

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, February 8, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order by Mayor Chad Schmelzer.

Roll call was taken. Council members present were Shelley Dietrich, Bill Rademacher, Mike Schmelzer and Roger Balk. Council members absent was Daryl Petsche.

The Pledge of Allegiance was recited.

M/S Schmelzer/Dietrich To approve the consent agenda. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Claims

Check	Vendor	Amount	Comment
000680E	BLACK HILLS ENERGY	\$3,704.33	UTILITY
000681E	INTERNAL REVENUE SERVICE	\$1,625.30	WITHHOLDINGS
000682E	INTERNAL REVENUE SERVICE	\$587.44	WITHHOLDINGS
000683E	AFLAC	\$153.12	PREMIUMS
000684E	ALPINE COMMUNICATIONS	\$858.32	UTILITY
000685E	COMELEC SERVICES INC	\$10.00	ROUTER
000686E	ALPINE COMMUNICATIONS	\$105.76	UTILITY
000687E	COMELEC SERVICES INC	\$10.00	ROUTER
016326	BADGER METER	\$23.40	METER READS
016327	BANYON DATA SYSTEMS	\$1,404.00	ANNUAL
016328	BETTER HOMES & GARDENS	\$24.00	LIBRARY
016329	BOBS LAWN CARE	\$783.75	PARK
016330	BODENSTEINER IMPLEMENT	\$164.77	EQUIPMENT
016331	CENGAGE LEARNING INC/GALE	\$76.47	LIBRARY
016332	CENTER POINT LARGE PRINT	\$95.88	LIBRARY
016333	DEARBORN NATIONAL LIFE INSURAN	\$122.40	PREMIUMS
016334	EUROFINS ENVIRONMENT TESTING	\$688.50	SEWER
016335	FEHR GRAHAM	\$2,556.25	ENGINEERING
016336	FISK FARM & HOME	\$103.39	SUPPLIES
016337	GARNAVILLO CEMETERY ASSOC	\$72.56	DISTRIBUTION
016338	GOOD HOUSEKEEPING	\$32.07	LIBRARY
016339	GUTTENBERG PRESS	\$493.53	PUBLICATIONS
016340	HAWKINS WATER TREATMENT	\$184.18	TESTING
016341	IAMU	\$395.00	DUES
016342	IHDE S	\$413.00	FUEL
016343	IOWA DNR OPERATOR CERT	\$60.00	ANDREAE
016344	IOWA ONE CALL	\$7.20	LOCATES

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016345	IOWA PRISON INDUSTRIES	\$24.00	SIGN
016346	KEYSTONE LABORATORIES INC	\$15.50	TESTING
016347	KLUESNER SANITATION LLC	\$4,632.03	TRASH/RECYCLING
016348	QUILL CORP	\$212.49	LIBRARY
016349	SCHUMANN REPAIR LLC	\$1,370.63	BRAKES
016350	STOREY KENWORTHY	\$91.89	LIBRARY
016351	THREE RIVERS COMPANY	\$894.06	FUEL
016352	WOLTER, JUNE	\$47.58	LIBRARY

Treasurer Report

FY23 JAN Fund Balances	
ACCOUNT NAME	BALANCE
General Fund	\$ (1,619,220.74)
Capital Equipment Fund	\$ -
RUT Fund	\$ (207,782.98)
Employee Benefit Fund	\$ (41,817.41)
Emergency Fund	\$ (3,599.62)
TIF Fund	\$ -
Urban Renewal Fund	\$ (17,144.72)
Debt Service Fund	\$ (37,220.38)
Capital Project Fund	\$ 244,940.08
Storm Water Utility Fund	\$ (96,723.27)
Water Fund	\$ (533,723.76)
Water Sinking Fund	\$ 6,512.94
Sewer Fund	\$ (875,568.16)
	\$ (3,181,348.02)

Jan-23	Revenues		Expenses	
	Budget	YTD	Budget	YTD
General - 001	\$ 566,463	\$ 426,465.80	\$ 811,463	\$ 210,515.56
Public Safety	\$ 78,200	\$ 73,397.21	\$ 152,525	\$ 67,578.48
Public Works	\$ 74,200	\$ 41,314.94	\$ 162,725	\$ 67,693.85
Health & Social Services			\$ 1,581	\$ 763.00
Culture & Recreation	\$ 48,348	\$ 32,220.54	\$ 72,030	\$ 36,003.81
Community Economic Development			\$ 1,500	\$ 1,000.00
General Government	\$ 48,475	\$ 27,478.93	\$ 123,525	\$ 37,476.42
Transfers			\$ 297,577	
Non Program	\$ 317,240	\$ 252,054.18		
Special Revenue - 110, 112, 119, 145	\$ 153,625	\$ 89,268.24	\$ 212,747	\$ 38,634.22
Public Safety			\$ 30,050	\$ 1,801.91
Public Works	\$ 96,525	\$ 61,414.65	\$ 157,775	\$ 22,207.03
Culture & Recreation			\$ 8,500	\$ 3,101.16
Community Economic Development				\$ 4,000.00

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General Government	\$ 6,422	\$ 3,599.62	\$ 10,000	\$ 7,524.12
Transfers			\$ 6,422	
Non Program	\$ 50,678	\$ 24,253.97		
TIF - 125 General Government			\$ 11,296	
Debt Service - 200	\$ 37,095	\$ 20,439.55	\$ 36,459	\$ 3,033.75
Capital Project - 301 Debt Service	\$ 362,525	\$ 86.09	\$ 361,525	\$ 238,969.79
Proprietary - 400, 600, 601, 610				
Business Type Activities	\$ 513,400	\$ 309,789.79	\$ 417,796	\$ 156,325.68
	\$ 1,633,108	\$ 846,049.47	\$ 1,851,286	\$ 647,479.00

Public Hearing

FY24 Proposed Max Property Tax Levy

Mayor Schmelzer opened the public hearing at 6:01 pm.

Citizen Katie Pik asked the if the council was going up, City Administrator/Clerk Atkinson stated that the levy is not going to change.

There were no council comments and there were no comments received at City Hall.

The public hearing closed at 6:02 pm.

M/S Dietrich/Schmelzer To approve Resolution 2023-06 A resolution approving the FY24 Max Property Tax dollars.

Roll Call

Aye: Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

Citizen Comments

None

Old Business

Farm Ground 3 Year Lease Award

City Administrator/Clerk Atkinson provided council with a bid tab for review.

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M/S Schmelzer/Rademacher To approve Resolution 2023-07 A resolution awarding Farm Ground Lease.

Roll Call

Aye: Rademacher, Schmelzer, Balk, Dietrich

Nay: None

Absent: Petsche

Abstention: None

New Business

NEICAC 28E Agreement

City Administrator/Clerk Atkinson explained the need for the 28E agreement with NEICAC.

M/S Balk/Rademacher To approve Resolution 2023-08 A resolution approving the 28E agreement with Northeast Iowa Community Action Corporation (NEICAC).

Roll Call

Aye: Schmelzer, Balk, Dietrich, Rademacher

Nay: None

Absent: Petsche

Abstention: None

NEICAC Financial Support

City Administrator/Clerk Atkinson stated that NEICAC provides a lot of support to our community and the city has provided support for many years.

M/S Dietrich/Balk To approve Resolution 2023-09 A resolution approving NEICAC support request for the FY24 Budget.

Roll Call

Aye: Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

Wellmark Policy Renewal

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City Administrator/Clerk Atkinson provided council with the Wellmark Policy Renewal information.

M/S Schmelzer/Dietrich To approve Resolution 2023-10 A resolution approving Wellmark Policy/Rates.

Roll Call

Aye: Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

Policy-Emergency Action Plan Update

City Administrator/Clerk Atkinson explained that the Emergency Action Plan was originally written in 2014 but was never approved, she stated that she brought it current and asked council to approve it.

M/S Dietrich/Schmelzer To approve Resolution 2023-11 A resolution approving Emergency Action Plan update.

Roll Call

Aye: Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

Urban Chicken Limit

Resident Angie Schroyer addressed the council regarding her request to increase the amount of urban chickens allowed. Attorney Kruse reviewed the ordinance with and council and discussed the request. Council directed Attorney Kruse to prepare an ordinance to change the amount from six to fifteen.

Multimodal Transportation Grant Application

Engineer Sam presented council with the details of the grant and the proposed project discussed with City Administrator/Clerk Atkinson. The grant requires a quick turnaround, applications can be submitted February 1st to February 28th. The proposed project is to replace the sidewalk/curb/ramps on both sides of Main Street from Watson Street to Van Buren St.

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M/S Rademacher/Balk To approve Resolution 2023-12 A resolution authorizing support and endorsing preparation and submittal of Multimodal Transportation Grant Application.

Roll Call

Aye: Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: Petsche

Abstention: None

Engineer's Report – Sam Ertl, Fehr Graham

Engineer Ertl provided council updates on the current projects.

TSIP Grant. Engineer Ertl explained that at the request of City Administrator/Clerk Atkinson he checked with the grant administrators to see if we could switch the location to where the school crosswalk is. He stated that they approved the change especially since the bank is rebuilding in a different location and we always want to maintain a safe crossing for the children.

GIS. Engineer Ertl stated that the teams have started working in town on finishing the GIS for the City. Ertl asked if Public Works could mark the curb stops with blue paint when conditions allow so they and get the locations set.

City Surveys. Ertl stated that most of the field work is completed, there is one pin that needs to be set. He will prepare the plats and bring them to council for approval.

Attorney's Report – Anne Kruse

Nuisance Properties

Attorney Kruse provided updates on the ongoing nuisance property, she will file a contempt of court for one of the properties and that the trial is set for May.

Department Reports

City Administrator/Clerk, Melissa Atkinson

Atkinson provided council with a written report, she also mentioned that she has been asked to move the council meetings to city hall, council directed her to talk to an electrician about fixing the plugins in the floor and a contractor to get a door on the furnace room door.

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Chief of Police, Kari Hoyheim

Chief Hoyheim's report was in the packet for council review.

Public Works Superintendent, Chad Schroyer

Public Works Superintendent explained that he worked on the north speed sign and got it working for a little while but it has since quit. He stated that he would talk to Chief Hoyheim about contacting support. He also mentioned that they have moved 142 loads of snow so far this year and that he has contacted Northway Well & Pump about getting the approved improvements scheduled.

Fire Chief, Casey Goerd

Chief Goerd provided council with the bunker gear and truck information discussed at the budget session.

Library Director, June Wolter

Director Wolter's report was in the packet.

Council Comments

Council Member Mike Schmelzer asked for an update on the storm water project repairs. He also asked if we had any updates on the previously sold lots on Adams Court and what we can do about them not being developed as required. Atkinson stated she had not had a chance to talk to Attorney Kruse.

Council Member Roger Balk asked what was being done with the brick in the parking, he said that he is being told that it is very slick. Balk also asked about the other sign and if we had any progress on getting our money back, Atkinson stated she will work with Chief Hoyheim and Attorney Kruse on it.

Council Member Shelley Dietrich asked where we were with the developer, Atkinson stated that she hadn't heard anything but believes that they are no longer going to go forward with the project.

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Council Member Bill Rademacher asked about the squad car repairs, he wanted to know when it will be back up an running and why was it so much. Mayor Schmelzer explained that they are working on it and assured us that it will be back as soon as possible.

Mayor's Report

Mayor Chad Schmelzer presented council with the proposed park bathroom layouts, he stated that we provide information as we get it.

M/S Schmelzer/Dietrich To adjourn at 7:04 pm. Aye: 4 Nay: 0 Absent: 1 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk