 153,625	\$ 142,639.32	\$ 212,747	\$ 58,618.26
	Public Safety			\$ 30,050	\$ 2,312.39
	Public Works	\$ 96,525	\$ 93,218.28	\$ 157,775	\$ 35,509.17

City of Garnavillo

Culture & Recreation			\$ 8,500	\$ 5,022.19
Community Economic Development				\$ 4,000.00
General Government	\$ 6,422	\$ 6,358.64	\$ 10,000	\$ 11,774.51
Transfers			\$ 6,422	
Non Program	\$ 50,678	\$ 43,062.40		
TIF Fund			\$ 11,296	
Debt Service Fund	\$ 37,095	\$ 36,258.17	\$ 36,459	\$ 37,195.00
Capital Project Fund	\$ 362,525	\$ 86.09	\$ 361,525	\$ 245,500.79
Proprietary - 400, 600, 601, 610	\$ 513,400	\$ 487,567.52	\$ 417,796	\$ 266,955.43

Citizen Comments

Residents made the following comments.

Vacant houses, what can be done with them? City Attorney Kruse stated that as long as utilities are maintained and the property is well kept there is nothing we can do.

Termination of Chief of Police Hoyheim. Residents expressed their support for Hoyheim and asked about the terms of her hiring and previous comments of support by the mayor.

Old Business

Park Bathroom Update

Bill Robinson provided council with an update on the plans for the Main Street bathroom. 12 x 12 final size and 3' sidewalk all the way around. Moving the clean out or update it to a flat cap Bill mentioned that the service pole needs to have some improvements done in order to better suit the needs of the Booster Club 4th of July.

M/S Petsche/Balk To proceed with the proposed addition with a 100 amp service. Aye: 5 Nay: 0
Absent: 0 Abstention: 0

New Business

Chief of Police Kari Hoyheim Termination

The mayor and council discussed whether or not to terminate Kari Hoyheim as Chief of Police. Council Member Balk asked if there was a personnel committee meeting and notes taken, Mayor Schmelzer stated yes there was a meeting but no notes had been taken. Balk asked if Hoyheim was in attendance, Mayor Schmelzer stated no. Attorney Kruse stated that it is not required to

City of Garnavillo

have the employee there. Mayor Schmelzer provided council with the exhibits from the letter of termination sent to Kari Hoyheim and timesheets from the City of Guttenberg. Balk asked what terms was she hired on, Schmelzer stated that she was hired for 20 hours a week and that her full-time position took precedence. Balk asked Reserve Officer Hoeger his opinion, he stated that she worked for Garnavillo, unseen, on Guttenberg time with the approval of her chief. Council Member Schmelzer confirmed with Mayor Schmelzer that Hoyheim only worked twice in the last three months.

Balk stated that it's a shame that we have come to this without talking to Hoyheim and finding out how we can move forward in a positive manner. He thinks there are a lot of pluses in addition to the negatives and believes this is an injustice.

Council Member Rademacher stated that there was no communication.

Balk said that he reached out to Guttenberg regarding the situation.

Council Member Schmelzer stated that we haven't had anyone here for 2 ½ months.

Council Member Dietrich stated that even kids are noticing that we haven't had coverage.

Council was asked by a resident if reviews had been done and if Hoyheim had received one. Hoyheim stated that she didn't. Mayor Schmelzer stated that one wasn't needed because of another issue that has yet to be resolved.

Balk asked what the plan is.

Dietrich stated said that she wants a chief that is dedicated to just Garnavillo.

Balk asked if we had budgeted for a full time chief. City Administrator/Clerk Atkinson stated yes they had but no action was taken.

Balk asked the mayor and council if they would entertain a probationary period of seven months to see if the relationship could be repaired.

M/S Schmelzer/Rademacher To approve Resolution 2023-28 A resolution to terminate Kari Hoyheim as Chief of Police, effective immediately.

Roll Call

Aye: Petsche, Schmelzer, Rademacher, Dietrich

Nay: Balk

City of Garnavillo

Absent: None

Abstention: None

Chief of Police Help Wanted Ad

Council Member Schmelzer asked council to change the leadership requirement from one year to two.

M/S Dietrich/Petsche To approve Resolution 2023-29 A resolution approving the Chief of Police Help Wanted Ad, posting until filled, revising the ad to state one year of leadership experience instead of two.

Roll call

Aye: Schmelzer, Rademacher, Dietrich, Petsche

Nay: Balk

Absent: None

Abstention: None

Reserve Officer Help Wanted Ad

M/S Schmelzer/Rademacher To approve Resolution 2023-30 A resolution approving the Reserve Officer Help Wanted Ad, posting until filled.

Roll Call

Aye: Rademacher, Dietrich, Petsche, Schmelzer

Nay: Balk

Absent: None

Abstention: None

Ordinance 02-2023 Code of Ordinances

M/S Petsche/Dietrich To set the 2023 Code of Ordinances Public Hearing for 07/12/23 at regular meeting. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Ordinance 03-2023 Chapter 17 Council Compensation

M/S Balk/Petsche To approve the first reading of Ordinance 03-2023 Chapter 17 Council Compensation, \$70.00 per meeting.

Roll Call

Aye: Balk, Petsche

Nay: Rademacher, Schmelzer, Dietrich

City of Garnavillo

Absent: None

Abstention: None

FY24 Wages ~ Library & Community Center

M/S Dietrich/Rademacher To approve Resolution 2023-31 A resolution approving the FY24 Wages for the library & community center employees, effective the first payroll of July 2023.

Roll Call

Aye: Dietrich, Balk, Petsche, Schmelzer, Rademacher

Nay: None

Absent: None

Abstention: None

Water/Waste Water Contractor Contract

PWS Schroyer didn't receive the information from the contractor in time to get the contract written up for council to review.

M/S Schmelzer/Petsche To table the Water/Waste Water Contractor Contract until the July 2023 meeting due to lack of details. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

TSIP Final DOT Agreement, 2024-TS-011

Engineer Ertl discussed the final draft and explained once it is signed and returned then we can proceed with making the final revisions to the project and get it ready to be bid out.

M/S Petsche/Schmelzer To approve Resolution 2023-32 A resolution approving the TSIP Final DOT Agreement, 2024-TS-011.

Roll Call

Aye: Balk, Dietrich, Petsche, Rademacher, Schmelzer

Nay: None

Absent: None

Abstention: None

Park Cameras

Staff has not received the updated proposal from our current provider so asked if it could be tabled until the next meeting.

City of Garnavillo

M/S Dietrich/Schmelzer To table the Park Cameras discussion until the July 2023 meeting due to lack of information. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Main Street Hanging Plants

Council and staff discussed the request received and everyone is in agreement that it would be nice but that we need addition time to gather the necessary information regarding the upkeep and equipment needed.

M/S Balk To not approve hanging plants at this time. Motion failed due to lack of second.

M/S Petsche/Dietrich To table until the hanging plants discussion until we can get more information on the costs. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

FY23 Year End Transfers

M/S Petsche/Schmelzer To approve Resolution 2023-34 A resolution approving the FY23 Year End Transfers.

Roll Call

Aye: Petsche, Rademacher, Schmelzer, Balk, Dietrich

Nay: None

Absent: None

Abstention: None

Engineer Report, Sam Ertl

Ertl provided updates on several items:

GIS, he stated that Greta has asked for assistance to answer some questions about the water system, PWS Schroyer will reach out to her and work to get the project completed.

Property pin will be set when the brush pile is moved.

Stormwater Project repairs have been completed. Ertl mentioned a property owner is upset because the grass is brown along the tile line. Ertl explained that this is normal in a dry year.

Attorney Report, Anne Kruse

Kruse provided council with updates on the nuisance properties that she is working on and are in the legal system.

City of Garnavillo

Department Reports

Public Works Department, Chad Schroyer

Public Works Superintendent Schroyer provided council with updates on the following topics:

Wheel loader delivered to Center Point, should be here in the next couple weeks.

Caden surgery update.

Crosswalks, painted possibly Thursday, June 15, 2023.

Schroyer is putting together a list of yards to be mowed.

Right of Way Trees, he has been contacted by a property owner about the removal of the dying ash trees.

Sidewalks on Main Street, it has been reported that there are several that need to be repaired. PWS will look at them and provide City Administrator/Clerk Atkinson a list.

City Administrator/Clerk, Melissa Atkinson

CAC Report was provided in the packet.

Library, June Wolter

Library Director Wolter's monthly report was provided in the packet.

Council Comment

Council Member Petsche asked if there were any issues with the rented farm ground, Clerk Atkinson stated that she has done everything that she needs to do and has not heard that there are issues.

Council Member Schmelzer asked about the Meier Ct sink hole, PWS Schroyer stated it was a broken tile line and that it has been fixed.

Council Member Schmelzer also asked about the sealcoat and where PW was with it. Schroyer explained that the contractor has measured the streets and will get the final cost back to us soon. Schroyer stated that the contractor said it was going to come in below the set amount and asked what council would like him to do. Council directed him to leave it alone and that they would look at a compost road later.


City of Garnavillo

Council Member Balk asked about the Thoma Dairy Bar curb stop and when it would be repaired. PWS Schroyer explained that the repairs are the responsibility of the property owner not the city.

Mayor's Report

Mayor Schmelzer asked if people volunteer to take down the trees. City Administrator/Clerk Atkinson stated yes but the city would need a hold harmless agreement signed, Attorney Kruse agreed.

M/S Schmelzer/Dietrich To adjourn at 7:49 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0


Chad Schmelzer, Mayor

Attest:


Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a special session on Wednesday, June 28, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer at 6:00 pm.

Council members present were Daryl Petsche, Mike Schmelzer and Bill Rademacher.
Council member Shelley Dietrich was absent.

The Pledge of Allegiance was recited.

M/S Schmelzer/Rademacher To approve the consent agenda. Aye: 3 Nay: 0 Absent: 1 Abstention:
0 Vacant: 1

Citizen Comment

None

New Business

Determination of action due to resignation of Council Member Roger Balk

Mayor and council member discussed whether to appoint or have a special election to fill the vacant position created by the resignation of Roger Balk.

M/S Petsche/Schmelzer To approve Resolution 2023-35 A resolution directing clerk to publish notice regarding appointment to fill the existing vacancy on the office of council member of the City of Garnavillo, Iowa.

Roll Call

Aye: Petsche, Schmelzer, Rademacher

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

Schroyer Wage Increase

Mayor Schmelzer provided council with recommendations of the Personnel Committee regarding PWS Schroyer's request.

City of Garnavillo

M/S Petsche/Schmelzer To approve Resolution 2023-36 A resolution setting the wage for PWS Schroyer, Chad Schroyer, \$1.50 hourly wage increase increasing his hourly rate to \$23.59 with no performance increase until FY25, effective the first payroll of July 2023.

Roll Call

Aye: Schmelzer, Rademacher, Petsche

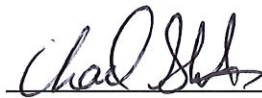
Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

M/S Petsche/Schmelzer To adjourn at 6:12 pm. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, July 12, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken, council members present were Daryl Petsche, Mike Schmelzer and Bill Rademacher. Council member absent was Shelley Dietrich

M/S Petsche/Schmelzer To approve the consent agenda updating item 02-2023 Ordinance to 03-2023 Ordinance. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1

Claims

000790	WELLMARK	PREMIUMS	\$3,796.22
000791	COMMUNITY SAVINGS BANK	LOAN	\$24,940.66
000792	POSTMASTER	POSTAGE	\$28.95
000793	POSTMASTER	POSTAGE	\$207.00
000794	INTERNAL REVENUE SERVICE	WITHHOLDINGS	\$3,072.24
000795	BLACK HILLS ENERGY	UTILITY	\$371.93
000796	WELLMARK	PREMIUMS	\$3,796.23
000798	ALPINE COMMUNICATIONS	PHONE	\$104.36
000799	ALPINE COMMUNICATIONS	PHONE	\$850.69
000800	COMELEC SERVICES INC	ROUTER	\$10.00
000801	COMELEC SERVICES INC	ROUTER	\$10.00
016499	TITAN MACHINERY	WHEEL LOADER	\$26,719.00
016513	ALLEN VERNON & HOSKINS PLC	FEES	\$3,235.91
016514	CENGAGE LEARNING INC/GALE	LIBRARY	\$77.22
016515	CENTER POINT LARGE PRINT	LIBRARY	\$97.08
016516	QUILL CORP	LIBRARY	\$259.29
016524	ALLIANT ENERGY	UTILITY	\$292.44
016525	ANDERSON, HEATHER	REFUND	\$40.34
016526	B & M ELECTRIC LLC	PARK	\$197.20
016527	BADGER METER	READS	\$23.52
016528	DEARBORN NATIONAL LIFE INSURAN	PREMIUMS	\$122.40
016529	DSG	SIDEWALK RAMP	\$803.04
016530	ETHAN KOEHN CONSTRUCTION	REPAIRS	\$14,260.00
016531	EUROFINS ENVIRONMENT TESTING	TESTING	\$688.50
016532	FEHR GRAHAM	GIS	\$539.00

City of Garnavillo

016533 GARNAVILLO CEMETERY ASSOC	PTAX	\$92.31
016534 GARNAVILLO MILL	PW SUPPLIES	\$15.72
016535 GUTTENBERG PRESS	PUBS	\$476.25
016536 HACKETTS PORTA POTTY RENTAL	PARK	\$135.00
016537 HAWKINS WATER TREATMENT	CHEMICALS	\$557.93
016538 HOEGER, KEN	PD SUPPLIES	\$160.00
016539 IDNR WATER SUPPLY	PERMIT	\$83.95
016540 IHDE S	FUEL	\$318.81
016541 IOWA ONE CALL	LOCATES	\$36.90
016542 IOWA PRISON INDUSTRIES	NEWSLETTER	\$392.83
016543 KEYSTONE LABORATORIES INC	TESTING	\$15.50
016544 KLUESNER CONSTRUCTION INC	PARK MULCH	\$350.00
016545 KLUESNER SANITATION LLC	TRASH	\$4,632.03
016546 KUEMPFL HARDWARE	PW SUPPLIES	\$175.79
016547 SCHUMANN REPAIR LLC	VEHICLE MAINT	\$61.32
016548 THREE RIVERS FS CO	FUEL	\$583.85

Public Hearing

03-2023 Ordinance 2023 Code of Ordinances – First Reading

The public hearing was opened by Mayor Schmelzer at 6:02 pm. City Administrator/Clerk Atkinson explained that the new Code of Ordinances contains all the previously approved ordinances and any state code updates. There were no citizen comments. There were no council comments. City Administrator/Clerk Atkinson stated that she had not received any written or verbal comments. The public hearing was closed at 6:03 pm

M/S Petsche/Rademacher To approve the first reading of Ordinance 03-2023 Code of Ordinances.
Roll Call

Aye: Rademacher, Petsche, Schmelzer

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

City of Garnavillo

Citizen Comments

Citizens expressed their concerns regarding a longtime nuisance property, City Administrator/Clerk Atkinson and Attorney Kruse explained the processes to the residents and encouraged them to continue to fill out a complaint per the council policy.

Old Business

Main Street Hanging Planters

City Administrator/Clerk Atkinson and Public Works Superintendent Schroyer provided council with a brief update regarding the planters. Mayor and council directed staff to continue to research the start up and ongoing costs and bring it back during budget time.

New Business

Water/Waste Water Contractor Service Contract

M/S Rademacher/Schmelzer To table the Water/Waste Water Contractor Service Contract for additional work. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1

FY24 Wages

M/S Schmelzer/Rademacher To approve Resolution 2023-37 A resolution setting the wages for FY24.

Roll Call

Aye: Petsche, Schmelzer, Rademacher

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

Main Street Sidewalks

City Administrator/Clerk Atkinson addressed the council regarding the sidewalk issues. Council directed staff to send out letters with a 30 day response deadline.

City of Garnavillo

Engineer's Report

Pedestrian Signal Crossing Project

Engineer Ertl presented the project details to council regarding the Pedestrian Signal Crossing Project.

M/S Petsche/Rademacher To approve Resolution 2023-38 A resolution approving the Pedestrian Signal Crossing Project for two signs not to exceed \$77,350.

Roll Call

Aye: Schmelzer, Rademacher, Petsche

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

Pedestrian Signal Crossing Civil Design and Construction Engineering Services Proposal

M/S Petsche/Schmelzer To approve Resolution 2023-39 A resolution approving the Pedestrian Signal Crossing Civil Design and Construction Engineering Services Proposal not to exceed \$22,500.

Roll Call

Aye: Petsche, Schmelzer, Rademacher

Nay: None

Absent: Dietrich

Abstention: None

Vacant: 1

Attorney Report

Nuisance Properties

City Attorney Kruse explained that she has provided Mayor Schmelzer and City Administrator/Clerk Atkinson with updates regarding the nuisance property legal status.

Department Reports

PWS Schroyer's stated that his report was in the packet. Schroyer and Engineer Ertl also provided council with an update on the Waste Water Inspection Report and the City's response to the

City of Garnavillo

violations. They explained that they have taken steps to make the necessary repairs and policy updates.

City Administrator/Clerk Atkinson stated her report was in the packet.

Council Comment

Council Member Schmelzer asked about the Meier Court vacant lots and the 2023 chip & seal. City Administrator/Clerk Atkinson and Public Works Superintendent Schroyer provided updates.

Council Member Petsche asked about the park bathrooms and open committee assignments. City Administrator/Clerk Atkinson stated that the park bathroom will be on the next agenda and the committee assignments will be addressed after a new council member is appointed.

Mayor's Report

None

M/S Petsche/Schmelzer To adjourn at 7:00 pm. Aye: 3 Nay: 0 Absent: 1 Abstention: 0 Vacant: 1



Chad Schmelzer, Mayor

Attest:



Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, October 11, 2023 at 6:00 pm at the Community Center, 106 W Niagara St, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members present were Bill Rademacher, Mike Schmelzer, Bonnie Tuecke and Rachel Wolter.

The Pledge of Allegiance was recited.

M/S Schmelzer/Rademacher To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check #	Date	Vendor	Amount	Description
000802	7/20/23	IPERS	\$ 2,220.02	IPERS
000803	7/18/23	VOID	\$ 28.95	POSTAGE/SHIPPING
000804	7/21/23	POSTMASTER	\$ 219.00	POSTAGE/SHIPPING
000805	7/25/23	ALLIANT ENERGY INTERNAL REVENUE	\$ 5,761.08	UTILITY EXPENSE
000806	7/25/23	SERVICE TREASURER STATE OF	\$ 4,021.05	FED/FICA W/H
000807	7/31/23	IOWA TREASURER STATE OF	\$ 1,204.64	SALESTAX/PUB/LAB
000808	7/25/23	IOWA TREASURER STATE OF	\$ 1,203.37	SALESTAX/PUB/LAB
000809	7/31/23	IOWA TREASURER STATE OF	\$ 1,405.41	SALESTAX/PUB/LAB
000810	7/25/23	IOWA ALPINE	\$ 1,529.77	SALESTAX/PUB/LAB
000811	8/9/23	COMMUNICATIONS INTERNAL REVENUE	\$ 104.59	TELECOMMUNICATIONS
000812	7/3/23	SERVICE	\$ 522.32	FED/FICA W/H
000813	7/3/23	AMAZON.COM	\$ 19.24	OPERATING SUPPLIES
000814	8/1/23	AFLAC	\$ 153.12	INSURANCE
000815	7/10/23	US CELLULAR	\$ 200.70	TELECOMMUNICATIONS
000816	7/19/23	POSTMASTER	\$ 42.40	POSTAGE/SHIPPING
000818	8/15/23	IPERS ALPINE	\$ 2,278.90	IPERS
000819	8/16/23	COMMUNICATIONS	\$ 852.30	TELECOMMUNICATIONS
000820	8/1/23	AFLAC	\$ 153.12	INSURANCE
000821	8/6/23	US CELLULAR	\$ 200.70	TELECOMMUNICATIONS
000823	8/21/23	BLACK HILLS ENERGY	\$ 388.96	UTILITY EXPENSE
000824	8/22/23	ALLIANT ENERGY	\$ 5,247.14	UTILITY EXPENSE
000825	8/11/23	COMELEC SERVICES INC	\$ 10.00	CONTRACTUAL SERVICE
000826	8/11/23	COMELEC SERVICES INC	\$ 10.00	CONTRACTUAL SERVICE

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000827	8/15/23	POSTMASTER ALPINE	\$ 66.00	POSTAGE/SHIPPING
000828	9/9/23	COMMUNICATIONS INTERNAL REVENUE	\$ 66.94	TELECOMMUNICATIONS
000830	8/30/23	SERVICE	\$ 5,224.74	FED/FICA W/H
000833	9/1/23	VOID	\$ 153.12	INSURANCE
000834	9/6/23	US CELLULAR ALPINE	\$ 200.70	TELECOMMUNICATIONS
000835	9/9/23	COMMUNICATIONS	\$ 850.35	TELECOMMUNICATIONS
000836	9/12/23	CITY OF GARNAVILLO	\$ 5,000.00	TRANSFER IN/OUT
000837	9/12/23	CITY OF GARNAVILLO	\$ 20,000.00	TRANSFER IN/OUT
000838	9/12/23	CITY OF GARNAVILLO	\$ 100,000.00	TRANSFER IN/OUT
000839	9/12/23	CITY OF GARNAVILLO	\$ 100,000.00	TRANSFER IN/OUT
000840	9/12/23	CITY OF GARNAVILLO	\$ 10,000.00	TRANSFER IN/OUT
000841	9/12/23	CITY OF GARNAVILLO	\$ 20,000.00	TRANSFER IN/OUT
000844	9/23/23	ALLIANT ENERGY	\$ 5,824.09	UTILITY EXPENSE
000845	9/19/23	BLACK HILLS ENERGY	\$ 387.02	UTILITY EXPENSE
000846	9/14/23	IPERS TREASURER STATE OF	\$ 944.67	IPERS
000847	9/14/23	IOWA TREASURER STATE OF	\$ 1,191.95	SALESTAX/PUB/LAB
000848	9/15/23	IOWA ALPINE	\$ 191.80	SALESTAX/PUB/LAB
000849	10/9/23	COMMUNICATIONS ALPINE	\$ 68.78	TELECOMMUNICATIONS
000850	10/9/23	COMMUNICATIONS	\$ 854.33	TELECOMMUNICATIONS
000851	10/23/23	BLACK HILLS ENERGY	\$ 390.26	UTILITY EXPENSE
000852	10/11/23	COMELEC SERVICES INC	\$ 10.00	CONTRACTUAL SERVICE
000853	10/11/23	COMELEC SERVICES INC	\$ 10.00	CONTRACTUAL SERVICE
000855	10/13/23	IPERS TREASURER STATE OF	\$ 2,329.84	IPERS
000856	8/1/23	IOWA	\$ 1,432.08	STATE W/H
000857	8/2/23	WELLMARK	\$ 3,796.22	GROUP INSURANCE
000858	8/16/23	IPERS	\$ 2,321.15	IPERS
000859	8/24/23	POSTMASTER TREASURER STATE OF	\$ 28.95	POSTAGE/SHIPPING
000860	8/31/23	IOWA TREASURER STATE OF	\$ 183.97	SALESTAX/PUB/LAB
000861	8/31/23	IOWA	\$ 1,119.36	SALESTAX/PUB/LAB
000862	8/31/23	POSTMASTER COMMUNITY SAVINGS	\$ 270.00	POSTAGE/SHIPPING
000863	8/31/23	BANK	\$ 0.02	MISCELLANEOUS
000864	9/1/23	WELLMARK	\$ 3,796.22	GROUP INSURANCE
000865	8/1/23	AFLAC	\$ 229.68	INSURANCE
000866	9/21/23	POSTMASTER	\$ 66.00	POSTAGE/SHIPPING
000867	9/27/23	POSTMASTER	\$ 28.95	POSTAGE/SHIPPING
000868	9/28/23	POSTMASTER	\$ 153.00	POSTAGE/SHIPPING

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		INTERNAL REVENUE		
000869	9/30/23	SERVICE	\$ 3,722.26	FED/FICA W/H
000870	9/11/23	COMELEC SERVICES INC	\$ 10.00	CONTRACTUAL SERVICE
000871	9/11/23	COMELEC SERVICES INC	\$ 10.00	CONTRACTUAL SERVICE
		CENGAGE LEARNING		
016554	8/11/23	INC/GALE	\$ 122.65	LIB.MATERIALS-BOOKS
		CENTER POINT LARGE		
016555	8/11/23	PRINT	\$ 95.88	LIB.MATERIALS-BOOKS
016556	8/11/23	QUILL CORP	\$ 215.99	OPERATING SUPPLIES
016557	8/11/23	SOLUTIONS BY MARK	\$ 2,016.62	OFFICE EQUIPMENT REPAIR
016558	8/11/23	WOLTER, JUNE	\$ 51.36	OPERATING SUPPLIES
016559	8/11/23	OVERDRIVE INC	\$ 460.23	LIB.MATERIALS-BOOKS
		A & J PETERSBURG		
016561	8/16/23	AGENCY	\$ 73.00	INSURANCE EXPENSE
016562	8/16/23	ALLIANT ENERGY	\$ 337.45	UTILITY EXPENSE
016563	8/16/23	BADGER METER	\$ 23.52	CONTRACTUAL SERVICE
		DEARBORN NATIONAL		
016564	8/16/23	LIFE INSURANCE	\$ 122.40	GROUP INSURANCE
016565	8/16/23	DSG	\$ 562.83	STREETS CAPITOL OUTLAY
		EUROFINS ENVIRONMENT		
016566	8/16/23	TESTING	\$ 550.80	TESTING
016567	8/16/23	FEHR GRAHAM	\$ 4,733.75	ENGINEERING EXPENSE
016568	8/16/23	FISK FARM & HOME	\$ 189.99	MINOR EQUIPMENT
		GARNAVILLO CEMETERY		
016569	8/16/23	ASSOC	\$ 84.09	PAYMENTS TO OTHER AGENCIES
016570	8/16/23	GARNAVILLO MILL	\$ 14.28	OPERATING SUPPLIES
016571	8/16/23	GUTTENBERG PRESS	\$ 920.94	MISCELLANEOUS
		HAWKINS WATER		
016572	8/16/23	TREATMENT	\$ 249.31	CHEMICALS
		IDNR WASTEWATER		
016573	8/16/23	SECTION	\$ 210.00	ASSOCIATION DUES/PERMIT FEES
016574	8/16/23	IHDE S	\$ 156.60	VEHICLE OPERATIONS
		KEYSTONE LABORATORIES		
016575	8/16/23	INC	\$ 15.50	TESTING
		KLUESNER SANITATION		
016576	8/16/23	LLC	\$ 4,632.03	CONTRACTUAL SERVICE
		MERCYONE ELKADER		
016577	8/16/23	MEDICAL CENTER	\$ 97.24	MISCELLANEOUS
016578	8/16/23	SCHUMANN REPAIR LLC	\$ 255.00	VEHICLE OPERATIONS
016579	8/16/23	THREE RIVERS FS CO	\$ 589.31	VEHICLE OPERATIONS
016580	8/16/23	UNITY POINT CLINIC	\$ 42.00	MISCELLANEOUS
016581	8/16/23	WINDRIDGE IMPLEMENT	\$ 486.47	MINOR EQUIPMENT
		CENGAGE LEARNING		
016585	9/5/23	INC/GALE	\$ 136.40	LIB.MATERIALS-BOOKS
		CENTER POINT LARGE		
016586	9/5/23	PRINT	\$ 95.88	LIB.MATERIALS-BOOKS
016587	9/5/23	DEMCO	\$ 144.13	OPERATING SUPPLIES

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016588	9/5/23	JUNIOR LIBRARY GUILD	\$	22.00	LIB.MATERIALS-BOOKS
016589	9/5/23	PETTY CASH - LIBRARY	\$	62.00	POSTAGE/SHIPPING
016590	9/14/23	ALLIANT ENERGY	\$	315.19	UTILITY EXPENSE
016591	9/14/23	BADGER METER	\$	23.58	CONTRACTUAL SERVICE
016592	9/14/23	CULLIGAN WATER	\$	32.25	BLDG MAINT & REPAIR
		DUBUQUE FIRE			
016593	9/14/23	EQUIPMENT INC	\$	517.10	CONTRACTUAL SERVICE
016594	9/14/23	DUBUQUE MULCH	\$	675.00	GROUNDS MAINTENANCE
		EUROFINS ENVIRONMENT			
016595	9/14/23	TESTING	\$	688.50	TESTING
		FASSBINDERS SMALL			
016596	9/14/23	ENGINES	\$	29.99	MINOR EQUIPMENT
016597	9/14/23	GUTTENBERG PRESS	\$	112.50	PRINTING & PUBLISHING EXP
016598	9/14/23	IAMU	\$	395.00	ASSOCIATION DUES/PERMIT FEES
016599	9/14/23	IHDE S	\$	330.40	VEHICLE OPERATIONS
016600	9/14/23	IOWA AUDITOR OF STATE	\$	1,200.00	CONTRACTUAL SERVICE
016601	9/14/23	IOWA LEAGUE OF CITIES	\$	849.00	ASSOCIATION DUES/PERMIT FEES
		KEYSTONE LABORATORIES			
016602	9/14/23	INC	\$	15.50	TESTING
		KLUESNER			
016603	9/14/23	CONSTRUCTION INC	\$	34,771.40	STREET MAINT EXP
016604	9/14/23	KUEMPEL HARDWARE	\$	37.98	BLDG MAINT & REPAIR
		MIDWEST RADAR &			
016605	9/14/23	EQUIPMENT	\$	40.00	MINOR EQUIPMENT
		NUTRIEN AG SOLUTIONS			
016606	9/14/23	INC	\$	112.50	BLDG MAINT & REPAIR
016607	9/14/23	RADEMACHER, LINDA	\$	58.92	OPERATING SUPPLIES
016608	9/14/23	RICOH USA INC	\$	33.76	OPERATING SUPPLIES
016609	9/14/23	THREE RIVERS COMPANY	\$	724.13	VEHICLE OPERATIONS
		UPPER EXPLORERLAND			
016610	9/14/23	RPC	\$	25.00	ASSOCIATION DUES/PERMIT FEES
016615	10/6/23	ACCESS	\$	90.54	OPERATING SUPPLIES
		CENGAGE LEARNING			
016616	10/6/23	INC/GALE	\$	100.76	LIB.MATERIALS-BOOKS
		CENTER POINT LARGE			
016617	10/6/23	PRINT	\$	95.88	LIB.MATERIALS-BOOKS
016618	10/6/23	JUNIOR LIBRARY GUILD	\$	28.00	LIB.MATERIALS-BOOKS
016619	10/6/23	MIDAMERICA BOOKS	\$	69.90	LIB.MATERIALS-BOOKS
016620	10/11/23	AIRGAS USA LLC	\$	231.39	OPERATING SUPPLIES
016621	10/11/23	ALLIANT ENERGY	\$	192.37	UTILITY EXPENSE
016622	10/11/23	ATKINSON, MELISSA	\$	530.29	MILEAGE REIMBURSEMENT
016623	10/11/23	B & M ELECTRIC LLC	\$	110.00	OPERATIONAL EQUIP REPAIR
016624	10/11/23	BADGER METER	\$	23.58	CONTRACTUAL SERVICE
		BROWN S SALES &			
016625	10/11/23	LEASING	\$	1,093.89	VEHICLE REPAIR
		CLAYTON CO			
016626	10/11/23	DEVELOPMENT GROUP	\$	1,050.00	PAYMENTS TO OTHER AGENCIES

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		CLAYTON COUNTY			
016627	10/11/23	AUDITOR	\$ 1,338.95	PAYMENTS TO OTHER AGENCIES	
016628	10/11/23	COMELEC SERVICES INC	\$ 1,311.47	OPERATIONAL EQUIP REPAIR	
		EUROFINS ENVIRONMENT			
016629	10/11/23	TESTING	\$ 550.80	TESTING	
016630	10/11/23	FEHR GRAHAM	\$ 5,287.50	ENGINEERING EXPENSE	
		GARNAVILLO FIREMENS			
016631	10/11/23	ASSOC	\$ 4,464.59	MISCELLANEOUS	
		HAWKINS WATER			
016632	10/11/23	TREATMENT	\$ 518.62	CHEMICALS	
016633	10/11/23	IAMU	\$ 395.00	ASSOCIATION DUES/PERMIT FEES	
016634	10/11/23	IDNR WATER SUPPLY	\$ 115.00	ASSOCIATION DUES/PERMIT FEES	
016635	10/11/23	IHDE S	\$ 156.75	VEHICLE OPERATIONS	
016636	10/11/23	IOWA PRISON INDUSTRIES	\$ 398.49	PRINTING & PUBLISHING EXP	
		IOWA WATER			
016637	10/11/23	ENVIRONMENT ASSOC	\$ 80.00	MEETINGS & CONFERENCES	
		KEYSTONE LABORATORIES			
016638	10/11/23	INC	\$ 151.25	TESTING	
		KLUESNER SANITATION			
016639	10/11/23	LLC	\$ 9,264.06	CONTRACTUAL SERVICE	
		NORTHEAST IOWA			
016640	10/11/23	COMMUNITY ACTN	\$ 763.00	PAYMENTS TO OTHER AGENCIES	
		SCHMITZ JANITORIAL			
016641	10/11/23	SUPPLY	\$ 50.50	OPERATING SUPPLIES	
016642	10/11/23	SCHUMANN REPAIR LLC	\$ 247.90	OPERATIONAL EQUIP REPAIR	
016643	10/11/23	THREE RIVERS FS CO	\$ 506.28	VEHICLE OPERATIONS	

Treasurer Report

FUND Description	MTD Debit	MTD Credit	Current Balance
GENERAL	\$17,317.85	\$ 39,055.28	\$1,616,025.26
ROAD USE TAX	\$35,899.42	\$ 11,920.78	\$ 202,112.50
EMPLOYEE BENEFIT	\$ 3,026.15	\$ 2,683.34	\$ 38,192.01
EMERGENCY FUND	\$ 0.00	\$ 427.67	\$ 6,882.78
TAX INCREMENT FINANCING	\$ 0.00	\$ 0.00	\$ 0.00
URBAN RENEWAL	\$ 0.00	\$ 0.00	\$ 17,144.72
DEBT SERVICE	\$ 0.00	\$ 2,436.39	\$ 21,862.03
CAPITAL PROJECT FUNDS	\$ 0.00	\$ 0.00	\$ 245,269.86
STORM WATER UTILITY FUND	\$ 6.08	\$ 1,422.82	\$ 107,313.05
WATER FUND	\$ 9,326.96	\$ 23,285.87	\$ 605,276.59
WATER SINKING FUND	\$ 0.00	\$ 0.00	\$ 50,732.98
SEWER FUND	\$ 9,875.73	\$ 24,779.82	\$ 952,997.04
FUND BALANCE - UNRESERVED	\$75,452.19	\$106,011.97	\$3,271,803.14

City of Garnavillo

Old Business

Ordinance 03-2023 2023 Code of Ordinances

M/S Schmelzer/Rademacher To approve the second reading of Ordinance 03-2023 2023 Code of Ordinances.

Roll Call

Aye: Rademacher, Schmelzer, Tuecke, Kuehl, Wolter

Nay: None

Absent: None

Abstention: None

M/S Schmelzer/Wolter To move to suspend the rules and pass Ordinance 03-2023 2023 Code of Ordinances on the second reading.

Roll Call

Aye: Schmelzer, Tuecke, Kuehl, Wolter, Rademacher

Nay: None

Absent: None

Abstention: None

New Business

FY24 Appointments

City Administrator/Clerk Atkinson explained that the appointments are just for the rest of the year until the new council is appointed.

M/S Rademacher/Wolter To approve Resolution 2023-40 A resolution to approve the FY24 Appointments.

Roll Call

Aye: Tuecke, Kuehl, Wolter, Rademacher, Schmelzer

Nay: None

Absent: None

Abstention: None

Interstate Power and Light Company Electric Line Easement

City Administrator/Clerk Atkinson explained that Alliant is working on the electrical lines in town and needs an easement for 104 N Main St.

M/S Schmelzer/Rademacher To approve Resolution 2023-41 A resolution to approve the Interstate Power and Light Company Electric Line Easement.

Roll Call

Aye: Kuehl, Wolter, Rademacher, Schmelzer, Tuecke

Nay: None

City of Garnavillo

Absent: None

Abstention: None

2024 E-911 Appointment

Mayor Schmelzer asked for more time to discuss with council members to see who would like to serve on the board.

M/S Wolter/Rademacher To table the 2024 E-911 Appointment until November. Aye: 5 Nay: 0 Absent: 0
Abstention: 0

Community Savings Bank Limits

City Administrator/Clerk Atkinson explained that we need to raise the daily limit on the bank account so we can process the ACH water bill files and payroll files.

M/S Schmelzer/Wolter To approve Resolution 2023-42 A resolution to approve the Community Savings Bank Limits.

Roll Call

Aye: Rademacher, Kuehl, Schmelzer, Wolter, Tuecke

Nay: None

Absent: None

Abstention: None

Community Savings Bank Signature Card

City Administrator/Clerk Atkinson explained that the signature card needs to be updated to remove Daryl Petsche and to add Mike Schmelzer for check signatures.

M/S Tuecke/Rademacher To approve Resolution 2023-43 A resolution to approve the Community Savings Bank Signature Card.

Roll Call

Aye: Kuehl, Schmelzer, Wolter, Tuecke, Rademacher

Nay: None

Absent: None

Abstention: None

FY24 Library Cleaning Wage

City Administrator/Clerk Atkinson explained that when the resolution for the Library FY24 wages was approved in June she forgot the cleaning wages and that the Library Board approved it as well.

M/S Schmelzer/Rademacher To approve Resolution 2023-44 A resolution to approve the FY24 Library Cleaning Wage.

City of Garnavillo

Roll Call

Aye: Schmelzer, Wolter, Tuecke, Rademacher, Kuehl

Nay: None

Absent: None

Abstention: None

FY25 Annual TIF Certification

City Administrator/Clerk Atkinson explained that this is an annual certification that must be approved by the council.

M/S Schmelzer/Tuecke To approve Resolution 2023-45 A resolution to approve the FY25 Annual TIF Certification.

Roll Call

Aye: Wolter, Tuecke, Rademacher, Kuehl, Schmelzer

Nay: None

Absent: None

Abstention: None

FY23 Annual Urban Renewal Report

City Administrator/Clerk Atkinson explained that this report is a required annual report and must be approved by the council and submitted to the state.

M/S Rademacher/Wolter To approve Resolution 2023-46 A resolution to approve the FY23 Annual Urban Renewal Report.

Roll Call

Aye: Tuecke, Rademacher, Kuehl, Schmelzer, Wolter

Nay: None

Absent: None

Abstention: None

FY23 Final Year End Transfers

City Administrator/Clerk Atkinson stated that she missed a couple transfers that need to be done to close out the FY23 Annual Financial Report.

M/S Schmelzer/Wolter To approve Resolution 2023-47 A resolution to approve the FY23 Final Year End Transfers.

Roll Call

Aye: Rademacher, Wolter, Schmelzer, Tuecke, Kuehl

Nay: None

Absent: None

Abstention: None

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Cyber Security Insurance

City Administrator/Clerk explained that the Iowa League of Cities recommended that municipalities should look into obtaining a policy to protect them from cyber attacks. Council asked about what we currently have and stated that we should look at more options before approving.

M/S Rademacher/Wolter To table Cyber Security Insurance discussion until more information can be gathered. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

IA Dept Of Revenue MOU Setoff Program

City Administrator/Clerk Atkinson explained the program and how beneficial it is for the city to continue to use it to collect bad debt.

M/S Schmelzer/Rademacher To approve Resolution 2023-48 A resolution to approve IA Dept Of Revenue MOU Setoff Program.

Roll Call

Aye: Schmelzer, Tuecke, Kuehl, Rademacher, Wolter

Nay: None

Absent: None

Abstention: None

IT Updates ~ Domain Emails

City Administrator/Clerk Atkinson explained that she would like to switch our email accounts to .garnavilloia.com instead of gmail.com. Using the domain provides more security and looks more professional.

M/S Wolter/Kuehl To approve Resolution 2023-49 A resolution to approve the IT Updates ~ Domain Emails Proposal.

Roll Call

Aye: Tuecke, Kuehl, Rademacher, Wolter, Schmelzer

Nay: None

Absent: None

Abstention: None

Payroll Policy Update

City Administrator/Clerk Atkinson stated that when reviewing policies and procedures she noticed that the policy needed to be updated. She stated that she is working on improving the procedures and policies for when she is no longer here.

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M/S Rademacher/Wolter To approve Resolution 2023-50 A resolution to approve the Payroll Policy Update.
Roll Call

Aye: Tuecke, Rademacher, Kuehl, Schmelzer, Wolter

Nay: None

Absent: None

Abstention: None

City Council Meeting Policy Update

City Administrator/Clerk Atkinson explained that after reviewing policies she noticed that there was a separate resolution addressing the fees for a special session, she stated that it is easier if everything is in one policy.

M/S Schmelzer/Rademacher To approve Resolution 2023-51 A resolution to approve the City Council Meeting Policy Update.
Roll Call

Aye: Tuecke, Rademacher, Kuehl, Schmelzer, Wolter

Nay: None

Absent: None

Abstention: None

PD Equipment, Taser

Officer Ken Hoeger explained to council that a taser would be a great a non-lethal option for the department.

M/S Schmelzer/Rademacher To approve Resolution 2023-52 A resolution to approve the PD Equipment, Taser purchase.
Roll Call

Aye: Rademacher, Kuehl, Schmelzer, Wolter, Tuecke

Nay: None

Absent: None

Abstention: None

Engineer's Report

Engineer Ertl was unable to attend the meeting an submitted a written report for council to review.

City of Garnavillo

Attorney Report

Nuisance Properties

Attorney Kruse provided council with an update on the nuisance properties with vehicles and junk, she stated that it has been cleaned up. Mayor Schmelzer directed Kruse to proceed with the next step.

Attorney Kruse also asked council for direction on the other nuisance property, she recommended an in-depth inspection of the property so we can keep moving forward with cleaning up the property.

Department Reports

City Administrator/Clerk Report

City Administrator/Clerk Atkinson provided council a written report which was included in the meeting packet.

Library Report

Library Director Wolter provided council a written report which was included in the meeting packet.

Fire Department Report

No report was provided.

Police Department Report

Officer Hoeger provided council with a brief update.

Public Works Report

Public Works Superintendent Schroyer provided council with a verbal report. Schroyer reported that Chad and Tyler will be out of the office for training 10/18/23 and 10/25/23 and Chad will be out for training 11/28/23 – 11/30/23. He also reported that the park will be closed on 10/30, Ethan Koehn will work with Chad on pricing and have it ready for the council meeting and that the GIS mapping is 95% done, Greta will be setting up training.

Council Comment

Council Member Rademacher asked council to consider hiring a full-time chief for the PD. The council asked the Personnel Committee to meet to discuss and make a recommendation to them. Rademacher also

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provided an update on the new emergency services system and stated that we should turn in our old radios for credit.

Council Member Schmelzer asked how the new loader was, if we have an update on the salt shed cover and the Meier Court Lots.

Mayor's Report

Mayor Schmelzer thanked the new council members and the current council members for serving.

M/S Schmelzer/Rademacher To adjourn at 7:28 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0



Chad Schmelzer, Mayor

Attest


Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, November 8, 2023 at 6:00 pm at the Community Center, 106 W Niagara St, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members present were Bill Rademacher, Bonnie Tuecke and Rachel Wolter. Council Member Mike Schmelzer was absent.

The Pledge of Allegiance was recited.

M/S Rademacher/Tuecke To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check #	Vendor Name	Description	Check Amount
000877E	ALPINE COMMUNICATIONS	PHONE	\$ 68.97
000891E	WELLMARK	PREMIUMS	\$ 3,796.23
000892E	AFLAC	PREMIUMS	\$ 153.12
000893E	US CELLULAR	PHONES	\$ 201.35
000894E	IPERS	CONTRIBUTIONS	\$ 2,379.43
000895E	ALPINE COMMUNICATIONS	PHONE	\$ 862.49
000896E	COMTEC SERVICES INC	ROUTER	\$ 10.00
000897E	COMTEC SERVICES INC	ROUTER	\$ 10.00
000898E	BLACK HILLS ENERGY	NATURAL GAS	\$ 406.43
016647	CENGAGE LEARNING INC/GALE	LIBRARY	\$ 77.22
016648	CENTER POINT LARGE PRINT	LIBRARY	\$ 95.88
016649	JUNIOR LIBRARY GUILD	LIBRARY	\$ 18.00
016650	MIDAMERICA BOOKS	LIBRARY	\$ 181.14
016651	ALLIANT ENERGY	ELECTRIC	\$ 205.69
016652	ANDREA, TYLER	UNIFORM	\$ 211.93
016653	ATKINSON, MELISSA	MILEAGE	\$ 72.44
016654	B & M ELECTRIC LLC	SHOP	\$ 486.20
016655	CLAYTON COUNTY SHERIFF	CASE# GRCICV010921	\$ 291.86
016656	EUROFINS ENVIRONMENT TESTING	WASTE WATER TESTING	\$ 550.80
016657	FEHR GRAHAM	CROSSWALK	\$ 5,480.00
016658	FISK FARM & HOME	PW SUPPLIES	\$ 60.93
016659	GARNAVILLO CEMETERY ASSOC	DISTRIBUTION	\$ 5,230.61
016660	GUTTENBERG PRESS	PUBLICATIONS	\$ 279.34
016661	HAWKINS WATER TREATMENT	TREATMENT SUPPLIES	\$ 255.81
016662	IHDE S	FUEL	\$ 325.77
016663	IRWA	MEMBERSHIP	\$ 305.00
016664	KEYSTONE LABORATORIES INC	WATER ANALYSIS	\$ 15.50
016665	KLUESNER SANITATION LLC	TRASH/RECYCLING	\$ 4,725.12
016666	KUEMPEL HARDWARE	SUPPLIES	\$ 20.98

City of Garnavillo

016667	SCHMITZ JANITORIAL SUPPLY	PW SUPPLIES	\$	75.00
016668	SCHUMANN REPAIR LLC	FIRE TRUCK SERVICE	\$	3,378.87
016669	SIMMERING-CORY IOWA CODIFICATION	CODIFICATION	\$	2,300.00
016670	THREE RIVERS COMPANY	FUEL	\$	615.39

Treasurer Report

Fund	MTD Debit	MTD Credit	Current Balance
GENERAL	\$ 80,411.39	\$ 143,282.74	\$ (1,533,626.75)
ROAD USE TAX	\$ 1,100.02	\$ 8,566.26	\$ (109,578.74)
EMPLOYEE BENEFIT	\$ 3,087.14	\$ 15,528.73	\$ (57,042.32)
EMERGENCY	\$ -	\$ 2,474.99	\$ (2,949.21)
TAX INCREMENT FINANCING	\$ -	\$ -	\$ -
URBAN RENEWAL	\$ -	\$ -	\$ (17,144.72)
DEBT SERVICE	\$ -	\$ 14,099.64	\$ (35,961.67)
CAPITAL PROJECT	\$ -	\$ -	\$ -
STORM WATER UTILITY	\$ 2.50	\$ 1,397.87	\$ (108,708.42)
WATER	\$ 15,128.37	\$ 24,204.83	\$ (563,620.07)
WATER SINKING	\$ -	\$ -	\$ -
SEWER	\$ 11,869.29	\$ 24,900.86	\$ (966,028.61)
Total FUND BALANCE - UNRESERVED	\$ 111,598.71	\$ 234,455.92	\$ (3,394,660.35)

Citizen Comments

A resident showed council a democratic flyer that showed how neighboring communities used their American Rescue Plan Act and asked why Garnavillo didn't get any.

Old Business

Set Public Hearing for Code of Ordinances: December 13, 2023

City Administrator/Clerk Atkinson explained that she missed a step in the codification process and that a public hearing needs to be posted in the newspaper in order to be official.

M/S Rademacher/Wolter To approve Resolution 2023-53 A resolution directing the clerk to publish notice of hearing on the adoption of the proposed "Code of Ordinances of the City of Garnavillo, Iowa", Wednesday, December 13, 2023 at 6 pm.

Roll Call

Aye: Rademacher, Tuecke, Kuehl, Wolter

Nay: None

Absent: Schmelzer

Abstention: None

2024 E-911 Appointment

City of Garnavillo

M/S Rademacher/Tuecke To approve Resolution 2023-54 A resolution to appoint a representative to the Clayton County E-911 Service Board, Jeremy Schmelzer.

Roll Call

Aye: Tuecke, Kuehl, Wolter, Rademacher

Nay: None

Absent: Schmelzer

Abstention: None

New Business

FY23 Street Finance Report

M/S Rademacher/Kuehl To approve Resolution 2023-55 A resolution approving the FY23 Annual Financial Report

Roll Call

Aye: Kuehl, Wolter, Rademacher, Tuecke

Nay: None

Absent: Schmelzer

Abstention: None

Brad Egleseder Water Line/Septic Bill Assistance Request

M/S Rademacher/Tuecke To approve Resolution 2023-56 A resolution approving a water line/sewer credit, \$556.74.

Roll Call

Aye: Wolter, Rademacher, Kuehl, Tuecke

Nay: None

Absent: Schmelzer

Abstention: None

Russell Werges Radius Sidewalk Reimbursement

M/S Wolter/Rademacher To approve Resolution 2023-57 A resolution approving a radius sidewalk reimbursement for Russell Werges, 202 W Watson St, Garnavillo IA \$1,400.00

Roll Call

Aye: Wolter, Rademacher, Tuecke, Kuehl

Nay: None

Absent: Schmelzer

Abstention: None

Municipal Tree Removal Policy

City of Garnavillo

Council discussed the policy and asked staff to put together a list of trees, worst to best, and contact several tree companies to get quotes so they know what to budget for and put in the policy.

M/S Rademacher/Tuecke To table the Municipal Tree Removal Policy until more research can be done. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Nuisance Property Inspection Quote

Council reviewed the proposals received for the nuisance property inspection and discussed how access would be attained.

M/S Tuecke/Rademacher To approve Resolution 2023-58 A resolution approving the Nuisance Property Inspection Quote for 301 W Oak St from 360 Property Inspections for \$500.00.

Roll Call

Aye: Rademacher, Wolter, Tuecke, Kuehl

Nay: None

Absent: Schmelzer

Abstention: None

Engineer's Report

Engineer Sam Ertl provided council with an update of the projects he is working on.

Attorney Report

Attorney Kruse was unable to attend the meeting.

Department Reports

City Administrator/Clerk Report

City Administrator/Clerk Atkinson provided council a written report which was included in the meeting packet.

Library Report

Library Director Wolter provided council a written report which was included in the meeting packet.

Fire Department Report

No report was provided.

Police Department Report

City of Garnavillo

No report was provided

Public Works Report

Public Works Superintendent Schroyer's report was in the packet.

Council Comment

Council Member Tuecke asked council to consider changing the seating arrangement so members could see each other when they are discussing topics. Mayor Schmelzer asked staff to work on a different arrangement for the next meeting.

Council Member Kuehl asked if the council had ever considered a splash pad. Mayor Schmelzer explained that he has talked to several residents about it and has asked them to do some footwork and come to council with a proposal.

Mayor's Report

No mayor's report.

M/S Rademacher/Tuecke To adjourn at 7:13 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0


Chad Schmelzer, Mayor

Attest


Melissa Atkinson, City Administrator/Clerk

City of Garnavillo

The City of Garnavillo City Council will meet in a regular session on Wednesday, December 13, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer at 6:00 pm.

Roll call was taken. Council members present were Bill Rademacher, Mike Schmelzer, Bonnie Tuecke and Lance Kuehl. Council member Rachel Wolter was absent

M/S Schmelzer/Rademacher To approve consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check	Vendor	Amount	Description
16680	ACCESS	\$ 80.87	LIBRARY
16681	CENGAGE LEARNING	\$ 179.93	LIBRARY
16682	CENTER POINT LARGE PRINT	\$ 95.88	LIBRARY
16683	CLAYTON CO LIBRARY ASSOC	\$ 1,110.00	LIBRARY
16684	JUNIOR LIBRARY GUILD	\$ 72.00	LIBRARY
16685	QUILL CORP	\$ 32.70	LIBRARY
16686	ALLIANT ENERGY	\$ 218.73	UTILITY
16687	AXON ENTERPRISE INC	\$ 3,243.00	TASER
16688	BADGER METER	\$ 31.60	READS
16689	DSG	\$ 173.51	PAINT
16690	EUROFINS ENVIRONMENT TESTING	\$ 688.50	WASTEWATER
16691	FEHR GRAHAM	\$ 3,132.50	GIS
16692	GARNAVILLO CEMETERY ASSOC	\$ 921.35	DISTRIBUTION
16693	GUTTENBERG PRESS	\$ 134.18	PUBLICATIONS
16694	HAWKINS WATER TREATMENT	\$ 310.88	AZONE
16695	IHDE'S	\$ 15.90	FUEL
16696	IOWA ONE CALL	\$ 35.10	LOCATES
16697	J & R SUPPLY	\$ 188.70	PW SUPPLIES
16698	KLUESNER CONSTRUCTION INC	\$ 773.00	CULVERT REPAIR
16699	KLUESNER SANITATION LLC	\$ 4,739.84	TRASH/RECYCLE
16700	LINK HYDRAULIC	\$ 585.73	SNOW EQUIPMENT
16701	MICROBAC LABORATORIES INC	\$ 31.00	WATER SAMPLES
16702	RICOH USA INC	\$ 38.91	COPIES
16703	SCHUMANN REPAIR LLC	\$ 2,424.59	2007 INT'L 4400
16704	SHIELD TECHNOLOGY CORP	\$ 195.00	ANNUAL FEE
16705	THREE RIVERS FS CO	\$ 625.94	FUEL
16706	UPPER EXPLORERLAND RPC INC	\$ 4,000.00	HOUSING MATCH
16707	RUSSELL WERGES	\$ 1,400.00	SIDEWALK RADIUS
899e	BLACK HILLS ENERGY	\$ 621.29	UTILITIES
900e	IOWA FINANCE AUTHORITY	\$ 2,410.62	INTEREST

City of Garnavillo

901e	IOWA FINANCE AUTHORITY	\$ 350.00	INTEREST
902e	ALPINE COMMUNICATIONS	\$ 68.06	LIBRARY
903e	PRAIRIE MEADOWS	\$ 295.68	HOTEL
904e	ALPINE COMMUNICATIONS	\$ 861.55	UTILITIES
905e	AFLAC	\$ 153.12	PREMIUMS
906e	COMELEC SERVICES INC	\$ 10.00	ROUTER
907e	INTERNAL REVENUE SERVICE	\$ 3,716.55	WITHHOLDINGS
908e	COMELEC SERVICES INC	\$ 10.00	ROUTER
909e	COMMUNITY SAVINGS BANK	\$ 3,940.66	PAYMENT
910E	ALLIANT ENERGY	\$ 5,120.61	UTILITY
911E	ADOBE	\$ 254.27	ANNUAL FEE
912E	IOWA ASSOCIATION OF MUNICIPAL	\$ 265.00	ANNUAL WORKSHOP
913E	TREASURER STATE OF IOWA	\$ 203.57	TAXES
914E	TREASURER STATE OF IOWA	\$ 1,129.77	TAXES
915E	POSTMASTER	\$ 47.10	WATER SAMPLE
916e	WELLMARK	\$ 3,796.22	PREMIUMS
917e	ALLIANT ENERGY	\$ 5,507.29	UTILITY
918e	POSTMASTER	\$ 28.95	WATER SAMPLE
919e	TREASURER STATE OF IOWA	\$ 1,087.64	TAXES
920e	TREASURER STATE OF IOWA	\$ 199.88	TAXES

Treasurer Report

FY24 NOV Fund Balances

ACCOUNT NAME	Debit	Credit	BALANCE
General Fund	\$ 28,224.19	\$ 57,915.73	\$ (1,563,318.29)
RUT Fund	\$ 1,202.28	\$ 8,445.72	\$ (116,822.18)
Employee Benefit Fund	\$ 3,023.73	\$ 2,616.11	\$ (56,634.54)
Emergency Fund		\$ 416.96	\$ (3,366.17)
TIF Fund		\$ 4,738.25	\$ (4,738.25)
Urban Renewal Fund			\$ (17,144.72)
Debt Service Fund		\$ 2,375.37	\$ (38,337.04)
Capital Project Fund	\$ 5,480.00		\$ 5,480.00
Storm Water Utility Fund		\$ 1,315.71	\$ (110,024.13)
Water Fund	\$ 9,308.93	\$ 21,335.36	\$ (575,646.50)
Sewer Fund	\$ 9,320.24	\$ 22,629.62	\$ (979,337.99)
	\$ 56,559.37	\$ 121,788.83	\$ (3,459,889.81)

City of Garnavillo

FY24 NOV Budget vs YTD

Account Description	Budget	YTD	Budget	YTD
	General Fund		Special Revenue Funds	
1010-Police	\$ 60,375	\$ 6,563.95	\$ 8,475	\$ 382.09
1050-Fire	\$ 84,550	\$ 53,898.23	\$ 5,975	
1060-First Responders	\$ 2,500	\$ 1,739.61	\$ 975	
2010-Streets	\$ 30,725	\$ 15,771.12	\$ 112,725	\$ 53,191.16
2030-Street Lighting	\$ 24,000	\$ 7,795.50		
2040-Traffic Control	\$ 1,500			
2050-Snow Removal	\$ 1,500		\$ 49,000	
2090-Garbage	\$ 60,000	\$ 23,253.24		
3900-Other Health & Social Serv	\$ 1,500			
4010-Library	\$ 52,155	\$ 20,180.06	\$ 6,925	\$ 2,450.20
4030-Parks	\$ 5,650	\$ 2,604.57	\$ 1,275	
4050-Cemetery	\$ 9,630	\$ 5,407.01		
4060-Community Center	\$ 6,095	\$ 2,170.28	\$ 1,175	\$ 94.33
4900-Other Culture & Recreation	\$ 50			
5020-Economic Development	\$ 5,500	\$ 1,813.00		
6010-Mayor, Council	\$ 7,500	\$ 2,860.00	\$ 575	\$ 218.79
6020-Clerk, Treasurer	\$ 33,050	\$ 13,306.29	\$ 10,200	\$ 5,356.15
6030-Elections	\$ 1,000	\$ 1,338.95		
6040-Legal Services	\$ 5,000	\$ 291.86		
6050-City Hall	\$ 8,500	\$ 1,308.35		
6060-TORT	\$ 53,800	\$ 73.00		
6900-Other General Govt	\$ 24,550	\$ 9,280.41		
9100-Transfers			\$ 6,041.00	
	Debt Fund		Capital Project Fund	
200-7010 Debt Service	\$ 36,949			
301-7500 Capital Project			\$ 53,400	\$ 5,480.00
	Proprietary Funds			
600/601-8010 Water	\$ 270,161	\$ 65,989.94		
610-8015 Sewer	\$ 192,575	\$ 57,848.84		
400-8065 Stormwater	\$ 5,000			

Public Hearing Ordinance 04-2023 Code of Ordinances

The public hearing opened at 6:01 pm. City Administrator/Clerk Atkinson provided a brief update regarding typos found in Chapter 65.02 Stop Required (8- 11) north should be south and explained that Iowa Codification requires us to redo the public hearing approving the codification because she didn't publish it in the newspaper. There were no other comments. The public hearing closed at 6:02 pm

City of Garnavillo

M/S Rademacher/Tuecke To approve the first reading of Ordinance 04-2023 An Ordinance adopting the "Code of Ordinances of the City of Garnavillo, Iowa".

Roll Call

Aye: Rademacher, Kuehl, Tuecke, Schmelzer

Nay: None

Absent: Wolter

Abstention: None

M/S Schmelzer/Rademacher To suspend the rules and approve Ordinance 04-2023 An Ordinance adopting the "Code of Ordinances of the City of Garnavillo, Iowa" on the first reading.

Roll Call

Aye: Kuehl, Tuecke, Schmelzer, Rademacher

Nay: None

Absent: Wolter

Abstention: None

Citizen Comments

None

Old Business

None

New Business

Chief of Police, Eric Van Horn

Mayor Schmelzer and Council Member Schmelzer recommended Eric Van Horn to the council for the position of Chief of Police at \$22.00, averaging 20 hours a week.

Council Member Wolter arrived at 6:08 pm.

M/S Tuecke/Wolter To approve Resolution 2023-59 A resolution approving the hiring of Eric Van Horn for the position of Chief of Police with a starting wage of \$22.00/hour, average 20 hours a week and a 90-day review with a potential increase with a 12/13/2023 date of hire.

Roll Call

Aye: Tuecke, Schmelzer, Rademacher, Kuehl, Wolter

Nay: None

Absent: None

Abstention: None

City of Garnavillo

2024-2026 General Engineering Services

Engineer Ertl presented the three year General Engineering Services Agreement to the council.

M/S Schmelzer/Kuehl To approve Resolution 2023-60 A resolution approving the 2024 – 2026 Professional Services Agreement for General Engineering Services with Fehr Graham Engineering & Environmental.

Roll Call

Aye: Schmelzer, Wolter, Rademacher, Tuecke, Kuehl

Nay: None

Absent: None

Abstention: None

FY23 Annual Financial Report

M/S Tuecke/Wolter To approve Resolution 2023-61 A resolution approving the FY23 Annual Financial Report.

Roll Call

Aye: Kuehl, Schmelzer, Wolter, Rademacher, Tuecke

Nay: None

Absent: None

Abstention: None

Engineer's Report

Nothing to report

Attorney Report

Nuisance Properties

Attorney Kruse updated council on the inspection of 301 W Oak St, she stated that the inspector previously approved by council decided that the task was more than he thought so he wasn't going to be able to do it. Kruse explained that she has done some research and found someone that may do it for us, she stated that he is reviewing the property and will let her know.

M/S Rademacher/Schmelzer To approve up the hiring of an inspector not to exceed \$1,000.00 for 301 W Oak St. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Department Reports

Fire Department Chief Goerdt provided council with a brief update including a quote from Sandry Fire Supply LLC for 12 sets of turnout gear, \$41,337. Goerdt stated that they received a grant for \$23,992 and

City of Garnavillo

asked if the city would cover the remaining amount, \$17,345. Council directed Goerdt to proceed with the order to avoid any additional price increases and stated that they would approve the purchase at the January council meeting. Goerdt also stated that he will have a quote for a new pumper truck ready for budget, the replacement is part of the three to five year plan.

Public Works Superintendent Schroyer provided council with an update. He stated that the snow equipment is ready. Schroyer asked council for direction on the repair/replacement of a light pole damaged by a vehicle on Main St, council directed him to contact the insurance company and have the pole replaced. Schroyer also stated that he reached out to a couple contractors regarding the removal of diseased/dying trees in the right of way and will know more when we have the list of trees completed.

City Administrator/Clerk Atkinson's report was provided to council in the packet, she stated that all FY23 reports have been completed and the only remaining item is for the auditors to finish the FY23 exam.

Council Comment

Council Member Tuecke thanked council for the new seating arrangement, she stated it was easier to see and hear other council members.

Mayor's Report

Mayor Chad Schmelzer thanked everyone for being a part of his term as mayor.

M/S Schmelzer/Tuecke To adjourn at 6:37 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk