

City of Garnavillo

The City of Garnavillo City Council met in a regular session on Wednesday, March 8, 2023 at 6:00 pm at the Community Center, 106 W Niagara Street, Garnavillo.

The meeting was called to order at 6:00 pm by Mayor Chad Schmelzer.

Roll call was taken, council members present were Roger Balk, Daryl Petsche, Mike Schmelzer, Bill Rademacher and Shelley Dietrich.

The Pledge of Allegiance was recited.

M/S Petsche/Schmelzer To approve the consent agenda, moving New Business: Plats and the Engineer Report to the top of the meeting so he can leave for another meeting. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Claims

Check	Vendor	Check Amount	Description
000711E	ALPINE	\$ 105.40	PHONE
000712E	AFLAC	\$ 153.12	PREMIUMS
000714E	ALLIANT	\$ 5,543.60	UTILITY
000715E	ALPINE	\$ 857.36	PHONE
000716E	BLACK HILLS ENERGY	\$ 3,151.84	UTILITY
000717E	COMELEC SERVICES INC	\$ 10.00	ROUTER
000718E	COMELEC SERVICES INC	\$ 10.00	ROUTER
000719E	IRS	\$ 547.48	WITHHOLDINGS
000720E	IRS	\$ 93.52	WITHHOLDINGS
000721E	IRS	\$ 1,559.11	WITHHOLDINGS
000722E	IRS	\$ 1,718.78	WITHHOLDINGS
000723E	IRS	\$ 492.35	WITHHOLDINGS
000724E	IPERS	\$ 2,425.07	RETIREMENT
000725E	IPERS	\$ 2,398.73	RETIREMENT
000727E	US CELLULAR	\$ 201.13	PHONE
000728E	WELLMARK	\$ 3,621.94	PREMIUMS
016356	ACCESS	\$ 94.51	LIBRARY
016357	BIRDS AND BLOOMS	\$ 20.00	LIBRARY
016358	CENTER POINT LARGE PRINT	\$ 95.88	LIBRARY
016359	IREAD	\$ 123.70	LIBRARY
016360	PENWORTHY CO	\$ 211.17	LIBRARY
016361	QUILL CORP	\$ 56.90	LIBRARY
016362	TASTE OF HOME	\$ 20.00	LIBRARY
016363	ALLIANT	\$ 699.53	UTILITY

City of Garnavillo

016364	AUTOMATIC SYSTEMS	\$	2,740.00	SEWER
016365	B & M ELECTRIC LLC	\$	580.45	CITY HALL
016366	BADGER METER	\$	23.46	READS
016367	BODENSTEINER IMPLEMENT	\$	738.87	EQUIPMENT
016368	EDGEWOOD AUTO & TIRE	\$	881.82	EQUIPMENT
016369	EUROFINS ENVIRONMENT TESTING	\$	550.80	SEWER
016370	GARNAVILLO CEMETERY ASSOC	\$	58.86	PROP TAX
016371	GARNAVILLO MILL	\$	101.50	SNOW
016372	GUTTENBERG PRESS	\$	233.21	PUBLICATIONS
016373	HAWKINS WATER TREATMENT	\$	229.74	WATER
016374	IHDE S	\$	221.00	FUEL
016375	KEYSTONE LABORATORIES INC	\$	15.50	WATER
016376	KLUESNER SANITATION LLC	\$	4,632.03	TRASH
016377	KUEMPEL HARDWARE	\$	27.99	PW SUPPLIES
016378	MEYER COLLISION	\$	2,854.49	PD VEHICLE
016379	RADEMACHER, LINDA	\$	23.81	RMBS
016380	RICOH USA INC	\$	185.31	COPIES
016381	SCHUMANN REPAIR LLC	\$	11.88	PW SUPPLIES
016382	THREE RIVERS FS CO	\$	770.08	FUEL
016383	WINDRIDGE IMPLEMENT	\$	64.50	EQUIPMENT

Treasurer Report

FY23 FEB Fund Balances

General Fund	\$ (1,615,568.09)
RUT Fund	\$ (214,758.04)
Employee Benefit Fund	\$ (38,945.12)
Emergency Fund	\$ (3,599.62)
Urban Renewal Fund	\$ (17,144.72)
Debt Service Fund	\$ (37,367.61)
Capital Project Fund	\$ 244,940.08
Storm Water Utility Fund	\$ (98,058.81)
Water Fund	\$ (535,865.37)
Water Sinking Fund	\$ 6,512.94
Sewer Fund	\$ (885,898.76)
	\$ (3,195,753.12)

City of Garnavillo

23-Feb	Revenues		Expenditures	
	Budget	YTD	Budget	YTD
General – 001	\$ 566,463	\$ 450,093.87	\$ 811,463	\$ 250,143.35
Public Safety	\$ 78,200	\$ 74,205.98	\$ 152,525	\$ 73,885.56
Public Works	\$ 74,200	\$ 49,053.31	\$ 162,725	\$ 85,419.54
Health & Social Services	\$ -	\$ -	\$ 1,581	\$ 763.00
Culture & Recreation	\$ 48,348	\$ 32,645.44	\$ 72,030	\$ 43,509.47
Community Economic Development	\$ -	\$ -	\$ 1,500	\$ 1,000.00
General Government	\$ 48,475	\$ 27,744.08	\$ 123,525	\$ 45,565.78
Non Program	\$ 317,240	\$ 266,445.06	\$ -	\$ -
Special Revenue – 110, 112, 119, 145	\$ 153,625	\$ 89,443.30	\$ 212,747	\$ 44,075.35
Public Safety	\$ -	\$ -	\$ 30,050	\$ 1,904.03
Public Works	\$ 96,525	\$ 61,414.65	\$ 157,775	\$ 27,069.17
Culture & Recreation	\$ -	\$ -	\$ 8,500	\$ 3,578.03
Community Economic Development	\$ -	\$ -	\$ -	\$ 4,000.00
General Government	\$ 6,422	\$ 3,599.62	\$ 10,000	\$ 7,524.12
Transfers	\$ -	\$ -	\$ 6,422	\$ -
Non Program	\$ 50,678	\$ 24,429.03	\$ -	\$ -
TIF – 125	\$ -	\$ -	\$ 11,296	\$ -
Debt Service – 200	\$ 37,095	\$ 20,586.78	\$ 36,459	\$ 3,033.75
Capital Project – 301	\$ 362,525	\$ 86.09	\$ 361,525	\$ 238,969.79
Proprietary – 400, 600, 601, 610	\$ 513,400	\$ 353,019.34	\$ 417,796	\$ 192,799.10

New Business

Plat of Survey Section 18-T93N-R3W

Engineer Ertl presented the plat details to council, he explained that they will come back and set the final pin once the area has been brushed back.

M/S Petsche/Rademacher To approve Resolution 2023-13 A resolution to approve Plat of Survey Section.

Roll Call

Aye: Dietrich, Rademacher, Schmelzer, Petsche, Balk

Nay: None

Absent: None

Abstention: None

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Retracement Plat of Survey Section 19-T93N-R3W

M/S Petsche/Dietrich To approve Resolution 2023-14 A resolution to approve Retracement Plat of Survey Section 19-T93N-R3W.

Roll Call

Aye: Rademacher, Schmelzer, Petsche, Balk, Dietrich

Nay: None

Absent: None

Abstention: None

Engineer Report

Engineer Sam Ertl provided council with updates on several items:

Meier Court Sink Hole – he explained that he does not believe it is linked to any storm sewer or utility and that we will have to have someone dig it up to see what is going on and fix.

Crosswalk Grant – Ertl stated that we are waiting on paperwork

Main St Sidewalk/Ramp Grant Application submitted waiting for review, council asked about the city's match and the timeline.

GIS, the Fehr Graham team is working on it and that Public Works is marking curb stops for the water system.

Citizen Comments

Resident asked about PD hours.

New Business

Fire Chief Appointment

M/S Schmelzer/Petsche To approve Resolution 2023-15 A resolution to appoint Fire Chief Goerd.

Roll Call

Aye: Schmelzer, Petsche, Balk, Dietrich, Rademacher

Nay: None

Absent: None

Abstention: None

City of Garnavillo

Set FY24 Budget Public Hearing, April 12, 2023

City Administrator/Clerk Atkinson explained that she is working on the final changes to the budget and will get the final proposed budget out to council but they need to set the public hearing.

M/S Petsche/Rademacher To approve Resolution 2023-16 A resolution setting FY24 Budget Public Hearing for April 12, 2023 at 6 pm.

Roll Call

Aye: Petsche, Balk, Dietrich, Rademacher, Schmelzer

Nay: None

Absent: None

Abstention: None

Ordinance 01-2023 Chapter 56 Urban Chicken, limit

City Administrator/Clerk Atkinson explained the there is a pending state law that would set the minimum allowed number of chickens a property can have so Attorney Kruse asked to table until we know if that law is passed or tabled. Atkinson stated that we will know by the next meeting.

M/S Petsche/Schmelzer To table the first reading of Ordinance 01-2023 Chapter 56 Urban Chicken, limit. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Attorney Report

Nuisance Properties

City Administrator/Clerk Atkinson provided Attorney Kruse's report to council since she was out sick.

Department Reports

City Administrator/Clerk Atkinson provided council a written report.

Fire Chief Goerdts reported that they had four calls, they have completed a grant for UMGC for 15 sets of gear and that the pancake breakfast is April 16.

Chief of Police Hoyheim provided council with a written report.

City of Garnavillo

Council Comment

Council Member Petsche asked about the park bathrooms and the progress.

Council Member Balk asked for updates on several items:

Non-working Speed Sign, City Administrator/Clerk Atkinson stated they is working with the attorney

Road for compost site, City Administrator/Clerk Atkinson explained that nothing has been done since PWS Schroyer is out of the office.

Water main repair contract, City Administrator/Clerk Atkinson stated that she did not think there had been any progress.

Excavator, Atkinson stated that she was told the tractor inspection was done but didn't know any more.

Salt/Sand Shed, he stated that Ted Berns said that the City owns the ground and the County built the shed. Council asked to have County Engineer Stickfort attend our next meeting to start discussing.

City Hall updates: City Administrator/Clerk Atkinson explained that the floor plug-ins have been replaced, just need to find someone to put in a door.

Council Member Rademacher voiced his concerns about police coverage.

Mayor's Report

None

M/S Petsche/Schmelzer To adjourn at 6:54 pm. Aye: 5 Nay: 0 Absent: 0 Abstention: 0

Chad Schmelzer, Mayor

Attest:

Melissa Atkinson, City Administrator/Clerk