

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, January 14, 2026 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting called to order at 6:00 pm by Mayor Charles 'Chuck' Lawson.

The Pledge of Allegiance was recited.

Roll call was taken. Council members present were Bill Rademacher, Chad Schroyer, Lance Kuehl, Holly Webb and Rachel Wolter.

M/S Wolter/C Schmelzer To approve the consent agenda. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check	Vendor	Amount	Description
001466E	COMELEC SERVICES INC	\$10.00	ROUTER RENTAL
001467E	COMELEC SERVICES INC	\$10.00	ROUTER RENTAL
001468E	BLACK HILLS ENERGY	\$1,413.37	NATURAL GAS
001469E	US CELLULAR	\$239.95	CELL SERVICE
001472E	ALPINE COMMUNICATIONS	\$864.67	TELECOMMUNICATIONS
001476E	ALPINE COMMUNICATIONS	\$67.66	TELECOMMUNICATIONS
001478E	WELLMARK	\$4,421.12	PREMIUMS
017577-017579	VOID		
017624-017652	Void		
017653	ACCESS	\$126.07	COPIER
017654	ALLIANT ENERGY	\$506.16	ELECTRICITY
017655	B & M ELECTRIC LLC	\$91.86	CHRISTMAS LIGHTS
017656	BADGER METER	\$942.06	METER READER
017657	CENGAGE LEARNING INC	\$52.48	BOOKS
017658	CENTER POINT LARGE PRINT	\$76.11	BOOKS
017659	CLAYTON CO LIBRARY ASSOC	\$1,110.00	FEES
017660	CMI INC	\$512.00	INTOX
017661	DEARBORN NATIONAL LIFE INSURAN	\$122.40	PREMIUMS
017662	EDGEWOOD AUTO & TIRE	\$607.00	CUTTING EDGE
017663	ETHAN KOEHN CONSTRUCTION	\$3,332.80	MAIN BREAK
017664	EUROFINS ENVIRONMENT TESTING	\$877.56	MONTHLY TESTING
017665	FEHR GRAHAM	\$4,706.00	CHLORINE FEED
017666	GARNAVILLO FIREMENS ASSOC	\$20,000.00	BUNKER GEAR
017667	GUTTENBERG PRESS	\$270.04	PUBLICATIONS
017668	HAWKINS WATER TREATMENT	\$434.11	AZONE

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017669	HOGAN HANSEN	\$6,500.00	ANNUAL EXAM
017670	IAMU	\$456.00	DUES
017671	IHDE S	\$504.25	FUEL
017672	IREAD	\$66.30	MATERIALS
017673	J & R SUPPLY	\$659.53	CHLORINE PUMP
017674	KLUESNER SANITATION LLC	\$4,944.00	TRASH/RECYCLING
017675	LINK HYDRAULIC	\$1,214.82	SANDER
017676	MICROBAC LABORATORIES INC	\$127.50	MONTHLY BACTERIA
017677	MIDAMERICA BOOKS	\$96.80	BOOKS
017678	RICOH USA INC	\$137.81	COPIER
017679	SCHUMANN REPAIR LLC	\$1,210.26	1FDUF4HYXBEB46814
017680	SWARTZ & STINN LAW PLLC	\$2,533.90	SCHEPPELE
017681	THREE RIVERS FS CO	\$851.24	FUEL

Citizen Comments

A resident addressed the council wanting to know why the noise ordinance was not on the agenda as discussed at the previous meeting. City Administrator/Clerk Atkinson explained she misread the ordinance and the code does not prohibit round the clock processing.

Old Business

Meier 2nd Addition Lot Sale Reset Public Hearing

M/S Rademacher/Wolter To approve Resolution 2026-01 A resolution setting a public hearing regarding a proposal to vacate and dispose of public property, to whit: Meier Second Addition Lot.

Roll Call

Aye: Schmelzer, Kuehl, Webb, Wolter, Rademacher

Nay: None

Absent: None

Abstention: None

FY27 Budget Workshop

City Administrator/Clerk Atkinson asked council to schedule a budget workshop, she provided council with several options.

M/S Schmelzer/Kuehl To set the budget workshop for 02-11-26 at 7 pm, after the regular meeting.

Aye: 5 Nay: 0 Absent: 0 Abstention: 0

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New Business

City Administrator/Clerk Appointment, 2-year term

M/S Wolter/Schmelzer To approve Resolution 2026-02 A resolution authorizing official appointment: City Administrator/Clerk, Melissa Atkinson.

Roll call

Aye: Kuehl, Webb, Wolter, Rademacher, Schmelzer

Nay: None

Absent: None

Abstention: None

2026 City Council Committee Appointments

M/S Schmelzer/Wolter To approve Resolution 2026-03 A resolution authorizing official appointments.

Roll call

Aye: Webb, Wolter, Rademacher, Schmelzer, Kuehl

Nay: None

Absent: None

Abstention: None

City Administrator/Clerk Atkinson asked council to discuss the appointment of Kevin Stinn as City Attorney, and amend the resolution to add him if they choose to re-appoint him.

M/S Wolter/Kuehl To amend Resolution 2026-03 A resolution authorizing official appointments to include city attorney.

Roll call

Aye: Wolter, Rademacher, Schmelzer, Kuehl, Webb

Nay: None

Absent: None

Abstention: None

2026 Bank Designation/Signatures

M/S Rademacher/Schmelzer To approve Resolution 2026-04 A resolution designating Community Savings Bank as the official bank of the City of Garnavillo and authorizing the persons for the signature card.

Roll call

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Aye: Rademacher, Schmelzer, Kuehl, Webb, Wolter

Nay: None

Absent: None

Abstention: None

Guttenberg Press Official Newspaper Designation

M/S Rademacher/Kuehl To approve Resolution 2026-05 A resolution designating the Guttenberg Press as the city's official newspaper of publication.

Roll call

Aye: Schmelzer, Kuehl, Webb, Wolter, Rademacher

Nay: None

Absent: None

Abstention: None

Farm Ground Contract

City Administrator/Clerk Atkinson explained that the contract has expired and council needs to determine if they want to renew it with current farmer or put it back out to bid.

M/S Wolter/Schmelzer To approve a motion to put the farm ground out for bid. Aye: 5 Nay: 0
Absent: 0 Abstention: 0

Engineer Report

Engineer Ertl provided council with brief report on future projects.

Attorney Report

Attorney Kevin Stinn addressed the council regarding junk vehicles and a repeat offender, he stated that he will follow up on the prior action.

Department Reports

City Administrator/Clerk Atkinson provided council a written report in the packet.

Chief of Police Van Horn provided council a written report in the packet.

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Library Director Wolter provided council a written report in the packet.

Public Works Superintendent Schroyer provided council a verbal report. Schroyer stated that Alliant Contractor Michels has completed the underground work and are leaving town, the overhead crew will be in town and start pulling poles in February.

Council Comment

Council Member Kuehl provided a brief report for GEIDC, he stated that they are interested in working with the city on upgrades for Gem Park.

Mayor's Report

None

M/S Rademacher/Schmelzer To adjourn at 7:02 pm. Aye: 5 Nay: 0 Absent: 0 Abstention:
0

Charles 'Chuck' Lawson, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk